Kim Reynolds, Governor

Adam Gregg, Lt. Governor

Beth Townsend, Director

October 4, 2019



VIA FACSIMILE ONLY @ fleck.heather@dol.gov

The Honorable Eugene Scalia Secretary, U.S. Department of Labor Room S-4209 200 Constitution Ave, NW Washington, D.C. 20210

RE: Supplement to Response to Appeal Following Designation as a Workforce Development Area Under the Workforce Innovation and Opportunity Act

Dear Secretary Scalia:

Iowa provides the following supplemental response to our original response filed on July 12, 2019. After discussion with Assistant Secretary for Employment and Training, John Pallasch, on September 30, 2019, he requested that the State of Iowa provide additional information in support of Iowa's request that you deny the appeal. The following additional information is provided in response to that request. (Please note that exhibit numbers are continued from the appeal response letter of July 12, 2019).

1) <u>Updated Timeline of Realignment Public Meetings</u> (Exhibit 17). In the appeal response letter of July 12, 2019, the State of Iowa included a timeline showing 22 public meetings that were held to discuss realignment (*See* Exhibit 7 of appeal response letter). Attached is an updated timeline showing a total of 88 public meetings that were held to discuss realignment between November 20, 2017 (when the Realignment Committee was created) and February 18, 2019 (when the State Workforce Development Board (SWDB) voted to approve the 6 local area realignment map for Local Workforce Designated Areas (LWDA)). The updates to the timeline appear in red text, and where possible include summaries of the realignment discussions. For more detailed descriptions of realignment discussions, please see the Agendas, Attendance Sheets and Minutes included with this letter.

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- 2) Agendas, Attendance Sheets and Minutes for Iowa's Public Meetings on Local Area Redesignation (Exhibit 18). Between November 2017 and February 2019, a total of 88 public meetings were held wherein the realignment process was discussed (5 at SWDB, 6 Realignment Committee meetings, and 77 CEO/Local Board meetings). As the attendance sheets show, the public meetings were well attended by CEOs, community colleges, Title I providers, WIOA core partners, legislators, local and SWDB members, and IWD staff. Although the meeting minutes are not transcripts, they nevertheless show that realignment discussions were robust and wide-ranging.
- 3) <u>LWDA Redesignation Briefing to SWDB Realignment Committee</u> (Exhibit 19). From the beginning of this realignment process, the State of Iowa intended that local areas would be redesignated in accordance with State Code Section 84B.3. On December 13, 2017, the SWDB Realignment Committee held its first meeting. At that meeting, the Realignment Committee was briefed by Ben Humphrey (then IWD Attorney) that Iowa could use its State Code because it satisfied the criteria necessary to use the "Special Rule Regarding Designated Areas" at WIOA Section 189(i)(1) (See specifically Slides 12 and 31 of Exhibit 16). This process was then followed throughout the remainder of the meetings by the Realignment Committee and the SWDB.
- 4) Realignment Committee Questions / Comments Received (Exhibit 20). To assist the Realignment Committee's efforts, IWD also solicited and compiled a list of realignment questions / comments from CEOs and local board members during the process. Exhibit 20 and the list of responses (See Exhibit 8 of the appeal response letter) were posted to the Realignment Committee's webpage on June 4, 2018, to ensure public access to information being considered during the redesignation process. As Exhibit 20 demonstrates, the State of Iowa had a process in place whereby CEOs and local board members could provide input directly to the Realignment Committee, and this process was actively utilized.
- 5) The Appeal Process. The State of Iowa has acknowledged there was some initial confusion regarding the local area designation appeal process. However, as the overwhelming evidence indicates, appellants were well aware of the process and indeed, exercised their right to appeal under the process. As described in the initial appeal response letter and exhibits, once the SWDB made its realignment decision, the State of Iowa notified all CEOs and local board members of the process that would be used to appeal that decision. Eight (8) local areas subsequently filed appeals that were then thoughtfully considered by the SWDB prior to its final vote accepting the Realignment Committee's recommendation. As the record establishes, the initial realignment appeals to the SWDB were carefully considered, as were the comments of two local areas that appeared in person prior to the SWDB vote.

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None of the local areas that filed the appeals now at issue could show that they were not allowed to appeal or that their appeals were not considered for some procedural reason by the SWDB. Indeed, the record clearly shows that the SWDB carefully considered the issues raised in the appeals, as well as the in person presentations, prior to its final decision. Clearly, the 7 local area appeals to the USDOL are not about "process," but rather a disagreement with the outcome.

Conclusion

The State of Iowa has made every effort to follow its State Code for local area designation and in the process, meaningfully consulted with all stakeholders over the course of the year it took the SWDB to arrive at its final decision. Further, as the timeline clearly indicates, all of the local areas were aware of the process, provided input to the process to the extent they desired to do so, and had access to an IWD attorney who spent a significant amount of time attending CEO and local area board meetings to answer questions, so that the realignment process was conducted in accordance with State Code and 20 CFR 675.300. Iowa's process has been deliberative, open, transparent and inclusive. The record simply does not support the allegation that CEOs and local board members were excluded from or were unaware of the realignment process. On the contrary, of the 8 local areas that submitted appeals to the SWDB, 5 of them (local areas 3-4, 9, 13, 14, 15) previously submitted one or more comments to the Realignment Committee. The Committee considered and publicly responded to these comments. It should be noted that some of the comments made to the Realignment Committee by a number of CEOs and local area members voiced support for reduction to no less than 6 local areas. Similarly, of the 7 local areas that submitted appeals to the USDOL, 6 of them (local areas 1, 3-4, 5, 7, 9, 14) previously submitted one or more comments to the Realignment Committee. The Committee considered and publicly responded to these comments. It should again be noted that some of the comments made to the Realignment Committee by a number of CEOs and local area members voiced support for reduction to no less than 6 local areas.

Please note, Iowa State Code Section 84B.3 – which was followed from the beginning of the realignment process – does not require consultation with CEOs. Despite this lack of a requirement in State Code, the SWDB nonetheless made every effort to ensure that CEOs and local boards were informed throughout the process, they were given the opportunity to provide input, that input was considered, and public meetings were held to discuss the numerous configurations suggested.

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The realignment plan approved by the SWDB is the result of the open and transparent, thoughtful and deliberate process that was conducted in full public view over an extended period of time. I understand that some local areas are not happy with the decision. Further, it is no small thing that eight of the fifteen local areas did not file an appeal and want to move forward towards realignment in order to become fully WIOA compliant, sooner rather than later.

Iowa is committed to becoming WIOA compliant and is confident that the processes employed throughout our realignment effort complied with all respective State Code legal requirements. For all of the reasons outlined in the initial appeal response letter and this supplement, Iowa respectfully requests that you deny the appeals to the SWDB decision regarding realignment.

Sincerely,

Beth Townsend

Beth Jones

Attachments:

- Exhibit 17 -- Updated Timeline of Realignment Public Meetings
- Exhibit 18 -- Agendas, Attendance Sheets and Minutes for Iowa's Public Meetings on Local Area Redesignation
- Exhibit 19 -- LWDA Redesignation Briefing to SWDB Realignment Committee
- Exhibit 20 -- Realignment Committee Questions / Comments Received

Timeline of Realignment

Updated: October 4, 2019

Date	Communication	Communicator	Subject
2016	Туре		
7/6/16	In-Person	Ben Humphrey	Attendance at Region 1 board meeting (Elkader).
7/26/16	In-Person	Ben Humphrey	Attendance at Region 1 board meeting (Elkader).
8/25/16	In-Person	Ben Humphrey	Attendance at Region 7 board meeting (Waterloo).
9/14/16	In-Person	Ben Humphrey	Attendance at Region 14 board meeting (Creston).
10/25/16	In-Person	Ben Humphrey	Attendance at Region 1 board meeting (Elkader).
2017			
1/14/17	In-Person	Ben Humphrey	Attendance at Region 14 board meeting (Creston).
1/17/17	In-Person	Ben Humphrey	Attendance at Region 15 board meeting (Ottumwa).
1/18/17	In-Person	Ben Humphrey	Attendance at Region 6 board meeting (Marshalltown).
1/26/17	In-Person	Ben Humphrey	Attendance at Region 3 /4 board meeting (Spencer).
1/26/17	In-Person	Ben Humphrey	Attendance at Region 12 board meeting (Sioux City).
2/1/17	In-Person	Ben Humphrey	Attendance at Region 6 board meeting (Marshalltown).
2/21/17	In-Person	Ben Humphrey	Attendance at Region 1 CEO board training and board meeting
			(Elkader).
2/23/17	In-Person	Ben Humphrey	Attendance at Region 2 board meeting (Mason City).
3/22/17	In-Person	Ben Humphrey	Attendance at Region 13 board meeting (Council Bluffs).
4/12/17	In-Person	Ben Humphrey	Attendance at Region 1 CEO board meeting (Elkader).
4/18/17	In-Person	Ben Humphrey	Attendance at Region 15 board meeting (Ottumwa).
5/25/17	In-Person	Ben Humphrey	Attendance at Region 3 / 4 board meeting (Spencer).
6/16/17	Email	Shelly Evans	All CEO and LWDB Members.
			Guidance: One-Stop Operator Selection 2017.

Date	Communication	Communicator	Subject
	Туре		
6/20/17	In-Person	Ben Humphrey	Attendance at Region 1 CEO board meeting (Elkader).
7/11/17	In-Person	Ben Humphrey	Attendance at Region 5 board meeting (Fort Dodge).
7/12/17	In-Person	Ben Humphrey	Attendance at Region CEO and board meeting.
7/19/17	In-Person	Ben Humphrey	Attendance at Region 6 board meeting (Marshalltown).
7/25/17	In-Person	Ben Humphrey	Attendance at Region 1 CEO board training and board meeting
			(Elkader).
8/12/17	In-Person	Ben Humphrey	Attendance at Region 16 board meeting (Council Bluffs).
10/20/17	In-Person	Ben Humphrey	Attendance at regional workforce development board training
			(Waterloo).
11/8/17	Letter	USDOL	Letter from USDOL re: monitoring review of WIOA and Wagner-
			Peyser grants.
11/16/17	Region 12	Region 12	WIOA Updates. AGENDA, Minutes and attendance list.
	CEO – RWDB	Board	"Shawn Fick reviewed WIOA (Title 1) reconfiguration information for the regions in
	Meeting	Members	Iowa. DOL stated that Iowa has more regions than most. Kansas has 5 regions and Nebraska has 3 regions. The thought is to consolidate the regions in Iowa. The boards
			will be expected to input their thoughts and there will be a comment period for RWDB
			and CEO members. On Monday the State Board will appoint a review committee. All
			committee meetings are open to the public. The review committee will bring back suggestions. There will be a redistribution map at some point."
11/20/17	SWDB	SWDB	Creation of Realignment Committee.
,,	Meeting		- Caracan Grand
11/20/17	In-Person	Ben Humphrey	Agenda.
,,		· · · · · · · · · · · · · · · · ·	Attendance at Region 14 board meeting (Creston).
11/21/17	Email	Shelly Evans	WIOA Title 1 Directors & Providers. USDOL Recommended
,,		,	review. 11/8/17 Letter.
11/27/17	Region 3 & 4	Region 3 & 4	Discussion of Director Townsend's Recent Email Correspondence.
	CEO – RWDB	Board	Minutes and attendance list.
	Meeting	Members	

Date	Communication Type	Communicator	Subject
11/27/17	Region16 CEO Meeting	Region 16 CEO Board Members	State Workforce Development Board Update/DOL Review. Minutes and attendance list. "Discussion of Director Townsend's presentation to the State Board that DOL conducted an audit and there were several findings. The major finding is that the State has not been aligned properly for the new WIOA legislation"
12/7/17	Region 10 CEO – RWDB Meeting	Region 10 Board Members	Minutes and attendance list. "Carla Andorf discussed the WIOA regions in the state and the Department of Labor report from their monitoring visit. The state has 45 days to respond to the findings citied in that report. Bob Yoder asked for a motion to request that the state provides their response to this board."
12/11/17	Region 9 CEO Meeting	Region 9 CEO Board Members	Regional Restructure. Minutes and attendance list. "Executive committee members discussed communication regarding the regional restructure study being conducted. Jack suggested that the board needs to be aware and respond when the study team makes its recommendation. Paula offered that she would share information with the executive committee regarding Wednesday's meeting."
12/13/17	Agenda	Shelly Evans	1st Meeting of SWDB Realignment Committee.
12/14/17	Region 2 CEO - RWDB Meeting	Ben Humphrey via WEBEX	Attendance at region 2 board meeting (Mason City). Minutes and attendance list. "Title I Updates – Possible Realignment of regions following DOL review. Proposed map showing how this realignment could look was provided. Ben Humphrey, Attorney for IWD called in via WEBEX to answer questions from the board pertaining to the proposed realignment, and how it will affect Region 2. **See attached page with more at length minutes from that question and answer sessions.
12/14/17	Region 5 CEO – RWDB Meeting	Region 5 Board Members	DOL Monitoring Report/One Stop Operator. Realignment committee. Minutes and attendance list.

Date	Communication	Communicator	Subject
12/10/17	Type Email	Chally Fyana	CFOs and Title 1 Directors
12/19/17	Ellidii	Shelly Evans	CEOs and Title 1 Directors. As you know, the Realignment Committee of the State Workforce Development Board met on Wednesday, Dec. 13, 2017. At that meeting, the Committee decided to create a minimum local area budget that includes the required WIOA costs. To perform this task, IWD is collecting information from other states and Iowa's local areas. In order to give the Committee an accurate budget picture, we need to know how WIOA Title I funds are currently being spent at the local area level. Please provide the following budget information for your local area for Program Year 2016: 1) Local Workforce Development Board budget, including the number of full-time equivalent position(s) (FTEs) devoted to board support and their salaries/wages and benefits (if any); 2) Itemized budget for local workforce development area administrative costs; 3) Itemized budget for the local fiscal agent (if one exists); 4) Itemized budget for the Title I services provider(s) in the local area, including the number of FTEs (management and non-management) and the costs of Title I service provider staff salaries and benefits; 5) The amount of Title I Youth program funds used on participant training; 6) The amount of Title I Adult program funds used on participant training; and 7) The amount of Title I Dislocated Worker program funds used on participant training. Please send this budget information by email to shelly.evans@iwd.iowa.gov as soon as possible or before Friday, Dec. 29, 2017. If you have any questions, please let us know. Thank you.
12/19/17	Region 11	Region 11 CEO	Attorney Agenda, Minutes and attendance list.
12/13/17	CEO Meeting	Board	"Letter from the DOL. Discussed findings on realignment of regions, fiscal agent, etc.
	CLO MICELING	Members	and how they impact Region 11."

Date	Communication Type	Communicator	Subject
2018			
1/4/18	Agenda	Shelly Evans	2nd Meeting of SWDB Realignment Committee.
1/9/18	Region 15 CEO- RWDB Meeting	Region 15 CEO – RWDB Board Members	Realignment Status Update. Minutes and attendance list. "Jen Erdmann provided an updated regarding the realignment process. The State board formed a realignment committee based on a DOL Finding report that was sent out to the bard"
1/15/18	Region 14 CEO - RWDB Meeting	Region 14 Board Members	Realignment Committee. AGENDA. Steve Gilbert.
1/16/18	Region 11 CEO Meeting	Region 11 CEO Board Members	Realignment Committee for the state. Agenda, Minutes and attendance list. "Realignment Committee for the State. Discussed information shared with the Realignment Committee. Need to discuss this topic at the February board meetings. Discussed drafting a letter laying out questions and concerns."
1/24/18	Region 10 CEO – RWDB Meeting	Region 10 Board Members	Realignment Update. Minutes and attendance list. "State Workforce Development Board Realignment Update: - We need to make sure our Board is up-to-date - The State is doing more research on the realignment. There may be a recommendation in May or June. - Kaylene received a response to DOL regarding findings during the last monitoring of the Local Areas"
1/25/18	Region 3 & 4 CEO – RWDB Meeting	Region 3 & 4 Board Members	Updated on Realignment Committee meetings held in December and January. Minutes and attendance list.
1/25/18	Region 12 CEO – RWDB Meeting	Region 12 Board Members	WIOA Regional Realignment update. AGENDA, Minutes and attendance list. Realignment handouts included, X1 to X4, totaling 63 pages. "Shawn Fick reviewed US Department of Labor Employment and Training Administration on site monitoring report. There were eleven areas that the State was

Date	Communication Type	Communicator	Subject
			not in compliance with Federal requirements. Compliance Findings: Finding 1 – Local Areas Not Aligned Appropriately – State;"
1/30/18	Region 1 CEO – RWDB Meeting	Region 1 Board Members	State Workforce Development Board Update/DOL Review. Minutes and attendance list. "Discussion of Director Townsend's presentation to the State Board that DOL conducted an audit and there were several findings. The major finding is that the State has not been aligned properly for the new WIOA legislation"
2/8/18	Region 11 CEO Meeting	Region 11 CEO Board Members	Realignment Update. Agenda, Minutes and attendance list. "Realignment Update: Les, Ron, and Fern discussed the realignment of the Iowa Workforce Regions. Fifteen regions were originally aligned with Community College boundaries. Based on a DOL Monitoring Report for Iowa from last fall, IWD is currently looking at significantly reducing the number of regions according to labor market areas, economic development areas, and/or commuting patterns. Realignment Committee members and plan information was shared with the board. Input from the board is welcomed. The next meeting will be February 9. Liliefeld questioned why the realignment. Thoughts included perhaps not enough funding for administration of 15 regions and the changes with WIOA. Concerns were voiced regarding rural areas not getting services and urban areas taking all the funding. Possibly have more answers by April meeting.
2/8/18	Region 11 RWDB Meeting	Region 11 RWDB Board Members	Update on Realignment of IWD Local Areas/Regions. Agenda, Minutes and attendance list. "Discussion on direction and how board should response or provide input to IWD. It was decided to not send a letter of recommendations. Rather, send questions to advance thinking and provide thoughtful and though-provoking dialogue. Issues include: how to split Iowa into regions with metropolitan areas mixed with rural areas and mixture of industries both large and small. IWD is stating 2 to 8 region. Today there are 15 regions. Concerns include too large of a region that may affect local representation, dominance of industries in one part of the region vs. another; to not too small then how much work can one staff cover and no location representation. Action: Send questions to Chair Braxton Pulley before end of February."
2/9/18	Agenda	Shelly Evans	3rd Meeting of SWDB Realignment Committee.

Date	Communication Type	Communicator	Subject
2/15/18	Region 8 RWDB Meeting	Region 8 Board Members	Agenda. "Department of Labor State Monitoring Report Response and Reorganization Timeline."
2/22/18	In Person	Ben Humphrey	AGENDA Attendance at Region 2 CEO board meeting (Mason City). "Ben Humphrey will be attending today to speak to the proposed realignment of the regions of Iowa and answer questions."
2/22/18	Region 7 RWDB Meeting	Ben Humphrey	Attendance at region 7 board meeting (Waterloo). Minutes and attendance list. "Regional Realignment by Ben Humphrey. Ben provided extensive explanations and answered questions on the regional realignment.
2/23/18	Region 7 CEO Meeting	Ben Humphrey	Attendance at region 7 CEO board meeting (Waterloo). Minutes and attendance list. "Regional Realignment by Ben Humphrey. Ben provided explanations and answered questions on the regional realignment.
2/26/18	Region 16 CEO Meeting	Ben Humphrey	Regional Realignment. Minutes and attendance list. "Humphrey gave a presentation on the overall process and status of the realignment process for Local Workforce Areas"
3/5/18	Email	Shelly Evans	 CEO, Local Board Members and Title 1 Providers. Realignment Committee Executive Summary Draft Overview of Realignment Committee Approach and Framework LWDB Area Requirements – Summary and Model Budget Regional Alignment Evaluation Map Summary Funding – Expenditure Estimates by Scenario Allocation Formula for State Plan Maps LWDB Functions – Summary LWDB Functions

Date	Communication Type	Communicator	Subject
			Criteria for Designation of Local Areas & RegionsFunding Letters
3/6/18	SWDB	Director Townsend	Update on realignment.
3/14/18	Region 11 CEO Meeting	Region 11 CEO Board Members	Realignment of the Local Workforce Development Board Regions. Agenda. Minutes and attendance list. "Discussed reason why realignment is occurring and the information provided by the realignment committee. Shared comments and questions regarding and its impact for rural as well as urban regions. A draft of a letter from the Region 11 CEO Board Chair to the realignment committee was shared with the CEO Board. Input regarding the letter was discussed. Motion by Bill Zinnel to approve sending the drafted letter to the Realignment Committee." Executive Director's Report March 2018: "Attended re-alignment committee meetings in February. Worked with the Region 11 CEO board to draft a le3tter to the realignment committee with questions and concerns regarding the realignment process."
3/19/18	Region 10 CEO – RWDB Meeting	Region 10 Board Members	Realignment proposal. Minutes and attendance list.
3/19/18	Region 14 CEO - RWDB Meeting	Ben Humphrey	AGENDA. Realignment Committee update.
3/20/18	Region 5 CEO - RWDB Meeting	Ben Humphrey	Attendance at region 5 board meeting (Fort Dodge). Minutes and attendance list. DOL Response Letter/Realignment of State. "In September 2017 DOL reviewed the IWD System and issued a guidance on change. State Board formed a realignment committee who reached a consensus on the new framework. See handout. The local board structure that has been being developed is no longer the focus DOL changed direction and wants to develop an advisory committee instead. Hoping members can continue to serve in some capacity to continue providing best service and avoid catastrophic impact. Do not foresee that DOL requirements will

Date	Communication Type	Communicator	Subject
			change unless federal regulars change and they are no issuing any waivers. Noted that most areas only have one Title I provider for youth and adult. Only Regions 5 & 11 have it separated out. Need to look at if this is how we want it to continue. There would be a cost savings to combining them. Questions that were asked"
3/20/18	Region 11 CEO Meeting	Region 11 CEO Board Members	Realignment Committee. CEO Letter. Agenda, Minutes and attendance list. "Realignment Committee for the State. Discussed information shared with the Realignment Committee at their February 9 th . Continue discussion at next month's executive committee meeting and prepare for May 3 rd board meeting. IWD sent information to all local CEO and workforce development boards. Comments have been requested. Shared letter sent by Rick Sanders, Region 11 CEO Chair, on behalf of the CEO board to the Realignment Committee."
3/22/18	Region 3 & 4 CEO – RWDB Meeting	Region 3 & 4 Board Members	Update on Realignment Committee meetings. Minutes and attendance list.
3/22/18	Region 12 CEO – RWDB Meeting	Region 12 Board Members	WIOA Regional Realignment update. AGENDA, Minutes and attendance list. Realignment handouts included, F1 to F12, totaling 47 pages. "WIOA Regional Alignment – Motion to go to 8 Regions. Motion to submit questions to get answers:
3/26/18	Region16 CEO Meeting	Region 16 CEO Board Members	Regional Realignment. Minutes and attendance list. "Ryan reviewed the information with the board regarding the realignment process. He answered questions from the board and reminded them of the upcoming comment period deadline of May 4 th . The board expressed their concerns over the new regional structure proposals from the realignment committee and how it would affect the current clients needs. The CEOs will be meeting to discuss the steps that the board will take and make comments to be submitted to the committee."
3/28/18	Region 13 CEO – RWDB Meeting	Region 13 Board Members	Minutes and attendance list. "State Workforce Development Board Realignment Update."

Date	Communication Type	Communicator	Subject
4/9/18	Region 11 CEO Meeting	Region 11 CEO Board Members	Realignment Committee. Agenda. No Minutes or attendance posted. "Board Discussion."
4/9/18	Region 15 CEO - RWDB Meeting	Region 15 CEO - RWDB Board Members	Realignment Update. AGENDA. Jen Erdmann.
4/10/18	Region 15 RWDB Meeting	Region 15 RWDB Board Members	Realignment Update and Comment Period. AGENDA. David Krutzfeldt.
4/23/18	Region 13 CEO – RWDB Meeting	Ben Humphrey Conference Call	Minutes and attendance list. "State Workforce Development Board Realignment Updates - Ben Humphrey Ben was available via phone to go over the realignment and answer questions. a. September of last year the State Workforce Development reviewed the lowa Workforce Development. b. When this is over there might be 2 - 3 territories. c. Deadline to submit comments about this is May 4 th Submit comments to Vicki by Friday, April 27 th ."
4/24/18	Region 1 CEO – RWDB Meeting	Region 1 Board Members	Realignment Update. Minutes and attendance list. "Realignment Update: Axtell discussed the realignment of the Iowa Workforce Regions. The State Workforce Board Realignment Committee has met three times and the information that they have shared indicates a preference for making a two-region recommendation to the State Workforce Board. Shelly Evans had sent an email to all board members with attachments regarding the recommendations of the committee with maps and other information. The Realignment Committee wants input from local boards and chief elected officials. RWDB/CEO boards may submit written comments individually by members or collectively by board on or before May 4, 2018. Board members can send comments to Penny Ingles and they will be compiled and submitted to Shelly Evens. Some board

Date	Communication Type	Communicator	Subject
	Type		 members were not sure they got the information. Fern will send to Penny to send out to board members. Lengthy discussion followed. Board agrees that need to realign for budget reasons, but not from 15 regions to 2 regions The budget that was included was not realistic What kind of representation would there be for the rural areas? Taking the chair from the CEO boards would mean 1 vote for our area. Rural areas would be left in cold. Money would go to the urban areas. Long distance to drive to offices would burden people already unemployed or with limited resources. Need to get away from the notion that we are only for unemployment and emphasize all of the re- employment services that are provided in our offices. Unemployment is low and people think there is nothing to do, but we provide more services. With unemployment low, lowa ends up not getting as much funding. Board members voiced the fact that they have no problems hiring people, however keeping employees due to drug testing, not coming to work, transportation issues. Soft skills are a concern for most employers. Looking at the maps for recommendations, the distance for traveling and the number of large cities is concerning.
4/26/18	Region 7 RWDB Meeting	Region 7 Members	Board members will get info to Penny by May 1, for compilation to be sent to Shelly Evens by May 4, 2018." Regional Realignment. Minutes and attendance list. "Deb Collett stated that the Federal DOL audited the lowa WIOA system and made a finding that the number of service areas be reduced from 15 based on the population and budget. There is now a state committee that is working on this realignment to reduce the number from 15. Response/Input is requested from the local board. Linda Laylin gave an update that the CEOs are not happy about the proposed reduction in the service areas. Clayton Ohrt added that the board should request to have as many service areas as possible instead of limiting to a few number."

Date	Communication Type	Communicator	Subject
4/26/18	Region 7 CEO Meeting	Region 7 Members	Minutes and attendance list. "Discussion about workforce realignment and it was decided that Linda Laylin would draft a comment letter to be submitted to the State Workforce Board Realignment Committee. Gary Barnett made a motion to approve and Clayton Ohrt seconded."
4/27/18	Region 9 Special Meeting	Ben Humphrey	Attendance at Region 9 board meeting (Davenport). Minutes and attendance list. Update on realignment efforts.
5/2/18	Region 6 CEO - RWDB Meeting	Ben Humphrey	Attendance at region 6 board meeting (Marshalltown). Minutes and attendance list. "Ben Humphrey spoke to the CEO's and RWDB Board about past WIOA, the present status of WIOA and what lies ahead for the future WIOA. Her reported that the realignment committee will be looking at comments submitted by the May 4 th deadline and then they go to the State the last week of June. He feels that we are still about 1 year away from the "transition", most likely July 1, 2019.
5/3/18	Region 11 CEO – RWDB Meeting	Region 11 Board Members	Realignment Committee. Agenda, Minutes and attendance list. "Mr. Denson shared that Committee has been active and IWD made it clear that with money available and costs of standard wages, we can only afford two regions and part way to a third. A lot of concern from multiple groups going to 2 from 1S. Everybody agrees we need less regions no issue about that. People are concern about local needs is not going to be served by only 2 boards for the entire state. Compromise made that there could be subcommittees for the varies regions, but flip side is they would have no clout, hard to get people together, there busy, it's there but not. Committee put out alternatives or some proposals for comments, but committee has seen those. There is a group of CEO's, community colleges, and others that have discussed some alternative proposal sent to Beth two days ago. There will be a small group meeting on May 7 th with Beth and a full committee meeting on May 9 th that Mr. Denson will not be there. Steve Shells, President of NIAC of Mason City will be there. There is a fair amount of legislative discussion about this and several legislators are not happy with 2 regions. The legislatures want to adjourn by 4 pm Saturday, which would be good. Mr. Denson is concerned with your only required to have 1 One Stop per established region

Date	Communication Type	Communicator	Subject
	Туре		and IWD has consistently said there is no current plan to reduce the number of One Stops, but if the decision is based on whatever criteria must be made, the Director has taken the position that she can make the decision. He's recommendation is the decision should be made by the Board and not the Director. Mr. Denson believes a minimum of 4 if not 6 regions, boards to contribute more financially, but is merely a small lift, a region's administrative cost isn't as high as they estimate and it's an active discussion. Rick Sanders, CEO Chair reported he has been making calls and that the CEO Board sent a letter expressing CEO's concerns with moving to two regions and what that looks like. Lengthy discussion was held on what control the state has, will have and should have over the regions. Implementation deadline will be decided on at the next full committee meeting in June, Beth extended the time line. Paul Smith reminded all of us that we received the email regarding the recommendations requesting our input tomorrow is the deadline to submit our responses. Individual feedback is important and taking to individuals on the IWD Board. Board Chair asked that if members could reach out, that would be helpful and appreciated. Looking at, at least two years before implementation of new regions and the Board has never said they will deny services to the people."
5/17/18	In Person	Ben Humphrey	Minutes and Attendance List. Attendance at Region 5 board meeting (Denison). "Realignment Update – Kelsey Casey reported - see handout - Melissa submitted letter & success stories. All public comments have been submitted and will be made available soon. Realignment committee will review and vote by June 28th. Complete realignment process has to be done by October 1st. There may be a process for appeal. CEOs have to make the decision if they will want to appeal. Title 1 directors will make sure to stay in compliance."
5/17/18	In Person	Ben Humphrey	Attendance at Region 8 board meeting (Carroll).
5/24/18	Email	Shelly Evans	All CEO and LWDB Members Local Membership Process,
			Guidance and Forms.
			Regional Board Appointment Process

Date	Communication Type	Communicator	Subject
			 Guidance – Membership Requirements for Local Workforce Development Boards – May 24, 2018 Local Workforce Development Board Application to Serve (in PDF fill-able format) Oath of Office (in PDF fill-able format)
5/24/18	Region 3 & 4 CEO – RWDB Meeting	Region 3 & 4 Board Members	Update on Realignment Committee meetings – Pam Jordan, Pam Wymore. Minutes and attendance list.
5/24/18	Region 12 CEO – RWDB Meeting	Region 12 Board Members	WIOA Regional Realignment update. AGENDA, Minutes and attendance list. Reports from Jeff Simonsen, Craig Anderson, Bridget Hoefling and Others. "WOA Regional Alignment Update – The Chairs haven't heard anything. Jeff Simonsen stated heard nothing since they were on the conference call. Jeff stated the 5A plan seemed okay."
5/31/18	Region 10 CEO – RWDB Meeting	Region 10 Board Members	Regional realignment process updated. Minutes and attendance list.
6/1/18			Email to SWDB Realignment Committee Members providing Comments and questions received from Local Workforce Development Board CEO Members and Local Workforce Development Board Members.
6/619	Website Posting		Comments and questions received from Local Workforce Development Board CEO Members and Local Workforce Development Board Members posted to website.
6/5/18	Region 9 CEO – RWDB Meeting	Region 9 Board Members	Regional Realignment updated. Minutes and attendance list. "Paula shared that the realignment committee may be looking at realigning to 2 regions. No decision has been made, another meeting has been scheduled. The

Date	Communication Type	Communicator	Subject
	Турс		committee is looking at other ways to cut costs instead of just cutting the number of regions."
6/8/18	Agenda	Shelly Evans	4th Meeting of SWDB Realignment Committee.
6/13/18	Region 2 CEO Meeting	Region 2 CEO Board Members	Minutes and attendance list. "Updates: ■ Realignment~ The State board had a meeting on Friday June 8th @ 10:00 am in the State Board Room located at 1000 E Grand Avenue, in Des Moines.
			 alternate plan was presented to the State board the committee did not go along with 2 regions The recommendation was for 4 regions, with the borders yet to be
			 The State board does not have to go along with the recommendations The State Board will meet again on Wednesday June 27th at 10 am at the Greater Des Moines Botanical Garden. Questions: Supervisor Latham asked how many regions does Director Townsend want? Director Townsend would prefer 2 regions Supervisor Grieman why the big push for 2 regions? 2 Regions would enable a larger OneStopOperator and Board Support capability."
6/14/18	Email	Shelly Evans	All Regions. Guidance on Open Meetings for LWDB Meeting Notice template. WDB – Guidance Sunshine Open Meetings.
6/27/18	SWDB	Director Townsend	Update on realignment. Motion and approval to return realignment to the Realignment Committee for further discussions of 4 area regional maps.
6/25/18	Region 16 CEO Meeting	Region 16 CEO Board Members	Realignment Discussion and Board Functions. Minutes and attendance list. "Ryan reviewed the findings from the Department of Labor regarding board functions and roles. He emphasized that one of the findings was that Title 1 Directors were too involved in the day-to-day operations of the board, and these duties should be completed by the board support staff. He also informed the board that the realignment

Date	Communication Type	Communicator	Subject
			subcommittee met on June 8 th and their recommendation to the State Workforce Board was to incorporate 4 Regions with boundaries to be determined at a later date."
6/28/18	Region 7 RWDB Meeting	Region 7 Members	Regional Realignment. Minutes and attendance list.
6/28/18	Region 7 CEO Meeting	Region 7 Members	Minutes and attendance list.
6/28/18	Region 10 RWDB Meeting	Region 10 Board Members	Updated on realignment process. Minutes and attendance list.
7/10/18	Region 15 RWDB Meeting	Region 15 RWDB Board Members	Regional Realignment Update. AGENDA. Jen Erdmann.
7/24/18	Region 1 CEO – RWDB Meeting	Region 1 Board Members	Workforce Regional Realignment Update. Minutes and attendance list. "Workforce Regional Realignment Update: Ron Axtell reviewed that members were to have any comments submitted to Shelly Evens by May 4, 2018 for the Realignment Committee Meeting in June 2018. Original options discussed indicated that the administrative funds could only support two regions with the data that was submitted to the Realignment Committee. A presentation was made to the Realignment Committee with data indicating that the funds could possibly support 4 or more regions. A motion was made by the Realignment Committee to recommend 4 regions to the State Board with no boundary designations. After discussion, no decision was made by the State Workforce Board and it was sent back to the Realignment Committee to review again."
7/25/18	Region 13 CEO – RWDB Meeting	Region 13 Board Members	Agenda. "Realignment Update."

Date	Communication Type	Communicator	Subject
7/30/18	Iowa Public Comments Website	IWD	Waiver requests posted re: administrative cost arrangements.
7/30/18	Iowa Public Comments Website	IWD	Waiver requests posted re: One-Stop Operator (OSO) location requirement.
7/30/18	Iowa Public Comments Website	IWD	Waiver requests posted re: ETPL.
8/2/18	Region 2 CEO – RWDB Meeting	Region 2 Board Members	Minutes and attendance list. "Patti also mentioned about Title I – a decision was hopefully going to be made by the end of June. Realignment Committee took a recommendation of four regions to State Board. There was a motion to table and the motion carried and so it goes back to the Realignment Committee to paint a more accurate picture for them. They are pushing for a vote soon; the Board wants more information."
8/7/18	Region 9 CEO – RWDB Meeting	Region 9 Board Members	Regional Realignment updated. Minutes and attendance list. "The proposal for re-regionalization was presented to the state board and was denied. The state board requested that the work group re-convene and provide a map to accompanying the proposed regions. The state has requested a waiver to allow the one stop operator to live outside of the region."
8/9/18	Region 11 CEO – RWDB Meeting	Region 11 Board Members	Realignment Committee. Agenda.
8/27/18	SWDB	Director Townsend	Update and realignment and submission of Waivers to USDOL.
8/29/18	Region 6 CEO - RWDB Meeting	Region 6 Board Members	"Realignment Committee meeting – on hold now, 90 day hold to apply for a waiver. Committee voted for 4 Regions, went to the State Board and they wanted 2 Regions."

Date	Communication Type	Communicator	Subject
9/11/18	Email	Shelly Evans	All CEO and LWDB Members. Title 1 Programs Table of Contents Posting of Policies for Title I Programs for Adult, Dislocated Worker and Youth)
9/17/18	Region 14 CEO - RWDB Meeting	Region 14 Board Members	Realignment. AGENDA. " The State Workforce Board has tabled realignment until their 11/19/18 meeting, waiting on DOL's response. If no decision can be reached, it will go to the Legislature."
9/18/18	Region 5 CEO - RWDB Meeting	Ben Humphrey via Phone	Attendance at region 5 board meeting (Fort Dodge). Minutes and attendance list. "Realignment Update – Ben Humphrey: US DOL reviewed WIOA and learned that there was not enough funds to pay for the services required. Direction given to realign to meet funding obligations. The state board realignment committee met in June and requested waivers. Requested to waive the requirement for one stop center to be located in one local area and to allow more collaboration. Also asked to waive sharing administrative costs. Usually takes 90 days to consider and then issue decision. Anticipate hearing a decision no later than December. The realignment process is on pause until then."
9/18/18	Region 11 CEO Meeting	Region 11 CEO Board Members	Realignment Committee. Agenda. No Minutes or attendance posted. "Board Discussion/Updates."
9/20/18	Region 10 RWDB Meeting	Region 10 Board Members	Update on statewide realignment plan. Minutes and attendance list.
9/27/18	Region 3 & 4 CEO – RWDB Meeting	Region 3 & 4 Board Members	Update on Realignment Committee meetings. Minutes and attendance list.
10/2/18	Region 9 CEO – RWDB	Region 9	Regional Realignment updated. Minutes and attendance list.

Date	Communication Type	Communicator	Subject
	Meeting	Board Members	"Paula reported that there has been no progress on regional realignment, and it is anticipated that this will remain the case until after the election."
10/16/18	Region 11 CEO Meeting	Region 11 CEO Board Members	Realignment Committee. Agenda. No Minutes or attendance posted. "Board Discussion/Updates. Rick – Addendum to State Plan."
10/17/18	Region 6 CEO – RWDB Meeting	Region 6 Board Members	Minutes and attendance list. "Realignment Process – No updates on the realignment until January."
10/18/18	Region 12 CEO – RWDB Meeting	Region 12 Board Members	Realignment update. AGENDA, Minutes and attendance list. "Realignment Update – Janet Gill discussed. No new realignment maps. Looking a local control but regional delivery. Will know more by next meeting after the State Workforce Development Board Meeting on November 29, 2018."
10/23/18	Region 1 CEO – RWDB Meeting	Region 1 Board Members	State Staff Update. Minutes and attendance list. "State Staff Update: With no one from state in attendance, Ron updated the board on the status of the realignment process over the last several months. The Realignment Committee submitted their recommendation to the State Workforce Board at their last meeting and the State Workforce Board decided to table the topic until their November meeting or possibly longer."
10/26/18	Region 13 CEO – RWDB Meeting	Region 13 Board Members	Agenda. "Realignment Update."
11/8/18	Region 11 CEO – RWDB Meeting	Region 11 Board Members	Realignment Committee. AGENDA.
11/19/18	Region 14 CEO - RWDB Meeting	Region 14 Board Members	Iowa's Regional Workforce Structure – Update. AGENDA. Ron Ludwig.
11/29/18	Region 12 CEO – RWDB	Region 12	Realignment update. AGENDA, Minutes and attendance list.

Date	Communication	Communicator	Subject
	Туре		
	Meeting	Board	
		Members	
12/6/18	Region 10	Region 10	Update on realignment process. Minutes and attendance list.
	CEO - RWDB	Board	
	Meeting	Members	
2019			
1/21/19	Region 14 CEO - RWDB Meeting	Region 14 Board Members	Iowa's Regional Workforce Structure Update – Ron. AGENDA. Ron Ludwig. "The State is still waiting to hear feedback from DOL on the 3 waivers submitted. They hope to hear back this week or next. No more meetings are scheduled until they hear
			back."
1/22/19	Region 11	Region 11 CEO	Realignment Committee. Agenda. Minutes and attendance list.
	CEO Meeting	Board Members	"Board Discussion/Updates. Rick – Addendum to State Plan. No new updates on realignment."
1/24/19	Region 12	Region 12	Realignment update. AGENDA, Minutes and attendance list.
	CEO – RWDB	Board	"Realignment Update – Next Meeting – February 18, 2019. Have not heard anything
	Meeting	Members	new from the state on realignment. The next State Workforce Development Board meeting is February 18, 2019."
2/1/19	Agenda	Shelly Evans	5th Meeting of SWDB Realignment Committee.
2/8/19	Agenda	Shelly Evans	6th Meeting of SWDB Realignment Committee.
2/18/19	SWDB	SWDB	Acceptance and approval of 6 region realignment map for local
			workforce development areas.
2/21/19	Region 2	Region 2	Minutes and attendance list.
	CEO –RWDB	Board	"Title 1 Updates - Patti
	Meeting	Members	3.1 Regional Realignment Update - Patti
			3.1.1 Realignment Project Plan - two maps included in the packet that were presented to the State Board for the Realignment Option and another map was added that
			showed current region structure to have a comparison. Our positioning didn't change
			in either of the maps. Option B was the one that was approved. They stated at the Board Meeting that implementation would be January 1st, 2020"

Date	Communication Type	Communicator	Subject
2/22/19	Email	Shelly Evans	 Email to CEO Chairs. Template of letter to each CEO chair. Map of new Local Workforce Development areas approved by SWDB board. WIOA, A Guide for Chief Elected Officials.
2/28/19	Region 7 RWDB Meeting	Region 7 Members	Realignment. Minutes and attendance list.
3/5/19	Region 5 CEO - RWDB Meeting	Region 5 Board Members	Realignment update. Minutes and attendance list.
3/21/19	Email	Director Townsend	Email and letter to CEO and Local Board Members regarding realignment of local workforce development board areas.
3/28/19	Region 10 RWDB Meeting	Region 10 Board Members	Update on statewide realignment process. Minutes and attendance list.
3/28/19	Region 12 CEO – RWDB Meeting	Region 12 Board Members	Minutes and attendance list. "Realignment – 6 regions by 2020."
4/17/19	Region 6 CEO – RWDB Meeting	Region 6 Board Members	Minutes and attendance list. "Realignment Process – No updates on the realignment until January."
4/23/19	Region 1 CEO – RWDB Meeting	Region 1 Board Members	Realignment Update. Minutes and attendance list. Realignment Update: Ron Axtell updated all on the realignment of Regions. He gave a brief history of the realignment. In February 2018, the State Workforce Board approved a 6-region map which would combine Region 1 with Region 2 (Mason City) and Region

Date	Communication Type	Communicator	Subject
			7 (Waterloo). Indications are that four or five CEO groups have filed appeals with the State Workforce Board regarding this decision. CEO Board have to get involved as they are the only groups that can submit appeals. Concerns of rural areas losing their voice in how things work if combined with urban areas. Beard noted he had reached out to the CEO Chairs to be proactive. Lengthy discussion followed regarding steps to submit appeal before May 30, 2019.
4/23/19	Region 11 CEO Meeting	Region 11 CEO Board Members	Realignment Committee. Agenda. Minutes and attendance list. "Board Discussion/Updates."
5/10/19	Email	Director Townsend	Email and letter to CEO and Local Board Members regarding realignment of local workforce development board areas.
5/22/19	Region 13 CEO – RWDB Meeting	Region 13 Board Members	Agenda. "Regional Board Realignment Discussion and possible action i. RWDB Action – Sarah Bradley ii. CEO Action – Randy Hickey."
5/23/19	Region 12 CEO – RWDB Meeting	Region 12 Board Members	State Workforce Board Updates – Realignment, LWDB, Board structure. AGENDA. Attachment - Notice of SWDB Meeting on 5/30/19.
5/30/19	SWDB	SWDB	Discussions of realignment appeals and recommendations. Denial of all appeals.
5/30/19	Region 10 CEO – RWDB Meeting	Region 10 Board Members	Update. Minutes and attendance list. "Discussion was held on the realignment update and what actions are under way to prepare for realignment. The State Workforce Development Board is meeting today; several regions did appeal the proposed realignment map. Those appeals will be reviewed today and actions, if any, will be decided."
6/4/19	Region 9 CEO – RWDB Meeting	Region 9 Board Members	Regional Realignment – Update on State Workforce Board Meeting Minutes and attendance list.

Date	Communication Type	Communicator	Subject
6/18/19	Region 11 CEO Meeting	Region 11 CEO Board Members	Realignment Committee. Agenda. Minutes and attendance list. "Board Discussion/Updates."
7/16/19	Region 11 CEO Meeting	Region 11 CEO Board Members	Realignment Committee. Agenda. No Minutes or attendance posted. "Board Discussion/Updates."
7/23/19	Region 1 CEO – RWDB Meeting	Region 1 Board Members	Realignment Update. Minutes and attendance list. "Realignment Update: Ron Axtell updated all on the realignment of Regions. He gave a brief history of the realignment. In February 2018, the State Workforce Board approved a 6-region map which would combine Region 1 with Region 2 (Mason City) and Region 7 (Waterloo). Seven groups of CEO Boards filed appeals and went before the State Workforce Board. The appeals were denied. Now will present information to DOL. Lengthy discussion followed. Beard had received a letter from DOL asking for additional information. He requested that Ron provide this documentation. DOL will review the additional documentation from all of the CEOs and make a final decision on the appeals."
7/13/19	Region 6 CEO – RWDB Meeting	Region 6 Board Members	Minutes and attendance list. "Realignment – Timeline is June 30, 2020."
8/1/19	Region 2 CEO – RWDB Meeting	Region 2 Board Members	Minutes and attendance list. "CEO Approval of June 19, 2019 Conference call minutes to proceed with appeal to Department of Labor regarding realignment Regional Workforce service areas."
8/6/19	Region 9 CEO – RWDB Meeting	Region 9 Board Members	Regional Realignment Update on State Workforce Board Meeting. Minutes and attendance list. "Several appeals went forward to DOL. DOL is coming to do the state monitoring to check on progress from the 2017 monitoring. Realignment is moving forward despite appeals. CEO training may begin to happen at the end of August and into September."

Date	Communication Type	Communicator	Subject
9/17/19	Region 11 CEO Meeting	Region 11 CEO Board Members	Realignment Committee. Agenda. No Minutes or attendance posted. "Realignment Committee Update."
9/25/19	Region 13 CEO – RWDB Meeting	Region 13 Board Members	Agenda. "Realignment Discussion."
9/26/19	Region 12 CEO – RWDB Meeting	Region 12 Board Members	Realignment Transformation Plan – Draft. AGENDA.

Region 1 Regional Workforce Development Board (RWDB) Chief Elected Officials (CEO) Board

Minutes for January 30, 2018

http://www.iowawdb.gov/r1 home

The Chair noted that pursuant to Iowa Code Section 21.8 the meeting was offered via teleconference (ZOOM) because it is impractical to hold a meeting with all persons present in person; all participants were able to hear one another.

Workforce Development Board Present: Les Askelson, Craig Allen, Fern Rissman, Ron Axtell, Marla

Loecke, Larry Liliefeld, Josh Pope, Tanya Tysland,

Present Via ZOOM/Phone: Jim Vermazen, Dan White, David Gaylor, Kathy Gunderson,

Jayme Kluesner, Jeanne Helling, Gissella Aitken-Shadle, Michael

Myers, Jennalee Pedretti, Rhonda Kendrick, and Joan Funke

RWDB Absent: Ron Koppes, Candace Drahn, Donna Boss, Jaime Phipps, and

Carolyn Scheidel

Chief Elected Officials Board Present: Darrel Dolf, John Beard, Ray Peterson, and Pat Murray

Present Via ZOOM/Phone: Dan Byrnes, and Dave Tilkes

CEO Board Absent: Dave Baker, Jeff Madlom, and Roy Buol

Others Present: Ronee Slagle

CALL TO ORDER

RWDB Chair, Les Askelson, called the joint meeting of the RWDB/CEO Board to order at 4:35 p.m. Les welcomed new board member Craig Allen. Introductions were made and a voice roll call was taken. It was noted that a quorum was present for both boards.

BOARD DISCUSSION/ACTION

<u>Consider Approval of Agenda</u>: RWDB-Motion White, seconded Leliefeld, to approve agenda. Motion carried unanimously. CEO- Motion Beard, seconded Peterson, to approve agenda. Motion carried unanimously.

<u>Approval of RWDB/CEO Board Minutes for October 24, 2017</u>: RWDB- Motion White, seconded Vermazen, to approve minutes from 10/24/2017. Motion carried unanimously. CEO- Motion Murray, seconded Peterson, to approve minutes from 10/24/2017. Motion carried unanimously.

<u>Approval of resignation</u>: Rev Lonning retired from the Allamakee County Sheriff's office and therefore submitted her resignation to the RWDB/CEO boards. RWDB- Motion Liliefeld, seconded Myers, to approve Lonning resignation. Motion carried unanimously. CEO- Motion Beard, seconded Murray, to approve Lonning resignation. Motion carried unanimously.

<u>Approval of RWDB Board Expenditures</u>: Expenditures of \$1,204.05 with a balance of \$2,392.94 of RWDB Fiscal Agents were reviewed and discussed. RWDB- Motion White, seconded Liliefeld, to approve the expenditures/balance. Motion carried unanimously. CEO- Motion Beard, seconded Murray, to approve the expenditures/balance. Motion carried unanimously.

<u>Modification of Local Service Plan</u>: Discussion followed regarding the modification of the local service plan with wording for Priority of Service for Veterans so it would be the same statewide. RWDB- Motion Liliefeld, seconded Pope, to approve the modification as presented. Motion carried unanimously. CEO- Motion Peterson, seconded Beard, to approve the modification as presented. Motion carried unanimously.

BOARD REPORTS

<u>Realignment Update:</u> Les, Ron, and Fern discussed the realignment of the Iowa Workforce Regions. Fifteen regions were originally aligned with Community College boundaries. Based on a DOL Monitoring Report for Iowa from last fall, IWD is currently looking at significantly reducing the number of regions according to labor market areas, economic development areas, and/or commuting patterns. Realignment Committee members and plan information was shared with the board. Input from the board is welcomed. The next meeting will be February 9. Liliefeld questioned why the realignment. Thoughts included perhaps not enough funding for administration of 15 regions and the changes with WIOA. Concerns were voiced regarding rural areas not getting services and urban areas taking all the funding. Possibly have more answers by April meeting.

<u>Open Discussion:</u> The boards engaged in an open discussion with member Tysland voicing concerns regarding seeing a shortage of nursing and lab techs in the area. NICC does not have an accredited program and they need accreditation for hiring. Aitken-Shadle stated that she would check into the matter.

<u>Disability Access Committee Updates:</u> Helling updated the board on the disability access committee. Looking to the state level for guidance on moving forward.

<u>Youth Standing Committee update:</u> YSC met on January 19. Discussed at the meeting was how to expand the committee and who should be on it after changing for the Youth Advisory Council. It was suggested to possibly have presenters from some youth services such as 4-H, etc. A survey had been sent out and results were discussed. The possibility of creating an electronic directory so it would be easier to finds services will be explored.

<u>WIOA Title 1 & 3 – IowaWORKS update</u>: Fern, Ron, and Marla discussed the report that included information regarding dislocated workers, center updates, expanded services, veterans service and other statistics. (See handout) Larger numbers of members are noticed in October, November, and December due to seasonal unemployment. Career/Job fairs were listed in the upcoming events. Board members are encouraged to get involved if interested.

<u>WIOA Title 2 – NICC HSED update</u>: Aitken-Shadle reported on number of students involved in managed enrollment classes. Students now have to attend classes as well as work on their own. HSED offers workforce training, working on soft skills, and computer skills.

<u>WIOA Title 4 – Voc Rehab and Dept. of Blind</u>: Helling reported that Steve Faulkner had been promoted and Mary Ott would be taking his place in the Decorah area. Jeanne also discussed people being served in Dubuque, Delaware, and Clayton counties - 495 candidates potentially eligible in high school with transition being a busy time of year.

FLOOR ITEMS/CLOSURE

<u>Next Meeting</u>: Next meeting of the RWDB/CEO Boards was set for April 24, 2018, in person, 4:30 p.m., at Keystone AEA. ZOOM/Teleconference will also be available.

<u>Adjournment</u>: With no further business actions to come before this board, there was a motion by Peterson, second by Leliefeld, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:54 p.m.

For more information regarding this meeting, please contact Penny Ingles at Keystone Area Education Agency at 563-245-1480 or pingles@aea1.k12.ia.us. The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

Penny 1	Ingles
Keysto	ne AEA

Region 1 Regional Workforce Development Board (RWDB) Chief Elected Officials (CEO) Board

Minutes for April 24, 2018

http://www.iowawdb.gov/r1 home

The Chair noted that pursuant to Iowa Code Section 21.8 the meeting was offered via teleconference (ZOOM) because it is impractical to hold a meeting with all persons present in person; all participants were able to hear one another.

Workforce Development Board Present: Craig Allen, Dan White, Candace Drahn, Donna Boss, Jayme

Kluesner, Fern Rissman, Ron Axtell, Marla Loecke, Josh Pope,

Michael Myers

Present Via ZOOM/Phone: Les Askelson, Tanya Tysland, Carolyn Scheidel, Larry Liliefeld,

Jim Vermazen, David Gaylor, Jeanne Helling, and Gissella Aitken-

Shadle,

RWDB Absent: Kathy Gunderson, Jaime Phipps, Jennalee Pedretti, Rhonda

Kendrick, and Joan Funke

Chief Elected Officials Board Present: Darrel Dolf, Ray Peterson, and Pat Murray

Present Via ZOOM/Phone: Dan Byrnes

CEO Board Absent: Dave Baker, John Beard, Dave Tilkes, Jeff Madlom, and Roy Buol

CALL TO ORDER

RWDB Chair, Les Askelson, called the joint meeting of the RWDB/CEO Board to order at 4:30 p.m. Les welcomed all and introductions were made. A voice roll call was taken. It was noted that a quorum was present for RWDB; however, no quorum was present for the CEO board.

BOARD DISCUSSION/ACTION

<u>Consider Approval of Agenda</u>: RWDB-Motion Boss, seconded Pope, to approve agenda. Motion carried unanimously.

<u>Approval of RWDB/CEO Board Minutes for October 24, 2017</u>: RWDB- Motion White, seconded Boss, to approve minutes from 01/30/18. Motion carried unanimously.

<u>Reappointment of RWDB Board Members</u>: It was noted that four RWDB members' terms would be done June 30, 2018. Carolyn Scheidel, Candace Drahn, Jayme Kluesner, and Dan White, had been contacted by Board Chair Askelson and all agreed be reappointed. RWDB- Motion Boss, seconded Pope, to approve the reappointment of Scheidel, Drahn, Kluesner and White. Motion carried unanimously.

<u>Election of RWDB Officers</u>: It was noted that Ron Koppes, current Vice Chair, was retired and no longer representing business. Boss nominated Askelson as chair, and Kluesner as Vice Chair. Rissman noted that Kluesner represented labor and was not able to serve as Vice Chair. Pope nominated Drahn. Both nominees accepted the nomination. Motion Boss, seconded Pope, to elect Les Askelson as Chair, and Candace Drahn as Vice Chair. All ayes. Motion carried unanimously.

<u>Approval of RWDB Board Expenditures</u>: Expenditures of \$565.67 with a balance of \$1,827.27 of RWDB Fiscal Agent Funds were reviewed and discussed. RWDB- Motion Pope, seconded Kluesner, to approve the expenditures/balance. Motion carried unanimously.

<u>Review and Approval of WIOA Title 1 Service Providers</u>: Axtell explained that the contract for service provider would end June 30, 2018. The contract allowed for the board to approve the current Title 1 Service Providers without doing an RFP. This approval would be for one year at a time. Ron discussed and reviewed the performance levels. Workforce Development Employment rate for the second quarter Adult – 78.9% (negotiated 65%); Employment rate for the second quarter Dislocated Worker – 76.4% (negotiated 66%); Employment or Placement rate for the second quarter Youth – 100% (negotiated 70%). See handout. Full measures should be available in fall. Motion Boss, seconded Drahn to extend the RFP for 1 year. Axtell and Rissman abstained from voting. Otherwise all ayes. Motion carried.

BOARD REPORTS

Realignment Update: Axtell discussed the realignment of the Iowa Workforce Regions. The State Workforce Board Realignment Committee has met three times and the information that they have shared indicates a preference for making a two-region recommendation to the Sate Workforce Board. Shelly Evans had sent an email to all board members with attachments regarding the recommendations of the committee with maps and other information. The Realignment Committee wants input from local boards and chief elected officials. RWDB/CEO boards may submit written comments individually by members or collectively by board on or before May 4, 2018. Board members can send comments to Penny Ingles and they will be compiled and submitted to Shelly Evens. Some board members were not sure they got the information. Fern will send to Penny to send out to board members. Lengthy discussion followed.

- Board agrees that need to realign for budget reasons, but not from 15 regions to 2 regions
- The budget that was included was not realistic
- What kind of representation would there be for the rural areas? Taking the chair from the CEO boards would mean 1 vote for our area.
- Rural areas would be left in cold. Money would go to the urban areas.
- Long distance to drive to offices would burden people already unemployed or with limited resources.
- Need to get away from the notion that we are only for unemployment and emphasize all of the reemployment services that are provided in our offices.
- Unemployment is low and people think there is nothing to do, but we provide more services.
- With unemployment low, Iowa ends up not getting as much funding.
- Board members voiced the fact that they have no problems hiring people, however keeping employees due to drug testing, not coming to work, transportation issues. Soft skills are a concern for most employers.
- Looking at the maps for recommendations, the distance for traveling and the number of large cities is concerning.

Board members will get info to Penny by May 1, for compilation to be sent to Shelly Evens by May 4, 2018.

<u>Open Discussion:</u> The boards engaged in an open discussion. Pope asked how to educate companies about all the opportunities IowaWORKS does offer. IowaWORKS does attend sector boards, economic development boards, and etc. meetings. Passing drug tests was a problem also discussed. How do you get people to show up?

<u>Disability Access Committee Updates:</u> Helling updated the board on the disability access committee. The committee met March 1. Looking at making IowaWORKS office physically accessible by state guidance. They are looking to add members to the group. NICC is set to hire a disability coordinator, needs to be approved by board. Wanting to offer training to other agencies on disability etiquette and how to work with someone with disability. Next meeting is June 19, 2018.

<u>Youth Standing Committee update:</u> YSC held their meeting on April 13. Minutes were sent to the board members.

<u>WIOA Core Partners</u>: Fern referenced the reports, etc. that had been sent to members by board secretary. She noted that they have been very busy with career and job fairs to educate students about jobs in their own back yard.

Gissella reported on the HSED. Rate is up—24 will graduate the program by end of June. They are expecting a State monitoring visit, looking at the WIOA standards and how are they doing. Adult Ed program is working and helping.

FLOOR ITEMS/CLOSURE

<u>Next Meeting</u>: Next meeting of the RWDB/CEO Boards was set for July 24, 2018, via ZOOM/Teleconference, 4:30 p.m.

<u>Adjournment</u>: With no further business actions to come before this board, there was a motion by Boss, second by Drahn, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:37 p.m.

For more information regarding this meeting, please contact Penny Ingles at Keystone Area Education Agency at 563-245-1480 or pingles@aea1.k12.ia.us. The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

Penny Ingles Keystone AEA

Region 1 Regional Workforce Development Board (RWDB) Chief Elected Officials (CEO) Board Minutes for July 24, 2018

The Chair noted that pursuant to Iowa Code Section 21.8 the meeting was offered via teleconference (ZOOM) because it is impractical to hold a meeting with all person present in person; all participants were able to hear one another.

Workforce Development Board Present:	Les Askelson, Candace Drahn, Donna Boss,
	Fern Rissman, Ron Axtell, Marla Loecke,
	Michael Myers, Tanya Tysland,
Present Via ZOOM/Phone	Gissella Aitken-Shadle, Larry Leliefeld,
	Rhonda Kendrick, Joan Funke, Jeanne
	Helling
RWDB Absent:	James Vermazen, Dan White, David Gaylor,
	Kathy Gunderson, Caroline Scheidel, Jayme
	Kluesner, Jamie Phipps, Jennalee Pedretti,
	Josh Pope, Craig Allen
Chief Elected Officials Board Present:	Darrel Dolf, John Beard, Ray Peterson, Dan
	Byrnes, Pat Murray, David Tilkes.
Present Via ZOOM/Phone:	
CEO Board Absent:	Dave Baker, Jeff Madlom, Roy Buol
<u>Guest</u>	Glen Gasmann

CALL TO ORDER

CEO chair Darrel Dolf called the joint meeting of the RWDB/CEO Board to order at 4:30 pm. Darrel welcomed all and introductions were made. A voice roll call was taken. It was noted that a quorum was present for the CEO board. At this time no quorum was present for RWDB.

BOARD DISCUSSION / ACTION

<u>Consider Approval of Agenda:</u> CEO-Motion Murray, second Beard, to approve agenda. Motion carried unanimously.

<u>Approval of CEO minutes of April 30, 2018:</u> CEO-Motion Beard, second Peterson, to approve minutes from 4/30/18. Motion carried unanimously.

Approval of State of Iowa PY18 & PY19 Negotiated Levels of Performance for WIOA Title I and Title III: Fern Rissman referred members to the last page of the handout which is Workforce Development Activities (Title I of WIOA) and Wagner Peyser Act (at amended by Title III of WIOA) and the letter from the U.S. Department of Labor. Fern Rissman said they have generally accepted the federal level that the state gets - no negotiating here. Tanya Tysland, new member, needed some background on this issue. Ron Axtell explained the three programs. CEO-Motion Murray, second Beard, to approve #10 on the agenda. Motion carried unanimously.

Workforce Regional Realignment Update: Ron Axtell reviewed that members were to have any comments submitted to Shelly Evens by May 4, 2018 for the Realignment Committee Meeting in June 2018. Original options discussed indicated that the administrative funds could only support two regions with the data that was submitted to the Realignment Committee. A presentation was made to the Realignment Committee with data indicating that the funds could possibly support 4 or more regions. A motion was

made by the Realignment Committee to recommend 4 regions to the State Board with no boundary designations. After discussion, no decision was made by the State Workforce Board and it was sent back to the Realignment Committee to review again.

Members had a discussion on the expansion services offices—what changes had been made. It was a State decision to close the expansion offices not a regional decision due to funding. A lot of comments were submitted and they felt the rural areas could potentially get left out (no voice) with urban areas determining where the funding would go. This decision is budget driven. When we receive federal dollars-Board members need to make sure the formula (per county) is applied so rural areas get the same funds. Don't want to lose this.

Tanya asked if members had heard about the Governor's new initiatives she just released. How does this tie into this group? Are these initiatives a duplication of services already offered? Tanya Tysland said she would contact the Governor and get more information about the new initiatives. Letting her know there is a concern with our rural areas.

At 5 pm a quorum for RWDB was met with Rhonda Kendrick joining via phone.

<u>Consider Approval of Agenda</u>: RWDB-Motion Boss, second by Drahn, to approve agenda. Motion carried unanimously.

<u>Approval of RWDB Minutes of April 24, 2018:</u>: Motion Drahn, second by Boss, to approve minutes. Motion carried unanimously.

<u>Approval of Eligible Training Provider List (ETPL) Program</u>: Fern Rissman referenced members to the document attached to the Agenda. She explained the programs. RWDB-Motion Boss, second by Tysland. Motion carried unanimously.

<u>Approval of RWDB Board Expenditures</u>: Members viewed the handout. Expenditures for 4th quarter were \$926.97 with a balance of \$900.30 Fern Rissman stated there could be some additional expenditures. RWDB-Motion Drahn, second Tysland. Motion carried unanimously.

Approval of UERPC as Fiscal Agent for PY19 Ticket to Work Funds: Fern Rissman referred members to the document attached to the Agenda. Fern Rissman reviewed the payments for 2018. Fern Rissman and Ron Axtell explained the program a little more in detail to new member Tanya Tysland. Current balance of \$64,388.31 (Fiscal agent is Upper Explorerland.) Motion Tysland, second by Myers. Motion carried unanimously.

<u>Approval of State of Iowa PY18 & PY19 Negotiated Levels of Performance for WIOA Title I and Title III</u>: This was discussed/explained at the beginning of the meeting with CEO. Any questions-none. RWDB-Motion Boss, second Drahn. Motion carried unanimously.

Ron Axtell stated we should have the final performance measures at the next meeting. Tanya Tysland asked if we could see info from multiple states to see how we compare. Ron Axtell will look into this. Tanya was volunteered for one of the new initiatives committees. Motion-Boss, second by Drahn. Motion carried unanimously.

Tanya Tysland shared her concern on the unemployment rate- they are struggling to get professional staff with degrees. Is it tied to low enrollment or CTE (trade industry)? Ron Axtell felt there were lots of factors. Is it possible to tap into the retirees?

Tanya shared they are offering scholarships.

Donna Boss shared how Delaware County is using job shadowing. Health care jobs – Iowa is the lowest paid. Kids leave and come back to Iowa to raise their kids.

Ron Axtell shared that every sector is hurting for workers - lots that have barriers too.

Rhonda Kendrick shared the '35 yrs+ age group' are working better for her company. Kids coming into the work force expect a lot and give little.

Fern Rissman shared from the long-term health board – they have the same concern. They are losing their nurses to hospitals.

Michael Myers talked to Waukon Job Share students. Kids feel they should be paid a large wage (they were comparing wage to big city). Need to get the info to kids, need quality kids.

Fern Rissman talked about the Teacher Initiative- the school loan forgiveness program. Could the legislature do something like this for more jobs?

Tanya Tysland commented about the challenges with wages. Where does it end - pay raises?

Ron Axtell commented it is workplace culture too. Workers appear to want more flexibility with hours, shifts, etc.

Fern Rissman commented that there is no easy fix. Attendance at Sector Board Meetings is encouraged.

Disability Access Committee Updates: Jamie/Jeanne absent.

<u>Youth Standing Committee Update:</u> Ron Axtell stated they had a meeting on July 17th looking at a youth interagency. Also updating forms for each county hopefully be done before school starts.

WIOA Core Partner Reports:

Veterans Services Update: Glen Gasmann via phone shared the unemployment rate is good. Veterans not looking. The 24 yr and under are struggling for work. They are living with their parents and not really looking for work. Another program - Home Based Iowa- more of a direct connection to employer and veterans looking for work. Do employers have Veterans Preference Program (point system for evaluating). Lifetime GI Bill – need mentors to help them navigate the system. Glen questioned how low employment goes before it becomes anemic?

Larry Liliefeld shared with Glen the Iowa Virtual Career Fair for veterans on August 21, 2018. Limited to 30 Businesses to participate (\$885. to sign up as a business).

WIOA Titles 1 & 3-IowaWORKS Report & Title I Budget: Ron Axtell stated the quarterly report was sent out, look it over and if you have any question's let them know. Budget cut of \$126,000 less than last year for Title I services for Region 1. We'll make ends meet with the staff we have and continue to provide services.

Marla Loecke commented that low unemployment rate – money and budget go hand-in-hand. The Realignment Meetings are public. Anyone can join those meetings – make sure all know.

WIOA Title 2 – NICC HSED Update: Gisella Aitken-Shadle shared they had the highest graduates at the end of June with 74 graduates. DOE – State of Iowa top of the HSED (was GED) ranking. Job opening in Calmar and Dubuque for HSED instructors both part-time jobs. Interviews today.

WIOA Title 4: Vocational Rehabilitation Update: Jeanne Helling shared they are working hard with their clients with disability finding employment. Working with 621 students and that doesn't include the graduating seniors. Paying \$1,212. per semester (see handouts for more info). Doing more for students with disabilities. Ready to help when they can. Meeting was held monthly in Dubuque. State hasn't given many guidelines – now meeting quarterly.

WIOA Title 4:Dept. for the Blind Update: Jamie absent.

Sector Board Update: Continue to meet quarterly. If interested in any of the Sector Board, contact Ron Axtell, Fern Rissman, Marla Loecke or Wendy Mihm-Herold. Larry Leliefeld briefly explained that he spoke at South Winn School as the Sector Board representative. Howard-Winn's PD day is scheduled for Sept. 24th Larry will speak about the purpose of the Sector Board.

FOOR ITEMS/CLOSURE

<u>Next Meeting</u>: Next meeting of the RWDB/CEO Boards was set for October 23, 2018, via ZOOM/Teleconference, 4:30 pm.

<u>Adjournment:</u> With no further business actions to come before this board, there was a motion by Boss, second by Tysland, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:50 pm.

For more information regarding this meeting, please contact Kathy Wessel (in Penny's absence) at Keystone Area Education Agency at 563-245-1480 or kwessel@aea1.k12.ia.us The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

Kathy Wessel Keystone AEA

Region 1 Regional Workforce Development Board (RWDB) Chief Elected Officials (CEO) Board

Minutes for October 23, 2018

http://www.iowawdb.gov/r1 home

The Chair noted that pursuant to Iowa Code Section 21.8 the meeting was offered via teleconference (ZOOM) because it is impractical to hold a meeting with all persons present in person; all participants were able to hear one another.

Workforce Development Board Present: Les Askelson, Craig Allen, Fern Rissman, Ron Axtell, and Marla

Loecke

Present Via ZOOM/Phone: Candace Drahn, Donna Boss, Jayme Kluesner, Kathy Gunderson,

Carolyn Scheidel, Larry Leliefeld, Jeanne Helling, Jennalee

Pedretti, Joan Funke and Gissella Aitken-Shadle

RWDB Absent: Tanya Tysland, Dan White, David Gaylor, Jaime Phipps, Josh

Pope, Michael Myers, Jim Vermazen, and Rhonda Kendrick

Chief Elected Officials Board Present: Darrel Dolf, John Beard, Pat Murray, and Ray Peterson

Present Via ZOOM/Phone: Dan Byrnes

CEO Board Absent: Dave Baker, Dave Tilkes, Jeff Madlom, and Roy Buol

Others Present: Penny Ingles

CALL TO ORDER

RWDB Chair, Les Askelson, called the joint meeting of the RWDB/CEO Board to order at 4:44 p.m., after some issues with the ZOOM connection. Les welcomed all. A voice roll call was taken. It was noted that a quorum was present for both boards.

BOARD DISCUSSION/ACTION

<u>Consider Approval of Agenda</u>: RWDB-Motion Gunderson, seconded Boss, to approve agenda. Motion carried unanimously. CEO-Motion Beard, seconded Murray, to approve agenda. Motion carried unanimously.

<u>Approval of RWDB/CEO Board Minutes for July 24, 2018</u>: RWDB- Motion Boss, seconded Drahn, to approve minutes from 07/24/18. Motion carried unanimously. CEO- Motion Byrnes, seconded Murray, to approve minutes from 07/24/18. Motion carried unanimously.

<u>Approval of RWDB Board Expenditures</u>: Expenditures of \$99.76 with a balance of \$3,800.54 of RWDB Fiscal Agent Funds were reviewed and discussed. RWDB- Motion Axtell, seconded Leliefeld, to approve the expenditures/balance. Motion carried unanimously. CEO- Motion Peterson, seconded Beard, to approve the expenditures/balance. Motion carried unanimously.

<u>Approval of WIOA Title 1 PY18 Budget</u>: The boards reviewed the budget. RWDB: Motion Leliefeld, seconded Gunderson, to approve the Title 1 FY18 Budget. All ayes. Motion carried. CEO: Motion Peterson, seconded Beard, to approve the Title 1 FY18 Budget. All ayes. Motion carried.

<u>Approval of Modification to the Disability Access Committee Membership</u>: Board members reviewed an updated membership list. It was noted that there were a couple of positions listed as vacant. RWDB: Motion Boss, seconded Loecke, to approve modifications to the DAB membership list. All ayes. Motion carried. CEO: Motion Beard, seconded Murray, to approve modifications to the DAC membership list. All ayes. Motion carried.

<u>Approval of Modification to the Youth Standing Committee Membership</u>: The boards reviewed membership list shared by Fern. RWDB: Motion Leliefeld, seconded Drahn, to approve modifications to the YSC membership list. All ayes. Motion carried. CEO: Motion Murray, seconded Peterson, to approve modifications to the YSC membership list. All ayes. Motion carried.

<u>Approval of Modification Local Service Plan</u>: Modifications included proposed change in language under dependent care and fiscal agent budget information (see handout). RWDB: Motion Kluesner, seconded Allen, to approve modifications to the Local Service Plan. All ayes. Motion carried. CEO: Motion Peterson, seconded Murray, to approve modifications to the Local Service Plan. All ayes. Motion carried.

BOARD REPORTS

<u>State Staff Update:</u> With no one from state in attendance, Ron updated the board on the status of the realignment process over the last several months. The Realignment Committee submitted their recommendation to the State Workforce Board at their last meeting and the State Workforce Board decided to table the topic until their November meeting or possibly longer.

<u>Future Ready Iowa Summit Update:</u> Marla discussed the Summit on October 26, 2018, 9:00-3:00, at Keystone AEA, Elkader. 103 registered (114 possible), can join that day, Director Townsend will be attending. There have been 11 summits held across the state with 5 more to go.

<u>Iowa Eligible Training Provider List (ETPL) Update:</u> There will be a change to the ETPL so there is more customer choice. Training providers will do an application with more information. Programs have to be not less than 26 weeks. State is revamping. There will be more detailed documentation. Providers may not want to have to do paperwork if not feasible with attendance.

<u>Open Discussion:</u> The boards engaged in an open discussion. Items discussed included wages at fast food places going up and trainees not wanting to stay the course to learn trade when they can make \$17 - \$20 at fast food place with little training; Future Ready Iowa; getting HS students/parents to understand they don't have to have a 4-year degree. Kluesner and Leliefeld discussed restrictions in construction industry for HS students such as CDL license requirement of 21 years, old legislation not letting 16-17 year olds be hired (must by 18). Summer employment would be much easier.

<u>Disability Access Committee Updates:</u> Helling updated the board on the disability access committee. She is waiting for people to confirm membership. Next meeting will be in November. People may attend meeting and then get added to roster and approved later.

<u>Interagency Youth Standing Committee update:</u> YSC held their meeting on October 16, 2018. Minutes were sent to the board members for review. Items shared included STEM Festival attendance; updates for Promise Jobs, Job Corps, NEICA, Teen Pregnancy. Next meeting will be video/conference call only on January 15, 2019.

<u>WIOA Core Partners</u>: Fern referenced the IowaWorks report, etc. that had been shared with members. She noted that Voc Rehab has moved into the Decorah Office. Goodwill moved to another office. Upcoming events were also referenced.

Gissella reported on the HSED. All sites (Dubuque, Postville, Calmar, Decorah and Oelwein) are running and fully functioning.

Jeanne reported on Voc Rehab. Outcomes for the Fiscal Year ending September 30th were 174 for Dubuque, 232 for Waterloo and 200 for Mason City. This made Dubuque the highest per staff ratio (95.6%), although Waterloo had the highest numbers. This was for the whole year.

IWD/Voc Rehab have been working together during Disability Awareness Month in October.

Ron noted that Annual Performance statistic reports have been pushed back with WIOA changes. Possibly will have at January meeting.

FLOOR ITEMS/CLOSURE

<u>Next Meeting</u>: Next meeting of the RWDB/CEO Boards was set for January 22, 2019, via ZOOM/Teleconference ONLY, 4:30 p.m.

<u>Adjournment</u>: With no further business actions to come before this board, there was a motion by Leliefeld, second by Beard, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:44 p.m.

For more information regarding this meeting, please contact Penny Ingles at Keystone Area Education Agency at 563-245-1480 or pingles@aea1.k12.ia.us. The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

Penny Ingles Keystone AEA

Region 1 Regional Workforce Development Board (RWDB) Chief Elected Officials (CEO) Board Minutes for April 23, 2019

http://www.iowawdb.gov/r1 home

The Chair noted that pursuant to Iowa Code Section 21.8 the meeting was offered via teleconference (ZOOM) because it is impractical to hold a meeting with all persons present in person; all participants were able to hear one another.

Workforce Development Board Les Askelson, Ron Axtell, Lisa Curtin, Marla Loecke, Josh Pope and Craig

Present: Allen

Michael Myers, Jennalee Pedretti, Candace Drahn, Larry Leliefeld, Jeanne Present Via ZOOM/Phone:

Helling, Jayme Kluesner, and Gissella Aitken-Shadle

Joan Funke, Jaime Phipps, Dan White, Donna Boss, Kathy Gunderson, Carolyn **RWDB Absent:**

Scheidel Tanya Tysland, David Gaylor, Jim Vermazen, and Rhonda Kendrick

Chief Elected Officials Board John Beard, Jerry Stevens, Jeff Madlom, Marty Stanbrough, and Steve Doeppke

Present:

Dave Tilkes, and Dan Byrnes Present Via ZOOM/Phone:

CEO Board Absent: Dave Baker, and Roy Buol

Others Present: Penny Ingles

CALL TO ORDER

RWDB Chair, Les Askelson, called the joint meeting of the RWDB/CEO Board to order at 4:30 p.m. Les welcomed all. A voice roll call was taken. It was noted that a quorum was present for both boards.

BOARD DISCUSSION/ACTION

Consider Approval of Agenda: RWDB (Les)-Motion Pope, seconded Allen, to approve agenda. Motion carried unanimously. CEO (John)-Motion Madlom, seconded Tilkes, to approve agenda. Motion carried unanimously.

Approval of RWDB/CEO Board Minutes for February 26, 2019: RWDB (Les)- Motion Axtell, seconded Kluesner, to approve 2/26/19 minutes. Motion carried unanimously. CEO (John)- Motion Madlom, seconded Byrnes, to approve 2/26/19 minutes. Motion carried unanimously.

Approval of RWDB Board Expenditures: Expenditures of \$777.37 with a balance of \$2,882.13 of RWDB Fiscal Agent Funds were reviewed and discussed. RWDB (Les)- Motion Meyer, seconded Drahn, to approve the expenditures/balance. Motion carried unanimously.

Discussion and Approval of new RWDB member: Board members reviewed/discussed Lisa Curtin resume and appointment to board replacing Fern Rissman. RWDB (Les)- Motion Pope, seconded Allen, to approve Lisa Curtin appointment to the Board. Motion carried unanimously. CEO (John)- Motion Tilkes, seconded Stevens, to approve Lisa Curtin appointment to the Board. Motion carried unanimously.

Approval of Local Service Plan Modification: Ron advised the board of the changes to the Local Service Plan. Additions// changes in language from previous plan/title change were discussed. RWDB (Les)- Motion Allen, seconded Meyers, to approve modification to Local Plan. Motion carried unanimously. CEO (John)- Motion Byrnes, seconded Tilkes, to approve modification to Local Plan. Motion carried unanimously.

BOARD REPORTS

Realignment Update: Ron Axtell updated all on the realignment of Regions. He gave a brief history of the realignment. In February 2018, the State Workforce Board approved a 6-region map which would combine Region 1 with Region 2 (Mason City) and Region 7 (Waterloo). Indications are that four or five CEO groups have filed appeals with the State Workforce Board regarding this decision. CEO Board have to get involved as they are the only groups that can submit appeals. Concerns of rural areas losing their voice in how things work if combined with urban areas. Beard noted he had reached out to the CEO Chairs to be proactive. Lengthy discussion followed regarding steps to submit appeal before May 30, 2019.

<u>Open Discussion:</u> This was included in the realignment discussion. At this time, Marla Loecke noted that with new board members, this would be a good time to consider if the 4:30-6:30 was the best time for the RWDB/CEO boards to meet. The boards thought the 4:30 time was the best for all.

<u>Disability Access Committee Updates:</u> The DAC met on April 9. Jason Rubel presented to the board regarding working with businesses, making calls, promoting what Voc Rehab can do for them, etc. Katie Bahl will present on May 14, 2019, with a different perspective on how she reaches out. Annual Disability Awareness Month is in October. Would like to start talking about/planning in May, having something planned by June. Anyone interested in being part of the planning committee should contact Jeanne or Jamie. DAC continues to work on business engagement.

<u>Interagency Youth Standing Committee update:</u> YISC held their meeting on April 16, 2015. Ron shared information from that meeting. The committee has decided to start having partners do presentation so that all will be aware of what they do. Next meeting will be July 9, 2019.

<u>WIOA Core Partners</u>: March unemployment rates, comparison (month/year), and comments were shared with board. It was noted that the unemployment rate includes temporary layoffs.

Gissella reported on the HSED. Graduation is coming June 12 in Dubuque and June 13 in Calmar. Students share success stories, etc. Ron suggested attending if possible. The impact is not only on students, but families also.

Jeanne had shared first quarter report and would be sent to board members. 250 people have been placed in Region 1 jobs. Continue to be busy serving HS students on transition, work-based learning, and job tours. Summer program flyers were included in the IVRS report. The teams working together are NICC/Intermediary Grant Staff, IowaWORKS, Department of the Blind and TAP. June 19 & 20, 2-day program at NICC, Calmar, working with students on team building. Summer Career Camps offered in Dubuque, June 17-21 and June 21-27. Dubuque CSD, Western Dubuque CSD, and West Delaware CSD working on finalizing plans.

Jamie was at training for Ticket to Work and not able to report.

FLOOR ITEMS/CLOSURE

Next Meeting: Next meeting of the RWDB/CEO Boards July 23, 2019, at Keystone AEA, Elkader, 4:30 p.m.

<u>Adjournment</u>: With no further business actions to come before this board, there was a motion by Pope, second by Allen, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:28 p.m.

For more information regarding this meeting, please contact Penny Ingles at Keystone Area Education Agency at 563-245-1480 or pingles@aea1.k12.ia.us. The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

Penny Ingles	
Keystone AEA	

Region 1 Regional Workforce Development Board (RWDB) Chief Elected Officials (CEO) Board Minutes for July 23, 2019

http://www.iowawdb.gov/r1 home

The Chair noted that pursuant to Iowa Code Section 21.8 the meeting was offered via teleconference (ZOOM) because it is impractical to hold a meeting with all persons present in person; all participants were able to hear one another.

Workforce Development Board Les Askelson, Ron Axtell, Lisa Curtin, David Gaylor, Kathy Gunderson,

Present: and Dan White

Present Via ZOOM/Phone:

Donna Boss, Carolyn Scheidel, Jennalee Pedretti, Joan Funke, Larry

Laliefeld, Joanna Helling, Jayma Klussner, and Gissella Aitken Shadle

Leliefeld, Jeanne Helling, Jayme Kluesner, and Gissella Aitken-Shadle,

RWDB Absent: Candace Drahn, Marla Loecke, Josh Pope, Michael Myers, Jaime Phipps,

Tanya Tysland, Jim Vermazen, Rhonda Kendrick, and Craig Allen

Chief Elected Officials Board
John Beard, Marty Stanbrough, and Steve Doeppke

Present:

Present Via ZOOM/Phone: Dave Tilkes, Jeff Madlom, and Dan Byrnes

CEO Board Absent: Jerry Stevens, Dave Baker, and Roy Buol

Others Present: Penny Ingles

CALL TO ORDER

RWDB Chair, Les Askelson, called the joint meeting of the RWDB/CEO Board to order at 4:30 p.m. Les welcomed all. A voice roll call was taken. It was noted that a quorum was present for both boards.

BOARD DISCUSSION/ACTION

<u>Consider Approval of Agenda</u>: RWDB (Les)-Motion Gaylor, seconded Boss, to approve agenda. Motion carried unanimously. CEO (John)-Motion Tilkes, seconded Madlom, to approve agenda. Motion carried unanimously.

<u>Approval of RWDB/CEO Board Minutes for April 23, 2019</u>: RWDB (Les)- Motion Kluesner, seconded Leliefeld, to approve 4/23/19 minutes. Motion carried unanimously. CEO (John)- Motion Tilkes, seconded Stanbrough, to approve 4/23/19 minutes. Motion carried unanimously.

<u>Approval of RWDB Board Expenditures</u>: Expenditures of \$971.85 with a balance of \$1,910.28 of RWDB Fiscal Agent Funds were reviewed and discussed. RWDB (Les)- Motion Boss, seconded White, to approve the expenditures/balance. Motion carried unanimously.

Approval of UERPC as Fiscal Agent for PY 19/PY20 Ticket to Work: RWDB (Les)- Motion Gunderson, seconded Leliefeld, to approve UERPC as fiscal agent for PY 19/20. Motion carried unanimously.

Approval of Region 1 Partner MOU Extension to June 30, 2020: Ron discussed the Field Information Memo 19-02, regarding MOU Guidance for Local Workforce Development Boards. Motion Leliefeld, seconded Gaylor, to approve an extension with no changes of the Region 1 MOU Partner Agreement in accordance with Field Memo 19-02. Motion carried unanimously. Therefore, the terms of the existing Region 1 MOU Partner Agreement found at the following website link are now in effect until 6/30/20: https://www.iowawdb.gov/region-1-mou-2016

<u>Approval of ETPL Application for Rock Valley College Cold Forming Program</u>: Curtin shared information regarding potential employees for Stanley in Decorah would have to complete cold form training in Illinois. Beard explained that Stanley had ties to the main office in Rockford, IL. It was explained that if not on the ETPL (Eligible Training Provider List), would not be able to fund potential employees. Motion White, seconded Leliefeld, to approve Rock Valley College Cold Forming Program. Motion carried unanimously.

Approval of State of Iowa PY18 & PY19 Negotiated Levels of Performance Title I and Title III (see handout): RWDB -Motion Gunderson, seconded White, to approve negotiated levels of performance. Motion carried unanimously. CEO - Motion Madlom, seconded Tilkes, to approve negotiated levels of performance. Motion carried unanimously.

<u>RWDB Oath of Office for Lisa Curtin</u>: Askelson administered the oath of office to new RWDB member, Lisa Curtin.

BOARD REPORTS

<u>Realignment Update:</u> Ron Axtell updated all on the realignment of Regions. He gave a brief history of the realignment. In February 2018, the State Workforce Board approved a 6-region map which would combine Region 1 with Region 2 (Mason City) and Region 7 (Waterloo). Seven groups of CEO Boards filed appeals and went before the State Workforce Board. The appeals were denied. Now will present information to DOL. Lengthy discussion followed. Beard had received a letter from DOL asking for additional information. He requested that Ron provide this documentation. DOL will review the additional documentation from all of the CEOs and make a final decision on the appeals.

<u>Open Discussion:</u> Ron brought up the issue of marijuana being legalized in some states and the impact it would have on employees and drug testing. Some discussion followed and it was noted that some employers are making exceptions because they are desperate for employees.

<u>Disability Access Committee Updates:</u> The DAC did not meet in July. Annual Disability Awareness Month is in October and the committee has been making plans to do media blasts of information and success stories. The committee is also planning an event with panel discussion from employers and employees. Loras College has offered conference facilities.

<u>Youth Interagency Committee update:</u> YISC held their meeting on July 9, 2019. Ron and Lisa gave a presentation of WIOA Title I Youth Program. Next meeting will be October 15, 2019.

<u>WIOA Core Partners</u>: Veterans Services Update was not available.

Ron discussed the IowaWORKS Report that had been shared with the board via email. This report includes several success stories. (see handout)

Gissella reported on the HSED. 63 students graduated in June (48-Dubuque; 15 Calmar). Offered a computer literacy class for those that do not know how to use Office, give help with writing resumes, etc. Started with 11 students and ended with 5. Thinking about offering certificate for class with soft skills, computer, Google, phone, etc. NICC will be offering childcare for those enrolled for career pathway certificates. Perhaps doing HSED in the evening and potentially offering childcare for 6-12 years to assist with finishing certification.

Jeanne had shared 2nd quarter report and would be sent to board members. This was a short report. Busy with placements, summer camps w/IWD and NICC. Will be fully staffed on Monday with a new person starting.

Ron noted on the WIOA Budget sheet that the Adult and Dislocated Worker included 3-months and 9-months budgets. The Youth budget is for 12 months.

FLOOR ITEMS/CLOSURE

<u>Next Meeting</u>: Next meeting of the RWDB/CEO Boards October 22, 2019, at Keystone AEA, Elkader, 4:30 p.m.

<u>Adjournment</u>: With no further business actions to come before this board, there was a motion by Boss, second by White, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:30 p.m.

For more information regarding this meeting, please contact Penny Ingles at Keystone Area Education Agency at 563-245-1480 or pingles@aea1.k12.ia.us. The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

Penny Ingles Keystone AEA

2

Regional Workforce Development Board/ Chief Elected Officials Meeting Minutes for

December 14, 2017 CEO's 1:00 pm RWDB 5:00 p.m.

RWIB Present: Kelly Hanson, Patsy "Denise" Largent, James Ackley, Sandra Leake, Hunter Callanan, Nick Foley, Jennifer Breister,

RWIB Absent: Arthur Jones, Julie Pralle, Cindy Harris, Terri Ewers, Steve Faulkner, Eric Kingland, Sherry Becker,

CEOs Present: Corey Eberling, Joel Voaklander, Sis Greiman, Tim Latham, Mark Smeby

CEOs Absent: Mike Stensrud, Mark Kuhn

Ex Officio Members Present: Sis Grieman, Mayor Jim Erb

Staff: Terry Schumaker, Patti Hanson, Kris Dunn

Guests: Amy Markham-IVRS in attendance; Ben Humphrey-IWD and

Ronee Slagel-IWD attended via WEBX teleconference.

1.0 Welcome

2.0 Action Items

2.1 RWDB Approval of December 14, 2017 Agenda and September 14, 2017 meeting minutes

Motion: Greiman Second: Largent Vote: Unanimous

2.2 OneStop Certification-Completed Assessment-Separate Attachment

Motion: Callanan Second: Ackley Vote: Unanimous

2.3 CEO Approval of December 14, 2017 Agenda and September 14, 2017 meeting minutes

Motion:Latham Second: Eberling Vote: Unanimous

2.4 Oath of Office for Nick Foley, Region 2 IWD Operations Manager

2.5 OneStop Certification-Completed Assessment-Separate Attachment

Motion: Smeby Second: Grieman Vote: Unanimous

3.0 Director's Announcements and Title 1 Updates

3.1 Board Support duties moving forward~ following the most recent DOL review, we have been made aware

that the Board Support person cannot be a staff person who is paid by the Service Provider.

Since NIACC holds the provider contract for both
Titles I and Title II; the Board will need to investigate other options to provide Board support. Possibly a Partner provider or a Title III or Title IV would be able to provide the Board Support...

3.2 Conflict of Interest Guidance

3.3 Conflict of Interest Policy and Signature page-Collected at the end of the meeting for record maintenance this year.

3.4 Title I Updates- Possible Realignment of regions following DOL review. Proposed map showing how this realignment could look was provided. Ben Humphrey, Attorney for IWD called in via WEBX to answer questions from the board pertaining to the proposed realignment, and how it will affect Region 2. **See attached page with more at length minutes from that question and answer session.

3.5 Sector Board Updates

4.0 Title Π -Adult Education/Literacy Updates

4.1Enrollment Progress & HSED~ HSED Intensive will be held again at IowaWORKS in January 2018. Class will be held in the Lower classroom of IowaWORKS on Mon/Tues/Wed/Thurs from 8:30-11:30am from January 22-February 15, 2018.

4.2 Integrated Education and Training~Production Welding and C.N.A. updates

5.0 Title III- Wagner Peyser

5.1 2017 Q3 Wagner Peyser Report

5.2 Iowa Unemployment Rates by County Maps for October 2017

6.0 Title IV-Iowa Vocational Rehabilitation Services Updates

6.1 2017 Quarter 3 Report

6.2 NDEAM Event Flier from October 2017

6.3 Region 2 DAC Focus Group Report

6.4 Success Story report from Amy Markham

7.0 Informational Items:

- 7.1 PY2016 Program Quality Assurance Monitoring
- 7.2 Community Partners Meeting Minutes of October 3, 2017
- 7.3 Youth Standing Committee Agenda and Minutes of November 2, 2017

8.0 Upcoming Meetings-

~February 22, 2018 at Noon at Iowa WORKS; please bring your lunch with you if you would like

~May 17, 2018-(time to be determined)

December 14, 2017 Board Meeting Minutes continued.

In September the DOL, Region 5 conducted a review of lowa'a implementation of the federal WIOA and their written report was provided dto IWD with recommendations and mandates. The review has determined that lowa must realign the service provider regions/areas to align with DOL mandates to best utilize the WIOA dollars.

IA has started a Regional Workforce Development realignment Committee who's most recent meeting was December 13, 2017.

What are the objectives:

- Funding distributions
- How funds can be utilized
- What will local areas look like and just what will be the dollars needed to maintain
- OneStop Centers will be maintained; most satellite office will be maintained...other satellites such as Fort Madison and Webster City may not~

Concerns:

- Will there be Office closures?
- How many staff and programs will be impacted?
- Rural lowa access? Some of our mmore rural areas are already a long distance away from the OneStop centers and the internet service may not be a reliable option in their areas

Results:

- Fewer local boards as regions will combine into larger service areas.
- Fewer Total 1 service providers; new RFP's will be necessary to choose a service provider for the new service areas.

Questions from the board for Ben:

Mayor Erb

What about the Skilled worker skills gap concern in rural lowa?

Ben:

IWD has the same concerns and are aware of the potential concerns for rural lowans.

How do we maintain the local rural voice despite WIOA and DOL being a more urban service model?

Standing COmmittees of the current Board members to converse with the new boards after alignment are a possibility to maintain a voice for the patrons who live in rural areas.

Diversity will still be a necessary component of the area boards. There will still need to be the required components on each new area's board matrix.

The local boards will still be procuring the Title 1 services for the region and area thru a well written RFP to makes sure those rural areas and voices.

Ben

If it's realigned to 2 area, that is how many boards there will be. Standing committees will then be a crucial component to having the voices heard.

JR:

What feasibility were used to come up with the proposed areas?

Referencing the map with the 4 service area etc.

Ben;

Equal distribution for the labor force

3 labor market area
Commuting patterns
Membership at One stops, what is the distribution
Economic development areas

Distributions of fed funds for Title 1 services, fiscal agent costs and Board support costs

The 2 area map is Labor force distribution

Jennifer

What would the Board structure look like?

WIOA board membership would stay the same; there is flexibility to grow the board to be larger than what we have in local areas Geographic diversity both urban and rural in each area

Reference prior Membership structure requirements provided at a previous meeting stating what those requirements are under WIOA. Those information items can be attained again by reaching out to Ben via email.

Jennifer~

Would they be the same size for the larger areas?

Ben

It will be up to the CEOs to decide exactly how large the boards will be...most likely they will be larger. That will be a CEO decision~

Lunch time meeting~ Noon meeting with CEO's on the 22nd here at lowaWORKS

CEO's and Ben will be meeting about further scheduling for meetings.

Adjournment at 6;00pm

JR Ackley....Second Denise.....unanimous.

10	141-1
1.0	Welcome

1.0 Ben Humphrey will be attending today to speak to the proposed realignment of the regions of lowa and answer questions.

- 2.0 Action Items
 - 2.1 RWDB/CEO Approval of February 22, 2018 Agenda and December 14, 2017 meeting minutes
- 3.0 Director's Announcements and Title I Updates
 - 3.1 Title I Updates-Outreach and County Reports
 - 3.2 Youth Standing Committee Notes from November 2, 2017
- 4.0 Title II Adult Education/Literacy Updates
 - 4.1 Enrollment Progress as of 2-9-18
 - 4.2 Integrated Education and Training Production Welding Gas, Metal, Arc March 20-April 19,2018
 - 4.3 Integrated Education and Training Nurse Aide Theory April 23-June 15, 2018
 - 4.4 English as a Second Language Schedule, All sites January-May2018
 - 4.5 Adult Basic Education/High School Equivalency Diploma Schedule January-May 2018
- 5.0 Title III- Wagner Peyser
 - 5.1 2017 Q 4 Wagner Peyser Report
 - 5.2 Iowa Unemployment Rates by County Maps for December 2017
 - 5.3 Marla Loecke Resignation Letter for Region 2 Board
- 6.0 Title IV-lowa Vocational Rehabilitation Services Updates
 - 6.1 Region 2 DAC Focus Group agenda and minutes from December 22, 2018
- 7.0 Upcoming Meetings- May 17, 2018 at 5:00 pm
- 8.0 Adjournment



CEO Conference Call for Title 1 Service Provider

2

June 13, 2018 10:00 am

<u>CEO's on call</u>: Tim Latham-Cerro Gordo County; Corey Eberling-Franklin County-Vice Chair; Sis Grieman, Hancock County: Mark Smeby-Worth County

Title 1: Patti Hanson, WIOA Regional Director, Region 2 recorder for Board Support

Meeting called to order @ 10:00 am by CEO Vice-Chair Eberling.

Action item today is to vote upon extending the Service Provider Contract for another year.

Motion by Smeby, 2nd by Latham, Vote: Unanimous.

Motion carries for extension of North Iowa Area Community College being the Service Provider thru June 30, 2019.

Patti spoke to the CEO's in attendance regarding Title 1 performance still being based on WIA legislation. The Title 1 program staff were all changed to a Generalist model therefore enabling staff to intensively case manage all populations of job seekers and no longer be in silo's. This has proven to be very effective and our enrollment numbers and Work Experience participants have dramatically increased.

Updates:

- Realignment[~] The State board had a meeting on Friday June 8th @ 10:00 am in the State Board Room located at 1000 E Grand Avenue, in Des Moines.
- alternate plan was presented to the State board
- the committee did not go along with 2 regions
- The recommendation was for 4 regions, with the borders yet to be determined
- The State board does not have to go along with the recommendations
- The State Board will meet again on Wednesday June 27th at 10 am at the Greater Des Moines Botanical Garden.

 Questions:

Supervisor Latham asked how many regions does Director Townsend want? Director Townsend would prefer 2 regions

Supervisor Grieman why the big push for 2 regions? 2 Regions would enable a larger OneStopOperator and Board Support capability.



Supervisor's Eberling and Grieman agreed that 2 regions would be huge and they both feel 8 regions would be better~ Grieman noted that 6 regions would closely align to the districts that Supervisors currently have.

Allocating Money for the Board Support position:

- Title 1 Admin will fund
- CEO's will have to draw down the funds to pay the board support—the CEO;s agreed that at his point until we
 have more information on what the regions will actually look like, they feel the decision should be tabled until
 there is more information. (Vice Chair Eberling asked if the CEO's wanted to make a move towards drawing
 down the funds to pay for a board support position and the membership on the call want to wait for more
 information.)
- Currently Des Moines is the only region currently having the CEO's draw down the funds for their Board Support.
- Supervisor Grieman stated she thinks it is working well now so if one of the core partners can continue to take notes, she thinks the Board can make it work.

Board Member Application Process:

• The new guidance and forms that we have been given should speed up the process. CEO's will have the final say so there won't be any further delay to have new members approved, and sworn in. Templates of the forms, the guidance and an updated Matrix showing current membership needs will be emailed out to membership.

Motion to adjourn: Grieman, 2^{nd:} Latham, vote: unanimous 10:30am

Regional Workforce Development Board/ Chief Elected Officials Meeting August 2, 2018

RWDB Present: Kelly Hanson, Terri Ewers, Sandra Leake, JR Ackley, Eric Kingland, Mary Ott, Cindy Harris, Jennifer Breister and Hunter Callanan

CEO Present: Joel Voaklander, Corey Eberling, Tim Latham and Mark Kuhn

Staff: Patti Hanson, Regional Director, Terry Schumaker, Dean Continuing Ed.-NIACC, Julie Kiger, Title 1 Employment and Training Specialist, Angie Bathke, VR

Guests: Terri Swanson, Mason City Clinic and Mackenzie Dettmer, Title 1 Young Adult Participant Success Story

1.0 Welcome

Kelly thanked everyone for attending and meeting is scheduled from Noon – 1 PM

2.0 Action Items

- 2.1 CEO Approval of Application for Terri Swanson onto Region 2 RWDB led by Corey; Motion: Voaklander 2nd: Latham Vote: Unanimous Patti also stated that they no longer need to go down to the Governor's Office to be approved, so Terri will be able to take the oath today as well.
- 2.2 CEO Oath of Office for Mary Ott and Terri Swanson onto RWDB Board; also to this agenda item we will be reappointing Kelly Hanson, Cindy Harris and JR Ackley to RWDB Board as well and these oathes were done as a group.
- 2.3 RWDB/CEO Approval of August 2, 2018 Agenda and May 17, 2018 meeting minutes with amendment of addition of three reinstatements.

RWDB: Motion: Callanan 2nd: Breister Vote: Unanimous **CEO:** Motion: Latham 2nd: Voaklander Vote: Unanimous

2.4 CEO Approval of June 13 Conference call minutes to extend the Title 1 Service provider thru June 30, 2019 Motion: Latham 2nd: Kuhn Vote: Unanimous

3.0 Director's Announcements and Title 1 Updates

- 3.1 Monitoring Patti conducted this section and wanted time devoted to Young Adult Program Success Story. No final report yet for fiscal monitoring. In the fall, Title 1 programs will be partnering with Human Service Club at NIACC to focus on Young Adult Program and will be partnering with students to help identify services in the region.
- 3.2 Outreach and Partnerships
- 3.3 Partnering with Community Agencies
- 3.4 Young Adult Program Success Story Mackenzie Dettmer
 Mackenzie is co enrolled with Promise Jobs and Title 1 Young
 Adult Program. Julie Kiger, acts as the Title 1 Program Case
 Manager. Julie and Mackenzie shared her story about working
 at Dr. Cornick's Vet Clinic. Mackenzie started in a Work
 Experience. She expressed her love and compassion for
 animals and her job and how appreciative she is of Dr.
 Cornick's help. Mackenzie started as a Clerical Work
 Experience and Dr. Cornick was so impressed with her and
 asked if she could do more; Mackenzie then transferred into a
 Limited Internship as a Vet Assistant. Mackenzie will be
 attending NICC in Calmar for Vet Tech for two semesters.
 - 3.5 Ticket to Work/Employment Network Initiative
 - 3.6 NIACC's 100 Year Celebration

4.0 Title II – Adult Education/Literacy Updates

- 4.1 End of Year Report 2017-2018 Program Year Sandra mentioned reports are in the packet for Title II
- 4.2 High School Equivalency/Adult Basic Education Fall 2018 Schedule and locations: August-December 2018
- 4.3 English as a Second Language 2018 Schedule and locations: August-December 2018
- 4.4 Integrated Education and Training Production Welding September 11-October 11, 2018
- 4.5 Integrated Education and Training Nurse Aide Theory October 2-December 13, 2018
- 4.6 HSED Intensive class at IowaWORKS Sept. 24-Oct. 18, 2018
- 5.0 Title III Wagner Peyser Updates Nick is not present and Patti mentioned his reports are in the packet. They have hired a new Business Marketing Specialist, Kristle Percy, she was unavailable to attend, she will try and have her at the next Board Meeting to introduce her.

Veterans Workforce Advisor, Alan Murphy has retired; Jim Galinits, Veterans Representative from Waterloo will have office hours in the Mason City IowaWORKS center twice per month until a new DVOP is hired for Region 2.

October 2nd – Future Ready Iowa Summit to be held at Sukup in Sheffield. Governor Reynolds or Lt. Governor Gregg are proposed to be in attendance.

https://www.futurereadyiowa.gov/summits/sheffield

- Title IV-Iowa Vocational Rehabilitation Services Updates 6.0 Mary Ott, VR Supervisor, spoke about the exciting and successful two-day event for high school students that was held this summer at NIACC. This was partnered with NIACC and IowaWORKS Center, IN and VR staff. Approximately 30 students attended, and some of the topics included: a speaker on drones and hands-on experience; weather; 3-D printing presented by a mechanical engineer with hands-on experience, career items done through computer simulation that was hands on. This event was focused on career paths and what it takes to get different careers. Students asked for more and planning next year's event for four days, once in June and once in July. There is a six-minute video and Mary can forward to anyone interested and staff learned a lot on what students are wanting. https://drive.google.com/file/d/1fWoe2yHQHqmb7C1bZA_yMdBl3Dz BSaRm/view?usp=sharing_eil&ts=5b509e3b
- 7.0 Title IV-Department for the Blind Services Updates Report in packet.
- 8.0 Information Items
 - 8.1 August 2018 Workshop Schedule attendance continues to be low; average for last quarter was 4.
 - 8.2 StartSmart Workshop August 29, 2018 good attendance
 - 8.3 Financial Literacy Flier First Citizens Bank facilitates the class. There has been low attendance; trying to do different awareness items with partners and schools to increase attendance. Possibly a name change may be needed.
 - 8.4 Show Me the Money new workshop offering Buena Vista is facilitating this new workshop for students looking for ideas to fund their education. Kelly encouraged all to share this with their networks.

9.0 Upcoming Meetings – For Your Calendar

November 1, 2018 is next meeting

Need to reschedule February 7, 2019 Meeting as it conflicts with Director's Meeting – Kelly mentioned that they would like to propose February 14, 2019.

Another reminder: Open Board positions and any input or suggestions/recommendations, please feel free to share with Patti. Patti mentioned we need to have two people from the Labor/Union. Some ideas are possibly safety workers, fire, police, EMS.

Businesses – talked with Seabee in Hampton with Laura and she is interested in serving our Board.

Also looking for a School district, Elected city official -Ex Officio members any thoughts, please see Patti.

Patti also mentioned about Title I – a decision was hopefully going to be made by the end of June. Realignment Committee took a recommendation of four regions to State Board. There was a motion to table and the motion carried and so it goes back to the Realignment Committee to paint a more accurate picture for them. They are pushing for a vote soon; the Board wants more information.

Kelly – anything else to bring up that wasn't on the agenda – no comments. Kelly appreciates everyone's service and recognizes their volunteer service and very thankful.

No other business

Next Meeting will be November 1, 2018 at the IowaWORKS Center at Noon.

10.0 Adjournment: Motion: Ackley; 2nd: Latham

Regional Workforce Development Board/ Chief Elected Officials Meeting February 21, 2019

RWDB Present: Kelly Hansen, Sandra Leake, JR Ackley, Mary Ott, Jennifer Breister, Terri Swanson, Hunter Callanan, Jim Erb and Nick Foley

CEO Present: Corey Eberling, Tim Latham, Mike Stensrud Two new CEO Board members: Linda Tjaden and Barbara Francis

Staff: Patti Hanson; Regional Director, Terry Schumacher, Dean Continuing Ed.-NIACC and Angie Bathke, VR

Guests: Peter Bieber, DVOP and Melinda McGregor, IWD

1.0 Welcome

Kelly welcomed everyone and thanked them for their continued service on both Boards.

2.0 RWDB & CEO Approval of February 21, 2019 agenda and November 1, 2018 meeting minutes:

RWDB: Motion: Ott 2nd: Leake Vote: Unanimous

CEO: Motion: Latham 2nd: Stensrud Vote: Unanimous

Patti announced the two new members for CEO Board - Barbara Francis and Linda Tjaden.

3.0 Title 1 Updates - Patti

3.1 Regional Realignment Update - Patti

3.1.1 Realignment Project Plan - two maps included in the packet that were presented to the State Board for the Realignment Option and another map was added that showed current region structure to have a comparison. Our positioning didn't change in either of the maps. Option B was the one that was approved. They stated at the Board Meeting that implementation would be January 1st, 2020.

3.1.2 Realignment Maps - the steps they are going to take to make that all happen. No time lines on any of that but will

create a new CEO Board so that is all in line for January 1st. More details will be sent out with details of dates. Title 1 - they have decided that they will give us six months of allocated funds for next program year to get us through that December 31st. Do plan on trying for the RFP; concern - will be competing with bigger regions. Our concern is with these bigger regions is that we could lose our local college representation and would lose our local representation at the Board level. Have not heard what that structure is going to look like, but very important if you have an opportunity, we need people to speak for our counties here. Other concern is that local service and outreach in rural counties will be impacted; 1. will be operating with less money; 2. if the RFP comes out of Waterloo, will they focus on Winnebago County? The decision on RFP and future provider will be new CEO Board and have not heard what the structure of that Board will look like, but it's very important to be that local voice as we are the ones that can represent our local people here.

Corey - in this process, the CEOs were supposed to be involved and try to help shape and they have not been involved in the process. On Friday, Director Townsend tried to show that they were, but since he has been on the CEO, several meetings that could have participated in, there has not been a single meeting. There was a motion actually in the meeting Friday for any closing of facility sites here would have to go before the State Board, that was defeated, so very worried that they are looking at downsizing different facilities. We have very low unemployment in our area, but we still have needs here and concerned that we may be put in a group that do not have the needs like we do and going to get left out. The appeals process was done late, so they're only giving us 20 business days. They meet next month and this window has basically been closed. They were trying to force a vote last fall too and luckily there were a couple of legislators that slowed the process down as they wanted to push this through immediately. So we are losing our local voice, so anyone on the two Boards to help provide some more input, call the Governor's Office as this is very important. It was the rural areas that put the

Governor in office; not the Des Moines, Dubuque, Iowa City areas. The Governor needs to hear our voice, so encouraged everyone to do that. People that need job skills need to be able to do this locally instead of having to travel so far, especially those that are unemployed, funds are already limited for travel.

3.2 Title I Programs Report - Patti - in the past, have not utilized all of our funds and could go out to the counties and do outreach. There are now people waiting for our services as we have utilized the funds for other counties, not just waiting for them to come into the office here. The outreach that we have done with other partners has been very important and concerns that this could be changed, Jim Erb - the business sector plays a major role. Patti also mentioned that Jim will stay on the Board. Patti thinks the staff positions here will be ok and will pass any information received regarding local boards and new boards and very complicated process and was stated they were going to do this in 18-24 months and now it's going to be in 9 months. WIOA legislation states that there has to be 1 One Stop in every Region. - Corey - concerns that there could be more cuts. His question - part of the legislation said that the CEOs were to have been involved and when that was brought up in the meeting on Friday, Director Townsend said CEOs were involved in this and that was sent out, but what they received was not input on what we wanted to have done. What would you as a board like to have accomplished merging of regions, etc.? We as CEOs are going to have to determine to appeal this decision too for Regions and discuss this further. Patti - concerned that the top half of the state has two Regions and bottom has four.

Patti - Young Adult Program - very successful; outreach efforts have worked. Adults and DWs (Dislocated Workers) haven't had a big response event in our area but have had alot of small closures, so working with those Dislocated Workers to help them find other employment. Shopko and Payless closing. They have put in a request for more DL worker funds because of that; waiting to hear about that request. Education Training Provider List - most likely not approve new ones as we can't get them into the data base; providers were responsible to get into the data base; LaJames was one of the first ones; NIACC and BV.

Heather Stubbe resigned her position effective 2/20/19 and will not be rehiring for that position. We are down two people from a year ago. She also did the Ticket to Work Program and will be working to cover that as well and have a great partnership with VR and generates revenue.

4.0 Title II Updates - Sandra

Sandra added another map related to realignment showing Federal funding for education and literacy and how that is split up. The individual community colleges will continue to have their own education and literacy programs in the second year of the grant program. After the third year, it's going to come up for bid and could affect the funding. It will come up for bid in the middle of 2020. State funding will go to individual colleges; Federal depends on RFP. Also hoping to add another basic computer class in March.

- 4.1 Title II Enrollment Numbers & National Coalition on Adult Basic Education Conference April 1-3, 2019
- 4.2 Upcoming Short-Term Classes: Integrated Welding March 26-April 25 and Basic Computer Class planned for March

5.0 Title III Updates - Nick

Nick - introduced Peter Bieber, DVOP - Disabled Veteran Outreach Program - works with Veterans that have significant barriers to employment. Peter started in late October and Peter talked about his background and shared a success story. Peter started with 32 cases and currently has 54.

5.1 Title III Report - Nick - getting ready for the new system launch; right now it is Iowa Jobs and will be Iowa Works - more user friendly and accessible - May 6th is launch date. Home Based Iowa - encouraging all of the counties to sign up; still have three that need to sign up, Winnebago, Worth and Cero Gordo. Registered Apprenticeships – discussion - SeaBees, position still available at Grain Millers.

6.0 Title IV Updates - Mary

6.1 Title IV Programs Report – trying to be more involved with business engagement and Sector Boards. Last year from July 1 - June 30 - 860 business service contacts and from this year, July to

January - 474 business contacts. VR has a great relationship with Melinda McGregor and Patti and they, along with one of our VR staff, go together and meet employers and discuss what their needs are. Ticket to Work - Social Security recipients that go back to work and milestones for reimbursement; VR takes the first milestone and then VR hands it off to IWD and Title 1 and they continue to work with that person to get more and more of the milestone payments. VR has done 60% so far this year in 2019 and last year it was around 40%.

March 13th - Career Fair - Waldorf, VR, IowaWorks and Title 1 involved with that; April 10th - High School Career Fair at NIACC and booths were sold out within four hours and there is a waiting list, June 10th & 11th - VR High School Event at NIACC; working together with entire Center, as well as NIACC and will have hands-on activities that high school students can get involved in with real work experience. This year they will work with Building Trades and could possibly be building a bench and will be able to take the bench home after they build it. There will also be hands on in Advanced Manufacturing and this is one day of the two day event and second day will focus on etiquette and soft skills; such as, learning how to eat properly. The maximum attendance will be 40 students and is free to high school students and may repeat the whole event in another month or so if overwhelming numbers. Last year, a video was done and will do another one at this year's event and hope to show it at RWDB Meeting.

Kelsey Oliver is a new VR Counselor in the Mason City Area Office and will be working with Worth County, as well as Clear Lake High School, Cerro Gordo County and the Center here. Charles City has TAP Program - half employees of the school and half VR.

7.0 Information Items – Kelly

- 7.1 Youth Standing Committee Minutes of December 10, 2018
- 7.2 Disability Access Committee Minutes of January 25, 2019
- 7.3 NIACC Job and Career Fair will be April 10, 2019 from
- 11 AM-2PM with 64 employers signed up and a wait list of approximately 50 employers
- 7.4 RWDB/CEO updated Member Matrix

8.0 Next meeting date is May 2, 2019 at Noon

Kelly - reminded attendees that you can always join the meeting by phone.

Business members - please advocate your thoughts regarding this realignment; don't hesitate to go directly to Governor's Office as this is so important to have representation from our area. Please voice your opinion.

Terri Swanson - would it be helpful to have a template letter that would list bullet points for business partners to use. Kelly and Corey can work on this. It was also mentioned that there is only a 20 day window and that started Monday. Mason City could become a Service Access Point. Mike – please talk to supervisors also.

Corey - our region has been very successful; look at our unemployment rate and it starts working with the kids and it's working for us here. Mary - we worked very hard 20 years ago to become a One Stop and very successful and what we have is working; Patti - partners in the building work very well together and go out in the community as transportation is a big issue for many people that are not able to come to Mason City. Essentially, the decision has been made and do not know where to get more information or to guide anyone to get this information. The State Board decided on the two maps. Rural lowa is not going to have much say and it should matter.

Corey - does the Board like the CEOs to appeal the decision - absolutely; not represented in the public comment and have not had meetings to participate in. Corey - will look into the Appeals process and see about having another meeting and may need to do a conference call.

9.0 Adjournment: 1:10 PM

Motion: Swanson; 2nd: Breister

Regional Workforce Development Board/ Chief Elected Officials Meeting

August 1, 2019

RWDB Present: J.R. Ackley, Sherry Becker, Jennifer Breister, Hunter Callanan, James Erb, Kelly Hanson, and Sandra Leake

CEO Present: Corey Eberling, Barb Francis, Tim Latham and Linda Tjaden

Staff: Terry Schumaker, Dean Continuing Ed.

1.0 Welcome

2.0 Action Items

RWDB/CEO Approval of August 1, 2019 Agenda and May 2, 2019 meeting minutes.

RWDB: Motion: Callanan 2nd: Becker Vote: Unanimous **CEO:** Motion: Latham 2nd: Francis Vote: Unanimous

RWDB/CEO Approval of Resignation of Terri Ewers.

RWDB: Motion: Leake 2nd: Hunter Vote: Unanimous **CEO:** Motion: Francis 2nd: Tjaden Vote: Unanimous

CEO Approval of June 19, 2019 Conference call minutes to proceed with appeal to Department of Labor regarding realignment of Regional Workforce service areas.

CEO: Motion: Francis 2nd: Tjaden Vo te: Unanimous

RWDB/CEO Approval to Extend Existing MOUs with No Changes-Ref

Field Memo No: 19-02

RWDB: Motion: Becker 2nd: Breister Vote: Unanimous **CEO:** Motion: Tjaden 2nd: Latham Vote: Unanimous

Approval to the CEO Board for Julie Dannen of Dealerbuilt

CEO: Motion: Latham 2nd: Tjaden Vote: Unanimous

3.0 <u>Director's Announcements and Title 1 Updates - Terry Schumaker</u>

Terry Schumaker filling in for Patti Hanson. Patti not able to attend, due to a death in the family.

Introductions: New part-time staff: Vicki Pralle wo rking on Title I program. About 30 years experience in Human Services field, 14 years with NIVC and other years as a substance abuse counselor. Caroline McManigal: new Board Support member and she works at Buena Vista University.

Simply Essentials Closure, Charles City: Rapid response meetings staffed by both IOWA WORKS and NIACC employees will be held on Monday, August 5th and Thursday, August 8th from 10:00 - 3:00. Job Fair in Charles City on August 13th from 10:00 - 4:00.

4.0 <u>Title II - Adult Education/Literacy Updates</u>

Report of final 2018-2019 enrollment numbers are in packet. Program ended June 30th and new program year has started. 42 high school equivalency graduates this year, which is down from last year. 2 full-year and 12 \$500 NIACC scholarships awarded. Through IET grant, 11 individuals completed CNA training and 7 have found employment and 1 student is using her CNA as a prerequisite to the NIACC nursing program.

Women in Welding program: Partnership with IMT, Garner. They are interested in getting more women into the welding field. Started out with a pool of 8 and it's now at 6 we are putting through NIACC's non credit. IMT has agreed to hire the completers providing they pass their background checks and other requirements.

HSED Intensive class at IowaWORKS Sept. 23-Oct. 17, 2019.

Integrated CNA class for just our participants due to the difficulty of getting them enrolled as the class fills up so fast. Class starts September 9th.

Do not have an in person success story, today as he is working and could not make the meeting. Referral from probation, not a lot of work experience and didn't know what he wanted to do. He likes working on cars, so put him in a work experience with Craig's Auto Body. He has received one of the full ride scholarships from NIACC.

5.0 <u>Title III – Wagner Peyser Updates</u> – Nick is not present and his reports are in the packet. Unemployment rates continue to be low.

6.0 <u>Title IV-lowa Vocational Rehabilitation Services Updates</u>

Mary Ott, is not present and her reports are in the packet. Number of successfully employed with file closed is 120.

7.0 Information Items

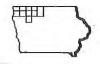
CEOs had a conference call on June 19th in regards to the appeal and realignment. The call had a bad connection and was very difficult for everyone to hear. The CEOs did submit a 7 page appeal by the deadline. Copy of letter to Secretary Acosta is in the packet. State has a timeline document called the Mayer and Mayer document, haven't heard anything about it. Is this something to put on the agenda for October.

8.0 <u>Upcoming Meetings – For Your Calendar</u> October 31, 2019, January 30, 2020 and April 30, 2020

Next Meeting will be October 31, 2019 at the IowaWORKS Center at Noon.

9.0 Adjournment:

RWDB: Motion: Callanan 2nd: Leake Vote: Unanimous **CEO:** Motion: Latham 2nd: Francis Vote: Unanimous



Iowa Region 3 & 4 CEO - RWDB

RWDB Chair: Janet Dykstra CEO Chair: Dale Arends

Region 3 & 4 Chief Elected Official Board and Regional Workforce Development Board Combined Meeting

Meeting Minutes

Monday, November 27, 2017

RWDB Members Present: Reva Arends, Lee Beem, Janet Dykstra, Susan Golwitzer, Linda Gray, Kristin Hanson, Tim Kinnetz, Lori Kolbeck, Kiley Miller, Diane Nelsen, Vernon Nelson, Scott Rettey, Mike Schulte, Ranae Sipma, Dave Swanson, Carrie Turnquist, Kenneth Vande Brake, Lisa Washington

RWDB Members Absent: Mike Carlson, Rhonda Jager-Pippy, George Kruger, Benjamin VanDonge, Gregory Verg Steeg

CEO Members Present: Barry Anderson, Dale Arends, Pam Jordan, Arlyn Kleinwolterink, Mike Schulte, Pam Wymore

CEO Absent: Roger Faulstick, Merle Koedam, Tim Schumacher, John Steensma

- 1. Call to Order: Janet Dykstra called the meeting to order at 9:32am
- 2. Roll Call of Members: Secretary Michael Wampler called roll
- 3. Agenda Review

Agenda approval moved by Reva, Ken second. Motion carries. Barry moved, Arlyn second. Motion carries.

4. Discussion of Director Townsend's Recent Email Correspondence

Issue stems from evaluation Department of Labor did with the different regions, and felt there were things that may need to be changed within the state. This meeting called to get some discussion from everyone on what we would propose from our region in regards to what's happening at the state level.

Val attended a meeting on this November 16th. DOL completed monitoring report. There had been a great deal of conversation about the current structure. There may be a restructure or realignment of the boards (highly likely). Director Townsend has sent letters to all the members. No timeline currently in place, but may be within the next 3 or 4 months. Iowa needs to change Title 1 staff that serve as board support. Not an issue with us as Michael Wampler is the board support person.

A state committee has been selected and is going to complete their work by the end of February. Janet sent letter to volunteer to be on the re-alignment committee, but was thanked for willingness to participate but that the committee had already been formed. State is trying to free up admin dollars to free up funding for one-stop operator and board support person. Most likely outcome would be fewer certified one-stops and boards. It would be up to the new boards to do the RFP and select the service providers. A lot of change can happen with this scenario.

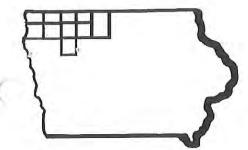
to the residents that we serve. Members reiterated need for talking points to explain this situation to legislative representatives.

8. Confirm Next Meeting Date and Adjournment

Next Meeting Date January 25, 2018

Motion to adjourn by Reva, second by Lee. Motion carries. CEOs concurred

Meeting adjourned at 11:43am



Iowa Region 3 & 4 CEO - RWDB

RWDB Chair: Janet Dykstra CEO Chair: Dale Arends

Region 3 & 4 Chief Elected Official Board and
Regional Workforce Development Board Combined Meeting
Thursday, January 25, 2018
9:30 a.m. to 11:30 a.m.
Governmental Services Center, 217 West 5th Street, Spencer
Room B

RWDB Members Present: Jason Anderson, Reva Arends, Lee Beem, Mike Carlson, Janet Dykstra, Susan Golwitzer, Linda Gray, Kristin Hanson, Rhonda Jager-Pippy, Tim Kinnetz, Lori Kolbeck, Diane Nelsen, Vernon Nelson, Scott Rettey, Mike Schulte, Ranae Sipma, Carrie Turnquist, Kenneth Vande Brake, Benjamin VanDonge, Gregory Ver Steeg, Lisa Washington

RWDB Members Excused Absence: Kiley Miller, Dave Swanson

CEO Members Present: Dale Arends, Roger Faulstick, Arlyn Kleinwolterink, Merle Koedam, Mike Schulte, John

Steensma, Pam Wymore

CEO Member Absent: Barry Anderson

CEO Members Excused Absence: Pam Jordan, Tim Schumacher

- Call to Order 9:35am
- 2. Introduction of Members, State Staff and Guests
- 3. Welcome
- 4. Agenda Review
- 5. Approval of September 28, 2017 Meeting Minutes
 - a. RWDB Vote Motion Lee Beem, Second Ken Vande Brake, Approved
 - b. CEO Vote Motion Mike Schulte, Second Pam Wymore, Approved
- 6. Approval of October 18, 2017 Meeting Minutes
 - a. RWDB Vote Motion Ken Vande Brake, Second Reva Arends, Approved
 - b. CEO Vote Motion Arlyn Kleinwolterink, Second Merle Koedam, Approved
- 7. Approval of November 27, 2017 Meeting Minutes
 - a. RWDB Vote Motion Diane Nelsen, Second Rhonda Jager-Pippy, Approved
 - b. CEO Vote Motion Pam Wymore, Second Mike Schulte, Approved
- 8. WIOA Core Partner Update Adult Education and Literacy, Iowa Dept. for the Blind, Iowa Vocational Rehabilitation

Lori - last month refocused on what has been accomplished over the past year and a half, and now focusing on what we still want to accomplish. Have worked hard on common referral form and process. Next piece is to focus on ongoing communication between programs, it sounds simple, but is more complex than it sounds. Work still to be done to improve communication flow, and make sure plans align. Planning an outside speaker to come in and help with alignment at the rexhibit [189]. Plan [20]

Val - Collaboration is more difficult to put into practice, so plan is to put collaboration strategies in place to enhance what we're already doing.

9. Resignations of Region 3-4 RWDB Members, Adult Education and Literacy, and City Official

George Kruger sent an e-mail resigning. We need Clay County male democrat based on board alignment. Have two members of city council willing to consider serving. Lisa Washington has resigned her position, position will be filled by new individual hired by Iowa Lakes Community College, so both colleges will still be represented on board with one in AEL and one in higher education.

- Oath of Office Community College Representative to Region 3-4 RWDB Jason Anderson Swearing in by Dale Arends, CEO Chair Dale Arends sore in Jason Anderson with the oath. Jason signed necessary paperwork, group welcomed Jason to the board.
- 11. Region 3-4 Local Workforce Plan Modification

 Val explained the modification, see pages 11 to 16 of the packet. Some brief group conversation around the detailed nature of priority of service for widows of veterans.
 - a. RWDB vote Motion Ken Vande Brake, Second Diane Nelson, Approved
 - b. CEO vote Motion Merle Koedam, Second Arlyn Kleinwolterink, Approved
- 12. Update on Realignment Committee meetings held in December and January

Val - participated through phone on the committee meetings that have been held so far. The November minutes are in the packet. Thanks to Michael for the meeting minutes. At the meeting on December 6th basically three region structures were presented to the committee. The three scenarios were four regions, three regions, and two regions. They indicated the only scenario they could really afford was the two region scenario. This is not a "yes" committee – there is a great deal of discussion and the committee is very interested and engaged and wanting to do the right thing, with considerations of the citizens of Iowa. IWC continues to state that no offices will close, and at this time no staff will be displaced. However, it has been pointed out to the committee that if they move to a two region certified One-Stop, it makes it easier to close offices. Even though closing the offices isn't a consideration now, future budget constraints may influence that. Committee asked to see maps of 6, 7, or 8 region scenarios. Next meeting is set for February 9th from 12 to 2pm. Val will send call information out to everyone so anyone can listen in.

Rosie - State board will be meeting quarterly because committee won't have a recommendation in place by February or March. Want to hear what people are thinking, and what will happen with currently existing boards. Other boards could exist under new regional boards, but committee is concerned that people will be lost.

Question - If you're going to large regions but keeping small groups active, where is the financial savings?

Rosie: That's the question – because no cost will be assigned to this. DOL said that all the money really needs to come to the region, and then have someone in the region to put that money out.

What would 2 regions look like?

Current maps strictly divided by population and money. Rosie: The committee was not impressed with that map.

As Ben said in our last meeting, is it really going to be a cost savings, or are we just shifting how we spend the money? If you hire fulltime board support those dollars will get spent, where we have a more conservative spending habit locally. That scenario really needs to be looked at of how money will be saved.

Janet – we've asked to see how the new plan will save money We need to see how the new plan will save money and the see a comparison 320

Lee- it seems like their one concern is saving dollars, but are they going to?

Diane – Feels like she has a good grasp of this area of the state, particularly education, but views are totally different than what Des Moines area schools see. These vast differences in needs of population, or what's happening in the area, would be very different and puts us at a disadvantage because we'll have a different perspective. Metro area doesn't understand rural Iowa, it's like we're a foreign country. It doesn't serve any of the rural areas to put Polk county in a region with any of us.

Rosie - Senator Bill Dotlzer suggested that Polk be separate

Val – a lot of push back about rural voice and concern that the rural voice is being heard. Thankful that they're willing to consider having a local board meet, but it will probably be advisory rather than having an actual vote.

Diane - How long of an advisory group existence does it take for someone to decide it is no longer needed?

Rosie – I don't think 2 regions will realistically be considered. As hard as the decision is, it will be the implementation that will be key. The decision is really just the first baby step.

Lee – all the changes we've made through the years have worked, simply because of the input at the local level.

Rosie – whatever is decided, don't stop talking don't stop pushing. This is the board's decision, but implementation is going to happen locally and regionally.

Diane - hard to imagine how it will run, without any guidance as to what the committee is thinking for representation

Janet – what if this was tracked more in terms of performance instead of just numbers? Conversation – group agrees, success rate rather than just quantity. Look at unemployment for our area compared to rest of the state.

13. Association of Iowa Workforce Partners (AIWP) Legislative Breakfast

Legislative breakfast was yesterday in Des Moines, Val was unable to attend due to a rapid response for a closing business. It was an opportunity for members to talk to legislators and provide education on workforce programs. Val hasn't been able to talk to any counterparts yet to see how well it was attended and how it went. Not a lobbying event, just an educational event.

14. Association of Iowa Workforce Partners (AIWP) Annual Conference - Partnerships with Purpose - Wednesday, April 18 to Friday, April 20, 2018 – Ramada Tropics Resort and Conference Center – Des Moines

Page 17 in the packet includes the "save the date" for this event. If anyone wishes to attend, the board budget will be used to reimburse you for travel, lodging, and registration expenses. The pre-conference is on the 18th, the conference is the 19th and 20th. It's a great conference with a lot of great speakers. Lots of presentations around partnerships and serving targeted populations. Register online, website is on the flyer.

15. Regional Sector Board Update (Jason, Jolene)

blene - We reconvened manufacturing sector board in December. Minutes are out, and quite a bit of momentum has built up again. Discussed barriers like skilled workers, childcare, housing, etc. Will be identifying leadership group. Lots of discussions and challenges, what stresses us out, what keeps us up at night? People selected different committees. Sector boards aren't bound by boundaries, so a similar meeting may be convened in Algona. Industry people have to keep this going. Looking at dates the week of February 12 for next meeting.

Ag group – ready to reconvene and then had some stress over it, so will meet week of Feb. 19th in Emmetsburg. Energy committee – meeting in March, dates to be locked down shortly.

Jason — we're focusing on a manufacturing sector board, a little slower process. Being driven by the manufacturers, so in October there were 3 different information sessions, with a steering committee of 4 companies that took the lead. Felt it was very important that companies have financial skin in the game into this. 12 companies have come on board, and February will be the first meeting. Issues: marketing manufacturing better and hiring a part time position to drive their sector board. In the process of putting together a job description now, ideally with education or manufacturing background. Hope to see this model applied to other sector boards in the future.

16. One-Stop Program Updates

a. Region 3-4 Integration Statistics

Page 18, stats for membership numbers. Look at last column for total number of members receiving services. Climb in November December numbers due to seasonal layoffs, always all hands on deck. Two staff designated to work the floor each day, but others jump in constantly to meet the needs.

- b. Workforce Innovation and Opportunity Act Individualized/Training Participants/Expenditures Budgets are fully obligated for the whole year. Been really focusing on the opportunity for customers to have a one-on-one job coach. Helping them get the skills they need, and then working with them one-on-one to get them where they need to be. Waiting list is established, when funding comes available we're able to move people off the waiting list.
 - c. WIOA Expenditure Report through 12/31/17

Page 20 of the packet. Shows that we're on target, nothing looks alarming here.

d. Recent and Upcoming Rapid Response Efforts in Region 3-4
Yesterday held a meeting for ColorFX workers being dislocated as of February 1st. 30 to 35 workers affected then, with 6 still staying on to help close. It sounds like maybe half have other jobs already lined up. Several partners attended to assist.

e. PROMISE JOBS Update

Linda – refer to handout. We've been asked to assist Fort Dodge office with their case load. Mainly utilizing phone to handle case loads. We've got great Promise Jobs staff who were excited to help with the higher case load.

f. Wagner-Peyser Update

Linda – see unemployment rates throughout the year and counties. Very low rates. You'll see Dickinson County tick up when lakes jobs end, but still very low in this area. See county map in the back. There is also information on northwest Iowa STEM initiatives. This fall worked with Interstates in Sioux Center, and they had a manufacturing day and invited local school students. It was very enlightening, a great facility, and had more than 70 students attend who could do hands on things. Went to a seasonal migrant farm worker conference, very informative. Over 100 people there, discussing the needs of migrant farm workers and the agricultural entities employing them.

g. WIOA Performance PY17

Val - No regional performance information available yet. Expecting to get that information within the next quarter.

h. Disability Employment Initiative – New Disability Resource Coordinator – Bridget Richards

Erin Pingel – Erin accepted new position with Northwest Iowa Planning and Development. Erin introducing new member, Bridget Richards taking position as DRC. Has a great background in social work, and is a veteran. Bridget – about 9 years or experience in counseling and therapy. Group welcomed Bridget.

17. Regional Disability Standing Committee - Lori Kolbeck Exhibit 18, Page 45 of 320

See pages 21-37 in the packet. Lori shared report last fall of the results of these two initiatives, but hadn't asked for a vote to approve at that time. Parking isn't accessible, so it will take some time to find a way to make it more accessible. Some of the layout of rooms need to be setup better, maybe simple things like changing out tables, or arranging them differently within the rooms.

Approval of Accessibility Report

- a. RWDB Vote Motion Rhonda Jager-Pippy, Second Renae Sipma, Approved
- b. CEO Vote Motion Mike Schulte, Second Merle Koedam, Approved

Approval of Focus Group Report

- a. RWDB Vote Motion Greg Ver Steeg, Second Diane Nelson, Approved
- b. CEO Vote Motion Arlyn Kleinwolterink, Second Pam Wymore, Approved
- 18. Rosie Thierer State SCSEP Director

Rosie – Senior Community Services Employment Program. Core partneres, 17 other key partners. Authorized under older Americans act, federal legislation that says you shall do this. Existed since 1965. Green Thumb was original program you might be familiar with. Funded by DOL. Required partner under WIOA. 55 or older, 125% poverty line, and not employed. Val will forward out provider map and key information from Rosie. rosemary.thierer@iowa.gov Help us spread the word of the program, and tap into these resources.

19. State Staff Update No state staff in attendance.

20. Partner Updates

Lori – in back of packet you'll see state rehabilitation council report. Rosie is on that committee.

Rosie – committee is designed to provide oversight to provide services to disabled people within the state of lowa.

ederally mandated, meets quarterly, talks about a variety of issues. Feb. 14th legislative day to meet with representatives. State budget allocates about 20% of voc. rehab. budget, the majority comes from the federal government. We lose federal dollars when state doesn't give as much (4 to 1 match).

Lori – report is done on a statewide basis, but locally Fort Dodge office covers 14 counties, serves between 750 and 800 people on the caseload at any given time. Work with high school students (15% of budget) 175 students need more intensive services, but can provide basic services to any student with a disability in high school. 977 receiving special education services grades 9-12, 572 have been connected with services.

Melissa – Proteus, helps migrant seasonal farm workers. Hosting a long sleeve tee shirt drive. Donations would gladly be accepted. It's the last week of March, please consider bringing long sleeve tee shirts to next meeting.

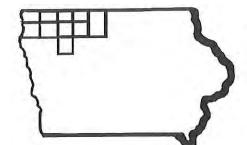
Sarah - High school equivalency diploma. With new legislation but there will be other ways to earn a diploma.

Jolene - New GAP program – drones. Teaching commercial license test prep and skills class. Also, industrial maintenance short term program is available, as well as electrical level 1 and HVAC level 1.

Notes for next time:

Several people could be just a little bit late to the next meeting due to another meeting conflict.

21. Confirm Next Meeting Date and Adjournment (March 22, 2018)



Iowa Region 3 & 4 CEO - RWDB

RWDB Chair: Janet Dykstra CEO Chair: Dale Arends

Region 3 & 4 Chief Elected Official Board and Regional Workforce Development Board Combined Meeting

Thursday, March 22, 2018 9:30 a.m. to 11:30 a.m.

Governmental Services Center, 217 West 5th Street, Spencer Room B

RWDB Members Present: Reva Arends, Lee Beem, Susan Golwitzer, Linda Gray, Kristin Hanson, Rhonda Jager-Pippy, Tim Kinnetz, Lori Kolbeck, Kiley Miller, Diane Nelsen, Mike Schulte, Ranae Sipma, Carrie Turnquist, Kenneth VandeBrake, Gregory VerSteeg

RWDB Members Absent: Jason Anderson, Mike Carlson, Janet Dykstra, Vernon Nelson, Scott Rettey, Dave

Swanson, Benjamin VanDonge

CEO Members Present: Dale Arends, Pam Jordan, Arlyn Kleinwolterink, Merle Koedam, Mike Schulte, Tim

Schumacher, John Steensma, Pam Wymore

CEO Absent: Barry Anderson, Roger Faulstick

- 1. Call to Order, Greg VerSteeg called the meeting to order at 9:34am
- 2. Introduction of Members, State Staff and Guests
- Welcome
- 4. Agenda Review
- 5. Approval of January 25, 2018 Meeting Minutes
 - a. RWDB Vote Motion Ken, second Susan, approved.
 - b. CEO Vote Motion Arlyn, second Pam Wymore, approved.
- 6. WIOA Core Partner Update Adult Education and Literacy, Iowa Dept. for the Blind, Iowa Vocational Rehabilitation
 - Lori In February group was supposed to have an in-service training to talk about communication strategies, but this was cancelled due to weather. The core partners have not met since that time, but will be meeting next week. Will be talking about integrated services team that needs to be developed, consultant will be on the phone with them with ideas on how to move forward.
- 7. Regional Sector Board Update (Jason, Jolene)
 Neither Jason or Jolene were in attendance, so Val gave brief update. Jolene has been working as a facilitator for the manufacturing sector board in the eastern half of the territories. There has been good turnout at those meetings. It is businesses leading the cause, identifying their concerns, areas of struggle, etc. This is an employer driven group, and is doing very well so far. Next meeting is this

afternoon. Will be discussing options of working together to recruit individuals as a whole rather than solely as individual companies. Val will be giving a program on recruiting with the IowaWorks website, and help the companies identify where there are layoffs or closures so they know where to target some of those recruitment opportunities. There is also interest in forming an additional group for the Kossuth county area, because there is enough interest over there to have their own group rather than travel as far. Sheldon's group is also very strong and manufacturer driven. Support partners haven't been as involved in that group yet, but hope to be more involved in future months. Sector boards are moving and showing a lot of positive activity.

Val asked Kiley to mention his involvement. Kiley spoke about the Corridor involvement in the sector boards. The Corridor involvement will be most heavy in the worker attraction and housing piece. Good progress behind the scenes on some of those things.

8. Nominations of Region 3-4 RWDB Members - Adult Education and Literacy and City Elected

Val gave an overview of the positions needing to be filled. Lisa Washington and George Kruger's positions need filled. Two people were nominated for George's position, and one nomination was made for Lisa's position. CEOs need to make a recommendation, and those will be submitted to the Governor. Dale will send a letter indicating the preference of the board.

On the subject of the Governor, several board members recently spoke to the Governor at various town hall events. Each of these conversations seemed to yield interest and attention from the Governor.

- a. CEO Vote AEL Nomination Janet Leifeld Motion Mike Schulte, second Pam Jordan, approved.
- b. CEO Vote City Elected Nomination Steve Bomgaars Motion Merle, second John, approved.

9. Update and Discussion of Realignment Committee meetings

Greg – State has said the only option they feel they can really fund is the two region option. Important to note that the public comment period goes until May 4th – Shelly Evans <u>shelly.evans@iwd.iowa.gov</u> can be e-mailed if you have an opinion that you want to have put into the public record. That address is also in the packet that was e-mailed to board members by Shelly Evans.

At the last meeting that was held they were ready to vote on the two region system, but held off to have the opportunity to hear public comments.

Lori spoke of some of the things that was discussed at the region 5 meeting and will be in those notes. Some questions that came up include: where did budget numbers comes from, how would advisory boards be affected, how will business needs be met, how will local plans and processes look, what is the timeline for the process?

The state is hoping to have a decision by June, and transition of boards would begin as early as July, and everything in place by October 2019. There are lot of things involved which will take a while to transition.

Size of new board hasn't really been discussed, but Val suspects it will be similar sized to what they are now to meet all the criteria that are in place for board makeup. Some talk of keeping existing boards in place in an advisory board only capacity, but won't have the funding or the power.

It's unclear how the CEO board will be represented if someone from each county needs to be on the board it would be a very large group.

It has been said that there is no plan to close offices over this, but we don't know what will happen down the road. If there isn't a requirement to have a One-Stop, those offices that aren't mandated will be the easiest to eliminate in the future. The state feels that only two regions can be afforded in the state at this time.

Dale – there doesn't seem to be much difference in cost between a 2 region, 3 region, or 4 region system. The money going out doesn't look much different until you hit 5 regions and above.

Dale – 4 region map might make sense in breakdown of NW, NE, SW, SE and doesn't cost much more than 2 region system.

Diane - AEA regions are also being cut in number. The entirety of the state government is doing this consolidation across multiple issues.

Val – federal legislation provides the format of how things can be structured under WIOA and who has the power to develop the board within the region. CEOs have the power to create the board.

A comment was made about how low unemployment seems like we must be doing a good job. Another mentioned that the ongoing training services are still needed in low employment times. A further comment was made that in most social services there are multiple issues to be addressed, and workforce is no different. People may need multiple types of assistance to become more productive citizens in the workforce.

Dale – did you all get the e-mail from Shelly that gives you the information? Group indicated yes. Take a look at that packet, there is a phone in meeting on the 26th for the CEOs. Any of the CEOs can do this, and give your comments.

Several comments were made by the group including:

Iowa cannot be a single region state, so two is the minimum amount of regions that are allowed. We (this region) didn't upset DOL, our outcomes are good, our unemployment rates are down. It's too far away to drive to services, region meetings get too far away. Phone meetings don't work effectively. Regionalization seems to be the (unwanted) answer to everything. Example, 22 counties in a region for mental health has been a step back for Kossuth county. Are there people we should be talking to at the federal level on some of these things? Is there any way to get testimonials from the clients coming in and out of the door? These people are being well served, can we share that with the legislators?

Val – we do already do some of that. We hope that the employers will also share their experiences. We worked with an employer that needed 60 employees, and IWD did an intensive support with them to keep them from moving out of state. That company had to actually slow down the pipeline because they were getting so many applicants based on IowaWORKS's involvement. We help develop people to get them to be the type of employee they need to be to support the businesses.

Clarification - RWDB board can e-mail to Shelly to get their comments on record, but are not invited to the phone call for the CEOs on the 26th.

Greg will forward the collective comments for the Region 3-4 board to Shelly Evans as part of public comment,

10. Association of Iowa Workforce Partners (AIWP) Annual Conference - Partnerships with Purpose - Wednesday, April 18 to Friday, April 20, 2018 – Ramada Tropics Resort and Conference Center – Des Moines

Really a good conference. Board dollars can be used for travel if you would like to attend.

11. One-Stop Program Updates

a. Region 3-4 Integration Statistics

See page 8 of the packet. 185 new members, 112 unemployment claims, lots of seasonal and temporary unemployment in the region in the winter months. 849 total members receiving services in January. Hard to compare in raw numbers to bigger areas like Des Moines. Note that there was a printing error that cut the bottom line off the chart, and Val gave these numbers verbally. If you need a re-printed copy of this chart, contact Val.

- b. Workforce Innovation and Opportunity Act Individualized/Training Participants/Expenditures See page 9 of the packet. Individuals enrolled in training at the more individualized level with associated expenditures.
- c. WIOA Expenditure Report through 2/28/18

See page 10. This shows spending to date. We will will hit the 80% expended per federal requirements.

d. WIOA Performance PY17

No regional performance information yet. Val will share once available.

e. Disability Employment Initiative Update

Val - Bridget who attended last month is out of the office today, but has been working hard to get acquainted with partners and businesses in the area. She met with 7 new clients this past week and got them all enrolled. Bridget will be starting training in June to be a benefits planner.

- f. PROMISE JOBS Update
- g. Wagner-Peyser Update

Linda spoke about both Promise Jobs and Wagner-Peyser. See her packet for details. Employments rates on page 1 for the different counties. Page 4, 5, and 6 show graphics of the different unemployment rates in different occupations. Page 1 shows the average FIP family. Linda spoke about job fair events with the community colleges.

Lee spoke of a personal experience with friend who spoke highly of the Iowa Lakes job fair and how many opportunities were represented there.

Val spoke of success doing "meet and greets" which are for a particular company, rather than regional job fairs that bring in multiple companies.

12. Regional Disability Standing Committee – Lori Kolbeck

Committee meeting is scheduled for next week. They haven't met since our last meeting. State has gone over the physical accessibility review that this group approved last time. Survey was done of workforce staff and some of the local partners. Areas of improvement have been identified and ongoing training will continue. Looking at what is already available to assist with services and evaluate locally what additionally may be needed. Reminder that these meeting notes are being published on our board's website, so you can look at them any time. Web address is www.iowawdb.gov — click on Region 3 and 4 — and you can get all the minutes there.

13. State Staff Update

None.

14. Partner Update

Dick Sievers – learned a lot today. Glad to be here.

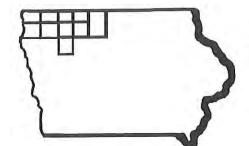
Lori – several months back hired a new assistant in the Storm Lake office. She has jumped in and done a terrific job. Currently has a need in the Fort Dodge for a rehabilitation officer that has a master's degree

in a human sciences field. Staff who are working in the high schools are working hard to develop camps and programs for them for the summer months.

Linda – thanks to everyone for bringing in the long sleeve shirts to donate.

Diane – national career readiness certificate – time factor is a big issue, hard for schools to set aside the time to do it. It's a free assessment, but one challenge is that schools are already giving so many other assessments, and the other issue is the time it takes.

15. Confirm Next Meeting Date and Adjournment (May 24, 2018)
Motion to adjourn Tim Schumacher, second John, adjourned at 11:26am



Iowa Region 3 & 4 CEO - RWDB

RWDB Chair: Janet Dykstra CEO Chair: Dale Arends

Region 3 & 4 Chief Elected Official Board and Regional Workforce Development Board Combined Meeting

Thursday, May 24, 2018 9:30 a.m. to 11:30 a.m.

Governmental Services Center, 217 West 5th Street, Spencer Room B

RWDB Members Present: Reva Arends, Mike Carlson, Janet Dykstra, Linda Gray, Kristin Hanson, Rhonda Jager-Pippy, Tim Kinnetz, Lori Kolbeck, Janet Leifeld, Diane Nelsen, Mike Schulte, Ranae Sipma, Carrie Turnquist, Kenneth Vande Brake, Benjamin VanDonge

RWDB Members Absent: Jason Anderson, Lee Beem, Steven Bomgaars, Susan Golwitzer, Kiley Miller, Vernon

Nelson, Scott Rettey, Dave Swanson, Gregory Ver Steeg

CEO Members Present: Barry Anderson, Dale Arends, Pam Jordan, Arlyn Kleinwolterink, Merle Koedam, Mike Schulte, Tim Schumacher, John Steensma, Pam Wymore

CEO Absent: Roger Faulstick

- 1. Call to Order

 Janet called the meeting to order at 9:32am
- 2. Introduction of Members, State Staff and Guests
- Welcome
- 4. Agenda Review
- 5. Approval of March 22, 2018 Meeting Minutes
 - a. RWDB Vote Motion Ken VandeBrake, Mike Schulte second approved
 - b. CEO Vote Motion Mike Schulte, Barry Anderson second approved
- 6. WIOA Core Partner Update Adult Education and Literacy, Iowa Dept. for the Blind, Iowa Vocational Rehabilitation

Lori updated via phone – Putting together integrated services team with a member from each of the partners. Looking at it systematically and making sure that we have all the pieces in place. Working on developing core marketing materials, talking points to ensure all staff are on the same page, goals and outcomes for what we want the team to accomplish, etc. Team is designed so that all members know what all the other members do, and reach out to businesses in a cohesive manner.

Val – Michelle Krefft, IVRS business marketing specialist came and met with the group to help strategize how to move forward collaboratively. We all work with businesses as core partners, and we want to represent a cohesive vision as a team. Initial visits will be about learning about each business and understanding what their challenges and needs might be. Follow-up will be more about how we can help and fill gaps.

- 7. Regional Sector Board Update (Jason, Jolene)

 Neither Jason nor Jolene were able to attend. Val updated: Regional Sector board that Jolene is facilitating from the Iowa Lakes Region has a meeting again this afternoon. They are moving forward with doing a manufacturing day in October where all those businesses will work together to have open houses on the same day to welcome people into their facilities. Can be an opportunity to advertise job openings and attract new people to those companies. Sector board is also discussing housing challenges and what they might be able to do to better the housing situations in those communities. They have been talking with local landlords to advertise the landlord's housing availability to employees at these manufacturing facilities. Core partners have been involved in the sector board operating out of Corridor region.
- 8. Oath of Office Region 3-4 RWDB Members Adult Education and Literacy and City Elected Janet Leifeld and Steve Bomgaars
 - a. CEO Chair Janet Leifeld is with Adult Education and Literacy at ILCC. She gave a brief history of her background. Dale gave the oath of office to Janet and the group welcomed her. Steve Bomgaars was unable to attend due to coaching a golf team at state competition. Oath provided to Steve at a later date.
- 9. Update and Discussion of Realignment Committee meetings Pam Jordan, Pam Wymore
 Pam Jordan and Pam Wymore gave an update. Few people on realignment conference calls, maybe
 less than 10. There is a group from Kirkwood College who had drafted some different realignment
 options based on cost. They argued that the cost projected in the two-region scenario was not
 realistic. It was emphasized that it will be the CEOs who have the decision making power from the
 department of labor, not this state committee. A two-region system would make us the fewest
 region state in the Midwest. It contradicts the Future Ready Iowa goals. Transportation is a critical
 factor in Iowa, and vast geographic regions would be inconsistent with those Future Ready Iowa
 goals. Both Pam's attended local meetings that shared statistics about the workforce needs in Iowa
 lot of available jobs that will require either a certificate, diploma, or degree.

Val – hearing that next meeting in June 8. Agenda hasn't been published yet. Pam Jordan and Pam Wymore will be in attendance at this meeting.

Pam Wymore – we aren't all alike throughout the state of Iowa, different areas have different needs. Group thanked both Pam Jordan and Pam Wymore for their work on this group.

A few members have spoken to the governor about this issue at recent functions.

- 10. Report on Association of Iowa Workforce Partners (AIWP) Annual Conference Reva and Diane Reva and Diane gave an update on the AIWP Conference. Diane estimated around 40 people weren't able to attend due to the snowy weather. It was a good conference, with a lot of discussion on youth and immigration, and apprenticeships and talking about them more in our school systems. They felt the sessions were very informative and practical. These included sessions on our own biases and how we participate in racism without even thinking about it. It was very interesting to see the interaction between participants in the room. Diane was a presenter at the conference.
- 11. Region 3-4 Workforce Plan Modification RWDB Funds See page 8 of your packets.
 - a. RWDB Vote Motion Rhonda Jager-Pippy, Ken Vande Brake second. Approved

b. CEO Vote Motion Arlyn Kleinwolterink, Tim Schumacher second. Approved

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Some talk of how our budget is on the low end compared to other regional budgets.

- 12. One-Stop Program Updates Val gave updates
 - a. Region 3-4 Integration Statistics See page 9 of your packet.
 - b. Workforce Innovation and Opportunity Act Individualized/Training Participants/Expenditures See page 10 for statistics as of May 16.

Group discussed some of the challenges of students graduating high school with no work experience. This is often due to students being busy in multiple sports, band, summer programs, etc. Then it becomes a challenge for them to find work because they have no work experience. Val does work with a summer employment program. (More notes below, group jumped to item letter I and then came back to item C).

- c. WIOA Expenditure Report through 04/30/17 See page 11 of the packet
- d. WIOA Performance through 2nd Quarter See page 12, 13, and 14 of the packet
- e. Draft WIOA Budgets PY18 Val doesn't have drafts yet to share. Anticipating level funded with last year. Probably business as usual at least for the next year if those budgets hold true.
- f. PROMISE JOBS Update Linda gave an update. Three staff were able to go to a conference in Sioux City. Was good for them to get to go. State decided to discontinue the sub-contract with several entities in the state. Those people had to be laid off, and Iowa Workforce will rehire some people back to hire those positions. This issues will not affect our area, other than a change in supervisor for this area.
- g. Wagner-Peyser Update Linda updated busy with job fairs lately. Meet and greets seem to be working well. Great success at last two companies that participated; lots of people came through. Linda and Bob went to an apprentice training recently, and that's really a big push right now. Bob is getting out to businesses to talk to them about the apprenticeship initiatives in the state.
- h. Disability Employment Initiative Update Bridget updated. Grant is starting to wind down, so funding is still being spent. 50 people in the caseload right now.
- i. Supervised Career Preparation Program Update kids of all levels and all career interests involved. Students look at their jobs differently when they journal what skills they are learning through their employment. These are transferable job skills, and students need to recognize how they are transferable skills. Students get academic credit for this program. Several members of the group shared good experiences they have seen through this program.
- j. Career Prep and Financial Aide Workshop lowaWORKS and Buena Vista University See page 15 of your packet. Helps people understand all the aspects of going to school, financial aspect, time commitment, etc. Will give examples of scholarship essays to make the process seem less daunting. Event is going to be July 27 at 10am. Past session in April was not well attended, but Val thought it was very well presented by the BVU partners. Lots of discussion from the group about challenges of scholarship writing.
- 13. RWDB Reappointments 2018

CEO's vote to reappoint the following:

Janet Dykstra

Ken VandeBrake

Diane Nelsen

Mike Schulte

Ranae Sipma

Motion Tim Schumacher, Pam Wymore second, approved.

Discussion – Val has gotten updated résumés from these individuals which will be submitted to the governor's office.

14. Youth Standing Committee Update - Diane Nelson

Group hasn't met, but has set up time to meet on July 27. Have held off on meeting not knowing what is going to happen statewide.

15. Regional Disability Standing Committee - Lori Kolbeck

Lori – One of the goals of the committee is to improve accessibility of the center, so working to follow the guidance from the state committee. We've talked in the past about the physical accessibility report, next step is looking at programmatic accessibility of the center and services. Looking at what is needed within the center. Completed an accommodation checklist which outlines what accommodations are already available in the center, what staff are comfortable using those accommodations, and what gaps still exist. Learning difficulties, hearing loss, blindness, etc. have all been discussed. Center has purchased five iPads with applications that provide some of the needed accommodations. Staff identified ongoing training that may be needed to familiarize everyone with the accommodation tools that are available.

16. State Staff Update

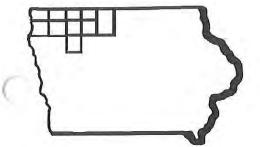
No state staff in attendance.

17. Partner Update

Diane mentioned that the AEA merger situation has been stopped, no longer on the agenda. Dale asked about stopping so many professional development days. Diane mentioned that this is legislated, but it is very much in the local control of the school districts for how they want to allocate their training days, whether it be half days each month, days before or after the school year, etc. There was lots of discussion between Diane, Dale, and others on this issue.

18. Confirm Next Meeting Date and Adjournment (September 27, 2018)
Note: an additional meeting may be called for CEOs depending on what happens for the re-alignment issue.

Meeting adjourned at 11:24am



Iowa Region 3 & 4 CEO - RWDB

RWDB Chair: Janet Dykstra CEO Chair: Dale Arends

Meeting Minutes

Region 3 & 4 Chief Elected Official Board and
Regional Workforce Development Board Combined Meeting
Thursday, September 27, 2018
9:30 a.m. to 11:30 a.m.
Governmental Services Center, 217 West 5th Street, Spencer
Room B

RWDB Members Present: Jason Anderson, Reva Arends, Steven Bomgaars, Mike Carlson, Janet Dykstra, Kristin Hanson, Rhonda Jager-Pippy, Tim Kinnetz, Lori Kolbeck, Janet Leifeld, Diane Nelsen, Vernon Nelson, Scott Rettey, Mike Schulte, Ranae Sipma, Carrie Turnquist, and Gregory Ver Steeg.

RWDB Members Absent: Lee Beem, Susan Golwitzer, Linda Gray, Kiley Miller, Dave Swanson, Kenneth Vande Brake, and Benjamin VanDonge

CEO Members Present: Barry Anderson, Dale Arends, Arlyn Kleinwolterink, Merle Koedam, Mike Schulte, John Steensma, and Pam Wymore

CEO Absent: Roger Faulstick, Pam Jordan, and Tim Schumacher

- 1. Call to Order Janet called the meeting to order at 9:34am
- 2. Introduction of Members, State Staff and Guests
- 3. Welcome
- 4. Agenda Review
- 5. Approval of May 24, 2018 Meeting Minutes
 - a. RWDB Vote Rhonda Jager-Pippy motion, Ranae Sipma second, approved.
 - b. CEO Vote Barry Anderson motion, Merle Koedam second, approved.
- 6. WIOA Core Partner Update Adult Education and Literacy, Iowa Dept. for the Blind, Iowa Vocational Rehabilitation

Lori, Sarah, Janet - Planning a joint in-service for all staff, to be held in Spencer at Iowa Lakes. Visiting with a local business, doing software training, and training on business services. Focus on integrating services into local businesses. Under WIOA legislation core partners all need to collaborate, and group is focused on doing it as a team rather than as individual entities going out on their own. We don't want everyone to contact the same businesses over and over, so we're using a consistent intake form to then share how all partners can help. Working to develop a common brochure and talking points to represent an integrated team not just each individual entity. This will allow for better referrals amongst the partners. Will all be rolled out at in-service in October.

Diane – really appreciates the new forms and particularly the mention of the high school equivalency programs.

- Election of Officers RWDB
 Diane Nelsen, motion to maintain existing chair (Janet) and vice chair (Greg). Reva Arends second.
 Approved.
- Election of Officers CEO
 Mike Schulte motion for Dale Arends as chair and Tim Schumacher as vice chair. Barry Anderson second. Approved.
- Val gave update: State committee met on June 8th. Community colleges proposed a structure, and committee voted to approve with a 4 region structure but boundaries weren't defined. Recommendation was not brought forth to board and was returned to the realignment committee for further discussion. State has submitted several waivers to the Department of Labor that would impact the discussion. One waiver is the one-stop operator allowing regions to share a one-stop operator. Also applied for administrative cost arrangements waiver without being part of a regional planning area. Would allow locals to decide administrative costs so you could share hiring a board director rather than having a director in each individual region. So the state has put re-alignment on hold until they hear back on these waivers. Expecting that to be at least November, but probably won't have any more discussion on re-alignment until after the first of the year.
- 11. 2019 Meeting Dates Regularly Scheduled Other Meetings May Be Needed 4th Thursday

 January 24

 March 28

 May 23

 September 26
 - a. RWDB motion to approve by Rhonda Jager-Pippy, Jason Anderson second, approved.
 b. CEO motion to approve by Arlyn Kleinwolterink, Merle Koedam second, approved.
- 12. Regional Sector Board Update (Jolene Rogers, Jason Anderson)

 Jolene On our side of the district, manufacturing sector board has ramped up. Good participation, meeting once a month on Thursday afternoons. Ag sector board is ramping up in October with a special project. Some of the other boards coming on board statewide with Joe Collins leading them out of Des Moines. We're able to use a lot of what they've learned as far as best practices. Working on more apprenticeship programs. October 11th the manufacturing sector board is planning to work with middle school kids at the Iowa Lakes Spirit Lake campus. Will do a noon panel and then experiential learning pieces for the students and a tour of Rosenboom. As a sector board they have formed two committees, one to focus on housing and centralizing that information, and the other is focused on retention of workers and training of workers. That focus is on apprenticeship programs, leadership classes, etc.

Jason — Manufacturing sector board up and running strongly. Hired a person in July, Kristi Heisinger from the Spencer area. She is working part time with sector board and part time with Rosenboom as a process engineer. She's been getting out to the 11 manufacturers that are paying for her position in that sector board. She's doing a nice job of looking at things from a broad perspective to see how the pieces fit. She's also working with the different schools. At some point you'll probably hear more from Kristi at this group.

13. One-Stop Program Updates

a. Region 3-4 Integration Statistics – see page 7 of your agenda packet, Val discussed Getting a new software system in March that will allow partners to collaborate and communicate better electronically and gather the data more efficiently. Updating current operating procedures to better match what will be in place in March. Working to add as much value for clients as possible. For example, showing people what skills they have and how transferable those skills are. Doing assessments to get to know the client as well as possible below staff be a better job cooch for that customer.

- b. Workforce Innovation and Opportunity Act Individualized/Training Participants/Expenditures Under new system, clients won't do automatic enrollment in adult and dislocated worker if appear eligible at membership. Title I won't be able to pay for class size projects as a result of registering in the new system, because people won't be enrolled in Title I. Clients won't be enrolled in Title I without having visited with staff first. Currently about 10 workshops per month on a variety of topics. Just be aware there will be some changes, but staff will do the best they can to not have an interruption in services to clients.
- c. WIOA Expenditure Report through 08/31/18 See page 9 and 10 of packet. Lots of categories to track in certain ratios to make sure all rules are being followed. Information for last fiscal year and the current fiscal year.
- d. WIOA Budgets PY18 budgets are final for program year 2018. If we didn't have the carryover funds, we'd be in a world of hurt. Couldn't operate without the carryover. Some budget items are down, some are up. Also received additional rapid response funds and dislocated worker funds (which are a year behind typically based on layoffs in the area from last year). Overall, up about \$40,000. Page 11 to 16 in the packet.
- e. Financial Monitoring Spring 2018 see page 17 for a copy of the letter, no findings
- f. PY 2018 and PY 2019 Performance Levels page 18 and 19
- g. PY 2017 WIOA Performance through 4th Quarter page 20 to 22 meeting performance in all categories and all titles.
 - A few board members mentioned that this should stand as a record of how performance is clearly being met why realign when goals are being met?
 - Val was pleased with the results reflected on this report.
- h. Disability Employment Initiative Review page 23 to 27 Val: Bridget is doing a great job staying in contact with customers, but this was a piece that was looked at in the report. Some files were missing documentation one was an empty file because the file was a duplicate and the wrong file was grabbed. File requirements have changed through the years, so something that was correct in the past might not be enough now. So all those files have needed to be updated as time has gone on. Diane mentioned a need for more marking to explain to families that they can keep their disability benefits and still have the young adult go to work. Val discussed the challenge of funding for this.
- i. PROMISE JOBS Update Linda not here today, so Val updated. Angie Dickey has become the supervisor for the western district for Promise Jobs. See the blue area on Linda's handout.
- j. Wagner-Pcyser Update Unemployment rates in the chart on page 1 of Linda's handout. There will be two retirements from Linda's staff. Applications are currently being accepted.

At Val's request, Mike Carlson gave an update on the Future Ready Iowa Summit that was held in Spencer earlier this week. Lots of talk about what can be done to upskill people to fill the skills gap that exists. Spencer schools are doing events on career experiences for students, and that was showcased at the summit. Several comments from the group on how good that program is.

- 14. Youth Standing Committee Update Diane Nelsen
 Committee did not meet in July. Is part of this committee's bylaws, so Youth standing committee didn't have to write any of their own. This does require approval of who the members are. Went out and recruited people to consider for this committee. Diane will share an acronym list of frequently used acronyms mentioned in the programs. It's a challenge when dropouts aren't really tracked if they've moved from a region elsewhere and were already a dropout prior to coming here, they aren't locally tracked as a dropout. A lot of mental health issues exist and those services need to come first before other services are applicable. From that standpoint the referral process will be very helpful.
- 15. Approval of Youth Standing Committee Members a. RWDB vote motion to approve by Ranae Sipma, Mike Schulte second Approved.
- 16. Regional Disability Standing Committee Lori Kolbeck

Group met in July – recently completed a survey of staff in regards to their comfort level in working with clients with disabilities and what resources they need. Would like an approval for committee members, Lori read the names on the list, and asked for a motion.

- 17. Approval of Disability Access Committee Members
 - a. RWDB vote motion to approve by Tim Kinnetz, second by Mike Schulte Approved.
- 18. State Staff Update None
- 19. Partner Update
 - a. Jason Anderson gave an update on the 10,000 Small Businesses program being offered through Goldman Sachs. Any company with 2 years in business, over \$100,000 in revenues are eligible to apply. Deadline is October 15th for the first cohort. Program starts in mid January. Both online and in person training, 6 to 8 hours per week. Michael Wampler mentioned this being available from Iowa Lakes as well.
 - b. Lori Kolbeck Voc Rehab is working on strategic plan, business services, professional development, collaboration with partners, transition. Looking at these from a statewide level. Working with Hope Haven who recently hired a fulltime transition specialist. Working with Iowa Lakes intermediary specialist as well. Lots of staffing changes in our office, two new counselors and support staff in Sheldon. In Spencer some changes as well with some openings due to retirements, but looking to fill those potions.
 - c. Ranae Simpa Val and Ranae are co-chairs of a Carl Perkins consortium, this location is the only one in the state with a youth summer program. About 90 youth took part this summer a variety of occupations were represented. Moves them from thinking of it as a job and a paycheck to understanding what their skills are and how they are transferable. Interesting to check in on the students because the range of professions vary from hog farms to attorneys. Started with 10 students 26 years ago and program continues with an average of 100 students per summer.
 - d. Gloria Graves 2 weeks in the position so far. Goal is to get to know the different partners and see how she can provide support. Prior to this was an independent living rehabilitation educator. Learning the role and looking to have more at the next meeting. Will be working in Spencer once a month at least, maybe twice per month depending on case load. Gloria will cover 15 counties.
 - e. Sarah Breems-Diekevers NCC adult education and literacy program, just started year two of funds which allow customer to take training on workforce skills and earn a workforce certificate. For example had 15 students get CNA certificates last year. Has to be aligned with certain sectors, but looking for people to partner.
 - Iowa Lakes is doing a similar program Janet Leifeld gave update—doing a CNA program for English language learners. All four students passed in this program. Running it again this year. Iowa Lakes version has to be focused on ESL.
 - f. Pam Wymore gave an update on the intern program that Kossuth and Palo Alto county economic development runs. They do all sorts of important educational events like dinner etiquette, resume writing, etc. It's a growing great program.
- 19. Confirm Next Meeting Date and Adjournment (January 24, 2019)

 Motion to adjourn by John Steensma, Rhonda Jager-Pippy second, approved.

Accommodations are available upon request for individuals with disabilities. To request an accommodation, please contact: access@iwd.iowa.gov

DRAFT MINUTES – PENDING APPROVAL Region 5 WORKFORCE DEVELOPMENT BOARD

(RWDB)

CHIEF ELECTED OFFICIALS

(CEO'S)

Thursday, December 14, 2017

3:00 p.m. IowaWORKS

Three Triton Circle Fort Dodge, IA 50501

RWDB in attendance:

Ann Waynar

Daniel DeWall

Kyle Bangert Lynn Dreyer Nancy Webb Larry McBain Lori Kolbeck Sara Messerly

Tom Grau

RWDB in attendance via phone:

Molly Varangkounh

RWDB absent:

Dan Kinney

Jane Hableton

Jon Perrin Logan Welch Julie Geopfert Pat Essing

Tom Salvatore

CEO's in attendance:

Clarence Siepker

David Lee

Doug Bailey

Mike Cooper

CEO's absent:

Nick Carlson

Rick Rasmussen

Guests in attendance:

Shelly Blunk

Ben Humphrey Melissa Vorrie

Teresa Larson-White

Michelle Hammersland

Guests in attendance via phone:

Tony Stott

I. Call the Meeting to Order

RWDB Chairperson Larry McBain called the regular meeting of the Region 5 RWDB/CEO to order on December 19, 2017 @ 3:05 p.m. in the IowaWORKS office, Three Triton Circle, Fort Dodge, Iowa.

- II. Roll call for RWDB and CEO, Introduction of Guests each person introduced themselves and their position or relationship to the board. Quorum was met for both RWDB and CEOs.
- III. Oath of Office Nathan Krause Nathan was not able to attend.

IV. Approval of Agenda -

- a. RWDB Dan DeWall made the motion to approve, Seconded by Nancy Webb. Motion passed unanimously.
- **b.** CEO Mike Cooper made the motion to approve, Seconded by Clarence Siepker, Motion passed unanimously.

V. Approval of Minutes -

- a. September 14, 2017
 - i. RWDB Tom Grau made the motion to approve, Seconded by Dan Dewall. Motion passed unanimously.
 - **ii. CEOs** David Lee made the motion to approve, Seconded by Mike Cooper. Motion passed unanimously.

VI. Open Issues

- a. **Board Transition Update** Nate Krause will be taking the oath of office and is filling the last business representative position. The last two open positions have been submitted and are pending approval. Once those are approved, the board will be fully compliant.
- b. Fiscal Update Melissa Vorrie see handout. Dislocated worker carry over has been spent and now working on 9 month money. Adult still has some carryover but looking to be spent by December. All money is on track to be spent by July. State funded Pace & GAP all money needs to be spent by July. Accomplishing this by offering more tuition assistance, new programs and advertising.

VII. New Business

- a. Physical Accessibility Report (Fort Dodge) Most things are accessible. Minor fixes like replacing a sign, move hooks, toilet flush on wrong side, move a table to meet guidelines. See handout.
 - i. RWDB Approval Dan DeWall made the motion to approve the report, Seconded by Nancy Webb. Each RWDB member in attendance voted to accept. Motion passed unanimously.
- b. Physical Accessibility Report (Webster City) Again, most things are accessible. Minor fixes like parking needs marked, signed raised, landlord upkeep like filling a crack. See handout.
 - i. RWDB Approval Lynn Dryer made the motion to approve the report, Seconded by Kyle Bangert. Each RWDB member in attendance voted to accept. Motion passed unanimously.
- c. Focus Group 5 individuals committed to attend the focus group with 3 actually attending and 2 providing additional feedback. They shared their experiences with utilizing the center reporting appreciation for staff effort and attention getting to them and then directing to services. Would like to see a peer to peer network established. See handout.
 - i. RWDB Approval Kyle Bangert made the motion to approve the report, Seconded by Ann Waynar. Each RWDB member in attendance voted to accept. Motion passed unanimously.
- **d.** One Stop Certification Struggled to understand what was actually being asked in the certification questions. A lot of staff of cross over programs. Wanting yes/no answers with no place for comments to describe unique situations. Overall it was a good representation of what a One Stop does and areas to improve. See handout.
 - i. RWDB Approval Nancy Webb made the motion to approve the report, Seconded by Dan DeWall. Each RWDB member in attendance voted to accept. Motion passed unanimously.
- e. DOL Monitoring Report/One Stop Operator Ben Humphrey DOL conducted formal review of Fort Dodge Center. Specific findings with required actions report was sent out to the boards. One finding was that there are too many local areas. Iowa has limited funds, 15 regions and those funds are being spread too thin. Directive was given to conduct a review and realign services. The state board elected to form a realignment committee. The result is going to be less local areas and this board will work to find the best way to balance the needs and meet all requirements. Need board input. A survey tool will be set up and sent out to facilitate getting feedback back to Ben.

VIII. Core Partner Updates

- a. Title I Adult, DW, Youth Teresa reported. She is now fully staffed. Had a drop in numbers due to students moving into post programs and not able to take referrals during transition of hiring new staff. Will be able to take those again. United Way donated \$15,000.00 to be used for meeting participant needs & program costs that other funds cannot be used for.
- **b.** Title II Adult Ed Ann reported. IMAP has started and is successfully running. Completed first class. Students get basic manufacturing skills that can to back to the employer.
- c. Title III Wagner Peyser Sara Reported. See handout regarding unemployment numbers for the regions. Region 5 counties are trending downward and are lower than the state average. Had National Manufacturing Day activities in October, job fair focused on hiring veterans at the National Guard in November as well as staff attending various veterans appreciation day activities. National Apprenticeship week was also represented focusing on promoting apprenticeships to businesses. Rapid response meetings for JC Penney, AmeriHealth Caritas, DuPont and Jack Link.
- d. **Title IV Vocational Rehabilitation** Lori gave report during discussion of disability access survey and focus group. She will cmail statistics specifically focusing on VR successful closures, number of JCs being served, number of high school students being served etc.
- IX. Career Navigator Success guest speaker shared her success story. She utilized the Gateway Program, achieved HiSet, took college courses and is now getting reading to take her finals. If not for PACE she would not have gone to college or done as well as she has. She is going to school to become a substance abuse counselor.
- X. Board Committee Updates Met in October, Kyle Bangert agreed to serve on the board as a business representative. Reviewed tasks under WIOA with a potential focus group of 14-24 year old participants.
- XI. County & Additional Partner Updates- None in attendance
- XII. Public Comments No public attendance
- XIII. Adjournment Lynn Dreyer made the motion to adjourn, seconded by Ann Waynar, motion unanimously approved for the RWDB. David Lee made the motion to adjourn, seconded by Clarence Siepker, motion unanimously approved by the CEO's. Meeting was adjourned at 4:55 p.m.

APPROVED

Region 5 WORKFORCE DEVELOPMENT BOARD (RWDB)

CHIEF ELECTED OFFICIALS

(CEO'S)

Tuesday, March 20, 2018

3:00 p.m.

IowaWORKS

Three Triton Circle

Fort Dodge, IA 50501

RWDB in attendance:

Kyle Bangert

Daniel DeWall

Tom Grau

Dan Kinney

Larry McBain

Shawn Morgan Ann Waynar

Alison O'Brion

Nancy Webb

RWDB in attendance via phone:

Jane Hambleton

Sarah Messerly

RWDB absent:

Lynn Dreyer

Pat Essing

Julie Geopfert

Lori Kolbeck

Jon Perrin

Tom Salvatore

Moly Varangkounh

CEO's in attendance:

Doug Bailey

David Lee

Rick Rasmussen

Clarence Siepker

CEO's absent:

Nick Carlson

Mike Cooper

Guests in attendance:

Michelle Hammersland

Shelly Blunk

Teresa Larson-White

Jessica Badding

Melissa Vorrie

Tony Finn

Guests in attendance via phone:

Diane Barry

Ben Humphrey

I. Call the Meeting to Order

RWDB Chairperson Larry McBain called the regular meeting of the Region 5 RWDB/CEO to order on March 20, 2018 @ 3:02 p.m. in the IowaWORKS office, Three Triton Circle, Fort Dodge, Iowa.

- II. Roll call for RWDB and CEO, Introduction of Guests each person introduced themselves and their position or relationship to the board. Quorum was met for both RWDB and CEOs.
- III. Oath of Office Alison O'Brion Alison took the oath of office and was sworn in as a voting member of the RWDB.

IV. Approval of Agenda -

- a. RWDB Dan DeWall made the motion to approve, Seconded by Nancy Webb. Motion passed unanimously.
- **b. CEO** Clarence Siepker made the motion to approve, Seconded by David Lee. Motion passed unanimously.

V. Approval of Minutes -

- a. December 14, 2017
 - i. RWDB Tom Grau made the motion to approve, Seconded by Dan DeWall. Motion passed unanimously.
 - ii. CEOs David Lee made the motion to approve, Seconded by Rick Rasmussen. Motion passed unanimously.

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VI. Open Issues

- a. **Board Transition Update** Nate Krause has withdrawn his application to become an RWDB member having accepted a new job and moving out of state. Shawn Morgan is filling the spot of registered apprenticeship. Renae Kruckenberg has submitted her application. Once approved, all positions on the board will be filled.
- b. **Fiscal Update Melissa Vorrie** On track for spending. \$30,000 must be spent by 9-30-18 All funds will be used up through salaries, expenses and tuition. All obligations have been met.

VII. New Business

- a. Addition of Veterans Priority of Service to Local Service Plan See handout. Document outlining the addition of rules that if there is a waiting list for services, veterans will be moved to the top.
 - i. RWDB Dan Kinney made the motion to approve, Seconded by Nancy Webb. Motion passed unanimously.
 - ii. CEOs Rick Rasmussen made the motion to approve, Seconded by David Lee. Motion passed unanimously
- b. SCSEP Rosie Thierer Presented on Senior Community Service Employment Program see hand out. They are a required partner. Participants must be 55 years old or older at time of application. They do job training at host agencies with the goal of exiting them for employment. Maximum length of participation is 48 months but this does not have to be consecutive months.
- c. DOL Response Letter/Realignment of State Ben Humphrey in September of 2017 DOL reviewed the IWD System and issued a guidance on change. State Board formed a realignment committee who reached a consensus on the new framework. See handout. The local board structure that has been being developed is no longer the focus DOL changed direction and wants to develop an advisory committee instead. Hoping members can continue to serve in some capacity to continue providing best service and avoid catastrophic impact. Do not forsee that DOL requirements will change unless federal regulations change and they are not issuing any waivers. Noted that most areas only have one Title 1 provider for youth and adult. Only regions 5 & 11 have it separated out. Need to look at if this is how we want it to continue. There would be a cost savings to combining them. Questions that were asked:
 - i. Where did the budget numbers come from for board support? One Full Time Equivalent is equal to \$100,000.00 average salary in Iowa.
 - ii. How will advisory boards be effective with this realignment? Required board to establish advisory committee for service delivery area. Conduct oversight and provide feedback. Advisory committee would have less involvement with the budget. Could keep the same board members as advisors.
 - iii. How are business & employment needs going to be represented with only 2 regions? Smaller areas don't have the same needs as larger areas, Northwest Iowa needs are different than Southwest Iowa needs. Local plan requirements identify needs, advisory committee responsible to report needs to local area board. Potentially allows more flexibility for more employer and stakeholder involvement. Develop strategies to meet local needs.
 - iv. How will the realignment effect other titles? They won't be spread as thin. Demands will be less. Still have to work together as partners. Still be advisors on the committee. Less strain of government function. Focus more on providing services.
 - v. How will the local plans & processes look? Workforce board will still be intact. Still have diverse representation. Larger boards will meet WIOA requirements & maintain local representation. Members from committees will serve on larger local board.
 - vi. What is the timeline for this process to be fully completed? Hoping by October 1, 2019. Will begin transition over this summer (2018). Want the key bit it is a chair of the process to be fully completed? Hoping by October 1, 2019. Will begin transition over this summer (2018). Want the key bit is the timeline for this process to be fully completed? Hoping by October 1, 2019. Will begin transition over this summer (2018).

- vii. Were benchmarks done with other states? Yes, Illinois and Nebraska were reviewed. Felt that Nebraska structure was closest to Iowa. Looked at required factors and used statutory formulas for funds distribution per territory.
- viii. How do we maintain quality of service? Proposed that advisory committees for regions will be created and report back to local area boards.
- ix. Any proposed map layouts looking better than others? At this time still looking at all options with a possible decision in May. Planning to not close any one stop offices with the exception of some changes to the Webster City office.
- x. What should we do now? Look at and review what has been distributed and provide feedback. Consider if people will serve on advisory committee and new local board. Deadline for feedback is May 4th.
- d. I-MAP Class Tony Finn Integrated Advanced Manufacturing Program currently in its 3rd session. Sessions run 7-9 weeks with a participants receiving a certification upon successful completion. Supported by PACE/GAP and Adult Ed. Offer manufacturing based support for participants as well as work place readiness and work skills for manufacturing.

VIII. Core Partner Updates

- a. Title I Adult, DW Melissa Vorrie reported see handout. A Facebook page has been created carreernavigators@ICCC. There is a student spotlight feature. A basic safety class is coming up as well.
- **b.** Youth Theresa Larson-White reported success story, had a youth since he was 15 years old and is now graduated, working full-time and is a member of the ARMY Reserves.
- c. Title II Adult Ed Ann Waynar reported the I-MAP class is connected to the grant and Tony had a big part in making that happen. They are working more closely with PACE and connecting students to resources.
- d. Title III Wagner Peyser Sarah Messerly reported see newsletter hired Shannon Wirtz who is ½ time a Vet Rep and ½ time Promise Jobs.
- e. Title IV Vocational Rehabilitation Michelle reported open counselor position has been posted.

 Jessica Badding reported for IDB 8 week camp coming up and April retreat will feature an escape room
- IX. Success Story IVRS Michelle reported on a recent VR success story. See newsletter. Link also on DesMoinesRegister.com. Job Candidate who was in her last term of pursuing teaching degree and suddenly became deaf. Explored essential function of her job and barriers and VR was able to purchase a hearing system. She was hired as a 6th grade special education teacher for Fort Dodge Schools.

X. Board Committee Updates -

- a. Youth Standing Committee Theresa Larson-White reported met on January 25th and she was back down to no staff at that time. As of this date, she is fully staffed again with a full-time YEP employee and a ½ time behavioral health and ½ time YEP employee. Have been participating in youth forum to get ideas on how to get youth to communicate their needs to better serve them.
- b. Disability Committee Committee is meeting on March 26th.
- XI. County & Additional Partner Updates- None
- XII. Public Comments Rosie Thierer stated that she sits on the realignment board and wanted to have discussion and hear concerns from local board regarding the realignment. Concerns were: losing local control

equals losing quality, time constraints on board members who have to travel, how will communication flow, needs are very different in different areas, employers feel the current board is working and are in tune to what they need developing programs to help plan for the future. Rosie suggested that a Best Practices of a Board be created and submitted. Melissa Vorrie will assist with getting these developed and submitted.

XIII. Adjournment-

a. RWDB – Dan Kinney made the motion to approve, Seconded by Nancy Webb. Motion passed unanimously.

Meeting was adjourned at 5:08 p.m.

Approved

Region 5 WORKFORCE DEVELOPMENT BOARD

(RWDB)

CHIEF ELECTED OFFICIALS

(CEO'S)

Thursday, May 17, 2018

2:00 p.m.

IowaWORKS

Three Triton Circle

Fort Dodge, IA 50501

RWDB in attendance:

Kyle Bangert

Larry McBain

Lynn Dreyer

Tom Grau

Lori Kolbeck Sara Messerly

RWDB in attendance via phone:

Jane Hambleton

Molly Varangkounh

RWDB absent:

Daniel DeWall

Pat Essing

Julie Geopfert Alison O'Brion Shawn Morgan Jon Perrin

Tom Salvatore

Ann Waynar

Nancy Webb

CEO's in attendance:

Doug Bailey

Mike Cooper

Clarence Siepker

CEO's in attendance via phone:

Rick Rasmussen

CEO's absent:

Nick Carlson

David Lee

Guests in attendance:

Kelsey Casey

Shelly Blunk

Michelle Hammersland

Theresa Larson-White

Guests in attendance via phone:

I. Call to Order

RWDB Chairperson Larry McBain called the regular meeting of the Region 5 RWDB/CEO to order on May 17, 2018 @, 2:09 p.m. in the IowaWORKS office, Three Triton Circle, Fort Dodge, Iowa.

II. Roll call for RWDB and CEO, Introduction of Guests – each person introduced themselves and their position or relationship to the board. Quorum was met for both RWDB and CEOs.

III. Approval of Agenda -

- a. RWDB Kyle Bangert made the motion to approve, Seconded by Lori Kolbeck. Motion passed unanimously.
- **b.** CEO Mike Copper made the motion to approve, Seconded by Clarence Siepker. Motion passed unanimously.

IV. Approval of Minutes -

- a. March 20, 2018
 - i. RWDB Tom Grau made the motion to approve, Seconded by Kyle Bangert. Motion passed unanimously.
 - ii. CEOs Clarence Siepker made the motion to approve, Seconded by Mike Cooper. Motion passed unanimously.

V. Open Issues

- a. **Board Transition Update** Kelsey Casey reported see handout letter signed by Doug Bailey and Larry McBain in response to the realignment process. The board is now in compliance with the regulations for the new structure. Will look at different structure to meet workforce realignment regulations when the realignment is complete. Several current member terms are expiring and Melissa will follow-up with renewals and/or recruiting new members.
- b. **Fiscal Update** Kelsey Casey reported See handout Adult/DW summer tuition submitted but not billed yet. Staff salaries are a part of this. On target to for spending goals. All monies have to be used by the end of September. PACE/GAP is also on track. All obligations will be met. Final budgets have not been released for next year.

VI. New Business

a. Board Recognition — Sara Messerly and Doug Bailey presented Larry McBain a plaque in recognition of his 18 years of service to the RWDB board.

b. Election of RWDB and CEO Chairs -

- i. RWDB As part of the realignment process it was learned that the RWDB Chair has to represent business. Therefore, Larry McBain can no longer serve in this capacity. Kyle Bangert nominated Molly Varangkounh to fill the position of RWDB Chair. He accepted and the motion was approved. Tom Grau nominated Larry McBain to fill the position of RWDB Vice-Chair. She accepted and the motion was approved.
- ii. CEO Mike Cooper nominated Doug Bailey to fill the position of CEO Chair. He accepted and the motion was approved. Clarence Siepker nominated Mike Cooper for the position of CEO Vice-Chair. He accepted and the motion was approved.
- c. Realignment Update Kelsey Casey reported see handout Melissa submitted letter & success stories. All public comments have been submitted and will be made available soon. Realignment committee will review and vote by June 28th. Complete realignment process has to be done by October 1st. There may be a process for appeal. CEOs have to make the decision if they will want to appeal. Title 1 directors will make sure to stay in compliance.
- d. AIWP Conference Highlights Kelsey Casey reported Associated Iowa Workforce Partners Teresa Larson White is also a part of this board. Focuses on co-enrollment, seamless system for job seekers. Region 5 is doing great with co-enrollment. Go new forms to minimize paperwork between programs. Co-enrollment will allow funds to be pulled from all accounts. Staff attended training on apprenticeships and unconscious biases.

VII. Core Partner Updates

a. Title I – Adult, DW – See newsletter – success stories – new Integrated CNA class is up and running. Free program that will result in certification upon successful completion. It is supported by ESL and is a non-credit course. Basic Safety course is also coming up which will also result in certification upon successful completion.

Youth – Theresa Larson-White reported – 50 currently enrolled, 20 are set to completely exit in June. Currently have 6 referrals. 2 new staff are hired and working. Preliminary budget shows \$20,000 less than last year. 20% of budget has to be spent on work experiences, job shadows, etc. Staff are currently working with business to help get this set up and eventual placement of students. Work Readiness Training is being offered in June. Curriculum focuses on soft skills with hope that those who attend will be placed on work assignment. Theresa also shared a success story.

b. Title II – Adult Ed - Shelly Blunk reported that Ann is retiring at the end of June. A transition plan is being explored and hopefully will be in place by the next RWDB meeting.

- c. Title III Wagner Peyser Sarah Messerly reported, she will be retiring June 28th. See handout apprenticeship career fair at NCCF in Rockwell City. Second Chance program has proven successful for offenders. Find ex-offenders are most successful when they work with IWD programs before job placement. Toured with partners: Misty Harbor, Chantland and a manufacturing facility in Laurens. Learned about company atmospheres, employer needs of employees for them to be successful. Tom Grau economic group provided lunch and opportunity for good partnership information. Staff helped with transportation career fair at ICCC. This is a fair geared toward area 5th graders and features careers that a vehicle associated with it. ESGR training for employers on June 14th. Rapid response for Younkers on June 4th.
- d. Title IV Vocational Rehabilitation Lori explained what a successful closure looks like and what requirements need to be met. VR had 44 closures which means 44 job candidates who have had 90 stability on a job and successfully closed as employed. 15% of statewide VR budget has to be spent on transition students. Currently working on summer programs to help keep students engaged over the summer as well as meet that spending goal. Contracted programs such as TAP and I.N. that work with area high schools help increase VR capacity and serve more students. Currently in the process of hiring for a counselor. Lori also explained that she also supervises VR offices in region ¾ and serves on those boards and committees as well.

VIII. Success Story - none

IX. Board Committee Updates -

- a. Youth Standing Committee Theresa Larson-White reported TAP located at FDSH came to last meeting and looking forward to that partnership. TAP will be able to help get students who drop out as well as students with disabilities connected to CFR youth programs.
- b. Disability Committee physical access plan submitted to landlords for improvements. Now looking at programmatic access for people with disabilities.
- X. County & Additional Partuer Updates Discussion was had about the number one question employers ask is "will the employee show up on time". Other discussion among business partners was had regarding if employees will show up at all or can pass a drug test. If these things can be done, they are willing to train the employee.
- XI. Public Comments none
- XII. Schedule Upcoming Meeting Date: The next meeting is scheduled for September 18, 2018 @ 4:00p.m. but may be subject to change.
- XIII. Adjournment
 - a. RWDB Kyle Bangert made the motion to approve, Seconded by Tom Grau. Motion passed unanimously.

Meeting was adjourned at 3:20 p.m.

Approved

Region 5 WORKFORCE DEVELOPMENT BOARD

(RWDB)

CHIEF ELECTED OFFICIALS

(CEO'S)

Tuesday, September 18, 2018

4:00 p.m.

IowaWORKS

Three Triton Circle Fort Dodge, IA 50501

RWDB in attendance:

Bangert, Kyle

DeWall, Daniel

Tom Grau

Diane Harrison Faith Miller Lori Kolbeck Cheryl O'Hern Larry McBain Tom Salvatore

Abby Underberg

Molly Varangkounh

Nancy Webb

RWDB absent:

Lynn Dreyer

Dan Kinney

Renae Kruckenberg

Shawn Morgan

Alison O'Brion

Jon Perrin

CEO's in attendance:

Doug Bailey

Nick Carlson

Mike Cooper

David Lee

Clarence Siepker

CEO's absent:

Rick Rasmussen

Guests in attendance:

Shelly Blunk

Michelle Hammersland

Teresa Larson-White

Melissa Vorrie

Matt Winkel

Guests in attendance via phone:

Ben Humphrey

I. Call the Meeting to Order:

RWDB Chairperson Molly Varangkounh called the regular meeting of the Region 5 RWDB/CEO to order on September 18, 2018 @ 4:00 p.m. in the IowaWORKS office, Three Triton Circle, Fort Dodge, Iowa.

- II. Roll call for RWDB and CEO, Introduction of Guests: each person introduced themselves and their position or relationship to the board. Quorum was met for both RWDB and CEOs.
- III. Oath of Office: Diane Harrison, Tom Grau, Cheryl O'Hern, Abby Underberg and Faith Miller took the oath of office and were sworn in as voting members of the RWDB.

IV. Approval of Agenda:

- a. RWDB: Tom Salvatore made the motion to approve, Seconded by Nancy Webb. Motion passed unanimously.
- b. CEO: David Lee made the motion to approve, Seconded by Nick Carlson. Motion passed unanimously.

V. Approval of Minutes:

- a. May 17, 2018: There was a spelling error in Section VI, b which will be corrected.
 - i. RWDB: Dan DeWall made the motion to approve, Seconded by Kyle Bangert. Motion passed unanimously.

b. September 11, 2018 CEO Conference Call-

i. CEOs: David Lee made the motion to approve, Seconded by Clarence Siepker. Motion passed unanimously.

VI. Open Issues

- a. Board Membership Update: See open membership form. Still need to fill one position. Must be union and must be female.
- b. Fiscal Update Fiscal Monitoring Review of 2017-2018, plan for 2018-2019: See handout. Title 1 audited in June with no findings for Adult and DW. The auditors were very impressed with the organization and double checking of records. The carry over goal was spent. Well on the way to spending goal by the end of next year.

Youth also had a visit with no findings – see handout.

VII. Board Committee Updates

8. Standing Youth Committee: Met recently and will be meeting again in October. Looking to fill open youth representative position. Must be eligible for the YEP program but doesn't necessarily have to be enrolled. Really want to get youth input to barriers that they face. Lots of collaboration between partners and business taking place. Lots of businesses are on board to provide work experiences but need to find the youth to do this. Youth ages 14-14 are eligible but really focus on those ages 16 – 24 due to work rules. Need this to also help spend down the budget.

b. Disability Committee

- i. Ticket to Work Update: Currently Jaci Banwell is working in this position and working on tickets. She learning and looking to get certified in the near future to be able to do more tickets. She has been focused on getting tickets up to compliance. VR is partnering with IWD. While the individual is enrolled with VR the ticket is assigned to VR but then when they exit VR program, the ticket is assigned to IWD.
- ii. Membership: See handout. Have new members due to opening caused by staff turnover. Also discussed that staff were surveyed to see what their level of comfortability of working with people with disabilities is. Looking to bring in resources to provide further training.
 - 1. RWDB Approval: Tom Salvatore made the motion to approve the new membership structure, seconded by Nancy Webb. Motion was approved unanimously.

VIII. New Business

- a. Local Service Plan Modifications: See handout regarding updates. Mostly logistics and spelling errors that needed to be corrected. Specific changes were discussed
 - i. RWDB Approval: Tom Grau made the motion to accept the modifications, seconded by Dan Dewall. Motion passed unanimously.
 - ii. CEO Approval: David Lee made the motion to accept the modifications, seconded by Mike Cooper. Motion passed unanimously.
- b. Future Ready Iowa Summit: See handout regarding the Governor's initiative to have 75% of the population to have some kind of post high school education. Currently at 56%. Hosting a summit to promote skilled labor. 150 participants are registered to attend. The focus of the summit is to work together to train employees from all levels, not just focused on school or business doing the respective trainings any longer. You can't just leave high school and get a job any longer, all jobs are requiring some kind of training. A panel for underrepresented workers (IDB, IVRS, Corrections, Older Worker) will be present. Students from the Fort Dodge Robotics Club will also be giving a presentation. Hoping that this will also carry over to the March Education Summit. Also discussed The Link which is a program for 5th graders where IWD is going into classes and talking to them about the center and doing activities to get them thinking about working.
- c. Youth Budget Cost Issues: CFI recently got a letter that they owed money to IWD due to not expending the allotted budget. See handout for the letter that was written to the CEO board to appeal. More time to review the budget was granted. Worked with other CFIs in the state to review their expenditures. Found out misunderstandings in expenditure calculations and no Extribite 23nd 20nent and allocate funds. Staff have been trained. More budget transparency going forward. After

resubmission, CFI now owes zero to IWD. Also discussed CFI is needing referrals. Staff have been networking with students and business to hopefully increase this.

d. Realignment Update – Ben Humphrey: US DOL reviewed WIOA and learned that there was not enough funds to pay for the services required. Direction given to realign to meet funding obligations. The state board realignment committee met in June and requested waivers. Requested to waive the requirement of one stop center to be located in one local area and to allow more collaboration. Also asked to waive sharing administrative costs. Usually takes 90 days to consider and then issue decision. Anticipate hearing a decision no later than December. The realignment process is on pause until then.

IX. Core Partner Updates

a. Title I – Adult, DW: See newsletter with all core partner updates. Completed integrated CNA class. 2 students got hired and 5 had second interviews. A second class is coming in February/March. Integrated Manufacturing class recently started again and IMAP 2 is going to be offered which is level 2 of this. Adding more partnering with core partners to connect students to education, employers and services.

Youth: See newsletter for success story.

- b. Title II Adult Ed: Looking at expanding the program to meet the needs of students. Wanting to connect more students.
- c. Title III Wagner Peyser: Upcoming events are Future Ready IA Summit, Manufacturing Day tours, Prestige Foods meet and Greet and Correctional Facility Career Fair.
- d. Title IV Vocational Rehabilitation: see newsletter. Recently finished up summer program for high school students. Hoping to increase activities and student attendance for next year. Staff are attending career counseling and business services trainings. Been short a position for approximately one year, reclassified the counselor opening to an associate opening and have several applications with interviews taking place very soon.
- X. County & Additional Partner Updates: Larry McBain compliment all the efforts of partners and businesses to come together to meet the needs of students, employees and businesses. Group discussion of changing workforce and discussed struggles. Employees are struggling to balance home and work life. Businesses are changing jobs to provide basic skills and soft skills to employees. Increasingly difficult to find qualified applicants.
- XI. Public Comments: None
- XII. Schedule Upcoming Meeting Date: Date will be scheduled in December and set out. Consensus was a 4:00 meeting time.

XIII. Adjournment:

- a. RWDB Dan DeWall made the motion to approve, Seconded by Kyle Bangert. Motion passed unanimously
- **b. CEO** Clarence Siepker made the motion to approve, Seconded by David Lee. Motion passed unanimously

Meeting was adjourned at 5:20 p.m.

Approved Region 5 WORKFORCE DEVELOPMENT BOARD (RWDB)

CHIEF ELECTED OFFICIALS

(CEO'S)

Tuesday, March 5, 2019

4:00 p.m.

IowaWORKS

Three Triton Circle

Fort Dodge, IA 50501

RWDB in attendance:

Bangert, Kyle

DeWall, Daniel

Grau, Tom

Kolbeck, Lori

Miller, Faith

O'Hern Cheryl

Salvatore, Tom

Underberg, Abby

Varangkounh, Molly

Webb, Nancy

RWDB in attendance via phone:

Dreyer, Lynn

RWDB absent:

Harrison, Diane

Kinney, Dan

Kruckenberg, Renae

McBain, Larry

Perrin, Jon

Morgan, Shawn

O'Brion, Alison

CEO's in attendance:

Bailey, Doug

Cooper, Mike

Rasmussen, Rick

CEO's in attendance via phone:

Loney, Sandy

Siepker, Clarence

Thode, Bob

Guests in attendance:

Blunk, Shelly

Hammersland, Michelle

Larson-White, Teresa

Vorrie, Melissa

Call the Meeting to Order: I.

RWDB Chairperson Molly Varangkounh called the regular meeting of the Region 5 RWDB/CEO to order on March 5, 2019 @ 4:05 p.m. in the IowaWORKS office, Three Triton Circle, Fort Dodge, Iowa.

Roll call for RWDB and CEO, Introduction of Guests: - each person introduced themselves and their II. position or relationship to the board. Quorum was met for both RWDB and CEOs.

III. Approval of Agenda:

a. RWDB: Daniel DeWall made the motion to approve, Seconded by Kyle Bangert. Motion passed unanimously.

CEO: Clarence Siepker made the motion to approve, Seconded by Mike Cooper. Motion passed unanimously.

Approval of Minutes: IV.

a. December 5, 2018

i. RWDB: Tom Grau made the motion to approve, Seconded by Daniel DeWall. Motion passed unanimously.

ii. CEO: Mike Cooper made the motion to approve, Seconded by Clarence Siepker Motion passed unanimously.

Success Story - Matthew Nahnsen - Matthew started as a dislocated worker in 2016. Had always work in V. restaurant business. Decided to follow the HR track at ICCC. Sometime into that program changed his mind and decided to follow the EMT/Paramedic track. Is scheduled to graduate this program in 2019. Is currently employed by Unity Point as a paramedic and EMT. They are excited for him to graduate so they can add more duties. Matthew stated that the WIOA programs were supportive to him not only financially but also emotionally by just checking in on a regular basis and providing guidance and encouragement.

Exhibit 18, Page 73 of 320

VI. Open Issues

- a. **Board Membership Update:** Still looking for a union position. All other positions are filled and in good standing, no expirations.
- b. Fiscal Update Adult/DW: Have obligated out remaining funds for both Adult and DW. On track for spending the 80%.

Fiscal Update Youth: Have been meeting above 20% expenditures. Part-time person moved on to another position. Not looking to fill it at this time but rather put that money into more work experiences.

VII. New Business:

a. New Program – Early Childhood Development – See handout. A lot of students have shown interested in this program at ICCC. In order for WIOA funds to help support this it has to be added to the list of approved programs. Students who complete this program can open their own daycares and would help to assist with the daycare shortage in the community.

RWDB Approval to add Early Childhood Development to the list of approved programs. Nancy Webb made the motion to approve, Seconded by Tom Grau. Motion passed unanimously.

- b. Realignment Update See handout. CEOs received information about a week ago for the new 6 IWD Regions, which was approved. The new regions were based on the 6 community colleges. Current discussion are that this will be effective in December of 2019 or March of 2020. The primary reason for this realignment was to consolidate funds and to be in compliance with WIOA. Any appeals have to be received by March 11, 2019. CEOs can contact Michelle McNertney. The handout showed the breakdown of funds per region and directions for next steps. Our new region is bigger but covers 12 counties that are already covered by Upper Des Moines Opportunity so there is a natural connection. The new board would have to hire new positions and chose new facilitator. The new board structure will have to be determined by the CEOs and determine what meeting locations, etc. will look like. It was expressed that this current board has made great progress and would like to see that continue.
- c. Title I Policy Changes GEO Solutions implementation was pushed back to June of 2019. Material changes like wording and descriptions need to be done. Once those changes are made and understood, the board will have to come back together for approval.
- d. AIWP Conference March 28th & 29th. Workforce partners get together to learn how to better partner together. Agenda will be coming out when it is finalized. Partners and board members can also attend. Board funds can be used to pay for this. This aligns with the legislative meeting that was held in January which also focused on partnering.

VIII. Board Committee Updates

- Youth Standing Committee: Weather has impacted meetings thus far. Next meeting scheduled for April.
- b. **Disability Committee:** Met in January and March. Discussing using TTW money to purchase iPads for the centers. Will allow more flexibility in working with people with disabilities. October is Disability Awareness Month, looking at options to support this.

IX. Core Partner Updates

a. Title I – Adult, DW: Basic Safety course coming up in March, tuition assistance is available. Looking at more industry tours to help partner more effectively. ICNA is finishing up and 4 students are graduating. Businesses are coming in to discuss with graduates and hopefully lead to job offers.

Youth: Numbers are down with not many referrals currently. Suspect that this is due to unemployment being down and people are able to get jobs even without diplomas. Doing more outreach and partnering. Several students are currently enrolled in work experiences. Two are completed.

- b. Title II Adult Ed: Applying to be an Americore Member to utilize some funds with that. Hoped to be able to have a person do some one-on-one/small group tutoring and career development. Looking into developing an ESL Distance Ed program where majority can be done on-line.
- c. Title III Wagner Peyser: See hand out for integration statistics. Upcoming classes will focus on barriers and how to overcome them and identifying one's own personality and personalities of others and strategies to work together. Wintak program to determine how we are integrated and operating together and combining outreach with partners. Gave two computers with membership software to CFI to help assist that connection and getting youth signed up for services while they are in the office. Rehiring for two open positions: Workforce Advisor and VA Rep/Promise Jobs.
- d. Title IV Vocational Rehabilitation: Legislative day held in January, one of the better turnouts in recent years. Shared success stories and lot of focus on connecting high school students with resources. VR staff are presenting at health symposium and will be discussing assistive technology options. Also have success story on in the newsletter.
- x. County & Additional Partner Update: None
- XI. Public Comments: None
- XII. Schedule Upcoming Meeting Date: Meeting date will be sent and communicated.
- XIII. Adjournment:

RWDB – Tom Grau made the motion to approve, Seconded by Kyle Bangert. Motion passed unanimously

Meeting was adjourned at 5:00 p.m.

IOWAWORKS - IOWA VALLEY - REGION 6

CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING

Wednesday, May 2, 2018 at 5:00 P.M.

Iowa Works Building, 2nd Floor

3405 S Center Street, Marshalltown, Iowa 50158

MINUTES

CEO Members—Attended: Kendall Jordan (Chair), Diana Dawley and Steve Salasek. Lance Granzow was absent.

RWDB Members- Attended: Joyce Lawler (Chair), Jim Hunt, Rachel Bly, Eric Evans, Kendall Jordan (CEO Chair), Arturo Sanchez, Marty Hardon, Robert Jeske, Nancy Roethler. Absent-Heath Kellogg, (Vice Chair), Cindy Litwiller, Brian Sokol, Lori Wildman, Jason Schomer, Jackie Gray and Jon Nunez

Others Present: Ben Humphrey, Rebecca Hassett, Beth Severidt and Neysa Hartzler

A quorum was met for both the CEO meeting and the RWDB meeting.

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1.0	Call to	()rdor.	Vie	OVICA	Lawler
1.0	Can to	Oluci-	TATO.	UUYLL	Lavito

- 1.1 Additions/Deletions to the Agenda-none
- 1.2 Approval of the Agenda

CEO Action:

Motion by Dawley second by Salasek, to approve the agenda as printed.

	Roll Call Vote: Ayes_	_X	Nays
RWDB Ac	tion:		
Mo	tion by Jeske, second by R	oethler to app	prove the agenda as printed.
	Roll Call Vote: Ayes_	_X	Nays

2.0 Correspondence and/or Visitors-Ms. Joyce Lawler

- 2.1 Guest Speaker-Ben Humphrey
 Ben Humphrey spoke to the CEO's and RWDB Board about past WIOA, the present status of WIOA and what lies ahead for the future WIOA. He reported that the realignment committee will be looking at comments submitted by the May 4th deadline and then they go to the State the last week of June. He feels that we are still about 1 year away from the "transition", most likely July 1, 2019.
- 3.0 Economic Development Updates-Ms. Joyce Lawler

3.1 meetin	Tama County Update – Kendall Jordan commented there is nothing new since last ng.
	Poweshiek County Update – Diana Dawley reported that work has started on the rind turbines. The County recently set up an Urban Renewal Plan. The County I generate between 60-70 million dollars in the next 20 years.
3.3 projec	Marshall County Update – Steve Salasek reported a State Center project – 330 st coming up soon.
3.4	Hardin County Update- No report
Arturo Neysa Grinno Action	er Updates-Ms. Joyce Lawler Sanchez-Report attached. Hartzler reported that on June 6 th there will be an ECI/Veteran Hire Event in ell, Ia. looking for additional employers for this event. Items-Ms. Joyce Lawler Approval of Minutes (December 13, 2017) Action: Motion by Salasek, second by Dawley to approve the December 13, 2017 minutes
	as written.
DWDI	Roll Call Vote: AyesX Nays B Action:
KWDI	Motion by Jeske, second by Evans, to approve the December 13, 2017 minutes as written.
	Roll Call Vote: AyesX Nays
5.2	Election of Officers
CEO A	Action:
	Motion by Salasek, second by Jordan to appoint Diana Dawley as CEO Chair and

Steve Salasek as CEO Vice Chair.

Roll Call Vote: Ayes_	X	Nays	
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RWDB Action:

5.0

Motion by Hunt, second by Bly, to appoint Marty Hardon as RWDB Chair and Nancy Roethler as RWDB Vice Chair.

Roll Call Vote: Ayes_	X	Nays	
and the state of t	_		-

	Rebecca Hassett
	CEO Action:
	Motion by Dawley, second by Salasek, to approve adding the Veterans Priority of Service to the Local Service Plan and authorizing the CEO Chair to sign the document.
	goeument.
	Roll Call Vote: AyesX Nays
	RWDB Action:
	Motion by Roethler, second by Bly, to approve adding the Veterans Priority of Service to the Local Service Plan and authorizing the RWDB Chair to sign the document.
	Roll Call Vote: AyesX Nays
	5.4 Local Service Plan Modification for Training and Supportive Services Policy- Ms. Rebecca Hassett
	CEO Action:
	Motion by Salasek, second by Dawley, to approve the Local Service Plan Modification for Training and Supportive Services Policy
	Roll Call Vote: AyesX Nays
	RWDB Action:
	Motion by Jeske, second by Evans to approve Local Service Plan Modification for Training and Supportive Services Policy.
	Roll Call Vote: Ayes_X Nays
6.0	Discussion/Information Items: Ms. Hassett
	• Dis Located Worker Program-\$30,000 in funding received
	Grant Application Submitted through Alliant-Limelight Leadership Academy-
	June 18-22- \$1000 received
	 Senate Bill-Regarding Board structures and operating procedures
7.0	Upcoming Events/Programs Updates June 18-22-Limelight Leadership Academy- Alliant Energy and Core Partners will put this on again. They will cap the registrations at 50 people rather than the 35 cap of the last academy that was held.
8.0	Schedule for Future Meetings Future RWDB/CEO meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3 rd Wednesday of these months. Next meeting will be July 18, 2018.
9.0	Adjournment

The meeting was adjourned at 6:29 p.m.

5.3 Veterans Priority of Service-Approval to add to Local Service Plan-Ms.



RWB Report - May 2nd, 2018

Fiscal Year Updates:

1301 new members from January 1st 2018- April 30th, 2018- New Members that have visited or have utilized our services in the last 3 months.

- January 546
- February 355
- March 400

127 New work registrations

271 In-person contacts, with 100 of them being New Business contacts

313 Job seekers attended 64 scheduled workshops. (1169 were scheduled for a 27% attendance rate)

54 Attended NCRC testing. (178 were scheduled for a 31% attendance rate)

Center Updates:

Workshop Attendees	January- March	313
Employers Hosted in the Center	January- March	016
Open Interviews	January- March	052
National Career Readiness Certificate	January- March	042

Business Services Updates:

- 100 New business contacts & 171 Follow-up services provided to employers.
- State of lowa Initiatives.
 - Future Ready lowa (70% of lowa's workforce to have education or training beyond high school by 2025).
 - o Minority Unemployment subcommittee
 - Register Apprenticeships
 - o Home Base lowa
- Rapid Response Events

IOWAWORKS - IOWA VALLEY - REGION 6

CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING

Wednesday, August 29, 2018 at 5:00 P.M.

Iowa Works Building, 2nd Floor

3405 S Center Street, Marshalltown, Iowa 50158

MINUTES

CEO Members- Attended: Diana Dawley (Chair), Steve Salasek (Vice Chair), Kendall Jordan. Lance Granzow was absent.

RWDB Members- Marty Hardon (Chair), Nancy Roethler (Vice Chair), Jon Nunez, Jim Hunt, Bob Jeske, Lori Wildman, Eric Evans, Arturo Sanchez, Rachel Bly, Jackie Gray. Member absent: Jason Schomer

Others Present- Neysa Hartzler, Beth Severidt, Rhonda Draisey, and Rebecca Hassett.

A quorum was met for both the CEO meeting and the RWDB meeting.

- 1.0 Call to Order- Ms. Roethler
 - 1.1 Oath of Office-Lynn Olberding

 Motion by Jim Hunt, second by Eric Evans to table this item as the person was unable to attend. All voted aye.
 - 1.2 Additions/Deletions to the Agenda
 None
 - 1.3 Approval of the Agenda With item 1.1 tabled

CEO Action:

Motion by Steve Salasek, second by Kendall Jordan, to amend the agenda.

Roll Call Vote: Ayes X Nays 0

RWDB Action:

Motion by Jackie Gray, second by Rachel Bly, to amend the agenda.

Roll Call Vote: Ayes X Nays 0

2.0 Correspondence and/or Visitors-Ms. Roethler

2.1 Short Presentation-Presentation from Kathy Davis and Rhonda Draisey on Limelight 2018

Rhonda Draisey – Limelight Leadership. Collaboration among core partners. Youth age 14 to 24 from Marshall, Tama, Hardin and Poweshiek counties geared around employment opportunities. Last year's program centered on empowerment. This year focused on 4 sectors, Ag, Industrial Mfg., Health care and Construction. A week-long event visiting local businesses.

3.0 Economic Development Updates-Mr. Hardon

- **Tama County Update** Kendall Jordan, Iowa Premium still looking for help. Hardon needs help.
- 3.2 Poweshiek County Update Diane Dawley, Street Rod in Montezuma builds golf carts that look like antique cars, moving to Grinnell (old DeLongs building) and expanding. They think someone will take over the building in Montezuma.
- 3.3 Marshall County Update Steve Salasek, tornado took 95 homes, another couple hundred with significant damage. Lennox has one line up (possibly refrigeration). Courthouse may be 10 months to 1 year to repair. The attorneys office, IT and GIS offices are still there, all other employees are located other buildings.

3.4 Hardin County Update- NA

4.0 Partner Updates-Mr. Hardon

ETC – Jon Nunez, new ESL term starts next Wednesday. ETC just reopened after damage from tornado. Tama Co. will be having picnic at the park Sept 17 at Toledo Heights. Just to bring people together. Want people to get to know each other. Inviting local agencies in the area to show what services are available.

VR – Eric Evans, VR offices impacted by tornado. Back in their offices, but still in bad shape. Nicole Nelson has taken a Juvenile Court position in Tama Co. Will be filling her position. Working with Vodack and Goodwill to help provide services for participants. We are working in the high schools.

Rhonda Draisey will be going to Washington, DC. to deliver a success story. Partnered with Kwik Trip to create a new position called retail helper. Held specifically for person with disabilities, jobs can be tailored to need. All the local stores have adopted this position and hired VR participants for them. Turnover rate is very low (may be less than 10%), other employees are around 40% turnover. Will be taking a participant with her.

Proteus — Sent in update to be shared. Proteus has attended several events hosted by IowaWorks and has made several community connections in Marshalltown. We have coordinated with companies who employ migrant and seasonal farmworkers in the area and have been able to outreach and train workers in Pesticide Heat Stress and EPA Worker Protection Standards this summer season. Currently I have 3 completed applications that are pending acceptance to our program and I working on completing 5 more applications within the next few weeks. All of these applications are from residents of Marshalltown. If all 8 prospective participants are accepted they will be receiving the full diverse types of services we offer to our clients such as Intense Case Management, Counseling, Tuition financial aid, uniform assistance, textbooks, transportation, and nutrition as well as any needed emergency assistance. I am excited and looking forward to scheduling outreach at the local community college this fall semester to make as many connections I can with the students and any Marshalltown residents that may need our program services. Gracias! Regards, Marisol

WIOA – Becky Hassett, Final Budgets for July 1-June 30 have been completed and turned in to the state. Met all funding guidelines. No carry over form DW (applied for 30,000 and have 22,000 left) \$14,655 for Youth \$11,023 for Adult. Waiting for guidelines from DOL on our annual report that we have been told will be due Oct. 1. Preliminary budgets set so far we are 9 weeks in and are on target. I was contacted about additional funds for Dis-Located worker. Right now, we are seeing mostly temporary dis-located workers so we will not get any additional funding at this time. However, if we feel that we see there is a need for additional dis-located worker funds we can apply in the future.

Upcoming Events

September 20 Marshalltown Strong Career Fair

Other Items

Realignment Committee Meeting- On hold for now, 90 day hold to apply for a waiver.

Committee voted for 4 Regions, went to the State board and they wanted 2 Regions.

IWD – Arturo Sanchez, reports previously submitted to Lisa. Lennox meetings. Had 700+ impacted that we helped between group meetings and one-on-one services.

Sept 13, ECI event for Active Shooter training. MPD will be doing it. Have 53 people RSVP, looking for larger venue possible Iowa Valley or AEA. Oct 9, Future Ready Iowa Summit in Ames. Partnering with Des Moines office. All day, no cost event. Lunch provided.

Sept 20, Marshalltown Strong! Job Fair. At Iowa Valley. City bus system will do free transportation. KDAO will do live broadcast.

5.0 Action Items-Mr. Hardon

5.1 Approval of Minutes (May 2, 2018)

CEO Action: Motion by <u>Kendall Jordan</u> , second by <u>Steve Salasek</u> , to approve the May 2, 2018 minutes as written.					
RWDB Action: Motion by Bob Jeske_, second by Jon Nunez, to approve the May 2, 2018 minutes as written.					
Roll Call Vote: Ayes X Nays 0					
5.2 Region VI Accommodation Checklist- Mr. Evans					
CEO Action: Motion by <u>Steve Salasek</u> , second by <u>Kendall Jordan</u> , to approve the Region VI Accommodation Checklist that was completed by the Disability Access Team.					
Roll Call Vote: Ayes X Nays Nays					
RWDB Action: Motion by <u>Jim Hunt</u> , second by <u>Bob Jeske</u> , to approve the Region VI Accommodation Checklist that was completed by the Disability Access Team.					
Roll Call Vote: Ayes X Nays 0					
5.3 PY18 & PY19 Negotiated Levels of Performance-Ms. Hassett					
CEO Action: Motion by Steve Salasek, second by Kendall Jordan, to agree with the negotiated levels set.					
Roll Call Vote: Ayes X Nays 0					
RWDB Action: Motion by <u>Nancy Roethler</u> , second by <u>Jackie Gray</u> , to <u>agree</u> with the negotiated levels set.					
Roll Call Vote: Ayes X Nays 0					
Discussion/Information Items: Ms. Hassett					
6.1 Board Vacancies Lynn Olberding is to fill Economic Development Need to fill position: female, represents labor force or Registered Apprenticeship.					

6.0

Would like Hardin Co.

6.2 Information on possible new location

The Wolfe Building is up for sale by the college. Partners have 90 day extension on lease. There are a couple potential sites, one at the mall (behind Hobby Lobby) or another place behind Subway at the strip mall on Nicholas Drive. 8200 sq ft, open area, parking

6.3 Budget Update for Title 1 Program

Final budget completed and turned in to state. Will be looking for youth counselor to replace Kim Brinkmeyer who accepted a position at ECC.

7.0 Upcoming Events/Programs Updates-Ms. Hassett

Covered under 6.0

8.0 Schedule for Future Meetings

Future RWDB meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3rd Wednesday of these months. Next meeting will be October 17, 2018.

9.0 Adjournment

The meeting is adjourned at 6:07 p.m.

Submitted by Lisa R. Gassman Board Secretary

IOWAWORKS - IOWA VALLEY - REGION 6

CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING

Wednesday, October 17, 2018 at 5:00 P.M.

Iowa Works Building, 2nd Floor

3405 S Center Street, Marshalltown, Iowa 50158

TENTATIVE AGENDA

CEO Members- Attended: Diana Dawley (Chair), Steve Salasek (Vice Chair), Lance Granzow was present by phone. Kendall Jordan was absent.

RWDB Members- Diana Dawley, Marty Hardon (Chair), Nancy Roethler (Vice Chair), Jon Nunez, Jim Hunt, Eric Evans, Arturo Sanchez, Rachel Bly and new member Lynn Olberding Members absent: Bob Jeske, Lori Wildman, Jason Schomer, Brian Sokol and Jackie Gray

Others Present- Neysa Hartzler, Beth Severidt, Jacque Goodman and Rebecca Hassett

A quorum was met for both the CEO meeting and the RWDB meeting.

Roll Call Vote: Ayes X

- 1.0 Call to Order- Mr. Hardon
 - 1.1 Oath of Office-Lynn Olberding
 - 1.2 Additions/Deletions to the Agenda-none
 - 1.3 Approval of the Agenda

CEO Action:

Motion by Salasek, second by Dawley, to approve the agenda as printed.

	Roll Call Vote: Ayes	_X	Nays
RWD	OB Action:		
	Motion by Hunt, second by Roe	ethler, to	o approve the agenda as printed.

Nays

- **2.0** Correspondence and/or Visitors-Mr. Hardon-The group welcomed our newest RWDB member Lynn Olberding.
- 3.0 Economic Development Updates-Mr. Hardon
 - 3.1 Tama County Update None

- 3.2 Poweshiek County Update Diana Dawley, reported that wind turbines still being put up and there will eventually be a total of 208 when all completed.
- 3.3 Marshall County Update Steve Salasek, reported that Elections has moved into the Annex temporarily and that DHS will eventually be located there. Lynn Olberding, reported that there is a lot of interest with housing developers. Tom Diemerly has been in contact with JBS and Lennox in regards to recovery efforts. Heart of Iowa and Consumers Energy are offering 0% interest loans for small businesses and 9 businesses have shown interest so far.
- 3.4 Hardin County Update-Lance Granzow, nothing to report

4.0 Partner Updates-Mr. Hardon

- Jacque Goodman-Community Colleges of Iowa are offering small business initiatives with Goldman Sacs- Goal is to get 2 groups of 40 business by June, 166 businesses have applied already. This is for more seasoned businesses not start up. Sector Partnership meeting-4
 Orpheum Theatre-The theatre took a direct hit from the tornado on July 19th and will probably be a year before opening back up.
- Arturo Sanchez-report attached.
- Neysa Hartzler-Celebrating Veteran's Day Appreciation and National Apprenticeship Week together on Friday, November 9, 2018
- Eric Evans-Celebrating National Disabilities Month-October 25, 2018 with an open house, snacks and video from 11:00 a.m. to 1:00 p.m. at 206 East Church St., Marshalltown, Iowa Position Posting-Required Bachelor's degree, some psychology. Position will be posted on State of Iowa website.
- Jon Nunez- Next ESL begins Oct. 29th, 2018. Next HS Equivalency class begins November 12, 2018.
 Sept 17th, 2018-At Toledo Heights Park- Attendees talked with different agencies to assist in meeting their needs

5.0 Action Items-Mr. Hardon

CEO Action: Motion by Granzow, second by Salasek, to approve the August 29, 2018 minutes as written. Roll Call Vote: Ayes X Nays

Roll Call Vote: Ayes ___X___ Nays____

RWDB Action:

Motion by Hunt, second by Sanchez, to approve the August 29, 2018 minutes as written.

Roll Call Vote: Ayes ___X ___ Nays____

5.1 Approval of Minutes (August 29, 2018)

6.0 Discussion/Information Items: Ms. Hassett

Board Vacancy-Meeting Friday with Dana Rasmussen from Lennox

7.0 Upcoming Events/Programs Updates-Ms. Hassett

- Carryover Amendment to Budget- \$28,000 carryover from last year to add to the budget
- Women's Clinic Rapid Response.-Beth Severidt, focus is on unemployment then job search
- Marshalltown Strong Career Fair-Was held on Sept. 20th, small event but great turnout.
 27 employers but not many job seekers
- Update on Youth Position- This position is currently open. Looking for someone with a Bachelor's degree and some experience preferred.
- Highway 30 Corridor Career Fair-To be held Oct. 26th
- Realignment Process-No updates on the realignment until January.
- Active Shooters Program was held September 15th, 2018.

8.0 Schedule for Future Meetings

Future RWDB/CEO meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3rd Wednesday of these months. Next meeting will be January 16, 2019.

9.0 Adjournment

The meeting is adjourned at 6:11p.m.

Submitted by Lisa R. Gassman Board Secretary

IOWAWORKS - IOWA VALLEY - REGION 6

CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING

Wednesday, April 17, 2019 at 5:00 P.M.

TEMPORARY LOCATION

204 1/2 W. State Street, Marshalltown, Iowa 50158

MINUTES

OPEN HOUSE-4:45-5:15 p.m. at new location-2041/2 W. State St., Marshalltown, Iowa

CEO Members- Attended: Jason Roudabush, Steve Salasek (Vice Chair) and Kendall Jordan. Lance Granzow was absent.

RWDB Members- Jason Roudabush, Marty Hardon (Chair), Nancy Roethler (Vice Chair), Bob Jeske, Jim Hunt, Eric Evans, Kathleen Geiken, Jon Nunez and Lynn Olberding Members absent: Lori Wildman, Jackie Gray, Arturo Sanchez, Jason Schomer, Brian Sokol and Rachel Bly

Others Present- Neysa Hartzler, Rebecca Hassett, Rachel Porath and Angela De La Riva

A quorum was met for both the CEO and the RWDB meeting.

1.0 Call to Order-Marty	y H	lardon
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- 1.1 Oath of Office- Kathleen Geiken 4year term
- 1.2 Additions/Deletions to the Agenda-none
- 1.3 Approval of the Agenda

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Motion by Salasek, second by Jordan, to approve the agenda as printed.

	Roll Call Vote: Ayes_	_X_	_ Nays
RWDB Actio	n:		

Motion by Jeske, second by Hunt, to approve the agenda as printed.

Roll Call Vote: Ayes X	Nays
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2.0 Correspondence and/or Visitors-Marty Hardon

Rachel Porath, RWDB partner, lives in Grinnell and has worked for IVCCD for four years helping students by breaking down barriers.

3.0 Economic Development Updates-Marty Hardon

- 3.1 Tama County Update –Kendall Jordan
 - 6.8 million dollar Raycom Project
 - Hauling gravel in County
 - National Beef Co. bought out Iowa Beef in Tama. Promising about 400 more jobs.
- 3.2 Poweshiek County Update Jason Roudabush
 - 2nd stage of Wind Turbines- 80 additional turbines to go up
- 3.3 Marshall County Update Steve Salasek and Lynn Olberding
 - Concentrated efforts on Courthouse tornado repairs
 - Heart of Iowa-\$18,000 to businesses
 - Increased Housing in County and City
 - SBCD-Business Start-Ups
 - Lennox and Officials-New Retention Study
 - Tax Credits-New Market, last project was JBS
- 3.4 Hardin County Update-Angela De La Riva
 - Gravel Hauling
 - Homebased Iowa Communities
 - Windfarm
 - Rehab. an old Building
 - Expanding Daycare

4.0 Partner Updates-Marty Hardon

Eric Evans- Vocational Rehabilitation

- Work with transitional youth ages 14-21, scheduled times in every high school
- Limelight(please see attached handout)
- New Self Employment programs-Taxidermy, Jewelry Making and Hauling Rock

Jon Nunez- Adult Basic Education

- Current building has leaks in rooftop and sewage problems, displaced for 2 weeks at current campus
- Starting ESL on April 29th
- HS Equivalency Diploma begins May 13th
- Citizenship class is wrapping up in 2 wks.

Neysa Hartzler

- Submitted Arturo's report in his absence(please see attached handout)
- Career Fair

5.0 Action Items-Marty Hardon

5.1 Approval of Minutes (January 16, 2019)

CEO Action:

Motion by Salasek, second by Jordan, to approve the January 16, 2019 minutes as written.

Roll Call Vote: Ayes X	Nays
RWDB Action:	
Motion by Roethler, second by Olberding minutes as written.	s, to approve the January 16, 2019
Roll Call Vote: AyesX	Nays
5.2 Local Service Plan Modification- Discussion service plan modification. Please see attached har	
CEO Action:	
Motion by Roudabush, second by Jordan, to appr	ove local service plan modification.
Roll Call Vote: Ayes_X	Nays
RWDB Action:	
Motion by Jeske, second by Evans, to approve lo	cal service plan modification.
Roll Call Vote: AyesX	Nays
5.3 Approval of Additional Members to Youth	Standing Committee-Ms. Hassett
CEO Action:	
Motion by Jordan, second by Salasek, to a Ellenbecker and Samantha Fox to Youth S	
Roll Call Vote: AyesX	Nays
RWDB Action:	GEN GRADE LA PARK
Motion by Roethler, second by Olberding Ellenbecker and Samantha Fox to Youth	
Roll Call Vote: AyesX	Nays
Discussion/Information Items: Becky Hassett	
 Discussion Item: National Emergency Gra FEMA has taken care of it. 	ant-to businesses displaced by flooding.
 Financial Monitoring Report-to share with in the fall. No issues with the current reports are partnership with ABE on CASAS- in the 	ort. (Please see attached handout.)
level, An annual 4 hr. test.	

7.0

Realignment- 6 regions by 2020

6.0

Upcoming Events/Programs Updates
Limelight Leadership Academy-June 24-28, 2019. Kind of like the "Shark Tank" television show. (please see attached handout for details.)

New Data Reporting System-June 3 Roll Out-GEO Solutions

8.0 Schedules for Future Meetings

Future RWDB/CEO meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3rd Wednesday of these months. Next meeting will be July 17, 2019.

9.0 Adjournment

The meeting is adjourned at 5:55 p.m.

Submitted by Lisa R. Gassman Board Secretary



IOWAWORKS – IOWA VALLEY – REGION 6

CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING

Wednesday, July 31, 2019 at 5:00 P.M.

TEMPORARY LOCATION

204 1/2 W. State Street, Marshalltown, Iowa 50158

MINUTES

CEO Members- Attended: Jason Roudabush, Steve Salasek (Vice Chair) and Kendall Jordan. Lance Granzow was absent.

RWDB Members- Jason Roudabush, Marty Hardon (Chair), Nancy Roethler (Vice Chair), Bob Jeske, Jim Hunt, Kathleen Geiken, Jackie Gray, Arturo Sanchez and Rachel Bly

Members absent: Eric Evans, Lori Wildman, Jason Schomer, Brian Sokol, Jon Nunez and Lynn Olberding

Others Present- Rebecca Hassett

1.0

Call to Order-Marty Hardon

	1.1 Additions/Deletions to the Agenda-none
	1.2 Approval of the Agenda
	CEO Action:
	Motion by Jordan, second by Roudabush, to approve the agenda as printed.
	Roll Call Vote: AyesX Nays
	RWDB Action:
	Motion by Jeske, second by Bly, to approve the agenda as printed.
	Roll Call Vote: AyesX Nays
0.12	

- 2.0 Correspondence and/or Visitors-none
- 3.0 Economic Development Updates-Marty Hardon
 - 3.1 Tama County Update Kendall Jordan
 - A new Economic Development Director-Katherine O.
 - A part time new truck wash in Tama
 - Theater addition in Toledo

3.2	Poweshiek County Update —Jason Roudabush Phase 1 of wind turbines completed. MidAmerican has started phase 2 Manatt's and Brownells looking for employees Brooklyn Iowa-Opera House turning into movie theatre			
3.3	Courthouse renovation update			
3.4	Hardin County Update-No report.			
	er Updates-Marty Hardon Sanchez-report attached.			
	Action: Motion by Roudabush, second by Salasek, to approve the April 17, 2019 and May			
	29, 2019 minutes as written.			
RWDI	Roll Call Vote: AyesX Nays B Action: Motion by Gray, second by Roethler, to approve the April 17, 2019 and May 29, 2019 minutes as written.			
	Roll Call Vote: AyesX Nays			
5.2 Ap	proval of Additional Member to Youth Standing Committee-Rebecca Hassett			
CEO A	Action: Motion by Roudabush, second by Jordan, to approve additional member Eric Goslinga to Youth Standing Committee.			

Roll Call Vote: AyesX	Nays
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RWDB Action:

4.0

5.0

Motion by Hunt, second by Sanchez, to approve additional member Eric Goslinga to Youth Standing Committee.

Roll Call Vote: AyesX Nays

5.3 Memorandum of Understanding Extension for ALL Regions-Rebecca Hassett

CEO Action:

Motion by Salasek, second by Roudabush, to approve the current MOU's with partners under #3 of the attachment to June 30, 2020.

	Roll Call Vote: AyesX Nays					
	RWDB Action:					
	Motion by Hunt, second by Roethler, to approve the current MOU's with partners under #3 of the attachment to June 30, 2020.					
	Roll Call Vote: Ayes_X Nays					
	Discussion/Information Items: Rebecca Hassett					
0	Rapid Response Distribution (Attachments: Narrative, DW 30K)					
0	Becky Hassett started July 1 in a combined position as Director of Support Services. This position still covers WIOA –Half of Becky's time at Iowa Valley					
0	Lauren (Beth) Severidt Retirement-Rachel Porath is doing dislocated and adult worker					
	New Position-Writing up a job description is in the works					
0	Fiscal Modification (Attached: 17-W-06 Mod A10)					
0	Limelight Leadership Academy					
0	Last Dollar Scholar Funding WIOA funds can be used as a last resort as it contains					
	participants' personal information					
0	Title 1 Monitoring Realignment-Timeline is June 30, 2020					
0	IowaWorks system having some issues- will provide accurate reports when available					
	Upcoming Events/Programs Updates					
	Schedule for Future Meetings					
	Future RWDB/CEO meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3 rd Wednesday of these months. Next meeting will be October 16, 2019.					
	Adjournment					
	The meeting is adjourned at 5:48n.m.					

6.0

7.0

8.0

9.0

Submitted by Lisa R. Gassman Board Secretary

REGION 7 Regional Workforce Development Board MEETING MINUTES

Thursday, February 22, 2018 - 4:00 p.m. - 6:00 p.m.

Cedar Valley lowaWorks 3420 University Ave. Waterloo, IA

Worforce Investment Board Representing

Present

Lauren Call Business
Deborah Collett Business

Jeff FrostEx-Officio School DistrictDebra Hodges-HarmonEmployment ServicesMike HowellVocational Rehabilitation

Sandra Jensen Adult Education
Butch Kelly Business
Linda Laylin Business
Lisa Lorenzen Labor

Chris Parker Joint Labor/ Management & Business

Other Category

Dustin Brocka WIOA Title 1
Chris Hannan WIOA Title 1
Ben Humphrey IWD Attorney
Ronee Slagle (by phone) Wagner-Peyser
Andy Trower Wagner-Peyser

Absent

Janis Cramer Labor

Rachel Faust

Kelly Flege

Mayor Quentin Hart

Business/Apprenticeship

Higher Education

Ex-Officio City Elected

Stefanie Hartel Business Richard L. McBurney Business

Clayton Ohrt Ex-Officio County Elected

Aaron Sauerbrei Education

Joe Weigel Vocational Rehabilitation

Welcome

Deb Collett, Chair, called the meeting to order at 4:08 PM.

Review and Action:

o <u>Approval of February 22, 2018 Agenda and RWDB November 16, 2017 Minutes</u>
Butch Kelly made a joint motion to approve the agenda and the minutes and Debra Hodges-Harmon seconded. **All Approved. None Opposed. Motion Approved.**

Director's Announcements

A few board appointments will be ending June 30, 2018 and they include by last name Collett, Kelly, Cramer, Lorenzen, Parker, Flege. These need to reapply and submit their application. Butch Kelly mentioned he'd probably go off and his replacement may take his place. Chris Hannan will be sending those affected an email asking them to resubmit an application and a resume.

There will be Chair and Vice-Chair Elections in April 26, 2018.

There are three open membership slots on the board. Two applications were received for the position of Economic Development. Once selected and approved, recommendation will be made to the CEO who will meet to approve and the selected application will be sent to the Governor's office for approval.

System Report by Chris Hannan, Andy Trower, Sandy Jensen and Mike Howell
Chris Hannan presented on Title I updates and events at lowaWorks.
Sandy Jensen presented on the Title II happenings and updates at the Adult Education Center.
Andy Trower and Debra Hodges-Harmon presented on Title III events and updates within the Business Service Team.

Regional Realignment by Ben Humphrey

Ben provided extensive explanations and answered questions on the regional realignment.

Sub-committee reports

Operations and Youth committees had no update.

Mike Howell gave an update on the Disability Access Committee. There was a list of things that needed to be repaired as stated in the Physical Accessibility Action Plan. Jeff Frost moved to approve that these listed items should be repaired and Linda Laylin seconded. **All Approved. None Opposed. Motion Approved.**

Review & Act Items:

Chris Parker expressed interest in replacing the position Reid Koenig retired from on the Executive Committee. Lisa Lorenzen moved to appoint Chris Parker to the Executive Committee and Butch Kelly seconded. **All Approved. None Opposed. Motion Approved.**

A field memo relating to Priority of Service for Veterans was sent by the state to be included in the local service plan. Linda Laylin moved to add the modification to the local service plan and Debra Hodges-Harmon seconded. **All Approved. None Opposed. Motion Approved.**

Mike Howell moved to approve mileage, lunch, hotel, etc. reimbursement to a customer who was a former John Deere Layoff to visit the capitol and talk to senators and Chris Parker seconded. All Approved. None Opposed. Motion Approved.

Linda Laylin moved to approve the membership application submitted by Amber and Lisa Lorenzen seconded. **All Approved. None Opposed. Motion Approved.**

Jeff Frost moved to approve the membership application for the Economic Development slot submitted by Karla Organist who met the requirements and responded within the time frame set by the board and Chris Parker seconded. Lisa Skubal also submitted a resume after the deadline but the board recommended Karla Organist to the CEO and then to the Governor's office for approval. All Approved. None Opposed. Motion Approved.

Informational Items

None

Scheduling Upcoming Meeting Dates

The upcoming RWDB Full Meetings are scheduled for:

- o April 26, 2018
- o June 28, 2018

Respectfully submitted by,

Adjournment

Linda Laylin moved to adjourn the meeting. **All Approved. None Opposed. Motion Approved.** The meeting ended at 5:54pm.

Funmi Obitayo

REGION 7 CEO **MEETING MINUTES**

Friday, February 23, 2018 - 11:00 a.m. - 12:00 a.m.

Cedar Valley IowaWorks 3420 University Ave. Waterloo, IA

Chief Elected Official

Representing

Present

Harlyn Riekena, Chair Linda Laylin

Ken Kammeyer, Vice Chair

Clayton Ohrt

Grundy County Supervisor

Black Hawk County Supervisor Bremer County Supervisor

Buchanan County Supervisor

Other Category

Chris Hannan

Ben Humphrey

Sandy Jensen (by phone)

Andy Trower

WIOA Title I, Workforce Development Director

IWD Attorney

Director of Urban Centers & Adult Literacy

WIOA Title III, Operations Manager

Absent

Greg Barnett

Butler County Supervisor

Welcome

Harlyn Riekena, Chair, called the meeting to order at 11:00 AM.

Review and Action:

o Approval of August 21, 2017 Minutes and February 23, 2018 Agenda Ken Kammeyer made a motion to approve the minutes and Clayton Ohrt seconded. All Approved. None Opposed. Motion Approved.

 Ken Kammeyer made a motion to approve the agenda and Clayton Ohrt seconded. All Approved. None Opposed. Motion Approved.

Director's Announcements

System Report by Chris Hannan, Andy Trower, Sandy Jensen and Mike Howell Chris Hannan presented on Title I updates and events at lowaWorks. Sandy Jensen presented on the Title II happenings and updates at the Adult Education Center. Andy Trower presented on Title III events and updates within the Business Service Team.

Regional Realignment by Ben Humphrey

Ben provided explanations and answered questions on the regional realignment.

Review & Act Items

A modification relating to Priority of Service for Veterans was sent by the state to be included in the local service plan. Linda Laylin moved to add the modification to the local plan and Clayton Ohrt seconded. **All Approved. None Opposed. Motion Approved.**

Clayton Ohrt moved to approve the membership application submitted by Amber and Ken Kammeyer seconded. **All Approved. None Opposed. Motion Approved.**

Informational Items

None

Scheduling Upcoming Meeting Date

CEO Full Meeting to be determined

Respectfully submitted by,

Adjournment

Linda Laylin moved to adjourn the meeting. **All Approved. None Opposed. Motion Approved.** The meeting ended at 12:00 Noon.

Funmi Obitayo			
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REGION 7 Regional Workforce Development Board MEETING MINUTES

Thursday, April 26, 2018 - 4:00 p.m. - 5:00 p.m.

Cedar Valley lowaWorks 3420 University Ave. Waterloo, IA

Worforce Investment Board Representing

Present

Keaghan BrunscheonBusinessLauren CallBusinessDeborah CollettBusiness

Kelly Flege (by phone) Higher Education
Debra Hodges-Harmon Employment Services
Mike Howell Vocational Rehabilitation

Sandra Jensen Adult Education
Linda Laylin Business
Lisa Lorenzen Labor
Richard L. McBurney Business

Clayton Ohrt Ex-Officio County Elected

Amber Youngblut Business

Other Category

Dustin Brocka WIOA Title 1
Chris Hannan WIOA Title 1
Andy Trower Wagner-Peyser

Absent

Janis Cramer Labor

Rachel Faust Business/Apprenticeship
Jeff Frost Ex-Officio School District
Mayor Quentin Hart Ex-Officio City Elected

Stefanie Hartel Business

Chris Parker Joint Labor/ Management & Business

Aaron Sauerbrei Education
Ronee Slagle Wagner-Peyser

Joe Weigel Vocational Rehabilitation

Welcome

Deb Collett, Chair, called the meeting to order at 4:03 PM. Those present introduced themselves.

Review and Action:

Approval of April 26, 2018 Agenda and RWDB February 22, 2018 Minutes
 Linda Laylin made a joint motion to approve the agenda and the minutes and Debra Hodges-Harmon seconded. All Approved. None Opposed. Motion Approved.

Director's Announcements

A few board appointments will be ending June 30, 2018 and they include by last name Collett, Kelly, Cramer, Lorenzen, Parker, Flege. Butch Kelly chose to retire again and did not submit a reappointment application. Chris Hannan mentioned he received an email from Mayor Quentin Hart's secretary notifying him that the mayor was going to step down from his appointment but Chris has not received an official resignation from the mayor. Janis Cramer submitted a reappointment application but would like to be at the top of the list when there is a search for a new labor representative.

The workforce programming was monitored a couple of weeks back and there were three findings. Chris Hannan has responded to the findings within the stipulated 15-day period to respond. He is yet to get a response back from the state.

System Report by Chris Hannan, Andy Trower, Sandy Jensen and Mike Howell

Chris Hannan presented on Title I updates and events at IowaWorks. Debra Hodges-Harmon added that the Younkers store in Waterloo may extend their closing date from the July 15 scheduled if they continue to receive merchandise in the store but all Younkers nationally will close in August. Chris reported that the CEOs requested that Sector Strategies information be included in the packet and except the board requests otherwise, the board will also receive the information as the same packet is used by both the CEO and the board.

Sandy Jensen presented on the Title II happenings and updates at the Adult Education Center. She mentioned that the relocation to the new Hawkeye Community College Adult Learning Center will no longer be in the fall but on January 2nd, 2019 due to construction delays.

Andy Trower presented on Title III events and updates within the Business Service Team. MiKe Howell presented on Title IV updates and success.

Regional Realignment

Deb Collect stated the Federal DOL audited the Iowa WIOA system and made a finding that the number of service areas be reduced from 15 based on the population and the budget. There is now a state committee that is working on this realignment to reduce the number from 15.Respnse/Input is requested from the local board. Linda Laylin gave an update that the CEOs are not happy about the proposed reduction in the service areas. Clayton Ohrt added that the board should request to have as many service areas as possible instead of limiting to a few numbers.

Sub-committee reports

Chis Hannan stated the Operations committee has not met for about two quarters.

The Youth committee met but the Chair of the committee, Jeff Frost was not at the meeting.

The Disability Access Committee Chair Mike Howell will check on who needs to do what in relation to the ADA audit and the Physical Accessibility Action Plan.

Review & Act Items:

Linda Laylin moved that Deb Collect remains Chair of the board and Debra Hodges-Harmon seconded. All Approved. None Opposed. Motion Approved.

Debra Hodges-Harmon moved that Linda Laylin remain in the capacity as Vice-Chair of the board and Lisa Lorenzen seconded. All Approved. None Opposed. Motion Approved.

Linda Laylin moved to approve the completed membership applications and reappointments as shown in the packet. Richard McBurney seconded. **All Approved. None Opposed. Motion Approved.**

Deb Colleett had written a comment letter in response to the regional realignment proposals. Comments and suggestions were made on what to add to the letter. Mike Howell moved the motion that the modified letter be sent on behalf of the board and Richard McBurney seconded. **All Approved. None Opposed. Motion Approved.**

ETPL (Eligible Training Provider List) application was submitted by Hawkeye Community College for its rebuilt Bookkeeping Specialist Certificate program in order to be able to access federal funds for training. The program was rebuilt and the curriculum upgraded. Linda Laylin moved to approve the application and Lisa Lorenzen seconded. All Approved. None Opposed. Motion Approved.

Informational Items

Chris Hannan gave a brief talk on the flyers that were at the back of the packet: GAP Tuition Program, Putting Pell Grants to work for working students.

Scheduling Upcoming Meeting Dates

The upcoming RWDB Full Meetings are scheduled for:

- o June 28, 2018
- o September 27, 2018

Adjournment

Linda Laylin moved to adjourn the meeting and Richard McBurney seconded. **All Approved. None Opposed. Motion Approved.** The meeting ended at 5:22pm.

Respectfully submitted by,	
Funmi Obitayo	

REGION 7 CEO MEETING MINUTES

Thursday, April 26, 2018 – 3:00 p.m. – 4:00 p.m.

Cedar Valley IowaWorks 3420 University Ave. Waterloo, IA

Chief Elected Official	Representing
Present	
Harlyn Riekena, Chair	Grundy County Supervisor
Linda Laylin	Black Hawk County Supervisor
Ken Kammeyer, Vice Chair	Bremer County Supervisor
Clayton Ohrt	Buchanan County Supervisor
Greg Barnett	Butler County Supervisor

Other Category

Chris Hannan	WIOA Title I, Workforce Development Director	
Andy Trower	WIOA Title III, Operations Manager	
Dustin Brocka	WIOA Title I, Associate Director	
Sandy Jensen	Director of Urban Centers & Adult Literacy	

Welcome

Harlyn Riekena, Chair, called the meeting to order at 3:03pm.

Review and Action:

o <u>Approval of February 23, 2018 Minutes and April 26, 2018 Agenda</u> Ken Kammeyer made a motion to approve the minutes and Clayton Ohrt seconded. **All Approved.**

None Opposed. Motion Approved.

o Linda Laylin made a motion to approve the agenda and Ken Kammeyer seconded. All Approved. None Opposed. Motion Approved.

Director's Announcements

System Report by Chris Hannan, Andy Trower, Sandy Jensen and Mike Howell Chris Hannan presented on Title I updates and events at IowaWorks. Including retail store closures and National Recognition of

Region 7 SNAP E&T program with a video to be released later in the year.

Sandy Jensen presented on the Title II happenings and updates at the Adult Education Center, including the partnership with Masterbrand, AEL, IowaWORKS, and HCC. Andy Trower presented on Title III events and updates within the Business Service Team, including the recently held Expungement Clinic.

Review & Act Items

RWDB Appointments: Discussion was had, Ken Kammeyer made a motion to approve and Greg Barnett seconded. **All Approved. None Opposed. Motion Approved.**

Discussion about workforce realignment and it was decided that Linda Laylin would draft a comment letter to be submitted to the State Workforce Board Realignment Committee. Greg Barnett made a motion to approve and Clayton Ohrt seconded.

All Approved. None Opposed. Motion Approved.

Informational Items

Information included: How modernizing federal higher education policy and Pell Grants can help the working students as well as the State Gap tuition assistance program

Scheduling Upcoming Meeting Date

CEO Full Meeting to be determined

Adjournment

Greg Barnett moved to adjourn the meeting. **All Approved. None Opposed. Motion Approved.** The meeting ended at 3:52pm.

Respectfully submitted by,	
Dustin Brocka	

REGION 7 Regional Workforce Development Board MEETING MINUTES

Thursday, June 28, 2018 - 4:00 p.m. - 5:00 p.m.

Cedar Valley IowaWorks 3420 University Ave. Waterloo, IA

Worforce Investment Board

Representing

Present

Deborah Collett, Chair Buchanan Co, Business

Jamie KramerBusinessRichard McBurneyBusinessLinda Laylin, Vice ChairBusiness

Mike Howell Vocational Rehabilitation Karla Organist Economic Development

Chris Parker Apprenticeships, Business, Union

Clayton Ohrt Buchanan Co. Supervisor

Richard McBurney Small Business Butler, Bremer, Black Hawk

Deborah Collett Business Lisa Lorenzen Labor Keaghan Brunscheon Business

Debra Hodges-Harmon Employment Services

Other Category

Dustin Brocka Associate Workforce Development Director

Chris Hannan Workforce Development Director

Andy Trower Operations Manager

Joe Wiegel Rehab Counselor Dept. for Blind

Absent

Welcome

Deb Collett, Chair, called the meeting to order at 4:02 PM. Those present introduced themselves.

Review and Action:

Board approved Sara Spieker as Board Secretary. Rate of reimbursement approved. Deborah Motion, Richard Moved, Linda second. Motion Approved

No additions/corrections to last meeting notes/minutes. No further discussion to change last month's minute and notes.

Mike moved, Keegan motioned. Motion carries

All Approved. None Opposed. Motion Approved.

Director's Announcements

New applicants, new appointments. Two new applicants. Jamie joined tonight. James Denholm new HR director at Cuna Mutual applied for board.

Mayor Hart has resigned. Contacted City of Fairbank mayor. he is interested in joining. HCC lost IWD/DHS contract to Welfare to Work. Lost 5 FTE staff at the cost of \$700,000.00.

System Report by Chris Hannan, Andy Trower, Sandy Jensen and Mike Howell Chris Hannan presented on Title I updates and events at IowaWorks. Reviewed how funds are being spent and what funds are available. Refer to accompanying graphs. Received funds to serve OCWEN layoffs. The goal was to serve 200 people, office is serving 204. Currently meeting the requirements. Reviewed Pharmacy Tech program, since it has been re-vamped. Curriculum built in Sept 2018 will be 11 weeks with an extra week and a half of certification preparation. Pharmacy Techs work and train and then test. HCC ended service, and spent last year rebuilding curriculum, and will be starting fresh in September 2018.

Chris shared on behalf of Sandra Jensen that new HCC building downtown will not be open until January 2019. 11 graduated, and 7 employed with CNC Program.

Debra Hodges-Harmon shared that local retail closures in the area include, Catherine's and True Value. Chipotle closing, unsure of what locations. Game Stop closing. Zales closed. In collaboration with Cedar Valley Inclusion with UNI and Greater Cedar Valley Alliance. Oct 12th is planned date. Will talk about best practices for inclusion and secondary education and career pipelines. Finalizing locations and schedule. More to come, stayed tuned.

Andy Trower presented on Title III events and updates within the Business Service Team. Discussed Future Ready Iowa website, and people within the state are interested in promoting it. Debra assisted in sharing that 70% of Iowans graduated High School by 2020. Cities in area requested the push for the program. Original committee met, break out to tasks to begin to plan by October 2018. 32% is the rate right now of High School graduates. Education, minority hiring, middle skills gap among others (5 points to summit that will be addressed and reviewed).

Joe Weigel shared on the Department of the Blind. Department for the Blind-Transition age youth summer program running out of Grandview College. Summer program is about 10 weeks long. Students learn skill building and development, vision loss and blindness counseling, pre vocational-training, social skills, and work training. Break down in handout.

Mike Howell presented on Title IV updates and success. Discussed working together with other business services team, Disability Employment Initiative Team, in how all can work together and relate better. Discussed co-enrollments and the Ticket To Work Program.

Learning more and work together with Vets and Apprenticeships. Making steps to collaborate more.

Regional Realignment

No "new" news. The state is looking and examining things for regional realignment, Nothing has been decided. Another meeting is planned for the fall. Committee recommended four regions. Given six different maps on what they could look like. Given proposals for costs and budgets. Will re-evaluate budgets and come together again as a committee. Department of Labor requested to re-evaluate structure.

Sub-committee reports

Mike Howell shared. ADA compliance- disabilities access committees had an audit. Physical compliance completed. Sent in this week. Rick (maintenance man for North Star) is getting back with what will be needed to be fixed. Some things out of compliance, sent to the state for follow through. Bathrooms need work, but will post sign and directions for accessible access bathroom. Parking lot slope needs works. Accommodations may not be reasonable due to the cost. This Monday there was a meeting with access committee to look at accommodations in the IowaWORKS center. Looked at disabilities areas including but not limited to speech, mobility limitations, physical etc. Committee impressed by amount of accommodations available at workforce center. DEI asked for headphones that are noise eliminating headphones for accommodations with test taking and for use in the center. A lot of apps available on iPad's. Staff are aware how to use apps available on the iPad's. OSHA visited the IowaWORKS/North Star Building. The manager took care of the report, and there are no new findings.

Chris Hannan shared that IowaWORKS has started manufacturing pipeline course. It is open to the general public. Pipeline discusses in how to have a career in manufacturing, similar to healthcare pipeline course that has been available. Anyone that can come in through the door, in skills or greeting can inquire and have access to it.

Chris also shared that the Youth Standing Committee met. Minutes included in book.

Review & Act Items:

Chris Hannan shared that there were two membership applications that needed the board's approval.

Jamie's was provided in the packet of information, and James Denholm was presented to the board. Both applications fulfill a need.

Linda moved to approve Debra seconded.

All Approved. None Opposed. Motion Approved.

Funmi's Invoice approved for the last year of services. Board approved, agreed, motion carried.

Lisa Lorenzen motioned, Chris Parker seconded.

All Approved. None Opposed. Motion Approved.

Local service plan modification reviewed.

Request submitted to change local plan mileage reimbursement to be able to assist more people. This will help to integrate and require programs to be more aligned, and add a smaller slot to \$2.50. Clayton Ohrt questioned how it has to be agreed upon, Chris confirmed that it would need to have unanimous board approval to be able to change local plan.

Richard moved, Linda second, all agreed.

All Approved. None Opposed. Motion Approved.

Disability access committee membership modification Appointees remain: Mike to be chair. Joe Weigel to be vice chair. Additional members were listed.

All Approved. None Opposed. Motion Approved.

Informational Items

Unemployment rates 2.7 % May 2018. There was a discussion on how the rate excludes certain minorities. Such as not counting people with disabilities (typically 4x the rate). Debra shared- The state committee concerns that GMT and others were not able to maintain skilled employees. After John Deer's workers were called back following a massive layoff. The questions came up on how do we help recruit skilled employees? Stated that it's not local issue, it's a state issue. It has a trickle down impact. Reviewing marketing tools, etc on how to reach and impact others. Agreed that we need population growth, not enough people to fill jobs. Chris shared other demographics, unemployment rate ridiculously high. This is a small picture that needs to fit a bigger frame. Future Ready Iowa will help to address this too. This report reviewed is a UI2 form, UI6 report is the bigger picture. People with skill sets are a shortage. Cannot continue 2% growth over 10 years. Iowa needs to grow population to sustain economic growth.

Scheduling Upcoming Meeting Dates

The upcoming RWDB Full Meetings are scheduled for:

- o September 27, 2018
 - o November 15, 2018

Board reviewed and proposed future dates.

- o February 28, 2019
- o April 25, 2019
- o June 27, 2019
- o September 26, 2019
- November 28, 2019

All Approved. None Opposed. Motion Approved.

Adjournment

The next meeting is set for September 27 2018. Chris motioned to adjourn, Keegan 2nd to adjourn. All Approved. None Opposed. Motion Approved.

Meeting adjourned at 5:01 pm.

Respectfully submitted by, Sara Spieker

REGION 7 CEO MEETING MINUTES

Thursday, June 28, 2018 - 3:00 p.m. - 4:00 p.m.

Cedar Valley lowaWorks 3420 University Ave. Waterloo, IA

Chief Elected Official

Present

Harlyn Riekena, Chair

Linda Laylin

Ken Kammeyer, Vice Chair

Clayton Ohrt

Representing

Grundy County Supervisor
Black Hawk County Supervisor
Bramer County Supervisor

Bremer County Supervisor Buchanan County Supervisor

Other Category

Chris Hannan WIOA Title I, Workforce Development Director

Andy Trower WIOA Title III, Operations Manager Dustin Brocka WIOA Title I, Associate Director

Justin Brocka WIOA Title I, Associate Director

Mike Howell Iowa Vocational Rehabilitation Services

Joe Weigal Iowa Department for the Blind

Welcome

Harlyn Riekena, Chair, called the meeting to order at 3:00pm.

Review and Action:

Approval of April 26, 2018 Minutes and June 28, 2018 Agenda
 Linda Laylin made a motion to approve the minutes and Ken Kammeyer seconded.
 All Approved.

None Opposed. Motion Approved.

 Ken Kammeyer made a motion to approve the agenda and Linda Laylin seconded. All Approved. None Opposed. Motion Approved.

Director's Announcements

Hawkeye Community College losing the Promise Jobs Contract as of June 30 2018, Iowa Workforce Development retaining the dollars and will provide all services.

<u>System Report by Chris Hannan, Andy Trower, Sandy Jensen and Mike Howell</u> Chris Hannan presented on Title I updates and events at lowaWorks. Including retail store closures, Sector Strategies, GAP/Pace and DEI program updates.

Sandy Jensen presented on the Title II happenings and updates at the Adult Education Center, including 11 completers in the CNC I-Best class, High School completion registration dates and an update on the new adult learning center building.

Andy Trower presented on Title III events and updates within the Future Ready lowa meetings around the state and his team included in setting up the Inclusive Cedar Valley event coming up May 30th.

Mike Howell presented on how the Waterloo office is one of the tops in the state for completing successful candidate employments in their office, and working with staff to complete ticket to work handoffs when closing case files.

Regional Realignment

No decision made by the state board, sent back to the subcommittee for more discussion.

Review & Act Items

RWDB Appointments: Discussion was had, Ken Kammeyer made a motion to approve and Linda Laylin seconded. **All Approved. None Opposed. Motion Approved.**

Discussion about Local Service Plan modifications listed. Small changes to supportive services, transportation reimbursements and general language in the plan Ken Kammeyer made a motion to approve and Clayton Ohrt seconded. All Approved. None Opposed. Motion Approved.

Informational Items

Information included: Discussion about state unemployment rates, county rates map(May 2018) in packet. Region 7 has an average of 2.2% while the statewide average is 2.7%

Scheduling Upcoming Meeting Date

CEO Full Meeting to be determined

Adjournment

Linda Laylin moved to adjourn the meeting, Ken Kammeyer seconded. All Approved. None Opposed. Motion Approved. The meeting ended at 3:38pm.

Respectfully submitted	by,
Dustin Brocka	

REGION 7 Regional Workforce Development Board MEETING MINUTES

Thursday, February 28, 2019, 4:00 p.m. – 5:00 p.m.

Conference Room D

Cedar Valley IowaWorks

3420 University Ave.

Waterloo, IA

Conference Call Number: (866) 685-1580 Code: 4772635870

Board Website https://www.iowawdb.gov

Present

Dustin Brocka
Chris Hannan
Andy Trower
Deborah Collett
Debra Hodges-Harmon
Mike Howell
Sandy Jensen

Linda Laylin Richard McBurney Clayton Ohrt Karla Organist Chris Parker Amber Youngblut

Present by Phone...

Jamie Kramer Janis Cramer Jeff Frost

Jamie Kramer

Kochell Weber-Ricklefs Lisa Lorenzen

1. Welcome

Meeting Commenced at 4:06 pm.

- 2. Review and Act
 - 2.1 February 28, 2019 and November 15, 2018 minutes

Notes from November-

Notes Correction: Country View, 29 laid off currently. 17 on layoff status- total # is 13 people laid off. Motion to approve From Deborah Collett. Karla Organist moved, Debra Hodges-Harmon 2nd. Minutes approved.

3. System Report

Copy of system report included in handout, Chris began with business closings. Hallmark Store in Waterloo mall closing. Doctor office in Cedar Falls closed, Buffalo Weaver closed, Old Chicago closed. Payless Shoes is closing. Becks closed as well. We might see an official closure of OCWEN, just got word this morning that they might officially be closing the whole business. We are still serving OCWEN folks in the office. The numbers could go up, and we may file new trade petition. Disability Employment Initiative Round 6 closing by the end March. We are working with community to start a transportations sector board; nothing officially has come together yet.

Sandy Jensen shared that the Van G. Miller Adult Learning Center is serving adult students; such as people who are working to finish diploma and immigrants needing to learn English. We are fully moved into the new center. Last year all time high of English Language Learners (ELL) learners enrolled at 640. Over 805 ELL students enrolled. 413 people working on earning their diploma. Clayton Ohrt asked Sandy about length of learning for ELL learner. Sandy explained there are eight levels of ELL classes. It all depends on what they know, and how quick they learn. For example, there are lots of people around the world who have never been to school, so there is a lot of starting from scratch to learn English, reading, writing, etc. Others who had advanced degrees in their home country but come here to learn more, and are in need of some language help. How much English you know and how much education you have had in your home country helps to know how long you may be taking classes to learn English. Over 90% of ELL learners are already working, but are under-employed. For example people who were trained as doctors in their home country are here cutting meat at Tyson's.

Andy shared next. Andy commented that the Future Ready Iowa Summit continues to be supported and plans move forward. There have been five strategies identified, and 'Barriers to Employment' is what the office will be working on. There is a new summit planned. Regular Apprenticeships are still searching for people to fill positions. Trucking with RUAN are looking for Vets, and Home Based Iowa is a program that is still being supported. Sector boards and the health care sector board are working for business outreach. There is now a position posted for a new DVOP (Disabled Veteran Outreach). Any disabled is eligible to apply. The vet has to have a service connected disability. It was posted yesterday (02/28) and will be posted for ten days. It can be found at the DAS website for state jobs, and search for DVOP. Over 30 have applied since opening up the job.

"Other barriers to employment," have been identified at the Membership Screen inside lowa WORKS welcoming area computers; to be able to help them get employed faster-in IOWA WORKS to help identify the barriers and have the ability and knowledge to help them get the job quicker.

Clayton Ohrt asked about apprenticeships with OSHA and safety requirements with apprenticeships for younger workers, and if there is an age exemption.

Amber Youngblut commented that there is an age range and recently read the regulations very closely, as an example there are machines etc. that need to be the read regulations for what

they are doing and what the exemption is, more on a case by case basis. Still a great opportunity to get someone interested in the field.

Lastly, Future Ready Iowa is attempting to fill the middle skills gap and this is just another tool to fill the gap.

Mike Howell shared that Local IVRS offices serve seven counties, 178 high school students, 212four year college students, and 102 community college students being served. 47% are involved in some type of education, not counting On the Job Training. Job placements from OJT (fiscal year) are at 82 (Waterloo is #2 in the state). Rehabilitation rate is at 57%. Of all people who come in and apply for services, and work through to employment from what was initially written as the employment goal. As a member of the disability access committee, he thought the purpose would be to identify accessibility of workforce center, and then the committee would have phased out. They now have other ideas for the committee to keep going. The committee will review to see if people are still interested in coming and attending. An integration self-assessment was utilized to see how well the core partners are doing with integration. Six areas were identified to continue to increase collaboration and improvement. Mike personally feels that between the center and IVRS, and Department of the Blind, and Kochell- people with disabilities are getting adequate services, but there are ways to always improve. Linda Laylin asked about the 82 placements and how that compares with previous years. Mike said he is usually pretty close to hitting goal. Thinks he is down a bit from where he wants to be at almost half way through the year, but still time to meet that.

4. WIOA Title 1 and 3 Performance

Chris shared that the graphs in back of book handout are the targets that were hit for the year. Region 7 youth is 60% in chart, and was written in error. It is actually truly 71.4% which is better than what was reported. All performance marks were hit in Waterloo.

5. Realignment

The lowa map in color was identified from an individual from each identified community college and each workforce office- all partners involved put a map together from the lowa workforce offices and colleges. Small working group slowly moved it from 2 offices to six offices. The time table is now a 20 day waiting period for locally elected officials starting from the 18th of February. After the waiting period, this map will then start to be put into motion. If no objections, the map and the plan will move forward as is.

Richard inquired on currently how many regions are within what is highlighted. Chris replied that all will get dissolved from county supervisors and business boards will all be dissolved, and brought back in for a new board, technically speaking. Deborah Collett commented about the strategic plan and the RWIB meeting and how the timing will work with this new regional map. Chris explained that local plans and assessments will still need to be prepared no matter what happens on the federal level. Possible implementation dates are... July 1, Oct 1, January 1. Will be farmed out, and broken up, and hired out by a firm to reorganize.

6. AEL Updates

Sandy Jensen has officially announced retirement effective October 4th, 2019. Andy shared that the disability access committee is there to help increase services to those that have disabilities.

7. Sub Committee Reports

7.1 Operations

Deborah Hodges-Harmon visited with Ron Steele regarding Waterloo being labeled the worst place for African American's to live and work in. Check in on KWWL on 7 pm on the 13^{th of} March to check the next edition. There was a panel of local people in the Cedar Valley that was interviewed. Addressing the issue and moving onward from the stats from this report that came out in 2018 but stats were from 2012. Identifying the issues that it addresses and how the Cedar Valley has addressed the issues that were listed.

A career fair is being held March 5 at Heartland Acres in Independence from 4-6 or 7 pm. People will be moving forward to hire census workers soon. lowaWORKS may be pulling together a hiring event soon due to all the business closures. Have hosted a lot of employers in office for small hiring events, but may make it bigger to include all the (soon to be) displaced workers.

7.2 Youth

The mayor's summer Youth Employment will be the 3rd year planned and collaborated. All schools in Waterloo and Iowa Works will be participating.

7.3 Disability Access

Future ready lowa summit- Urban Alliance have had two separate groups who have asked to bring the program back here, and bring both groups together to visit and be held here to help with the community for re-entry in offenders and another group that assists people with disabilities. This summit is happening in March.

8. Review and Act Items

No items need action at this time.

9. Informational items

9.1 Van G. Miller Adult Learning Center

Sandy has invited everyone to attend the next board meeting at the Van G. Miller Adult Learning Center. 120 Jefferson St. Waterloo. Parking right in front of building should be fine. Sandy will share and pass on parking map. Meeting room will be located inside the Martin Luther King Jr. meeting hall.

- 9.2 Trucking with the Troops
 Trucking with troops still has some spots left.
- 9.3 Local College Access Network (LCAN) (No flier) The college (HCC) applied for an LCAN (Local College Access Network grant). This grant will aid for community guidance to avoid and eliminate college barriers. Meeting in neutral fashion to help brainstorm for what are barriers for students. Visiting with deans and directors from UNI to lead and assist. The directors from community foundations will meet in late March or early April and from there develop working groups to identify barriers.
- 9.4 Transportation Open House
 Saturday RTTC on HCC campus is having a community event, to help promote trucking with the troops. 9 am –noon on March 2nd. Looking at the age of local truckers, and entice the younger crowds to get into trucking. 97% of lowa truckers are older white men. Looking to hire more.

10. Upcoming Meetings...

- 10.1 April 25, 2019 will be hosted at the Van G. Miller Adult Learning Center, 120 Jefferson St. Waterloo.
 - 10.2 June 27, 2019
 - 10.3 September 26, 2019
 - 10.4 November 21, 2019
- 11.

Deborah Collett motioned to adjourn, Richard McBurnery to 2nd. All in favor. RWDB Meeting adjourned at 4:58 pm.



January 26, 2018

TO: Region 8 RWDB Members

FROM: RWDB Board Chair

RE: November RWDB Meeting

The next meeting of the Region 8 RWDB will be on Thursday, February 15, 2018 at 5:30 PM at Region XII COG in Carroll (1009 East Anthony Street). This will be a dinner meeting. Please call JoAnn (712-792-9914) or email (jolberding@region12cog.org) to RSVP.

RWDB AGENDA TRAINING ROOM, REGION XII COG, CARROLL IA

February 15 - 5:30 p.m.

I. Roll Call/Call to Order

II. Introductions

III. Approve the November 16, 2017 Meeting Minutes

V. Disclosures of Any Conflicts of Interest

VI. Old Business

A. Other

VII. New Business

A. Swearing in of members

B. Consider Modification of Local Plan to include Priority to Veterans

C. Department of Labor State Monitoring Report Response and Reorganization Timeline

D. WIOA Report

E. IWD Report, including center usage data and Current Unemployment Rates

F. Partners Reports

G. Other

VIII. Adjourn

SDR08 board meetings are open to all individuals regardless of disability. Any person with a disability requiring a reasonable accommodation to participate in a board meeting should contact Region XII COG at 712-792-9914 at least two business days prior to the meeting. This institution is an equal opportunity provider and employer.

MINUTES

Region 9

Regional Workforce Development Board Executive Meeting December 11, 2017

IowaWORKS, 902 W. Kimberly Rd., Davenport

Welcome	Members were welcomed to the meeting
Attendance	Diana Gradert Gene Rome Jack Willey Staff in attendance: Paula Arends and Jeremy Ritchie
Regional Restructure	Executive committee members discussed communication regarding the regional restructure study being conducted. Jack suggested that the board needs to be aware and respond when the study team makes its recommendation. Paula offered that she would share information with the executive committee regarding Wednesday's meeting.
One Stop Certification	The committee reviewed the One Stop Certification document. Gene motioned that the document be accepted as submitted and should be passed along to Iowa Workforce Development as initially requested. Jack seconded. All agreed.
Board Set Aside Funds	Paula shared that the board set-aside funds put in place in FY16 were nearly depleted, and additional funds would be needed to pay for board staffing. Jack motioned and Gene seconded approval of the CSP modification as submitted. All were in favor.
Transfer of funds from Adult to DW	Paula shared that DW funds were getting low, and it was felt that making this transfer would allow us to serve additional participants and expend the year's funds. Gene motioned and Jack seconded to approve the CSP modification as submitted. All approved.
Training provider review — Trinity College of Nursing BSN	The group discussed the high need for nurses across the country and in our local area. Jack motioned, and Gene seconded approval of the Trinity College of Nursing training provider application. All approved.
Training provider review – Black Hawk College Surgical Technology	Jack motioned, and Gene seconded approval of the Black Hawk College Surgical Technology program. All approved.
Accessibility Study	Gene motioned, and Jack seconded approval of the Accessibility Study. All approved.
Adjournment	The meeting was adjourned at 3:52 p.m.

Region 9 Regional Workforce Development Board

Special Meeting regarding Regional Realignment

April 27, 2018

1 p.m.

West Davenport Center, 2950 Fairmount Street, Davenport IA

1.	Introductions	Diana Gradert
II.	Update on state realignment efforts	Ben Humphrey
111.	Q & A	ALL
IV.	Adjournment	Diana Gradert

MINUTES

Region 9 Regional Workforce Development Board/CEO Meeting Tuesday June 5 , 2018, 4:30 to 6pm West Davenport Center, 2950 N Fairmount, Davenport IA

Welcome	Diana opened the meeting at 4:30pm
Introductions	Attendance: RWDB Members: Diana Gradert, Dave Haier, Susan Zelnio, Chad Pratz, Scott Schneider, Gene Rome, Jeremy Ritchie, Carlton Wills, Stacy Driscoll, Michelle Waltz, Roberta Rosheim, Paula Aarends, Adrienne Wheeler, Greg Jenkins CEO: Tom Detterman, Brinson Kinzer RWDB Staff: Whitney Linnburg
Approval of the Agenda	CEO – 1. Brinson motioned to approve. 2. Tom seconded. All approved. RWDB – 1. Greg motioned to approve. 2. Susan seconded. Motion carried.
Approval of the December Minutes	CEO — 1. Tom motioned to approve. 2. Brinson seconded. All approved. RWDB — 1. Gene motioned to approve. 2. Michelle seconded. Motion carried.
Board Transition/ Election of Officers	The term length may only be one year due to changes pending. Gene was nominated for board chair but declined. Board chair must be a business representative. Diana agreed to fill the board chair position for another year/term. Board vice chair position Eugene Brinson moved to close the nomination. CEO — 1. Brinson motioned to elect Diana as chair and Eugene as Vice Chair for the next term. 2. Tom seconded. All approved.

	RWDB — 1. Brinson motioned to elect Diana next term.	as chair and Eugene as Vice Chair for the
	2. Carlton motioned to elect Diana Motion carried.	s Chair and Eugene as Vice Chair.
		na Gradert, and Jack Willey all have renew their positions. Documentation of he CEO Chair.
	There is a new process for electing governor approval. Board member	poard members that cuts out need for swill be selected by the CEO board.
Training provider review	Two Black Hawk applications were	I
Black Hawk College –	Practical Nurse program and the As	ociates Degree Nursing program.
Practical Nursing Black Hawk College —	RWDB — 1. Eugene motioned to approve bot 2. Roberta seconded.	n programs,
Associate Degree Nursing	Motion carried. CEO-	
	Tom motioned to approve both p Brinson seconded. Motion carried.	rograms.
Disability Committee	Chad updated board on the checklis	from the state due at the end of this
update	month. There is an upcoming Disabi completion of the checklist. Some o	ity Committee meeting to review the items have already been completed.
Success Story –	IowaWORKS' involvement in career	
Collaboration on Career Fairs	Mayor's Teen Job Fair five years ago	This year, we added the Jackson Job Fair for Teens, and assisted with the
1 4/13	Clinton Community College Career F	air. IowaWORKS is also directly involved
	in the planning and coordination of	n annual Veterans' Job Fair. In addition, ing construction trades careers to high
	the need grows, it is going to becom	events due to massive hiring needs. As e important to be able to focus efforts
		loyers. There has been some discussion b Fair into a manufacturing fair. Paula
		young adult employment, we need to
Annual Summary of	Scott provided an update on Adult E	fucation. To date 1,306 students have
Services	sought adult education training oppo	rtunities. To date, about 120 have
	Completed their tigh School Equivale	ency and 60 more are close to finishing.

Several students are choosing to work instead of continuing education, the college has expanded services to influde morning, evening at all locations. HSE began a class at lowaWorks that is open enrollment, allowing a student to enter in week 2 of the normal 8 week class session and complete in this program then transfer to the regular managed enrollment classes after the 8th week. New this year offering the colleges' first Integrated Training Program, engaging HSE students in classes while completing another job training program such as CNA. The program has been successful so far. Citizenship courses are now being affered at the downtown library two days per week and the library provides childcare. Chad updated on Voc Rehab. They have about 700 clients, including 40 individuals in 55 and older programing, 160 people currently taking some type of vocational training, and 140 people in supported employment services program. Jeremy updated on lowaWorks. The One Stop served approximately 8,200 new members from July - April (this number does not include returning members). IowaWorks looks at different statistical numbers from those new members to try and figure out service and referral needs. About 12% of new members do not have a high school education. Staff training and development is done to engage customers upfront in conversations on services that can meet their specific needs. About 2,000 participants were in the soft skills workshops. The center did 60 + on site recruiting events and made contacts with over 300 new businesses. Jeremy reviewed some of the restructuring changes that were reflective of the need for services in areas. Paula updated on Title 1 services. Title I enrolled 290 individuals in programs. She provided documentation on services provided in each training program. Staff coordinated and were involved in several different activities including job fairs, veterans fairs, SHRM conference, a home builders expo, an apprenticeship fail, etc. Rapid Response event numbers were not as high as other years. Paula shared that the realignment committee may be looking at realigning to Regional Realignment 2 regions. No decision has been made, another meeting has been scheduled. update The committee is looking at other ways to cut costs instead of just cutting the number of regions. Diana Adjourned the meeting at 6:02 p.m. Adjournment Next Meeting August 7.

MINUTES

Region 9 Regional Workforce Development Board/CEO Meeting Tuesday August 7, 2018, 4:30 to 6pm West Davenport Center, 2950 N Fairmount, Davenport IA

Welcome	Diana opened the meeting at 4:31 p.m.
Introductions	Attendance:
	RWDB Members: Diana Gradert, Scott Schneider, Gene Rome, Jeremy Ritchie, Stacy Driscoll, Michelle Waltz, Roberta Rosheim, Paula Arends, Greg Jenkins, Lori Bassow, Joni Dittmer, Jack Willey
	CEO Members: Tom Detterman, Brinson Kinzer, Jeff Sorenson, Jack Willey
	RWDB Staff: Whitney Linburg
Approval of the Agenda	CEO
	Jeff motioned to approve the agenda as submitted Brinson seconded
	CEO – Motion carried
	CEO – Motion carried
	RWDB
	1. Greg motioned to approve the agenda as submitted
	2. Joni seconded
	RWDB Motion carried
Approval of the June	CEO
Minutes	1. Tom motioned to approve the minutes as submitted
	2. Brinson seconded
	CEO Motion carried
	RWDB
	Gene motioned to approve the minutes as submitted
	2. Michelle seconded
	RWDB Motion carried
FY Budgets	Paula shared the youth, dislocated worker, and adult budgets for FY19. All
	programs are down from the FY18 allocations. Altogether this year's funding took about a \$260,000 cut. Some staff dollars have been saved by moving a full time WIOA counselor to working part time with Ticket to Work.
	Other staff changes are in the works, but have not been finalized. No lay- off's are anticipated at this time. Paula's reliance on Title I funds has decreased as she assumed responsibilities for the Intermediary Network program, and secured an Arconic Foundation grant.
Local Plan Modification	Training program funding for mileage is a concern, given the budget

Transportation Support	decrease. Suggesting continuing to pay the \$.39/mile state rate and putting on a cap of \$20/day. Currently this would impact possibly two participants out of around 80 in training between the four counties. There was discussion and questions regarding the suggested change. CEO Jack motioned for cap at \$25/day
	Tom seconded CEO Motion carried
	RWDB Gene motioned for a \$25 per day cap on transportation Joni sedonded RWDB motion carried, with Lori and Roberta opposed to the change.
Title 1 Performance	Paula reviewed the recommended performance levels set by lowa Workforce Development and the Department of Labor. She explained that the board could accept or request changes.
	CEO Tom motioned to accept the state levels of performance as presented Jack seconded CEO Motion carried
	RWDB Roberta motioned to accept the state levels of performance as submitted Gene seconded RWDB Motion carried
Disability Committee Update	Chad was not in attendance to provide update at this time.
Success Story – Vocational Rehabilitation	Scott provided an update on Adult Education. Iowa is a HiSet state as of 2014. The Department of Education sent out a news release last week showing Iowa as the #1 state for HiSET completers with a 93.3% pass rate. The national average is 72%.
Partner Highlights	Paula shared a conversation she had with a HR director from Muscatine regarding hiring challenges, and the possibility of hiring individuals who are ex-offenders. The Muscatine County Team invited the employer, along with other agencies serving ex-offenders to gather and discuss the option, resources, and best practices. They decided to look into providing a series of workshops for employers in Muscatine. In addition, they plan to provide a resource fair for both employers and ex-offenders.
	Lori expressed concerns with retention of employees after completion of the training program when Olympic Steel participated. Employee retention was about 2 out of 15.

	Stacy talked about how HUSCO has tried a mentor program where some members of management will pick up employees for their shift.
	Scott reported that EICC has some initiatives coming up with All Steel in Muscatine to hold ESL classes on site. The curriculum is customized to provide communication for employment. The same group is being looked at for Custom Pak in Dewitt.
	Jeremy reported that Aug 14 IowaWorks is holding a job fair at St. Ambrose. It will be open to veterans and non-veterans alike for the entire time, rather than separate time frames. There will be around 90 employers participating.
	In September and October there will be Future Ready Iowa Summits in Muscatine and Davenport. Registration is available on Future Ready Iowa website. Future Ready Iowa is the initiative to get at least 70% of Iowans with credentials beyond high school by 2025.
One Stop Stats	Jeremy provided an update on One Stop numbers.
Other – Regional Transition Update	The proposal for re-regionalization was presented to the state board and was denied. The state board requested that the work group re-convene and provide a map to accompany the proposed regions.
	The state has requested a waiver to allow the one stop operator to live outside of the region.
	The eligible training provider list will be changing. The initial guide required each program will have to re-apply every two years. A waiver was submitted to adjust the re-application process every four years.
By-Laws - Review	Jack asked to be provided the document and recommendations to be presented to the full board. Discussed changes in attendance and electing. Jack, Paula, and Diana will review then send out a new copy to the full board for voting.
Adjournment	Diana Adjourned 5:57. Next Meeting October 2 nd .

Region 9 Regional Workforce Development Board October 2, 2018

West Davenport Center, 2950 Fairmount Str., Davenport IA 4:30 p.m. to 6 p.m.

Welcome/Introductions	Diana Gradert opening the meeting at 4:35 p.m.
	Board members present: Jeremy Ritchie, Scott Schneider, Robert Rosheim, Chad Pratz, Joni Dittmer, Eugene Rome, Carlton Wills, Susan Zelnio, Paula Arends, Diana Gradert, Greg Jenkins, and Kirby Phillips
	CEO members present: Brinson Kinzer, Jack Willey, Tom Detterman
Approval of Agenda RWDB Voting Item CEO Voting Item	RWDB – Gene motioned, and Roberta seconded approval of the agenda as presented. Motion passed
CEO voting item	CEO – Jack motioned, and Brinson seconded approval of the agenda as presented. Motion passed.
Approval of August Meeting Minutes RWDB Voting Item	RWDB – Gene motioned, and Joni seconded approval of the October minutes. Motion passed.
CEO Voting Item	CEO – Brinson motioned, and Jack seconded approval of the October minutes. Motion passed.
Training Provider Review – EICC Advanced Diagnostic Imaging	RWDB – Gene motioned, and Carlton seconded approval of the EICC Advanced Diagnostic Imaging program. Motion carried.
	CEO – Jack motioned, and Tom seconded approval of the EICC Advanced Diagnostic Imaging program. Motion carried.
	Scott Schneider and Paula Arends did not participate in the motion.
County Team Updates Clinton Jackson Muscatine	Clinton – Partners are participating in a job fair with Gateway. They also participated in a panel for serving ex-offenders. IVRS and Title I providers are working to connect with students to provide information about work experience opportunities.
	Jackson – IVRS and Title I providers are working to connect with schools to provide information about work experience.
	Muscatine – IowaWORKS staff is assisting with mock interviews at Muscatine High School. A series of workshops is being planned through coordination with the Muscatine ECI on the topic of hiring and retaining ex-offenders. The workshops will be followed by a

	resource fair for businesses and ex-offenders.
Disability Committee Update New Committee Members RWDB Voting Item CEO Voting Item	Chad shared that the committee has reviewed assistive resources at the one stop. They are recommending the purchase of a smart pen and a talking calculator. The committee's request for noise cancelling headphones has already been completed. Paula explained that Ticket to Work funds can be used to purchase items needed to provide services to individuals with disabilities. Due to staff changes, core partners asked for approval in adding four individuals to the Disability Committee. (Melody Young, James Stewart, Chris Burrows, and Erika Clark.) Greg motioned, and Joni seconded the new additions. RWDB member motion passed. Jack motioned, and Brinson seconded for the CEO's. Motion passed.
CEO RWDB Update	Jack reported that a new board member has now been added. Kirby Phillips from Muscatine Power and Water was approved by the CEO's prior to the meeting. There are two additional business openings on the board that need to be filled. Paula reminded the group that the board must be 51% business, and business representatives must be involved in decision-making and/or hiring processes.
Success Story – GAP Tuition Assistance	Jan Dolan, Eastern Iowa Community Colleges and IowaWORKS, shared a video and information about a one stop customer and GAF participant whose company was recognized at the Iowa Job Honors award celebration.
Regional Realignment Update	Paula reported that there has been no progress on regional realignment, and it is anticipated that this will remain the case until after the election.
Other	Greg asked about the one stop workshop calendar. Paula told the board that they should all be receiving the calendar around the 15 th of each month. The calendar comes out through Jan Dolan. Moving forward, it will be distributed by Allison Ritchie. Diana asked that we add the Eastern Iowa Western Illinois Workforce Consortium to future agendas. Diana, Paula, and Jack will be meeting to begin work on updating the bi-laws.
Adjournment	The meeting was adjourned at 6:05 p.m.

Regional Workforce Development Board 4:30 p.m.

June 4, 2019

Scott Community College West Davenport Center, 2950 Fairmount Str., Davenport IA

Welcome/Introductions	Diana
Approval of Agenda CEO Voting Item RWDB Voting Item	Diana
Approval of April Meeting Minutes CEO Voting Item RWDB Voting Item	Diana
Success Story	Title I staff member
RWDB Meeting days/times	Jeremy
Workforce Activities in the Region	Report out from board members by county
RWDB Membership Update	Jack
Disability Committee Update	Chad
County Updates	Core Partners
Workforce Alliance Update	Jeremy
Regional Realignment – Update on State Workforce Board Meeting	Jeremy
lowaWORKS office relocation	Jeremy
lowaWORKS system	Jeremy
Other	Diana
Adjournment	Diana

9

Regional Workforce Development Board 4:30 p.m.

August 6, 2019

Scott Community College West Davenport Center, 2950 Fairmount Str., Davenport IA

Welcome/Introductions	Diana opened meeting at 4:31pm
	Board Members in Attendance - Paula Arends, Diana Gradert, Jeremy Ritchie, Stacy Driscoll, Chad Pratz, Gene Rome, Joni Dittmer, Nicolas Hockenberry, Kirby Phillips, Lori Bassow
	CEO Members in Attendance - Jeff Sorenson, Brinson Kinzer, Jack Willey
	Board Staff - Whitney Linbert
	IowaWorks Staff - Melody Young
Board appointment – Nicolas Hockenberry	Diana conducted the Oath of Office for new member, Nicolas Hockenberry.
Approval of Agenda	CEO Voting Item - Jack motioned, and Brinson seconded approval of the August agenda. Motion Carried. RWDB Voting Item - Gene motioned, and Joni seconded approval of the August agenda. Motion Carried.
Approval of June Meeting Minutes	CEO Voting Item - Jeff motioned to approve the June meeting minutes, Jack seconded. Motion Carried. RWDB Voting Item - Joni motioned to approve the June meeting minutes, and Nic seconded. Motion Carried.
Training Program Applications	Paula presented several training provider applications. Several of the applications were for programs that were already approved, but did not get entered into the new system by the providers. Others were for programs that had youth enrollments. Previously youth programs did not require ETPL approval. Moving forward, we will want to approve all programs, including those with youth enrollments.
	Political Science @ University of Iowa - CEO: Jack motioned approval of the program, and Jeff seconded approval of the application. Motion carried. Board: Stacy motioned, and Kirby seconded approval of the application. Motion Carried.
	Paramedic @ Eastern Iowa Community Colleges - CEO: Jeff motioned approval of the program, and Brinson seconded. Motion carried. Board: Gene motioned, and Joni seconded. Paula abstained from the vote. Motion Carried.

	IT — Computer Support Specialist @ North Central College - CEO Jack motioned approval of the program, and Jeff seconded. Motion carried. Board: Joni motioned, and Stacy seconded. Motion Carried.
	Education Transfer at Eastern Iowa Community Colleges CEO: Jeff motioned approval of the program, and Brinson seconded. Motion carried. Board: Kirby motioned and Joni seconded. Paula abstained from the vote. Motion Carried.
	Nursing at Carl Sandburg - This program is already in the system, and there is no need to vote.
	Mechanical Engineering at Western Illinois University - CEO: Jack motioned to approve the program, and Jeff seconded. Motion carried. Board: Gene motioned to approve the program, and Stacy seconded. Motion Carried.
	Information Technology at Purdue -the application for this program was not received prior to the meeting.
Training Provider Discussion – 160 Driving Academy	Paula shared that there are two area providers available for CDL training, Scott Community College and 160 Driving Academy in Moline. In the past two months, there have been issues with the 160 Driving Academy program. Paula has met with two studentsone who was told to leave the program, and another that was able to complete, but only after four months in a six-week program. Issues ranged from a lack of driving time to instructors not wanting to work with certain students, and instructors telling students to teach other students while they waited for drive time.
	Jeff motioned to suspend the program and send the provider a formal request for a sit-down meeting to address the concerns within 15 days. If they do not address the issue, the training provider should be removed from the ETPL. Brinson Kinzer seconded. Motion carried. Joni motioned for the board in support of Jeff's motion. Gene seconded. Motion carried.
MOU Extension	The current MOU with partners expired June 30. The board has the option to extend the MOU's or revise them. The extension will go out to June 30, 2020.
	CEO – Jack motioned to extend the MOUs, and Jeff seconded. Motion carried. Board – Gene motioned to extend the MOUs, and Joni seconded.
RWDB Meeting days/times	Motion Carried. Fourteen members voted in an online pole regarding RWDB meeting

	dates and times. Eleven members at the last meeting discussed, and favored a different option than the fourteen who completed the survey. Four members were present at the meeting who had not voted. Paula asked that those members give their preference today so that we have input from 16 out of 20 members.
	Final result is 15 votes to keep the day/time of meetings the same as they are currently. 1st Tuesday of the month at 4:30pm.
Workforce Activities in the Region	Nic - Jackson county — shared that they have been working with an organization in Dubuque to organize a central meeting location. Two companies are expanding in Jackson counties, Plastics Unlimited and Collis. There is a potential to create 115 new positions in the next 2 years.
	Diana – shared that a plant in Wilton is expanding their production.
RWDB Membership Update	There was discussion regarding the placement of Chamber of Commerce representatives on the board under the core partner category rather than the business category. Moving these individuals would fill two of the three open positions for business members. The third a potential candidate is being pursued.
	CEO – Jack motioned to move the Chamber representatives over to the business side of the board because they represent businesses in their respective counties. Jeff seconded. Motion Carried.
	Several Oaths of Office and applications needed to be renewed for board members whose terms expired.
Disability Committee Update	Chad shared that the next meeting is on August 19th. An assessment of the new building will be scheduled.
County Updates	Paula - IPSCO in Clinton County is closing so lowaWORKS, in partnership with the Clinton County Economic Alliance is putting together a series of events starting with a resume/interview workshop followed by an employer fair where people can sign up for interviews the following day.
	Muscatine and Jackson County teams are working their Summer γouth programming.
Workforce Consortium Update	The Consortium meets quarterly, and works on team projects between meetings. At the last meeting staff from the Moline YMCA connected with Eastern lowa staff to expand the LCAN pilot program. The program currently involved a pilot with Big Brothers Big Sisters to train the mentors that are working with kids in career development activities

	in an effort to increase high school completion and college attendance
Regional Realignment – Update on State Workforce Board Meeting	Several appeals went forward to DOL. DOL is coming to do the state monitoring to check on progress from the 2017 monitoring. Realignment is moving forward despite appeals. CEO training may begin to happen at the end of August and into September.
IowaWORKS system	Some of the issues with the system discussed above including missing information and increased time when entering someone into the system. Additionally, staff changes with Title I are anticipated. Starting in December Paula's Title 1 time will be reduced to 20%. She will continue to work with the board and one stop management team, but will transfer most of her oversight of college staff.
Adjournment	Meeting adjourned - 5:58pm Next Meeting is October 1st

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

DECEMBER 7, 2017 IowaWORKS OFFICE CEDAR RAPIDS, IOWA

CEO Board Members Present: Jim Houser (by teleconference), Susie Weinacht, Travis Weipert, Bob Yoder

RWDB Board Members Present: Marcel Kielkucki, Kristy Lyman, Patty Manuel, Steve Olson, Kim Painter, Julie Perez, Mark Schneider, Susie Weinacht

RWDB Board Members Absent: Wayne Frauenholtz, Mary Gudenkauf, Patrick Loeffler, Shelley Parbs

RWDB Ex-Officio Members: Carmen Heck (by teleconference), DaLayne Williamson (by teleconference)

STAFF: Carla Andorf, Kim Becicka, Monica Brockway, Scott Mather, Carlos Vega

GUESTS: Ashley Turner, Amy Becker

The meeting was called to order by Chair Bob Yoder at 10:06 am. The CEO board did not meet quorum. The RWDB board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Susie Weinacht, Kristy Lyman, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Susie Weinacht, Marcel Kielkucki, motion approved.

Bob Yoder asked if there was any correspondence to share. Carla Andorf stated that we received a letter from IWD on the Department of Labor monitoring visit and that it would be discussed later in the meeting.

Carla Andorf reviewed the WIA Training Provider applications for the following providers: Kirkwood Community College

Diagnostic Assistant AAS

Mercy/St. Luke's School of Radiologic Technology Radiologic Technology Degree

Mount Mercy University

Criminal Justice

If approved, this will allow clients to receive WIA funding for these programs. Bob Yoder asked for a motion to approve the WIA Training Provider applications. M/S/C, Julie Perez, Steve Olson, motion approved. Marcel Kielkucki abstained from the vote.

The meeting schedule for 2018 was distributed. Monitoring board member's attendance at meetings will continue to be important. We recommend that the required attendance be four out of six meetings yearly either in person or by teleconference. We will not add this to our Bylaws at this point until we see if the board composition changes due to region restructuring.

Carla Andorf discussed the WIOA regions in the state and the Department of Labor report from their monitoring visit. The state has 45 days to respond to the findings cited in that report. Bob Yoder asked for a motion to request that the state provides their response to this board. M/S/C, Steve Olson, Julie Perez.

Carla Andorf gave an update on the state of board members for Region 10. The nominations were reviewed by the Executive Committee and we are moving them forward to the Governor's office for approval. She also thanked Mary Gudenkauf and Kim Painter for their service to the board.

Carla Andorf gave an update on the one-stop center cost agreement. This is on hold.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs.

Carla Andorf reviewed the WIOA financial reports. These reports show our performance measures for financial goals.

Scott Mather reviewed the Region 10 lowa Workforce Development report for September and October. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team. They are also dealing with company layoffs. The apprenticeship development work is ongoing.

Marcel Kielkucki reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. The ESL services that were being done at IowaWORKS have shifted to Kirkwood's main campus.

Monica Brockway reviewed the Vocational-Rehabilitation report. They hired a business specialist to work cooperatively with the One-Stop Center; this is the first of its kind position in the state. She also reviewed their performance measures. They were awarded a capacity grant which will help to hire additional staff.

Ashley Turner and Amy Becker gave a presentation on HACAP's Spark 5 program. They are currently focused on the 52404 zip code area; this is a pilot year and they hope to serve 25 families. They work to collaborate with different entities and connect their clients to those resources.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Steve Olson, Marcel Kielkucki, motion approved.

The meeting adjourned at 12:10 pm.

Upcoming Meeting:

RWDB, January 25, 2018, IowaWORKS

RWDB-CEO Joint Meeting Minutes

January 24, 2018

The Regional Workforce Development Board-Chief Elected Officials joint meeting was held in Looft Hall at Iowa Western Community College in Council Bluffs. In attendance were:

RWDB members: Lori Shields, Kim Gee (phone), Scott Robinson (phone), Jason Sherer (phone), Jim Carroll (call)

CEO-RWDB: Randy Hickey

CEO members: Lonnie Mayberry (call), Walter Utman (call), Matt Walsh, Scott Belt and Roger Schmitz

Others in attendance: Terri Amaral, Ivy Nielsen, Shalimar Mazetis, Mark Stanley, Sally Prange, Randall McQueeney, Kaylene Page, and Vicki Corbin

Members absent: RWDB members: Dave Pedersen, Heidi Pringle-Bates and Lane Plugge,

CEO members absent: Walter Utman, Frank Waters and Alan Armstrong

- Call to Order and Introductions Kim Gee
 Kim called the meeting to order. Introductions weren't done because we had no new person
 attending this meeting.
- 2. Approval of the November 2, 2017 Minutes for the RWDB Conference Call
 - a. RWDB Action Kim Gee A RWDB motion was made by Lori to approve the November 2, 2017 minutes, seconded by Randy, motion approved unanimously.
- 3. Approval of the November 15, 2017 Minutes for the RWDB/CEO Meeting
 - a. RWDB Action Kim Gee A RWDB motion was made by Lori to approve the November 15, 2017 minutes, seconded by Scott R., motion approved unanimously.
 - b. CEO Action Randy Hickey A CEO motion was made by Scott B. to approve the November 15, 2017 minutes, seconded by Matt, motion approved unanimously.
- Approval of the November 30, 2017 Minutes for the CBO Conference Call Meeting
 - a. CEO Action Randy Hickey A CEO motion was made by Scott B. to approve the November 30, 2017 minutes, seconded by Matt, motion approved unanimously.
- 5. Approval of the Agenda and Conflict of Interest Review
 - a. RWDB Action Kim Gee A RWDB motion was made by Jason to approve the January 24, 2018 Agenda, seconded by Scott R., motion approved unanimously.

- b. CEO Action Randy Hickey A CEO motion was made by Scott B. to approve the January 24, 2018 Agenda, seconded by Matt, motion approved unanimously.
- c. No conflict of interest at the January 24, 2018 meeting.

6. Financial Report - Kaylene Page

Kaylene went over the Financial Report. The budget was revised. Salaries were reallocated and Board expenses were updated. Travel costs - Board members can be reimbursed for travel to Board meetings. Vicki will send the reimbursement form to RWDB & CEO members. We currently have spent around 40% of expenses.

- a. RWDB Action Kim Gee A RWDB motion was made by Lori to approve the new budget, seconded by Jason, motion approved unanimously.
- b. CEO Action Randy Hickey A CEO motion was made by Lonnie to approve the new budget, seconded by Matt, motion approved unanimously.
- 7. Plan Modification for Veteran's Priority of Service Kaylone Page

 Kaylone went over the Plan Modification for Veterans. See document that was in your Board packet for more information on this.
 - a. RWDB Action Kim Gee
 A RWDB motion was made by Randy to approve the Plan Modification, seconded by Scott R., motion approved unanimously.
 - CEO Action Randy Hickey
 A CEO motion was made by Scott B. to approve the Plan Modification, seconded by Roger, motion approved unanimously.

Shalimar will be in Shenandoah on Friday and will bring the Plan Modification document with her so that Kim can sign it.

 Appointment Resume Nomination for Regional Workforce Investment Board Review and Approval

Mark Ford has submitted an Appointment Resume to become a RWDB Board member. A couple of people went over is qualifications.

a. CEO Action – Randy Hickey
 Scott B. made a motion to approve Mark Ford's application, seconded by Matt, motion approved ununimously.

Lort asked members to submit names of people who might be interested in being a RWDB Board member. She will then contact them and provide the necessary application for them to fill out.

9. The Disability Access Committee (DAC) Finalized the Physical Accessibility Report - Sally Rolf

Sally went over the Physical Accessibility Report for Region 13. An assessment of the facility located at 300 West Broadway was conducted on August 21, 2017. The ADA checklist was used and it was found that there were several areas that needed improvement. Please see document that was in the Board packet for more information.

This report was accepted by the Board and more action will be taken at the next meeting.

10. Director's Report - Kaylene Page

Kaylene went over the Director's Report.

- State Workforce Development Board Realignment Update
 - We need to make sure our Board is up-to-date
 - The State is doing more research on the realignment. There may be a recommendation in May or June.
 - Kaylene received a response to DOL regarding findings during the last monitoring of the Lucal Areas. See document that was emailed to you.
- 11. Sector Board Reports Shalimar Mazetis, Starlyn Perdue and/or Terry Bailey Shalimar indicates things are going well. The IT Sector Board is working with IWCC on a couple of items. Employee engagement and management stress is something the Health Sector Board is working on.

12. Partner Report

Terri – 38 people have completed their High School diploma. Enrollment went from 226 in 2016 to 232 last year.

Mark – There will be an entrepreneurial event for high school students soon. Apprentice training is going well.

Lori – Careerocket will be held on February 12th, Council Bluffs Legislative Reception will be held February 21th in Des Moines.

Randall – an event will be held at the Clarinda Correctional Facility on February 13th. This event will focus on companies hiring ex-offenders.

Ivy - they are still hiring at West Central so let her know if you know of anyone interested.

Matt – trying to acquire some state owned property. Have a bid in for a retail. Blink is expanding.

Scott - there will be a Ribbon Cutting held at the new county recycling center.

Looking at a possible new road that will connect Underwood and Crescent.

Randy – Fremont County did a study on housing – there just aren't any housing and it's a big issue.

13. Economic Round Table

None

14. Other Business

None

15. Adjournment

CHIEF ELECTED OFFICIALS (CEO) BOARD MEETING MINUTES

MARCH 19, 2018 IowaWORKS OFFICE CEDAR RAPIDS, IOWA

CEO Board Members Present: Jon Bell, Jim Houser (by teleconference), Pauline Taylor (by teleconference), Susie Weinacht (by teleconference), and Travis Weipert (by teleconference)

STAFF: Carla Andorf, Scott Mather, Kim Becicka

The meeting was called to order by Vice Chair Travis Weipert at 8:31 am. The CEO board did not meet quorum.

Travis Weipert asked everyone present to introduce themselves.

Travis Weipert asked for a motion to approve the agenda. M/S/C, Jim Houser, Susie Weinacht, agenda approved.

Carla Andorf gave an update on the Fiscal Agent entity that must be selected for Region 10. This is a result of the Department of Labor monitoring that was done last fall that stated that WIOA Title 1 grant funds were being improperly disbursed. In order for us to receive WIOA Title 1 funding starting April 1, a fiscal agent must be established; the CEO board has the authority to establish a fiscal agent.

Carla reviewed the options:

- 1. Region 10 identifies a local entity to serve as the fiscal agent; or
- 2. Region 10 asks Iowa Workforce Development to serve as the fiscal agent

Her recommendation is that it would be least disruptive to utilize Iowa Workforce Development for this service. Since we do not have quorum, we will need to take an email vote on this issue.

Travis Weipert asked for a motion to move forward with a contract with lowa Workforce Development to become Region 10's fiscal agent with a vote by email. M/S/C, Jim Houser, Jon Bell, motion approved.

Carla Andorf gave an update on the RWDB open position that occurred when DaLayne Williamson left her position at ICR IOWA. She gave two options for the board to consider:

- 1. Wait and see what happens with the position and after it is filled, asked Jennifer Daly if that person would be a fit for the board; or
- 2. She could pull together a list for this board to review and make a recommendation of possible economic development staff

Travis Weipert asked for a motion to wait for the position at ICR IOWA to be filled with a vote by email. M/S/C, Susie Weinacht, Jim Houser, motion approved.

Scott Mather gave an update on the Customer Service Plan and how the Department of Labor found insufficient documentation of the priority of service for veterans. Therefore, we needed to add it to our Customer Service Plan.

Travis Weipert asked for a motion to approve the modification to the Customer Service Plan with a vote by email. M/S/C, Susie Weinacht, Pauline Taylor, motion approved.

Carla Andorf shared the summary of the realignment proposal. The Department of Labor found two key findings:

- 1. Appropriate regional WIOA administrative staffing is not in place; and
- 2. The state has too many regions to adequately fund these positions

The three positions that they are requiring are:

- 1. Fiscal Agent
- 2. Board Support Staff
- 3. One-Stop Operator

The state workforce board recommended that a realignment committee be formed to assess regional composition and staff funding models. Their recommendation at their February 2018 state workforce board meeting was for two workforce regions. Maps were also drawn showing options for 3, 4, 5, 6 or 8 regions.

CEO members should have received an email from Shelley Evans, Iowa Workforce Development, which contained a lot of information about the realignment. There is a public comment period that is open now through May 4, 2018. The Association of Iowa Workforce Partners will host a conference call on March 26 from 3-4:30 pm to learn more about the public comment materials. Join at https://zoom.us/j/308913734; or 1.646.558.8656; meeting id: 308913734.

We currently have 15 regions and based on the federal funding, it is probably too many for the funding to support. Four to six regions could probably be supported but the actual costs of the three positions still needs to be determined and finalized. Discussion was held on the importance of following laborshed areas; it would make sense to have an eastern lowa region. The two regions that were recommended by the subcommittee do not take into account laborsheds. We have four strong regional laborsheds in the state (Des Moines area, our eastern lowa area, western lowa area, and northern lowa area.

Travis Weipert asked for a motion to adjourn the meeting. M/S/C, Jim Houser, Susie Weinacht, motion approved.

The meeting adjourned at 9:00 am.

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

MAY 31, 2018 IowaWORKS OFFICE CEDAR RAPIDS, IOWA

CEO Board Members Present: Jon Bell, Travis Weipert, Bob Yoder

RWDB Board Members Present: Kim Becicka, Jerry Hobart, Chris Hummer, Joe Linn, Patrick Loeffler, Kristy Lyman (by teleconference), Patty Manuel, Holly Mateer, Scott Mather, Michelle Mexcur (by teleconference), Steve Olson, Shelley Parbs, Julie Perez, Stefanie Rupert, Steve Shriver

RWDB Board Members Absent: Ashley Ferguson, Wayne Frauenholtz, Rhonda Griffin, Marcel Kielkucki, Mark Schneider, Kory Schreiner, Susie Weinacht

RWDB Ex-Officio Members: Carmen Heck, Laurie Worden (by teleconference)

STAFF: Carla Andorf, Angela James, Carlos Vega, Kochell Weber-Ricklefs

The meeting was called to order by Chair Bob Yoder at 10:00 am. The RWDB board met quorum; the CEO board did not meet quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Patrick Loeffler, Stefanie Rupert, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Kim Becicka, Steve Olson, motion approved.

Bob Yoder asked if there was any correspondence to share. We received a letter of resignation from Board Member Marcel Kielkucki.

Bob Yoder asked if there were any member announcements. Patty Manuel shared that Jones County Economic Development has hired a new director, Derek Lunsmen. Bob Yoder stated that Washington County is redoing their 911 system and might be moving their county staff to another facility. Carla Andorf reviewed the new process for appointing board members. We have two open positions (Marcel Kielkucki and the economic development position). Suggestions were made for the economic development board member and Carla will contact them to see if they are interested and would complete our board application.

Carla Andorf reviewed the WIA Training Provider application for Wireless Infrastructure Association for their Telecommunications Registered Apprenticeship Program. If approved, this

will allow clients to receive WIA funding for this program. Bob Yoder asked for a motion that contingent upon the company splitting the two programs on separate forms the WIA Training Provider applications are approved. M/S/C, Stefanie Rupert, Steve Shriver, motion approved.

Angela James review the FY19 Budget for WIOA Title 1 programs. She also shared salary information for the staff for the WIOA programs. We are working on cutting our operating expenses to allow us to spend more on our participants. There was a discrepancy in the report so that will be corrected and the report will be shared again at our June meeting.

Carla Andorf shared information on the regional realignment process. She is part of a statewide subcommittee that is working to develop options that we can share with the state workforce development board. The goal of the committee is that services are accessible for all constituents within the state. The group will present a four and a five region option to the state workforce board on June 8. One suggestion was to present this as a pilot option before going to the proposed two region state or share a case study of how a constituent would be affected by having fewer regions. We will also include how many one-stop centers are in each region to the charts.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. She shared the referral guide that was created as part of our strategic plan. She also explained the Nordstrom program; the board would be interested in learning more about this project.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs.

Angela James reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for March and April. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team and the Rapid Response activities.

Carla Andorf reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. She also shared information on the new options available for high school completion.

Holly Mateer reviewed the Vocational-Rehabilitation report. She highlighted the 171 successful closures they have completed for this fiscal year. They are offering summer activities in both Cedar Rapids and Iowa City.

Kochell Weber-Ricklefs reviewed the Department for the Blind report. They are collaborating with Voc-Rehab on the summer program and have served over 350 clients in this region this fiscal year.

Carla Andorf discussed the training that was held earlier today. She will develop a link which will have the handouts and video from the training. The next training session will be held on

June 28 from 9-9:45 am and will cover conflict of interest, strategic plan, bylaws, and CEO. There will be three additional trainings to cover Titles 1&3, Titles 2&4, and Subcommittees.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Travis Weipert, Shelley Parbs, motion approved.

The meeting adjourned at 11:50 am.

Upcoming Meeting: RWDB, June 28, 2018, IowaWORKS

REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

JUNE 28, 2018 IowaWORKS OFFICE CEDAR RAPIDS, IOWA

RWDB Board Members Present: Kim Becicka, Wayne Frauenholtz, Joe Linn, Patrick Loeffler, Kristy Lyman (by teleconference), Patty Manuel, Holly Mateer, Scott Mather, Michelle Mexcur (by teleconference), Shelley Parbs, Julie Perez (by teleconference), Stefanie Rupert, Mark Schneider, Steve Shriver

RWDB Board Members Absent: Ashley Ferguson, Rhonda Griffin, Jerry Hobart, Chris Hummer, Steve Olson, Kory Schreiner, Susie Weinacht

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf

The meeting was called to order by Chair Patty Manuel at 10:03 am. The RWDB board met quorum.

Patty Manuel asked everyone present to introduce themselves.

Patty Manuel asked for a motion to approve the agenda with the addition of the Region 10 Disability Access Committee Accommodation Checklist. M/S/C, Shelley Parbs, Mark Schneider, agenda approved.

Patty Manuel asked for a motion to approve the consent agenda. M/S/C, Shelley Parbs, Stefanie Rupert, motion approved.

Patty Manuel asked if there was any correspondence to share. We received the Final Monitoring Report for Spring 2018.

Patty Manuel asked if there were any member announcements. Scott Mather has been meeting with Procter & Gamble leadership on developing a timeline for their layoff process and with GDT to develop workshops for their employees affected by their upcoming layoffs. Wayne Frauenholtz discussed the workforce shortage for warehouse positions in West Branch. Kristy Lyman's company took part in the Rollin' Rally and felt it was a successful event.

Carla Andorf reviewed the Conflict of Interest statement. It contains a lot of good examples of what conflict of interest is and can raise awareness for our board members. The Audit Committee can review the document and make a recommendation if we should include it in our bylaws. Patty Manuel asked for a motion to move this to the Audit Committee for their recommendation and then we can review this at our next meeting. M/S/C, Shelley Parbs, Steve Shriver, motion approved.

Carla Andorf discussed the September meeting date and if we should hold it on that date since she and others will have to miss the meeting and if yes, where should we go on our field trip. It was decided that we would move our September meeting date to September 20 from 8:30-10 am and that we would hold the meeting at EcoLips, 1199 44th St, Marion.

Carla Andorf gave an update on the Audit Committee whose members include Steve Olson, Patty Manuel and Travis Weipert. She will be scheduling a meeting soon and if anyone is interested in joining, please let her know.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. She discussed the Navigating Your Journey training that will be implemented in the fall. Board members are interested in having this as a future presentation.

Carmen Heck gave an update on the realignment of regions. She is a member of the State Workforce board that met yesterday. The state's realignment subcommittee recommended a four region plan. Concerns were raised regarding that plan and the salary that would be required for each region's director. A motion to adopt a four region plan was postponed to review a 2-3-4 plan and to ask the subcommittee to do more research. The timeframe is that a vote will be taken at the next board meeting in three months.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs.

Carla Andorf reviewed the WIOA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals. Angela James has resigned her position as Operations Manager and the position is open on the Kirkwood hiring website.

Carla Andorf reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. We exceeded our enrollment goal and met 8 out of 11 goals. Shawn Story will start as the ESL Program Supervisor next week.

Holly Mateer reviewed the Disability Access Committee accommodation checklist. This checklist shows was services we have available in our region and will be shared with the state. Patty Manuel asked for a motion to approve the Disability Access Committee Accommodation Checklist. M/S/C, Mark Schneider, Stefanie Rupert, motion approved.

Rama Muzo, Brandy Lindsay and Gloria Wenman gave a presentation on the Nordstrom: Learn & Earn project.

Patty Manuel asked for a motion to adjourn the meeting. M/S/C, Mark Schneider, Wayne Frauenholtz, motion approved.

The meeting adjourned at 11:45 am.

Upcoming Meeting: RWDB, September 20, 2018, EcoLips

REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

SEPTEMBER 20, 2018
IOWAWORKS OFFICE
CEDAR RAPIDS, IOWA

RWDB Board Members Present: Kim Becicka, Wayne Frauenholtz, Cyd Hanson, Chris Hummer, Patrick Loeffler (by teleconference), Patty Manuel, Holly Mateer, Scott Mather, Steve Olson, Julie Perez (by teleconference), Mark Schneider, Kory Schreiner (by teleconference), Steve Shriver (by teleconference), Susie Weinacht

RWDB Board Members Absent: Jasmine Almoayyed, Ashley Ferguson, Rhonda Griffin, Jerry Hobart, Joe Linn, Kristy Lyman, Michelle Mexcur, Shelley Parbs, Stefanie Rupert

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf, Kochell Weber-Ricklefs

The meeting was called to order by Chair Patty Manuel at 8:30 am. The RWDB board met quorum.

Patty Manuel asked everyone present to introduce themselves.

Patty Manuel asked for a motion to approve the agenda. M/S/C, Steve Olson, Mark Schneider, agenda approved.

Patty Manuel asked for a motion to approve the consent agenda. M/S/C, Wayne Frauenholtz, Steve Olson, motion approved.

Patty Manuel asked if there was any correspondence to share. Carla Andorf shared that we did receive a letter from the spring financial monitoring and we had no findings. Scott Mather discussed the Future Ready Iowa Summit that will be held on November 13 at the Kirkwood Linn County Regional Center.

Patty Manuel asked if there were any member announcements. There were none.

Scott Mather reviewed the information on moving the location of itinerant services advisor from Washington to Jones County. If approved, we will continue to review the numbers to make sure this change makes sense. Patty Manuel asked for a motion to approve moving the location of itinerant services advisor. M/S/C, Julie Perez, Holly Mateer, motion approved.

Carla Andorf gave an update on the statewide realignment plan. Iowa Workforce Development submitted to the Department of Labor a waiver for regional boards to share costs so we are on hold until they hear back if it is approved.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. We will hold staff training in October which focuses on working with hard to hear clients. We have finalized the Navigating the Journey workshop which all students enrolled in training will be required to take. The Women in Non-Traditional Careers workshop is being developed.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs. We are not sure what the impact of the Journeys class will be because it might slow down the pipeline but we feel it will help with better career choices.

Carla Andorf reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals; we will probably not meet the Youth credential performance measure. She also shared updates on the WIOA Title 1 programs.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for July and August. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team. Scott discussed the work ready referral process that the team is developing which includes a new workshop called "Sharpening of Skills".

Carla Andorf reviewed the Adult Education/Literacy report. Performance metrics for the program were shared.

Holly Mateer reviewed the Vocational-Rehabilitation report. They are almost to the end of their fiscal year and have had 271 successful closures. She also shared information on what employers have had successful placements. Holly discussed their partnership with the Cedar Rapids Community School District.

Kochell Weber-Ricklefs reviewed the Department for the Blind report. They are serving 22 clients in our region with two staff members. On October 5, the Employment Network Group is hosting an employer summit from 7:30-9 am at Iowa WORKS.

Kelly Foresman gave a presentation on the Navigating Your Journey program.

Karen Friederich asked for a motion to adjourn the meeting. M/S/C, Chris Hummer, Steve Olson, motion approved.

The meeting adjourned at 10:07 am.

Upcoming Meeting: CEO/RWDB, December 6, IowaWORKS

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

DECEMBER 6, 2018 IowaWORKS OFFICE CEDAR RAPIDS, IOWA

CEO Board Members Present: Brad Hart, Joe Oswald, Susie Weinacht, Travis Weipert (by ZOOM), Bob Yoder

RWDB Board Members Present: Jasmine Almoayyed, Ashley Ferguson (by ZOOM), Wayne Frauenholtz, Rhonda Griffin (by ZOOM), Cyd Hanson, Chris Hummer, Joe Linn, Patrick Loeffler, Kristy Lyman (by ZOOM), Patty Manuel, Holly Mateer, Steve Olson, Julie Perez, Stefanie Rupert (by ZOOM), Mark Schneider (by ZOOM), Steve Shriver, Susie Weinacht

RWDB Board Members Absent: Kim Becicka, Scott Mather, Michelle Mexcur, Kory Schreiner

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf, Carlos Vega, Kochell Weber-Ricklefs, Rachel Daily, Kate Pine

The meeting was called to order by Chair Bob Yoder at 10:04 am. The CEO board did not meet quorum. The RWDB board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Susie Weinacht, Steve Olson, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Steve Olson, Susie Weinacht, motion approved.

Bob Yoder asked if there was any correspondence to share. Carla Andorf shared that we have received resignations from board members Shelley Parbs and Jerry Hobart.

Bob Yoder asked if there were any member announcements. Carla Andorf discussed how lowaWORKS will be transitioning to a new software system. Steve Shriver shared that since their (EcoLips) move to Marion, they have increased their employment through temp agencies but have not been successful in retaining those employees. They are going to raise their minimum wage to \$15/hour in January. Jasmine Almoayyed discussed the Gateways to Growth application that the City completed. They have advanced to the second round stage.

The meeting schedule for 2019 was distributed.

Carla Andorf gave an update on the Realignment progress. We are waiting to hear if the waiver that the state sent to the Department of Labor to have the board liaison work in more than one region has been approved. Once that has been decided, a new timeline will be created.

Carla Andorf gave an update on the Eligible Training Provider List progress. The state has a new software system to track these programs so our partners have until February 15 to input their programs.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress.

Carla Andorf reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs. Our funds for these programs will be spent by the end of the year.

Carla Andorf and Rachel Daily reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals. A discussion was held on the percentage of unobligated funds; we are trending ahead of where we should be and some programs are close to being fully obligated. Members discussed looking at new funding opportunities to keep serving our clients. Bob Yoder asked for a motion to have staff develop a document of need and investigate non-traditional funding sources along with board members taking the initiative to participate in the process and report back at our January meeting. M/S/C, Julie Perez, Steve Shriver, motion approved.

Carlos Vega reviewed the Region 10 Iowa Workforce Development report for September and October. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events and business service activities. They also participated in two Rapid Response events; MedPlast in Cedar Rapids and P&G in Iowa City.

Cyd Hanson reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. We are at 71% of having our enrollment goal met for the year.

Holly Mateer reviewed the Vocational-Rehabilitation report. She shared the successful client closures, area office caseloads, high school transition services and the successful closures in the ageing job candidate program.

Kochell Weber-Ricklefs reviewed the Department for the Blind report. They are working with Vocational-Rehabilitation on a lot of projects. Region 10 Workforce Center has been selected to go through a process on how to make the center easier for their clients to navigate. She is working with the Amazon Awareness Network Coordinator; they are putting a distribution center in North Liberty.

Kate Pine gave a presentation on the Future Ready Iowa summit that was held in Cedar Rapids on November 13. Next steps at the local level was discussed. She will prepare a survey monkey poll and have board members vote on the priorities that staff should focus on.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Patrick Loeffler, Chris Hummer, motion approved.

The meeting adjourned at 12:00 pm.

Upcoming Meeting:

RWDB, January 31, 2019, IowaWORKS

REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

MARCH 28, 2019 IowaWORKS OFFICE CEDAR RAPIDS, IOWA

RWDB Board Members Present: Jasmine Almoayed, Kim Becicka, Ashley Ferguson, Wayne Frauenholtz, Rhonda Griffin, Cyd Hanson, Joe Linn, Kristy Lyman, Patty Manuel, Holly Mateer, Scott Mather, Michelle Mexcur (by teleconference), Steve Olson, Julie Perez, Stefanie Rupert, Mark Schneider (by teleconference),

RWDB Board Members Absent: Chris Hummer, Patrick Loeffler, Kory Schreiner, Steve Shriver, Susie Weinacht

RWDB Ex-Officio Members: None

STAFF: Carla Andorf, Carlos Vega, Rachel Daily, Kate Pine

The meeting was called to order by Chair Patty Manuel at 10:05 am. The RWDB board met quorum.

Patty Manuel asked everyone present to introduce themselves.

Patty Manuel asked for a motion to approve the agenda. M/S/C, Steve Olson, Kristy Lyman, agenda approved.

Patty Manuel asked for a motion to approve the consent agenda. M/S/C, Steve Olson, Wayne Frauenholtz, motion approved.

Patty Manuel asked if there was any correspondence to share. The minutes from the December 14, 2017 Audit Committee meeting were received. Patty also shared that the committee met on March 4, 2019.

Patty Manuel asked if there were any member announcements. Carla Andorf shared that the state is applying for a National Emergency Grant for the flooding that has occurred statewide. In our region, Iowa County is affected. The grant helps to repair public lands so we will put together a list of possible worksites in Iowa County. If more counties are affected by spring flooding, they will be added. Wayne Frauenholtz shared that in Cedar County the passing lane is affected by the railcars that are stopped on the tracks due to their inability to move west. Kim Becicka shared that Kirkwood has been awarded an Iowa Workforce Development Grant for a CNA Apprenticeship program.

Carla Andorf and Carlos Vega discussed the Cedar Rapids IowaWORKS office lease agreement. Our lease will end in 18 months so they wanted to share some pros and cons relating to our current space. Discussion was held on where we see our region growing or where is the location where we can reach the highest percentage of our clients. Julie Perez made a motion to hire a consultant to do the research work and make recommendations on the numbers we would serve at other areas in our region. Patty Manuel asked for a second to approve the motion. M/S/C, Julie Perez, Steve Olson, motion passed.

Holly Mateer gave an update on the Disability Access Committee. We have had some decline in our membership so Holly recommended two new members and will be recruiting for one additional business representative. They are also working on signage to show that we have adaptive services available on-site. They will meet in early May to discuss the next steps.

Patty Manuel and Carla Andorf gave an update on the statewide realignment plan. Carla shared the letter and proposed map from Iowa Workforce Development. While the map is not geographically equitable, it is the best financial equity across regions. There is an option to appeal; the CEO Boards can do that before April 10. Patty Manuel shared that she is trying to assist our CEO Board with the process and is scheduling a conference call with Bob Yoder, our CEO Chair, to assess what they think about the proposed regions. Julie Perez made a motion that we would like a report from the CEO Board on what actions are underway to prepare for realignment. Patty Manuel asked for a second to approve the motion. M/S/C, Julie Perez, Stefanie Rupert, motion passed.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. She will present the service integration plan at our May meeting. The GeoSolutions database training was conducted.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs. We are still meeting our metrics on enrollments and spending.

Rachel Daily reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals. Carla Andorf shared the additional funding opportunities that we are doing to help our clients.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for January and February. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team, the Business Services activities, and the Rapid Response activities. The 6th Judicial Court will hold a second chance fair on April 23.

Cyd Hanson reviewed the Adult Education/Literacy report. Performance metrics for the program were shared.

Holly Mateer reviewed the Vocational-Rehabilitation report. We have increased our numbers and our representatives have done a great job.

Kate Pine, ICR Workforce Solutions team, discussed the partnership between ICR Iowa, Kirkwood and Iowa Workforce Development. When employers are asking for a skilled workforce, we wanted to come to them as a group and provide resources. The team has been

averaging two to three company meetings per month since January. Kate shared their referral form that they use to capture employers' interests.

Patty Manuel asked for a motion to adjourn the meeting. M/S/C, Julie Perez, Stefanie Rupert, motion approved.

The meeting adjourned at 11:35 am.

Upcoming Meeting: May 30, 2019; 10am-noon; CEO/RWDB Meeting

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING MINUTES

MAY 30, 2019 IOWAWORKS OFFICE CEDAR RAPIDS, IOWA

CEO Board Members Present: Nick AbouAssaly (by teleconference), Bruce Adams, Gary Bierschenk (by teleconference), Brent Oleson, Joe Oswald (by teleconference), Scott Overland (by teleconference), Pauline Taylor, Travis Weipert, Bob Yoder

RWDB Board Members Present: Jasmine Almoayyed (by teleconference), Wayne Frauenholtz, Cyd Hanson, Chris Hummer, Patrick Loeffler, Kristy Lyman (by teleconference), Scott Mather, Michelle Mexcur, Steve Olson, Julie Perez, Mark Schneider (by teleconference), Steve Shriver

RWDB Board Members Absent: Kim Becicka, Ashley Ferguson, Rhonda Griffin, Joe Linn, Patty Manuel, Holly Mateer, Stefanie Rupert, Kory Schreiner, Susie Weinacht

RWDB Ex-Officio Members: None

STAFF: Carla Andorf, Carlos Vega, Kochell Weber-Ricklefs, Rachel Daily, Kate Pine

GUESTS: Cheri Meyers

The meeting was called to order by Chair Bob Yoder at 10:05 am. The CEO board met quorum. The RWDB board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Patrick Loeffler, Chris Hummer, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Steve Olson, Julie Perez, motion approved.

Bob Yoder asked if there was any correspondence to share. There was none.

Bob Yoder asked if there were any member announcements. Scott Mather shared that the lowaWORKS staff is moving to a new software system developed by GeoSolutions that is also called lowaWORKS beginning June 3; all of the core partners will be able to access that system. Bob Yoder shared that road infrastructure issues continue to be problems for counties.

Carla Andorf reviewed the WIOA Training Provider application for the University of Iowa for their Communication Sciences & Disorders – Speech and Hearing Sciences BA program. If approved, this will allow clients to receive WIOA funding for this program. Bob Yoder asked for

a motion to approve the WIOA Training Provider application. M/S/C, Julie Perez, Steve Olson, motion approved.

Rachel Daily shared the proposed FY20 WIOA Budget; the staff salary information was distributed as a handout. We will have two staff layoffs that will occur on June 30. Bob Yoder asked for a motion to approve the FY20 WIOA Budget. M/S/C, Wayne Frauenholtz, Steve Shriver, motion approved.

Carla Andorf discussed the Customer Service Plan extension through June 2020. Bob Yoder asked for a motion to approve the extension. M/S/C, Steve Olson, Steve Shriver, motion approved.

Carla Andorf discussed the updates to the Customer Service Plan that would be effective June 3, 2019 to align with GeoSolutions implementation. Bob Yoder asked for a motion to approve the updates. M/S/C, Julie Perez, Bruce Adams, motion approved.

Carla Andorf discussed the new strategic plan that all the core partners worked on and would like to be added to the Customer Service Plan. There are four areas of engagement; it is very driven by cross-functional teams working together to provide client services. Bob Yoder asked for a motion to approve the new strategic plan and add to the Customer Service Plan. M/S/C, Steve Olson, Julie Perez, motion approved.

Discussion was held on the realignment update and what actions are underway to prepare for realignment. The State Workforce Development Board is meeting today; several regions did appeal the proposed realignment map. Those appeals will be reviewed today and actions, if any, will be decided.

Carlos Vega gave an update on the Cedar Rapids IowaWORKS lease process. We do not have a budget for a third-party consultant so we are asking the state for data on where our customers live. We will have to wait for that data until the statewide software transition is done. The mall has addressed some of our concerns.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. The wrong update was attached to the board agenda; the corrected copy was distributed.

Carla Andorf reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs. In GAP, we are close to spending our allotment so we have asked for more money from other regions that did not fully spend their funds.

Rachel Daily reviewed the WIOA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for March and April. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Business Services team. Scott discussed the Re-Connect Workshops that occur each month. A representative from each of the six sector boards share information about their sector and specifically their company to job seekers. We

have had great turnout at these events and the feedback has been very positive. A Second Chance Job Fair was held. Registered apprenticeships continue to be a priority for us and the state. He is working on a pilot with the Department of the Blind on an apprenticeship opportunity for a sight-disabled client.

Cyd Hanson reviewed the Adult Education/Literacy report. Performance metrics for the program were shared. The High School Graduation program will have 175 graduates this year. The national HISET conference will be in Des Moines in July; this will allow more staff to attend.

Kochell Weber-Ricklefs reviewed the Department for the Blind report. The Region 10 Vocational-Rehabilitation department has been recognized for their video resume process by the National Employment Team. She discussed the apprenticeship pilot that she is working with Scott Mather on and hopes it will become a pilot nationally. They have 42 open cases that they are assisting with currently.

Norma Jean Havlik-Smith gave a presentation on the GeoSolutions software that will be deployed on June 3; the software is called lowaWORKS. It is a one-stop shop for clients, employers and staff. It is more electronically focused with less actual paper being used.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Steve Olson, Julie Perez, motion approved.

The meeting adjourned at 12:07 pm.

Upcoming Meeting:

RWDB, June 3, 2019; 10-11:30 am; IowaWORKS





Executive Committee

December 19, 2017 7:30 a.m. to 8:30 a.m. IACCT Boardroom 855 E. Court Avenue, DM

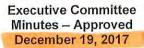
AGENDA

Agenda Item	Person Responsible	Time	Status
Welcome and Approval – October Mtg Minutes	Jeff Vroman, Chair	7:30-7:35 am	
Vote regarding level of reimbursement for fringe benefit	All	7:35-7:40 am	New Business
Letter from the DOL	All	7:40-8:05 am	New Business
One Stop Center Certification	All	8:05-8:15 am	New Business
WIOA	All	8:15-8:20 am	Ongoing Business
February Board Meeting Agenda	All	8:20-8:25 am	New Business
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am	

2018 Quarterly Board Meetings:

February 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 3, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines







Committee members in attendance: Jeff Vroman (phone), Pat Brown (phone), Paula Martinez, Luke Nelson (phone), and Paul Smith.

Guest in attendance: Rick Sanders (phone)

CIWDB staff in attendance: Angie Arthur

Meeting called to order at 7:33 a.m.

1. Approval of October 17, 2017 Minutes

Motion by Paul Smith to approve the minutes. Second by Jeff Vroman. Motion Carried.

2. Level of Reimbursement for Fringe Benefit

Health care costs have increased effective 1/1/2018. Motion by Jeff Vroman to reimburse the full-time staff the lesser of the monthly premium or \$600. Second by Paula Martinez. Motion Carried.

Letter from the DOL

Discussed findings on realignment of regions, fiscal agent, etc. and how they impact Region 11.

4. One Stop Center Certification

CIWDB will have a conference call to review and vote on the certification on 12/21 at 3:30 p.m.

5. CIWD Foundation

The executive committee discussed areas of focus for the Foundation to pursue for grants. Those areas include administration, in school youth, dislocated worker, apprenticeships, and refugee/immigrants.

6. Upcoming November Board Meeting

Discussed agenda items for the February meeting – realignment of regions, state legislative agenda, recap of certification, finances.

7. Wrap Up/Adjournment

Meeting adjourned at 8:25 a.m.





Executive Committee

January 16, 2018 7:30 a.m. to 8:30 a.m. Evelyn K Davis Center 801 University Avenue - #3, DM

AGENDA

Person Responsible	Time	Status
Jeff Vroman, Chair	7:30-7:35 am	
All	7:35-7:40 am	New Business
All	7:40-7:55 am	New Business
All	7:55-8:00 am	Ongoing Business
All	8:00-8:10 am	New Business
All	8:10-8:15 am	Ongoing Business
All	8:15-8:25 am	New Business
Jeff Vroman	8:25-8:30 am	
	Jeff Vroman, Chair All All All All All All All	Jeff Vroman, Chair 7:30-7:35 am All 7:35-7:40 am All 7:40-7:55 am All 7:55-8:00 am All 8:00-8:10 am All 8:10-8:15 am All 8:15-8:25 am

2018 Quarterly Board Meetings:

February 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 3, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines



Executive Committee Minutes – Approved January 16, 2018



Committee members in attendance: Jeff Vroman (phone), Paula Martinez, Luke Nelson, and Paul Smith (phone).

Guest in attendance: Rick Sanders (phone)

CIWDB staff in attendance: Angie Arthur

Meeting called to order at 7:38 a.m.

1. Approval of December 19, 2017 Minutes

Motion by Paula Martinez to approve the minutes. Second by Luke Nelson. Motion Carried.

2. Realignment Committee for the State

Discussed information shared with the Realignment Committee. Need to discuss this topic at the February board meetings. Discussed drafting a letter laying out questions and concerns.

3. Fiscal Agent

Have pros and cons to discuss on the fiscal agent issue. The executive committee has requested that the finance committee review the issue and bring a recommendation to the February board meetings.

4. One Stop Center Certification

The CIWDB approved the one stop center certification on 12/21. There hasn't been any new developments.

5. CIWD Foundation

Provided update regarding the Foundation. Also shared grants that the CIWDF plans to pursue.

6. Upcoming February Board Meeting

Discussed agenda items for the February meeting – fiscal agent, one stop certification, CIWDF update, realignment of regions, local plan.

7. Wrap Up/Adjournment

Meeting adjourned at 8:24 a.m.

Central Iowa Workforce Development Board, Region 11 CEO Board QUARTERLY BOARD MEETING

Thursday, February 8, 2018-7:30 a.m. to 9:30 a.m. Children and Families of Iowa, 1111 University Avenue, DM AGENDA

	Topic	Presenter	
L	Welcome and Call to Order	Rick Sanders/ Jeff Vroman	1
II.	Consent Agenda	Rick Sanders/ Jeff Vroman	I/D/A
	 1. CIWDB November 9, 2017 Meeting Minutes December 21, 2017 Meeting Minutes Children and Families of Iowa Report CIWDB Executive Director Report Membership Statistics 		
	 Region 11 CEO Board November 9, 2017 Meeting Minutes Children and Families of Iowa Report CIWDB Executive Director Report Membership Statistics 		
Vew 1	Business and Committee Reports		
III.	Planning and Operations Committee Region 11 Statistics Disability Employment Initiative – Ready, Set, Go to Work Action Item 18-1 – Local Plan Update	Paul Smith Angie Arthur Diane Hernandez	I/D I/D I/D/A
IV.	Finance Committee Finance Summary Comparison Document Financial and Monitoring Reports Children and Families of Iowa Central Iowa Workforce Development Board Iowa Employment Solutions @DMACC Update on Federal Budget Action Item 18-2 – Fiscal Agent	Luke Nelson Jodi Spargur-Tate Angie Arthur Jeff Chamberlin	I/D I I I/DA
V.	Youth Committee • Youth Service Provider Update	Paula Martinez Jodi Spargur-Tate	I/D
VI.	Disability Access Committee Chair Report	Leslie McCarthy	I/D

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VII.	 Executive Committee Chair Report IWD Response Letter to DOL 	Jeff Vroman	I/D
VIII.	CEO BoardCIWDB Board Member Application – Teri Vos	Rick Sanders	I/D/A
IX.	Workforce Innovation and Opportunity Action One Stop Center Certification Realignment Committee	Core Partner Representatives	I/D I/D
X.	Central Iowa Workforce Development Foundation	Braxton Pulley	I/D
XI.	Announcements	Rick Sanders	I/D

Central Iowa Workforce Development Board Region 11 CEO Board QUARTERLY BOARD MEETING Thursday, February 8, 2018-7:30 a.m. to 9:30 a.m. Children and Families of Iowa, 1111 University Avenue, DM, IA

CIWDB Attendees: Sara Bath, Pat Brown (phone), Ben Bruns, Elisabeth Buck, Rob Denson, Donald Fisher, Amy Landas, Paula Martinez, Stacy Sime, Paul Smith, Carrie Theisen, Jeff Vroman (phone), T Waldmann-Williams, Pat Wells.

CIWDB Absent: Hollie Coon, Tom Hayes, Leslie McCarthy, Luke Nelson

Ex-Officio Attendees: Craig Agan (phone), Rosie Thierer

Ex-Officio Absent: Mary Bontrager

CEO Attendees: Craig Agan (phone), Doug Cupples, Rick Sanders, Bill Zinnel

CEO Absent: Steve Van Oort

Board Staff in Attendance: Angle Arthur

Welcome and Call to Order

The quarterly board meeting was called to order at 7:35 a.m. by Rick Sanders, Chair (CEO Board), Quorum was established for the CIWDB.

Consent Agenda

CIWD Board:

T Waldmann Williams moved to approve the CIWIB Board's Consent Agenda, second by Ben Bruns. Voted and motion carried.

CEO Board:

Bill Zinnel made motion to approve the CIWIB Board's, seconded by Doug Cupples. Voted and motion carried.

New Business and Committee Reports

- Planning and Operations Committee Paul Smith
- Region 11 Statistics Angle Arthur

IWD continues to work on the new WIOA performance measures. Region 11 Statistics dated February 2018, 2 counties are under 2% unemployment rate, and new Performance Measures not shared yet, but can ask for them.

Disability Employment Initiative – Ready, Set, Go to Work- Diane Hernandez

Written report included in packet for review by Board. A lot of benefits planning, more one on one sessions. Held 5th Reverse Job Fair with 76 participants, 31 employed/41% and very favorable remarks from participants. Ready, Set, Go to Work will begin March

12 thru April 20, 2018, the enrollment period opens February 1st, see flyer in Board packet.

• Local Plan Update - Paul Smith

Required to replace Priority of Service for Veterans and oppose same sex partners which can't be changed. Paul Smith and Angle explained Action Item 18-1 Region 11 Local Plan Update. Recommendation: Replace the Priority of Service Policy of the Region 11 Local Plan with the proposed language.

CIWD Board:

Elisabeth Buck made motion to approve Action Item 18-1 recommendation, seconded by Rob Denson. Motion passed with 2 members in opposition.

CEO Board

Bill Zinnel made motion to approve Action Item 18-1 recommendation, seconded by Craig Agan. Vote and motion carried.

Finance Committee - Amy Landas

Financial reports and definitions were included in the board packet.

Children and Families of Iowa Report – Jodi Spargur-Tate

Written report included in packet for review by Board. Jodi Spargut-Tate reported that there is 39,3 % of total remaining program funds. 10.1% of total in-School funds spent, 89.9% of total Out-School funds spent, and 37% of Total budget spent has been allocated towards experiential learning (WEP). If have any questions, please feel free to contact Jodi Spargur-Tate.

Central Iowa Workforce Development Board - Angle Arthur

Written report included in packet for review by Board. Angle Arthur reported that the large part of CIWDB budget is spent on salary and fringe benefit expenses. Remaining balance of \$22,593.56. Ticket to Work written report included in packet for review by Board. Remaining balance of \$62,824.29

• Iowa Employment Solutions @DMACC - Robin Luke

Written report included in packet for review by Board. Robin Luke reported that the John Deere grant and the Disability Employment Initiative will be ending March 31, 2018. The Rapid Response Sector Partnership has zero funds to spend and the Dislocated Workers has a balance of \$81,305.00.

Update on Federal Budget – Angle Arthur

There is an impact on Wagner-Peyser and State employment service funding. Elisabeth Buck shared there is a \$5.8 bill awaiting in the Senate for Child Care that is a concern, it may not pass. All funding is in a waiting status currently.

• Action Item 18-2 - Region 11 Fiscal Agent - Angle Arthur

Angie Arthur explained Action Item 18-2 regarding CIWD Board's Region 11 Fiscal Agent. This must

be completed by April 1, 2018 per letter received. Amy Landas explained allow IWD vs. Region 11 continues as is. Pros and Cons were discussed. Ms Arthur will continue to monitor the discussion and report back to Board.

ICWD Board:

Bob Denson moved to approve that IWD continues to function as the Region 11 fiscal agent for FY2019 beginning

7/1/2018 through 6/30/2019. Additionally, Region 11 will discuss and research the option of functioning as its own fiscal agent to take place for FY2020 beginning 7/1/2019, second by Amy Landas. Voted and motion carried.

CEO Board:

Doug Cupples moved to approve that IWD continues to function as the Region 11 fiscal agent for FY2019 beginning 7/1/2018 through 6/30/2019. Additionally, Region 11 will discuss and research the option of functioning as its own fiscal agent to take place for FY2020 beginning 7/1/2019, second by Bill Zinnel. Voted and motion carried.

Youth Committee - Paula Martinez

Paula Martinez, Chair reported at the last youth committee meeting met at the new Connect 2 Careers location at 1200 University Avenue, Des Moines. Continue to recruit more youth committee members.

Thank you to Jodi and Angie.

Youth Service Provider Update - Jodi Spargur-Tate

Written report included in packet for review by Board. Jodi Spargur-Tate reported that they are working on outside grants, last 3 months have had 31 walk-ins providing outside programming. 83 attended Open House for Connect 2 Careers (C2C) new location, a 2nd Open House will be in March/ April 2018 will send on invite to all. Lift Off Graduation was a success and well attended. A three-week workshop ends tomorrow with direct hires. Will sponsor a quarterly workshop for Immigrants/Refugees. 119 participants total for the programs. A summer program with 4 tracks for In-School Youth. Working with Polk County Juvenile Court on a Girls Court. Again, will sponsor a Driver's Education Program at SCAVO's. Developing a mentorship program from graduates of C2C with new students. C2C Program Staff involved in approximately 39 committees. Working on a re-entry program, broadening workshops, and will be conducting workshop at IWP Conference. If have questions, please feel free to contact Jodi Spargut-Tate. Thank you, Jodi and staff.

Disability Access Committee - Angle Arthur

Ms Arthur reported physical access review at 1 Stop Center outside review completed and will soon do inside review. Focus group is formed with individuals, companies, and groups/organizations will meet on March 6, 2018. Reports will be provided in May to Board. Diane Hernandez gave a special shout out to Pat Well.

CIWDB Executive Director Report - Angle Arthur (with Jeffrey Vroman on phone)

•IWD Response Letter to DOL

Ms Arthur reported the 9 Findings for the State IWD will be addressed in future and Realignment Plan: Establishing WIOA-Compliant Local Areas. Paul White found Finding No. 7 to be interesting.

By Laws review to be tabled until new meeting.

Workforce Innovation and Opportunity Action

- One Stop Center Certification Ms Arthur received call on December 12, 2017, she will reach out to Mr. Humphrey with today's minutes.
 - Realignment Committee Robb Denson shared looking at forming 2 regions, tomorrow is next meeting.

Other number of regions are 6 to 8, in May should have recommendation. Director will make decision. Big concern is there is a need for more than 1 comprehensive center, currently, no plans to close any centers. Services are needed, not more administrative costs. What's needed to supply these services. Ms Arthur shared if 3 regions amount of money is the same, CEO Board could have 66 county members. Also, the concern about the Rural and Urban divide, but more similarities than know.

CIWDB Board Member Application – Rick Sanders

Chair Sanders presented the application for Teri Vos to be a new CIWD Board Member. Motion to accept application by Bill Zinnel, seconded by Doug Cupples. Voted and motion carried.

Central Iowa Workforce Development Foundation - Braxton Pulley

Concentrating on funding for Executive Director, Angle Arthur's position now and in future. Working on Fiscal policies for the CIWD Foundation, continued research for funding. There will be a meeting of foundation today after this meeting. Adopt to more regional funding. Need broader mission, which may need to apply for a new 501c.3 or amend current one. Vision Statement is being worked on by T. Waldman-Williams and Angie Arthur,

Announcements - Rick Sanders

Next meeting will be May 3, 2018.

Paul White encourages Board Members to continue contacting lowa's Congressional members on a personal note regarding funding.

Adjourn - 8:50 a.m.

Respectfully submitted by Paula A. Martinez, Recording Secretary

Central Iowa Workforce Development Foundation

Children and Families of Iowa 1111 University Avenue, Des Moines Conference Room

February 8, 2018

Meeting Agenda

- Welcome and Introductions
- Meeting Minutes Vote
- Board Member Doug Cupples Vote
- Update on Realignment of IWD Local Areas/Regions
- Financial Discussion
 - o Financial Institution
 - o Fundraising goal for current fiscal year
 - Fiscal Policies
- Grant Opportunities
 - Current Grant Applications and Letters
 - o Suggestions for Future Grant Applications
- Next Steps and Areas of Focus for CIWDF
- Confirm next board meeting date and time May 3rd 9:30 a.m.



Central Iowa Workforce Development Foundation

Chair: Braxton Pulley

Central Iowa Workforce Development Foundation Minutes, February 8, 2018 1111 University Avenue, Des Moines Conference Room

Present: Braxton Pulley, Marlyn McKeen, Sara Bath, T. Waldmann-Williams, Doug Couples,

By Phone: Jeff Vorman

Guest: Executive Director: Angie Arthur

Meeting opened by Chair Braxton Pulley at 9:15

January 11, 2018 Minutes: - Approved: (m: T. Waldmann-Williams, s: Sara Bath)

New Board Member: Doug Cupples: Approved, (m. T. Waldmann-Williams, s. Sara Bath)

Welcome and Introductions

Update on Realignment of IWD:

- Discussion on direction and how board should respond or provide input to IWD. it was decided to not send a letter of recommendations. Rather, send questions to advance thinking and provide thoughtful and thought-provoking dialogue. Issues include: how to split lowa into regions with metropolitan areas mixed with rural areas and mixture of industries both large and small. IWD is stating 2 to 8 region. Today there are 15 regions. Concerns include too large of a region that may affect local representation, dominance of industries in one part of the region vs. another; to not too small then how much work can one staff cover and no local representation.
- Action: Send questions to Chair Braxton Pulley before end of February

Financial Discussion:

- · Current Goal is to get through Fiscal Year.
- Banking: Chair Pulley discussed his findings of commercial or credit union and associated costs. It was approved (m: Marlyn McKeen, s. Doug Cupples) to open an account at Community Choice Credit Union because fewer fees and more branches. Braxton donated two \$25 to cover opening the account and getting checks. An acknowledgment letter will be sent.
- Grant: Goal is to fund \$15,000 by May. Chair Pulley is going to do research on funding administration. Current grant applications are to: Prairie Meadows restricted grant (available in June/July); Principal Grant (available in April / May); City of Norwalk; We need to "prove" why it's important to cover administration costs. T Waldmann-Williams has an article and there have been Ted Talks. T. will do research and get info to Angie. There was dialogue to find business partners to fund needs such as Progress Industries or funds that can replace program funds. Received ideas for future grants including Greater Des Moines Foundation (only capacity building).
- Fiscal Policies: Jeff Vorman will review and revise to include capitalization, acknowledgment of donations, etc.

Central Iowa Workforce Development Foundation Minutes, February 8, 2018 1111 University Avenue, Des Moines Conference Room

Next Meeting: May 3rd at 9:30 (after CIWDB meeting), which will be our annual meeting.

Next Steps:

- Questions to Chair Pulley for input to Regions by IWD
- Grants
- Fiscal policy
- Opening account

Adjourn: 10:15 Approved (m. Doug Couples, s. Marlyn McKeen)

Respectfully submitted,

T. Waldmann-Williams, Secretary

3/19/2018 Email Vote - Authorize Braxton Pulley (Chair) and Jeff Vroman (Treasurer) to access the CIWDF account at the Community Choice Credit Union. Board unanimously approved access authorization.

REGION 11 CEO BOARD CONFERENCE CALL MEETING

Wednesday, March 14, 2018 - 8:00 a.m. to 8:30 a.m. Call In Number - 866-685-1580 Code - 5159657300

Rick Sanders	I
All	I/D/A
Rick Sanders	I/D

Region 11 CEO Board Conference Call 3-14-2018

Draft

CEO Board Members on Conference Call: Craig Agan, Doug Cupples, Rick Sanders, and Bill Zinnel

CEO Board Members Absent: Steve VanOort

Guest in Attendance: Jeff Vroman (CIWDB Chair)

Board Staff in Attendance: Angle Arthur

Call to Order by Rick Sanders at 8:01 a.m.

Realignment of Local Workforce Development Board Regions

Discussed reason why realignment is occurring and the information provided by the realignment committee. Shared comments and questions regarding realignment and its impact for rural as well as urban regions. A draft of a letter from the Region 11 CEO Board Chair to the realignment committee was shared with the CEO Board. Input regarding the letter was discussed.

Motion by Bill Zinnel to approve sending the drafted letter to the Realignment Committee. Second by Doug Cupples. Motion approved.

Adjournment at 8:15 a.m.

Chief Elected Official Board Members in Attendance at Board Meeting - Plan Year 2017

Name	Aug. 10, 2017	Nov. 9, 2017	Feb. 8, 2018	March 14, 2018 Conference Call	May 10, 2018
Craig Agan		X	X		
Doug Cupples	X	X	X		
Rick Sanders	X		X		
Steve VanOort		X			
Bill Zinnel	X	X	X	100	

CIWDB Members in Attendance at Quarterly Board Meetings - Plan Year 2017

Name	August 10, 2017	November 9, 2017	February 8, 2017	May 10, 2017
	Vo	ting Board Members		
Pat Brown	X		×	· · · · · · · · · · · · · · · · · · ·
Ben Bruns		X	X	A LA
Elisabeth Buck	Х	Х	X	
Hollie Coon	X			
Rob Denson			X	
Donald Fisher	X	Х	X	
Tom Hayes	X			
Amy Landas	X		X	
Paula Martinez	X	X	X	
Leslle McCarthy	X	X		
Jim Mueller	X	Resigned		
Luke Nelson	X	Х		
Jennifer Reha	X			
Stacy Sime	X	Χ	X	
Paul Smith	X	X	X	
Carrie Theisen		Χ	X	
Jeffrey Vroman		Х	X	
T. Waldman-Williams	X	X	X	
Pat Wells	Х	X	X	
	Ex-Offi	cio Non-Voting Membe	rs	
Craig Agan		Х	X	
Craig Boylan	Retired			
Mary Bontrager	, , , , , , , , , , , , , , , , , , , ,			
Rosie Thierer	Х	Х	X	
Tony Timm				

Chief Elected Official Board Members in Attendance at Board Meeting - Plan Year 2017

				-
Name	Aug. 10, 2017	Nov. 9, 2017	Feb. 8, 2018	May 10, 2018
Craig Agan		Х	Х	
Doug Cupples	X	Х	Х	
Rick Sanders	Х		Х	
Steve VanOort		Х		
Bill Zinnel	X	Х	Х	





Executive Committee

March 20, 2018 7:30 a.m. to 8:30 a.m. Evelyn K Davis Center 801 University Avenue - #3, DM

AGENDA

Agenda Item	Person Responsible	Time	Status
Welcome and Approval – January Mtg Minutes	Jeff Vroman, Chair	7:30-7:35 am	
Realignment Committee • CEO Letter	All	7:35-7:50 am	New Business
Fiscal Agent	All	7:50-7:55 am	New Business
Budget Update	All	7:55-8:00 am	Ongoing Business
CIWD Foundation	All	8:00-8:10 am	New Business
WIOA	All	8:10-8:15 am	Ongoing Business
May Board Meeting Agenda	All	8:15-8:25 am	New Business
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am	

2018 Quarterly Board Meetings:

February 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 3, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines



Executive Committee Minutes Approved March 20, 2018

Committee members in attendance: Luke Nelson (phone), Pat Brown, and Paul Smith.

Guest in attendance: Jeff Chamberlin (IES)

CIWDB staff in attendance: Angle Arthur

Meeting called to order at 7:39 a.m.

1. Approval of January 16, 2018 Minutes

Motion by Paul Smith to approve the minutes. Second by Luke Nelson. Motion Carried.

2. Realignment Committee for the State

Discussed information shared with the Realignment Committee at their February 9th meeting. Continue discussion at next month's executive committee meeting and prepare for May 3rd board meeting. IWD sent information to all local CEO and workforce development boards. Comments have been requested. Shared letter sent by Rick Sanders, Region 11 CEO Chair, on behalf of the CEO board to the Realignment Committee.

3. Fiscal Agent

Continue to keep this issue on the agenda. Discussed how realignment could affect a fiscal agent.

4. Budget Update

Have funding for executive director position through April. Discussed revenue sources being pursued and options for continued funding for May and June.

5. CIWD Foundation

Provided update regarding the Foundation. Working on fiscal and funding policies. Also shared grants that the CIWDF has pursued.

6. Upcoming May Board Meeting

Discussed agenda items for the May meeting – annual election, CIWDB reappointments and appointments, realignment, and Disability Access Committee audit and focus group.

7. WIOA

No movement on Federal level. Jeff Chamberlin and Val Bonney are working with IWD on the implementation of the case management system and how WIOA policies are integrated into the software.

8. Wrap Up/Adjournment

Meeting adjourned at 8:28 a.m.



Executive Director's Report March 2018

Board Membership and Certification

- Due to a resignation, a new application has been secured for a business representative.
 The application has been submitted to the Governor's offices. Walting for notification of appointment.
- Several board member terms end 6/30/2018. Discussion with CEO and IWD leadership regarding re-appointments and new appointments. Outreach made to board members.
- Ben Humphrey at IWD was notified of the approved One Stop Center certification

Workforce Innovation and Opportunity Act (WIOA)

- One Stop Operator RFP didn't receive any responses in two rounds. Waiting for direction from IWD and the DOL.
- Following up with Susan O'Brien to add National Able Network to Region 11 MOU.
- Attended re-alignment committee meetings in February. Worked with the Region 11 CEO board to draft a letter to the realignment committee with questions and concerns regarding the realignment process.

Work Groups

- Business Service Core Partner Meeting Continue to facilitate this regularly meeting group.
 Group shares employer info with each other and works on outreach on services.
- Meeting with core partner group twice a month. Continue to work on referral process and Smartsheet training. Working with core partner group to create new training experience for the October joint core partner in-service day. Created new Smartsheet for creating life cards for the core partner training.
- Sits on Income Cabinet for United Way. Participates in cabinet meetings.
- Cliff Effect Work Group Participated in work group that pulled together information, discussed data, reviewed advocacy, and determined next steps for how to best eliminate and address the cliff effect with childcare subsidies. Serving on data and advocacy work groups.
- Attended meetings for the Central Iowa Works Offender Re-entry Task Force. Attended the Opportunity Summit that focused on Re-Entry. Attended OpportUnity Open House.
- Participated in the Polk County Continuum of Care housing committee. Attended meeting regarding Unity Place.
- Working with Life Card group that is creating scenarios for the core partner simulation training.

Iowa Workforce Development

- Attended ribbon cutting for the One Stop Center
- Attended the State Workforce Development Meeting on March 6th.

Mission - To build a quality workforce for today and tomorrow.

Disability Initiatives.

- Shared information with CIWDB about Ticket to Work and Region 11 Ticket to Work results.
- Regularly participated in the Disability Employment Initiative leadership meetings.
- Established the Disability Access Committee for Region 11. Attend the Region 11 focus group for Individuals with disabilities.

Central Iowa Workforce Development Foundation

- Opened CIWDF account at the Community Choice Credit Union.
- Wrote and submitted an application for the Prairie Meadow Community Betterment grant program.
- Wrote and submitted a grant application for the Principal Financial Group Foundation.
- Wrote and submitted a letter of support for request to Norwalk.

Networking and Education Opportunities

- Attended the OpportUnity legislative breakfast and attended multiple days on the hill.
- Met with Justin Bogers (Goodwill) to discuss programs and relationships.
- Regularly participated in the Central Iowa Works Funding Collaborative. Part of a small work group to discuss the transportation, distribution, and logistics program.
- Had discussions with several potential youth committee members.
- Met with Rudy Fors with US Bank to discuss the organization and workforce system.
- Attended meeting with the Greater Des Moines Partnership to discuss the community response to Puerto Rican evacuees.
- Met with board members and committee members to discuss questions on programs, etc.
- Regularly attended the Association of Iowa Workforce Partners board meetings. Also serving on the AIWP policy committee.
- · Attended Results Based Accountability session held at the United Way.
- Met with Stephanie Chin, the new Community Impact Officer with the United Way.



Executive Committee

April 9, 2018 7:30 a.m. to 8:30 a.m. Evelyn K Davis Center 801 University Avenue - #3, DM

AGENDA

Agenda Item	Person Responsible	Time	Status
Welcome and Approval – March Mtg Minutes	Jeff Vroman, Chair	7:30-7:35 am	
Realignment Committee Board Discussion	All	7:35-7:50 am	New Business
Fiscal Agent	All	7:50-7:55 am	New Business
Budget Update	All	7:55-8:00 am	Ongoing Business
CIWD Foundation	All	8:00-8:10 am	New Business
WIOA	All	8:10-8:15 am	Ongoing Business
May Board Meeting Agenda	All	8:15-8:25 am	New Business
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am	

2018 Quarterly Board Meetings:

February 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 3, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines

Central Iowa Workforce Development Board, Region 11 CEO Board QUARTERLY BOARD MEETING

Thursday, May 3, 2018- 7:30 a.m. to 9:30 a.m. Children and Families of Iowa, 1111 University Avenue, DM AGENDA

	Topic	Presenter	I/D/A
J.	Welcome and Call to Order	Rick Sanders/ Jeff Vroman	1
II.	Consent Agenda 1. CIWDB • February 8, 2018 Meeting Minutes • Children and Families of Iowa Report • IES@DMACC Report • CIWDB Executive Director Report • Membership Statistics 2. Region 11 CEO Board • February 8, 2018 Meeting Minutes • March 14, 2018 Conference Call Minutes • Children and Families of Iowa Report • IES@DMACC Report • CIWDB Executive Director Report • Membership Statistics	Rick Sanders/ Jeff Vroman	I/D/A
Vew III.	Business and Committee Reports Planning and Operations Committee Region 11 Statistics Disability Employment Initiative	Paul Smith Jeff Chamberlin Diane Hernandez	I/D I/D I/D/A
IV.	Finance Committee Finance Summary Comparison Document Financial and Monitoring Reports Children and Families of Iowa Central Iowa Workforce Development Board Iowa Employment Solutions @DMACC Update on Federal Budget	Luke Nelson Jodi Spargur-Tate Luke Nelson Jeff Chamberlin	I/D I I I I/DA
V.	Youth Committee • Youth Service Provider Update	Paula Martinez Jodi Spargur-Tate	I/D
√I.	Disability Access Committee Chair Report Action Item 18-3 – Accessibility Audit Focus Group Report Exhibit	Leslie McCarthy 18, Page 178	I/D I/D/A I/D/A of 320



Region 11 CEO Board

May 3, 2018

AGENDA

VII.	Executive Committee	Jeff Vroman	I/D
VIII.	CEO Board • CIWDB Board Member Applications – Appointment and Reappointment	Rick Sanders	I/D/A
IX.	Workforce Innovation and Opportunity Action Realignment Committee	Jeff Vroman Rick Sanders	I/D/A
X.	Central Iowa Workforce Development Foundation	Braxton Pulley	I/D
XI.	Announcements	Rick Sanders	I/D

Central Iowa Workforce Development Board Region 11 CEO Board

OUARTERLY BOARD MEETING

Thursday, May 3, 2018 7:40 a.m. to 9:30 a.m. Children and Families of Iowa – Conference Room 1111 University Avenue, Des Moines, IA

CIWDB Attendees: Sara Bath, Pat Brown, Ben Bruns, Rob Denson, Donald Fisher, Amy Landas, Paula Martinez, Luke Nelson, Stacy Sime, Paul Smith, Carrie Theisen, Jeff Vroman, T Waldmann-Williams, Pat Wells.

CIWDB Absent: Hollie Coon, Tom Hayes, Leslie McCarthy,

Ex-Officio Attendees: Craig Agan (phone), Rosie Thierer

Ex-Officio Absent: Mary Bontrager

CEO Attendees: Craig Agan (phone), Doug Cupples, Rick Sanders, Bill Zinnel

CEO Absent: Steve Van Oort Board Staff in Attendance: None

Welcome and Call to Order

The quarterly board meeting was called to order at 7:40 a.m. by Jeffrey Vroman (CIWD Board) and Rick Sanders, Chair (CEO Board), Quorum was established for the CIWDB.

Jeffrey Vroman, CIWD Board Chair, wanted to thank Angie Arthur for all her hard work and dedication to the CIWD Board and CEO Board and wish her the very best in her new position. As Angie is getting settled into her new position, she is willing to be of assistance to the boards, so please let Jeff know if you have questions or issues that Angie can help with. Angie has already helped us with a few things since she departed. Jeff ask that everyone bear with us as we move forward without Angie, but we have several people helping us out though several things. Jeff has asked Jeff Chamberlin to help remind him to thank those individuals as they do helps us out and we move forward and Jeff is sure there will be more coddles to give those individuals as we move forward.

Paula Martinez, Secretary has asked that everyone please turn your table tents toward her, and when motions made to state your name, since Angie use to help her keep track of names, much appreciated.

Approval of Consent Agenda

CIWD Board:

Paul Smith moved to approve the CIWIB Board's Consent Agenda, second by Bob Denson. Voted and motion carried.

CEO Board:

Bill Zinnel made motion to approve the CIWIB Board's, seconded by Doug Cupples. Voted and motion carried.

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New Business and Committee Reports

• Planning and Operations Committee — Paul Smith

Paul reported that the Planning and Operations discussed two items the Realignment and the situation of the Executive Director. Both are on the agenda later for further discussion and will share the content of those discussions at that time. Committee just approved a whole bunch of provider applications for Goodwill for several programs which were very interesting that included several licensing programs. Also, in the packet is the Ticket to Work information with the statistics related to the program. Diane Hernandez, shared that the whole state's numbers went down just a little bit this quarter which was because of the way the money was processed verse the past, that being said. Region 11 is still a very strong program, a very strong quarter as in the past.

• Region 11 Statistics - Jeff Chamberlin

Mr. Chamberlin shared that Region 11 is meeting all Performance Measures at this point, although these are premature, we can't even get data for several performance measures won't be available until after the 3rd quarter, which we just got done with. We're just now going into the 4th quarter. It will take them another quarter to get it accumulated and put into the system the Department of Labor requires, so we probably won't have anything until after July.

• Finance Committee - Luke Nelson

Financial reports and definitions were included in the board packet.

Children and Families of Iowa Report - Jodi Spargur-Tate

Written report included in packet for review by Board. Jodi Spargr-Tate reported that this is as of March 31, 2018 financial report, exhausted 83.4 % of our budget, Still have 16.6 % of total remaining program funds. 11.4% of total In-School funds spent, 88.6% of total Out-School funds spent, and 30.6% of Total budget spent has been allocated towards experiential learning (WEP). Ms Spargur-Tate they received an outside grant, so will be spending for May and June from that grant, so will have very minimal costs out of WIOA Budget. Do anticipate carry over, but what percentage she does not know. Ms Spargur-Tate is excited because hitting all their numbers and exceeded all of them. No questions asked, but if think of any questions, please feel free to contact Jodi Spargur-Tate.

Central Iowa Workforce Development Board – Luke Nelson

Written report included in packet for review by Board. Mr. Nelson reported that there isn't much change there and don't anticipate much change there, until we decide what steps we will take about staffing, which will be discussed later. No questions asked. Jeff Chamberlin mentioned that before next meeting a payment will need to be made for the insurance for the board. It's not been paid yet but is listed as an expenditure. A question about Workman's Comp was sent by Angie to Jeff, Jeff Vroman explained it has to do with Angie's replacement and will be run through CABLE, right now what we paid in was based on Angie's salary, so we've over paid, when we go through audit. If/when we hire someone it will be an adjustment. The only other thing on the revenue side, is Paul Smith worked with his company Waldinger and received some grant funds tied to our staffing/administration. That's a topic we need to be thinking about accepting of those grant funds. It doesn't show up yet because of when

report was done. Jeff Vroman, Board Chair indicated it will show up in the Foundation and no funds will have transferred any funds over yet.

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• Iowa Employment Solutions @DMACC - Jeff Chamberlin

Written report included in packet for review by Board. Jeff Chamberlin shared that it looks like we're only half spent but we have several obligations out there. We have several projects out there with Broadlawns and couple of others for OJT's those are very expensive projects, which will be coming out recently or will be coming out this quarter. Mr. Chamberlin shared we only need to get to 80%, so don't think we need to get to 100%. We only want the 80% which is our carry over dollars that we use for the 1st quarter of the year. Mr. Chamberlin thinks were in good shape, performance is good, expenditures look good. Robin Luke has helped him a lot, try to make sure he stays on track. Mr. Chamberlin wanted to say thank you to Robin in front of Board, because this will be her last meeting, she is retiring. Thank you, very much for all that you have done, it is really appreciated. Any questions, Jeff will be happy to answer.

• Ticket to Work - Jeff Chamberlin

Money still rolling in for Ticket to Work. Are looking at proposals to bring to the Board because we don't want a ton of money to be sitting there, we need to start spending money on participants. Putting together some proposals together now. Diane has been very involved in that with Bryon and hopefully next time we will have some proposals for the Board.

• Spring Monitoring - Jeff Chamberlin

Mr. Chamberlin indicated included in the packet is the Final Spring Monitoring. We didn't have any findings again, which is a good thing, so we're really doing well since he has come aboard we haven't had any findings. Jodi Spargur-Tate shared that CFI's monitoring is done as well. She reached out to Marta and Jamie, asked for their report and didn't have any findings either. Marta is the new monitor, and she is wrapping up her monitoring report this week, so will have monitoring report for Board next time. There were no findings either. Jeff, Board Chair asked that report be forwarded, so it can be forwarded to Board's members. That's fantastic, good job by everybody.

• Upcoming Budget - Luke Nelson

Not sure learned anything new since finance meeting, didn't have a lot of additional information at that time.

• Youth Committee - Paula A. Martinez

Did not have a meeting this past month because of lack of attendance, everyone was and has been extremely busy.

Youth Service Provider – Jodi Spargur-Tate

Written report included in packet for review by Board. Jodi Spargur-Tate shared that they are deep into summer programing with the outside grant money that came in. Will be doing some workshops and training with those monies and that will be focused on in school participants. April was the first month they did 5th District Probation/Paroles Work Readiness Program, which was fantastic. Referred 3 over to ISE for Adult Program at DMACC and had 4 to enroll in their program. Had great

outcomes. They are 4-week classes, every Thursday at center, all probation and paroles that are referred from their Probation/Parole Officers. They must complete them. They go out every other week to teach classes and workshops at Woodward. They have been asked to do 2 classes each for boys and girls, so will be going out weekly. Fresh Start participants the first week can not leave the facility, so creating a workshop to help them for jobs and careers outside of fast food area, so working on finding partnerships for this workshop. One career planner who has had to work thought many of these obstacles and barriers to reenter the community as a youth created the Youth Reentry Program, which is fantastic, which will

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begin in school year 2019. It is super, super long so meeting with facilities/trcatment staff asking to review for feedback to partner with them. Ms Spargur-Tate explained the program is to aid participants with some key components in transition planning that are lacking by staff because of caseloads, lack of staff and time for these individuals when returning because of all the barriers and challenges they face, so this program will aid them that they are not prepared for. The staff member has become an advocate, has the passion and commitment to assist these individuals to get through these serious obstacles and barriers, the different available avenues in the communities and make them aware that there is a process to go through, changing their mind set and help them see that they can get through them and have a life. A lot of it is understanding obstacles, learning to ask and learning to be their own advocate. Cheryl, CFI shared additional information for the program. Ms Spargur-Tate indicated will be purchasing some good training curriculum as well for this program. There have been 104 new walk-ins in last 3 months to just check out the center, because they heard it was available. Are there ways we can do more training inside, absolutely. SACVO is trying to use some of center's curriculum in their school and use center's staff to train and teach in classrooms. Really super excited about the programs and partnerships creating.

• Disability Access Committee - Leslie McCarthy

Ms McCarthy reported they have had two accessibility studies: the focus group accessibility review and the physical access review which was delayed because of new site, both completed and need to turn in. The results of the physical accessibility were that there were two issues: 1) the bottom of van sign parking is too low and that there is not a sign that reads van accessible parking, two easy fixes. The back entrance is not accessible because of the threshold and there is no sign pointing to the accessibility, another easy fix. These should be things the landlord should be able to fix, but if not, we're prepared to assist to meet guidelines. 2) Have some suggestions to submit: Men's restroom is completely compliant but totally inaccessible, so we're asking to make it more accessible. It's compliant according to 1991 standards. Automatic doors should be available but no button. In women's restroom in the main lobby is compliant, but recommended the sanitary box be repositioned, it's just low for access. Women's restroom in main lobby, the doors should self-close and this one doesn't, but Pat is working on. That's really it for report. There is a ramp that that we'd like to have less steep to back offices, it's compliant, but there is room to make it less steep. Mr. Chamberlin felt it was important to point out that items are compliant to 1991 standards because of the age of the building, it's not that they don't have more modern things in building, but only must be compliant up to that point. They're not out of compliance but would be nice to bring up to current standards. The people focus group was positive over all, had 16 participants and had invited 16, which we were not exactly planning for, it was good and a neat experience. People felt they had power because we were liking us asking their opinion. One participant went out and surveyed people and did actual research, it was great. Most of comments were about the location, it's hard to get to by bus, no shuttle service, and hard for single parents to attend classes, will be addressing for later classes. The entrance is hard to find at times, even thou there is a sign posted. Only one person used the bus, routes are limited. Building easier to get around in, since only one floor, staff need to be aware may need to assist the blind clients, bathrooms clean, customer service was good, spoke of DAC working with them was good, more positive comments than negative. One blind woman said that she felt staff was speaking to her husband and over her, and not her, so staff needs to be made aware of who to speak to. Question asked about speaking of different languages, not really a DAC concern but passed concern on and addressed. One concern was that when staff is helping fill out forms private information can be heard by everyone, it has been addressed by a computer being placed in a separate room with a staff to assist if needed. Supply pens and paper for notes by clients near computers. Some people didn't understand why they had to register for membership, but once explained they were fine. One parent asked if DAC could education employers about interviewing persons with disabilities. Suggestions for workshops computer literacy, exoffender's assistance, disclosure on disability accessibility accommodations, FMLA long term/short term

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disability, benefits planning classes, and benefits packet. No one has ever filed a complaint. Girls from Fresh Start takes them an hour to get to IWD and may have to wait 45 minutes to one-hour return have four hours for program. Have talked to DART to see if can add an extra route, if anyone has any advice or pull with DART. Would like to see about some type of shelter which would serve IWD and Medicaid. If anyone ideas or suggestions or contacts with DART Diane would be happy to meet and talk with. IWD location is the issue when comes to providing routes. Lengthy discussion held.

Luke Nelson made motion to accept Action Item 18-3 Accessibility Audit, second by Pat Wilson. Voted and motion passed.

It's landlord's responsibility to make building compliant and anything to aid participant we can ask and use DEI funds to correct. Ms McCarthy will keep Boards updated.

Leslie McCarthy will forward Audit and Focus Group recommendations on to State DAC to stay in compliance.

Workforce Innovation and Opportunity Action

• Realignment Committee - Rob Denson

Mr. Denson shared that Committee has been active and IWD made it clear that with money available and costs of standard wages, we can only afford two regions and part way to a third. A lot of concern from multiple groups going to 2 from 15. Everybody agrees we need less regions no issue about that. People are concern about local needs is not going to be served by only 2 boards for the entire state. Compromise made that there could be subcommittees for the varies regions, but flip side is they would have no clout, hard to get people together, there busy, it's there but not. Committee put out alternatives or some proposals for comments, but committee has seen those. There is a group of CEO's, community colleges, and others that have discussed some alternative proposal sent to Beth two days ago. There will be a small group meeting on May 7th with Beth and a full committee meeting on May 9th that Mr. Denson will not be there. Steve Shells, President of NIAC of Mason City will be there. There is a fair amount of legislative discussion about this and several legislators are not happy with 2 regions. The legislatures want to adjourn by 4 pm Saturday, which would be good. Mr. Denson is concerned with your only required to have 1 One Stop per established region and IWD has consistently said there is no current plan to reduce the number of One Stops, but if the decision is based on whatever criteria must be made, the Director has taken the position that she can make the decision. He's recommendation is the decision should be made by the Board and not the Director. Mr. Denson believes a minimum of 4 if not 6 regions, boards to contribute more financially, but is merely a small lift, a region's administrative cost isn't as high as they estimate and it's an active discussion.

Rick Sanders, CEO Chair reported he has been making calls and that the CEO Board sent a letter expressing CEO's concerns with moving to two regions and what that looks like.

Lengthy discussion was held on what control the state has, will have and should have over the regions.

Implementation deadline will be decided on at the next full committee meeting in June, Beth extended the time line. Paul Smith reminded all of us that we received the email regarding the recommendations requesting our input tomorrow is the deadline to submit our responses. Individual feedback is important and taking to individuals on the IWD Board. Board Chair asked that if members could reach out, that would be helpful and appreciated.

Looking at, at least two years before implementation of new regions and the Board has never said they will deny services to the people.

Finance Committee - Luke Nelson

Luke Nelson reported that the Finance Committee had the discussion and reviewed the statement in the packet. At the very bottom of the page it's stated that this is coming from a financial perspective. One is

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that we struggle each year we come up to the month of April and we beg, borrow, and steal to get through the rest of the year. From the finance committee perspective, it's not fun to deal with that year after year having that question, so one strike against moving forward filling the position. The second is the realignment, with the unknown of what's going to happen, seems awkward to move into a situation of bringing someone onboard saying you might have a job in a year or up to two years. There's a lot of unknown, would fill uncomfortable bringing someone onboard with no assurance of how long they are going to be there.

Paul Smith shared with leaving the position open from the Planning and Operations prospective this position we would be losing a lot of administrative support to the committees and boards because of all the person does, since we all have full time jobs. Maybe hire a person with less skills level as an administrative person not an administrative director for less, who would need oversight, reporting to someone, and who would that be. At Planning and Operations meeting did have some discussion to approach Sue Gibbons, Angie's predecessor to see if she would come back on a short-term bases, knowing what situation is, to help guide us through and since she has done the job and know what she would be doing. We could offer her some money. The Committee agrees that it's real important to have someone filling some type of support role. The State recognizes that Region 11 model with an Executive Director is the best model, which is one of the motivators for the reduction of regions, so the state could have enough money to pay someone to support the regions.

Length discussion held on the importance of absence of Executive Director and the purpose of the Foundation,

Luke Nelson made motion to look at what an interim position with job duties would look like, seconded by Rob Denson. Voted and motion carried.

CEO Board:

Doug Cupples made motion to look at what an interim position with job duties would look like, seconded by Bill Zinnel. Voted and motion carried.

Deadline would be June 8, 2018 for a draft. Jeff Vroman will call Angie for a full job description and send over to Paul Smith to work on for committee meeting in May.

Paul Smith would like Waldinger be sent an acknowledgement of their \$5,000.00 donation.

Jeff Chamberlin is requesting a letter of support for a grant that IES (24 years and older) and CFI (youth up to 23 years) Reentry Project Grant from DOL for persons recently released. Provide transitioning services for

these individuals. It's a 39-month grant for 100 participants (50/50), the first 3 months planning, processing, and hiring staff, 12 months of implementation of services, 12 months of service provisions and follow-up.

Rob Denson made motion to sign letter of support, seconded by Sara B Voted and motion carried.

CEO Board:

Bill Zinnel made motion to sign letter of support, seconded by Doug Cupples Voted and motion carried.

Election of Officers - Jeff Vroman

Rob Denson moved to reelect Executive Board, seconded by Leslie McCarthy. Voted and motion carried.

Jeff Vroman, Chair asked all members to look and consider serving on a committee.

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Board Member Applications and Reappointments - Jeff Vroman

Pat Brown in process of reappointment

Don Fischer term has ended, not seeking reappointment

Terri Voss is seeking to fill Jim Mueller's term — she was approved

Paul Smith is seeking reappointment, application is on Governor's desk

Carrie Theisen term has ended, not seeking reappointment

Pat Wells sent to address on application need to follow up by Jeff Chamberlin

Rob Denson reappointment is in Governor's office

Leslie McCarthy gave to Angie

Liz Buck term ended, not seeking reappointment

Ex-Officio- Mary

Rosemarie Thierer term ends today

Business Representatives – Jasper or Dallas Counties Republican or No Party Workforce Representative – Operations

2 Ex-Officials - City and School District

Rick Sander, CEO Chair clarified is writing letters of support for those CIWD Board Members seeking reappointment, on the authority from CEO Board action a year ago.

Any interested parties forward to Jeff Vroman who will forward to Jeff Chamberlin.

Central Iowa Workforce Development Foundation - Jeff Vroman

Foundation is in place and looking for any opportunities to find funds.

Next meeting will be August 9, 2018.

Paul White encourages Board Members to continue contacting Iowa's Congressional members on a personal note regarding funding.

Adjourn — 9:17 a.m.

Respectfully submitted by Paula A. Martinez, Recording Secretary

Central Iowa Workforce Development Board, Region 11 CEO Board QUARTERLY BOARD MEETING

Thursday, August 9th, 2018 - 7:30 a.m. to 9:30 a.m. Children and Families of Iowa, 1111 University Avenue, DM AGENDA

	Topic	Presenter	I/D/A	Notes	
	Welcome and Call to Order	Rick Sanders/ Jeff Vroman	-		
	Consent Agenda 1. CIWDB • May 3 rd , 2018 Meeting Minutes • Children and Families of Iowa Report • CIWDB Executive Director Report (None) • Membership Statistics • May 3 rd , 2018 Meeting Minutes • Reappointment and Appointment of Board Members • Children and Families of Iowa Report • Children and Families of Iowa Report • CIWDB Executive Director Report (None) • Membership Statistics	Rick Sanders/ Jeff Vroman	I/D/A		
M M	New Business and Committee Reports III. Planning and Operations Committee Region 11 Statistics (Not out till August 15 th) Disability Employment Initiative – Ready, Set, Go to Work Ticket to Work Update – IWD Executive Director Plan Recommendation	Paul Smith Diane Hernandez Paul Smith Brian Dennis	Q.Q. Q.		

Mission - To build a quality workforce for today and tomorrow.

AGENDA

August 9, 2018

Region 11 CEO Board



Exhibit 18, Page 190 of 320

cument Luke Nelson f lowa Jodi Spargur-Tate Luke Joeff Chamberlin Services Luke Nelson I/D Joeff Chamberlin I/D Joeff Chamberl	Paula Martinez Jodi Spargur-Tate I/D	New Members Leslie McCarthy I/D	Jeff Vroman Planning and Ops recommendation I/D	Rick Sanders I/D/A	Action Core Partner I/D Representatives I/D Rob Denson and I/D Rosie Thierer
Finance Cornmittee Finance Summary Comparison Document Financial and Monitoring Reports Children and Families of Iowa Central Iowa Workforce Development Board Iowa Employment Solutions @DMACC Weallocation of Funds — Interpreter Services	Youth Workforce Council Youth Service Provider Update	Disability Access Committee (discuss) – New Members	Executive Committee Chair Report Executive Director Plan Recommendation Realignment Committee	CEO Board CEO Board CIWDB By-Laws	Workforce Innovation and Opportunity Action Realignment Committee
≥.	>	.i>	VII.	VIII.	×

Mission - To build a quality workforce for today and tomorrow.

	-		Next meeting November 6tt
Braxton Pulley I/D			Rick Sanders I/D
Central Iowa Workforce Development Foundation	The state of the s	Announcements	
		XI. Anno	



WIOA Discussion Items

Realignment committee



CEO Board Comments

Chair: Rick Sanders



September 18, 2018 7:30 a.m. to 8:30 a.m. IACCT 855 E Court Ave

Des Moines, IA 50306





AGENDA

Agenda Item	Person Responsible	Time	Status
Welcome and Approval – May Mtg Minutes	Jeff Vroman, Chair	7:30-7:35 am	
Realignment Committee • Board Discussion/Updates	All	7:35-7:50 am	New Business
 Board Discussion – New members Member Update Committee Lists 	All	7:50-7:55 am	New Business
Budget Update/Finance Report	All	7:55-8:00 am	Ongoing Business
CIWD Foundation/Executive Director Update	All	8:00-8:10 am	New Business
WIOA Updates	All	8:10-8:15 am	Ongoing Business
November Board Meeting Agenda	All	8:15-8:25 am	New Business
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am	
		112	

2018 Quarterly Board Meetings:

February 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 3, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines





October 16, 2018 7:30 a.m. to 8:30 a.m. IACCT 855 E Court Ave

Des Moines, IA 50306

AGENDA

Agenda Item	Person Responsible	Time	Status
Welcome and Approval – May Mtg Minutes	Jeff Vroman, Chair	7:30-7:35 am	
Realignment Committee Board Discussion/Updates Rick – Addendum to State Plan	All	7:35-7:50 am	New Business
 Board Discussion – New members Member Update – Need Matrix from Jeff Committee Lists Executive Director – Adopt Proposal 	All	7:50-7:55 am	New Business
Budget Update/Finance Report • \$5K Move funds - Jeff	All	7:55-8:00 am	Ongoing Business
CIWD Foundation/Executive Director Update Braxton Report – Full Board	All	8:00-8:10 am	New Business
WIOA Updates	All	8:10-8:15 am	Ongoing Business
November Board Meeting Agenda TTW Dollars Discussion	All	8:15-8:25 am	New Business
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am	

2018 Quarterly Board Meetings:

February 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 3, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines

Central lowa Workforce Development Board, Region 11 CEO Board QUARTERLY BOARD MEETING

Thursday, November 8th, 2018 - 7:30 a.m. to 9:30 a.m. Children and Families of Iowa, 1111 University Avenue, DM AGENDA

(Call In Information: Dial-In Number 866.685.1580, Conference Code: 752.190.7754)

	Topic	Presenter	I/D/A	Notes
_	Welcome and Call to Order	Rick Sanders/ Jeff Vroman	_	
≅*	Consent Agenda 1. CIWDB • May 3 rd and August 9 th , 2018Meeting Minutes • Children and Families of Iowa Report • CIWDB Executive Director Report (None) 2. Region 11 CEO Board • May 3 rd and August 9 th , 2018 Meeting Minutes • Reappointment and Appointment of Board Members – Open positions (2) Matrix • Children and Families of Iowa Report • CIWDB Executive Director Report (None)	Rick Sanders/ Jeff Vroman	I/D/A	Please ask if anyone wants any item removed from the consent agenda CIWDB Motion: Resolved, that items on the CIWDB consent agenda are approved or amended. CEO Board: Resolved, that items on the CEO Board consent agenda are approved or amended.
New III	New Business and Committee Reports III. Planning and Operations Committee Region 11 Statistics Disability Employment Initiative – Ready, Set, Go to Work ETPL Policy Change Update – IWD Ticket to Work Update Executive Director Plan Recommendation	Paul Smith Diane Hernandez Brian Dennis	I/D/A I/D	CIWDB Motion: 18-6 Approve recommendation/proposal on executive director position CEO Motion: 18-6 Approve recommendation/proposal on executive director position

Exhibit 18, Page 197 of 320

Mission - To build a quality workforce for today and tomorrow.

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	Central Iowa Workforce Development Foundation	Braxton Pulley	Q/I	Provide short update
	Limited by the state of the sta		***************************************	TOTAL
 !	Announcements	Rick Sanders	Q/I	Next meeting – February 14th, 2019



Workforce Innovation and Opportunity Act

Realignment Committee

Jeff Vroman Rick Sanders



Executive Committee Report

Chair: Jeff Vroman





7:30 a.m. to 8:30 a.m. January 22, 2019 IACCT 855 E Court Ave, Des Moines, IA 50306

AGENDA

Agenda Item	Person Responsible	Time	Status
Welcome and ApprovalsOctober MinutesJanuary 22 Agenda	Jeff Vroman, Chair	7:30-7:35 am	Vote Required
Realignment Committee	All	7:35-7:50 am	New
 Board Discussion/Updates Rick – Addendum to State Plan 			Business
Board Discussion	All	7:50-7:55 am	New Business
 Budget Update/Finance Report Cancel Workers Compensation Insurance for Executive Director 	All	7:55-8:00 am	Vote Required/Ongoing Business
CIWD Foundation Updates	All	8:00-8:10 am	Ongoing Business
WIOA Updates	All	8:10-8:15 am	Ongoing Business
February Board Meeting Agenda	All	8:15-8:25 am	New Business
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am	

February 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines

2019 Executive Committee Meetings:



7:30 a.m. to 8:30 a.m. January 22, 2019 IACCT 855 E Court Ave, Des Moines, IA 50306

Minutes

Agenda Item	Person Responsible	Time	Status
come and Approvals October Minutes January 22 Agenda	Jeff Vroman, Chair	7:30-7:35 am	Vote Required
th, Rick Sanders, Leslie McCa nmittee acknowledged April 2 ommendation to strike the sp	man, Luke Nelson, Heather Garthy, Paula Martinez. October 1 2018 and September 2018 min ecific Ticket to Work dollar am h by Paul, second by Luke to ap	2018 minutes wutes are missin nounts used for	vere discussed. g. The staff salaries wa
lignment Committee Board Discussion/Updates Rick – Addendum to State Plan	All	7:35-7:50 am	New Business
rd Discussion Member Update Committee Lists Executive Director Update	All	7:50-7:55 am	New Business
Update I Timbo submitted an applicatio	n to sit on the board as a busines opointment will be voted upon at		

Budget Update/Finance Report	All	7:55-8:00 am	Vote Required/Ongoing Business
Luke and Heather reported the Wor independent contractor. <u>Motion by</u> Allocations made from Ticket to Wo in February.	Paul, second by Luke to approve	the action to car	ncel. Ayes: All.
CIWD Foundation Updates	All	8:00-8:10 am	Ongoing Business
Fiscal policy is currently being de	veloped.		
WIOA Updates	All	8:10-8:15 am	Ongoing Business
Continue to monitor Congress and p	ossible changes in funding.		
February Board Meeting Agenda	All	8:15-8:20 am	New Business
Topics to include: realignment, mem	ber update, foundation policy, C	TFI/IES success sto	ories.
Old Business	All	8:20-8:25 am	Any Old Business
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am	
Meeting adjourned at 8:20 a.m.			

February 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines

2019 Executive Committee Meetings:



7:30 a.m. to 8:30 a.m. April 23, 2019

IACCT 855 E Court Ave, Des Moines, IA 50306

AGENDA

Agenda Item	Person Responsible	Time	Status
Welcome and ApprovalsJanuary 2019 MinutesApril 23 Agenda	Jeff Vroman, Chair	7:30-7:35 am	Vote Required
Realignment Committee Board Discussion/Updates	All	7:35-7:50 am	New Business
Board Discussion	All	7:50-7:55 am	New Business
Budget Update/Finance Report	All	7:55-8:00 am	Ongoing Business
CIWD Foundation Updates	All	8:00-8:10 am	Ongoing Business
WIOA Updates	All	8:10-8:15 am	Ongoing Business
May Board Meeting Agenda	All	8:15-8:20 am	New Business
Old Business	All	8:20-8:25 am	Any Old Business
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am	

February 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines

2019 Executive Committee Meetings:





7:30 a.m. to 8:30 a.m. April 23, 2019

IACCT 855 E Court Ave, Des Moines, IA 50306

Minutes

Agenda Item	Person Responsible	Time	Status
Welcome and Approvals • January 2019 Minutes • April 23 Agenda	Jeff Vroman, Chair	7:30-7:35 am	Vote Required
Attendance: (in-person) Jeff Vroma phone) Pat Brown, Luke Nelson, Pa second by Paul to approve the Jana	ul Smith, Rick Sanders, Paula Ma	artinez. Motion b	y Paula,
Realignment Committee • Board Discussion/Updates	All	7:35-7:50 am	New Business
Jeff C. reported 6 regions have been a appeals to the state board and the ap			
Board Discussion	All	7:50-7:55 am	New Business
Jeff V. provided an update on where to open positions to remain in compliant should start planning for that change, meeting. Luke would like to have a ne reported P&O will have a new chair after the restructured and will begin meeting a	ce. Jeff V. takes on another board p too. Open board positions will be a w chair for Finance and the commi fter he leaves and one seat is open.	osition 1/2020 and a topic for the May ttee has a seat ope The Youth commit	the board quarterly n. Paul tee is being
Budget Update/Finance Report	All	7:55-8:00 am	Ongoing Business
Budget Update/Finance Report Luke reported Finance will meet next quarterly meeting.			Busines

CIWD Foundation Updates	All	8:00-8:10 am	Ongoing Business	
Jeff V. said the fiscal policy is all foundation policies by August.	most set for the foundation	n and the goal is to vote or	i the	
WIOA Updates	All	8:10-8:15 am	Ongoing Business	
Jeff C. reported new regulations me contributor to the board. If all part board. Cost sharing could be bene-	ners are required to contribu	ite there may be more mone	y for the	
May Board Meeting Agenda	All	8:15-8:20 am	New Business	
Agenda items for the May meeting	were discussed.			
Old Business	All	8:20-8:25 am	Any Old Business	
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am		
Meeting adjourned at 8:23 a.m.		I		

February 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines

2019 Executive Committee Meetings:





7:30 a.m. to 8:30 a.m. June 18, 2019

IACCT 855 E Court Ave, Des Moines, IA 50306

AGENDA

Agenda Item	da Item Person Responsible		Status	
Welcome and ApprovalsApril 23 2019 MinutesJune 18 Agenda	Jeff Vroman, Chair	7:30-7:35 am	Vote Required	
Realignment CommitteeBoard Discussion/Updates	All	7:35-7:50 am	New Business	
Board Discussion Member Update Committee Lists Executive Director Update	All	7:50-7:55 am	New Business	
Budget Update/Finance Report • Ticket to Work Distributions	All	7:55-8:00 am	Ongoing Business Vote Required Ongoing Business	
CIWD Foundation Updates	All	8:00-8:10 am		
WIOA Updates	All	8:10-8:15 am	Ongoing Business	
August Board Meeting Agenda	All	8:15-8:20 am	New Business	
Old Business	All	8:20-8:25 am	Any Old Business	
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am		

February 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines

2019 Executive Committee Meetings:





7:30 a.m. to 8:30 a.m. June 18, 2019

recommendation in July.

IACCT 855 E Court Ave, Des Moines, IA 50306

Minutes

Agenda Item	Person Responsible	Time	Status Vote Required	
Welcome and Approvals April 23 2019 Minutes June 18 Agenda	Jeff Vroman, Chair	7:30-7:35 am		
Attendance: (in-person) Jeff Vromar Luke Nelson, Paula Martinez, Leslie I Paula to approve the April 2019 min	McCarthy, T Waldmann-Willia	ams. Motion by		
Realignment Committee Board Discussion/Updates	All	7:35-7:50 am	New Business	
At the May 30 meeting, the State board that appealed have the opportunity to a			ne State. The regior	
	All	7:50-7:55 am	New Business	
 Member Update Committee Lists Executive Director Update 				
Member UpdateCommittee Lists	nterest in serving on the board. are in good shape and member	s are always enc		

speakers. T encouraged developing a plan to direct resources to serve the rural areas.

Action was tabled and will be revisited during the July meeting. The Finance committee will present a

CIWD Foundation Updates	All	8:00-8:10 am	Ongoing Business
The Foundation has a fiscal policy i		ing out fiscal policies	and procedures
Tor runus to be moved from CIVVDE	s to the Foundation.		
WIOA Updates	All	8:10-8:15 am	Ongoing Business
Trade case management funding may August. Spending for Youth and Adult/DW is c			·
August Board Meeting Agenda	All	8:15-8:20 am	New Business
Meeting topics will include year-end re	eports, Ticket to Work fundi	ing proposal, and elect	ions.
Old Business	All	8:20-8:25 am	Any Old Business
No old business was discussed.			
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am	
Meeting adjourned at 8:15 a.m.			

February 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines

2019 Executive Committee Meetings:





7:30 a.m. to 8:30 a.m. July 16, 2019 IACCT 855 E Court Ave, Des Moines, IA 50306

AGENDA

Agenda Item	Person Responsible	Time	Status	
Welcome and ApprovalsJune 18 2019 MinutesJuly 16 Agenda	Jeff Vroman, Chair	7:30-7:35 am	Vote Required	
CIWDB Chair Update • Executive Director's Compensation	All	7:35-7:40 am	New Business	
Realignment Committee • Board Discussion/Updates	All	7:40-7:45 am	New Business New Business New Business	
Board Discussion	All	7:45-7:50 am		
Committee Updates	Committee Chairs	7:50-7:55 am		
Finance Report • Policy for Ticket to Work Revenue	Luke Nelson	7:55-8:00 am	Ongoing Business Vote Required	
CIWD Foundation Updates	All	8:00-8:10 am	Ongoing Business	
WIOA Updates	All	8:10-8:15 am	Ongoing Business	
August Board Meeting Agenda	All	8:15-8:20 am	New Business	
Old Business	All	8:20-8:25 am	Any Old Business	
Wrap Up and Adjourn	Jeff Vroman	8:25-8:30 am		

February 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines May 9, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines August 8, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines November 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines

2019 Executive Committee Meetings:





7:30 a.m. to 8:30 a.m. September 17, 2019

IACCT 855 E Court Ave, Des Moines, IA 50306

AGENDA

Agenda Item	Lead	Time	Status	
Welcome and ApprovalsJuly 16 2019 MinutesSeptember 17 Agenda	Pat Brown, Interim/Vice Chair	7:30-7:35 am	Vote Required	
CIWDB Chair Update	All	7:35-7:40 am	New Business	
Realignment Committee Update	All	7:40-7:45 am	New Business	
Board Discussion	All	7:45-7:50 am	New Business	
Committee Updates	Committee Chairs	7:50-7:55 am	New Business	
CIWD Foundation Updates	All	8:00-8:10 am	Ongoing Business	
WIOA Updates	All	8:10-8:15 am		
November Board Meeting Agenda	All	8:15-8:20 am	New Business	
Old Business	All	8:20-8:25 am	Any Old Business	
Wrap Up and Adjourn	Pat Brown	8:25-8:30 am		

Next Quarterly Board Meeting:

November 14, 7:30-9:30 am, Children and Families of Iowa, 1111 University, Des Moines

2019 Executive Committee Meetings:

October 15, 7:30-9:30 am, IACCT 855 E Court Ave, Des Moines, IA 50306 December 17, 7:30-9:30 am, IACCT 855 E Court Ave, Des Moines, IA 50306

Call: 866.685.1580 ID#: 752 190 7754

RWDB/CEO Joint Meeting Agenda Thursday, November 16, 2017 – 4:00 P.M., Western Iowa Tech Community College – Board Rooms A506 & A507

- I. RWDB & CEO Call to Order & Roll Call Bridget Hoefling, Chair CEO Call to Order & Roll Call Jeff Simonsen, Chair
- II. Approval of Agenda RWDB Bridget Hoefling Approval of Agenda – CEO – Jeff Simonsen
- III. Approval of Meeting Minutes
 - September 28, 2017 Joint RWDB/CEO Minutes RWDB Bridget Hoefling & CEO Jeff Simonsen – Attachment "A"
 - October 18, 2017 RWDB Teleconference Meeting Minutes RWDB Bridget Hoefling –
 Attachment "B"
- IV. New Business
 - Regional Review Committee RWDB Bridget Hoefling & CEO Jeff Simonsen
 - CEO Review of RWDB Applications CEO Jeff Simonsen Carry In
- V. Old Business
 - One-Stop Certification Core Partners RWDB Bridget Hoefling & CEO Jeff Simonsen Attachment "C & D"
 - By-laws CEO Jeff Simonsen Attachment "E"
 - Disability Access Committee Appointment/Core Partners RWDB Bridget Hoefling
 - Fall 2017 Career Fair
- VI. WIOA Core Partner Reports Attachments "F, G, H & Carry In"
- VII. RWDB Chair Report Bridget Hoefling
- VIII. Policy/Field Updates
 - IX. WIOA Updates
 - X. Reports from Individual RWDB/CEO Members
 - XI. Report from State Representative
- XII. Adjournment

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow."

REGION 12 RWDB/CEO MEETING

Location: Western Iowa Tech Community College

Date:	11/16/17
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PRESENT	'- R\	NDB MEMBERS		ABSEN	T - RV	VDB MEMBERS	
Neal Adler	X	Dan Moore		Neal Adler		Dan Moore	X
John Hamm	X	James O'Donnell	X	John Hamm		James O'Donnell	
Janet Hansen	X	Judy Peterson	X	Janet Hansen		Judy Peterson	
Bridget Hoefling	X	Dr. Robert Rasmus	X	Bridget Hoefling		Dr. Robert Rasmus	
Christine Kennedy		Marcia Rosacker	X	Christine Kennedy	X	Marcia Rosacker	
Craig Levine	X	Jeff Simonsen	X	Craig Levine		Jeff Simonsen	
PRESEN	 **(C	 EO MEMBERS		ABSE	NT - C	EO MEMBERS	
Craig Anderson	X	Pete Groetken	X	Craig Anderson		Pete Groetken	
Tom Brouillette	X	Keith Radig	X	Tom Brouillette		Keith Radig	
Raymond Drey	X	Jeff Simonsen	X	Raymond Drey		Jeff Simonsen	
	PRE	SENT			PRES	ENT	
Shawn Fick - Job Ti	ainin	g Partners	X	Adam Dahlke - (Voc.)	Rehab)	– Ex-Officio	
Janet Gill - Job Trai	ning l	Partners	X	Jean Logan (CAAS) -	Ex-Of	ficio	
Lori Knight - Job Tr			X				
MacKenzie Reiling	(IWD) – Ex-Officio	X	X Guest:			
Pamela Woolridge (ESL/I	ELL) – Ex-Officio	X	Guest;			
					energiese ple det		2

- 1. Call to Order & Roll Call: RWDB @ 4:00 p.m. / CEO @ 4:00 p.m.
- 2. Approval of Agenda: RWDB & CEO
- 3. Approval of Meeting Minutes: September 28, 2017 Joint RWDB/CEO Minutes RWDB Bridget Hoefling & CEO Jeff Simonsen; October 18, 2017 Teleconference Meeting Minutes
- 4. New Business: Regional Review Committee RWDB & CEO; CEO Review of RWDB Applications CEO
- **5. Old Business:** One-Stop Certification Core Partners RWDB & CEO; By-laws CEO; Disability Access Committee Appointment/Core Partners RWDB; Fall 2017 Career Fair
- 6. WIOA Core Partner Reports:
- 7. RWDB Chair Report: Bridget Hoefling
- 8. Policy/Field Memo Updates:
- 9. WIOA Updates
- 10. Reports from Individual RWDB/CEO Members
- 11. Report from State Representative
- 12. Adjournment

Motions Taken - Decisions Reached						
APPROVALS	1ST	2ND	Unanimously Approved			
2. November 16, 2017 Agenda – RWDB	James O'Donnell	Neal Adler	Yes			
2. November 16, 2017 Agenda – CEO	Craig Anderson	Raymond Drey	Yes			
3a. September 28, 2017 Joint RWDB/CEO Minutes – RWDB	Marcia Rosacker	Janet Hansen	Yes			
3a. September 28, 2017 Joint RWDB/CEO Minutes – CEO	Jeff Simonsen	Pete Groetken	Yes			
3b. October 18, 2017 Teleconference Meeting Minutes – RWDB	Janet Hansen	James O'Donnell	Yes			
 4a. RWDB Applications/Appointment Resumes to send to Governor – CEO Name: Adam Dahlke – Rehabilitation Supervisor, Iowa Vocational Rehabilitation Services 	Keith Radig	Craig Anderson	Yes			
5a. One Stop Certification – RWDB posted on-line	John Hamm	Marcia Rosacker	Yes			
5a. One Stop Certification — CEO posted on-line	Keith Radig	Tom Brouillette	Yes			
5b. By-Laws-CEO	Craig Anderson	Keith Radig	Yes			
5c. Disability Access Committee – RWDB Marcia Rosacker Volunteered	·					
13. Adjournment – RWDB @ 5:20 p.m.	Dr. Robert Rasmus	James O'Donnell	Yes			
13. Adjournment – CEO @ 5:20 p.m.	Jeff Simonsen	adjourned the	CEOs			

Meeting Notes

Reports/Discussion:

Shawn Fick reviewed WIOA (Title 1) reconfiguration information for the regions in Iowa. DOL stated that Iowa has more regions than most. Kansas has 5 regions and Nebraska has 3 regions. The thought is to consolidate the regions in Iowa. The boards will be expected to input their thoughts and there will be a comment period for RWDB and CEO members. On Monday the State Board will appoint a review committee, All committee meetings are open to the public. The review committee will bring back suggestions. There will be a redistribution map at some point. Adult Education Literacy (Title II), Wagner Peyser (Title III) and Vocational Rehabilitation (Title IV) are not affected.

Shawn Fick asked for suggestions of potential board members and passed out sheets for current members to fill out suggested names of new people.

The One Stop Center Certification score was 1,816. There are a few things which need to be incorporated or changed. There were 300 pages of report.

According to the By-laws, the Chief Elected Officials pick the Regional Workforce Development Board Chair. The other RWDB officers are selected by RWDB Board.

A new business person is needed from the RWDB for the Disability Access Committee. MacKenzie Reiling reviewed the duties. Marcia Rosacker volunteered for the position.

The largest Career Fair to date was held today. Lots of good comments. The spring date for the Career Fair is March 28th, 2018.
Shawn reviewed the Title I Director's report which included information on layoffs at the Cherokee Mental Health Institute, AmeriHealth Caritas Iowa and ICON Ag Solutions, d/b/a Icon Ag & Turf. The Iowa Vocational Rehabilitation Services report was reviewed by Shawn Fick.
Pam Woolridge reviewed the Title II, Adult Education Literacy report. Adult Basic Education classes are being held at various locations. There are approximately 800 students enrolled with a goal of 1,400. October 12 th was an Awards Ceremony and 561 certificates were handed out.
MacKenzie Reiling reviewed IowaWORKS Greater Siouxland Highlights on Apprenticeships, Job Fair, Projects for Veterans, Migrant/Seasonal Workers, Employment Areas and Trending Jobs.
Shawn reviewed his handout for potential new board members.
Janet Hansen thanked Shawn for coming to Cherokee to meet with the people that were laid off.

RESPECTIVELY SUBMITTED

Judith Peterson Date: 11/16/17

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow."

- Western Iowa Tech Community College Rooms A506 & A507

 4:00 P.M. Oaths of Office Jeff Simonsen, CEO Chair
- RWDB Installation of New Board Members Jean Logan, MacKenzie Reiling, Mary Tyler, Pamela Woolridge
 - I. RWDB Call to Order & Roll Call Bridget Hoefling, Chair CEO Call to Order & Roll Call Jeff Simonsen, Chair
 - II. Approval of Agenda RWDB Bridget Hoefling Approval of Agenda CEO Jeff Simonsen
 - III. Approval of Meeting Minutes
 - November 16, 2017 Joint RWDB/CEO Minutes RWDB –Bridget Hoefling & CEO–Jeff Simonsen Attachment "A"

IV. New Business

- DEI Report Trisha Sadler Attachment "B"
- Customer Service Plan Change Attachment "C1, C2, C3"
- Training Programs Consideration-Western Iowa Tech Community College RWDB Bridget Hoefling
 - o Administrative Assistant Medical Associate of Applied Science Degree Attachment "D"
 - o Administrative Office Support Diploma Attachment "E"
 - o Air Conditioning Certificate Attachment "F"
 - o Air Conditioning, Heating, and Refrigeration Diploma Attachment "G"
 - o Fire Science Diploma Attachment "H"
 - o Heating Certificate Attachment "I"
 - o Human Resources Diploma Attachment "J"
 - o Human Resources Management Associate of Applied Science Degree Attachment "K"
 - o Motorcycle/Powersports Technology Associate of Applied Science Degree Attachment "L"
 - o Office Assistant Certificate Attachment "M"
 - o Pharmacy Technician Diploma Attachment "N"
 - o Surgical Technology Associate of Applied Science Degree Attachment "O"
- Training Programs Consideration—Siouxland Pipe Welding School RWDB Bridget Hoefling
 - o Iowa College Aid Letter and Orientation Guide Attachment "P"
 - o GMAW/FCAW (MIG) Structural/Plate Certificate Program Attachment "Q"
 - o SMAW (Stick) Pipe Welding Certificate Program Attachment "R"
 - o GTAW (Tig) Pipe Welding Certificate Program Attachment "S"
 - o GTAW/SMAW (Combination) Pipe Welding Certificate Program Attachment "T"
- V. Old Business
- VI. WIOA Core Partner Reports Attachments "U, V & Carry Ins"
- VII. RWDB Chair Report Bridget Hoefling
- VIII. Policy/Field Updates
 - Field Memo# 17-06: Average Unemployment Rates by Region Attachment "W"
- IX. WIOA Regional Alignment Update Attachment "X1, X2, X3, X4"
- X. Reports from Individual RWDB/CEO Members
- XI. Report from State Representative
- XII. Adjournment

REGION 12 RWDB/CEO MEETING

Location: Western Iowa Tech Community College

	20.00	10 -	120
Date:		25	/ I X
Date.	U.L.	E J	1.0

r a Ri	VDB MEMBERS		ABSEN	$\Gamma = RM$		
	James O"Donnell	X	Neal Adler	X	James O'Donnell	
X	Judy Peterson	X	John Hamm		Judy Peterson	
	Dr. Robert Rasmus	X	Janet Hansen	X		
X	MacKenzie Reiling	X	Bridget Hoefling	1111		
X	Marcia Rosacker	X	Christine Kennedy		Marcia Rosacker	
X	Jeff Simonsen	X	Craig Levine		Jeff Simonsen	
X	The second secon	X	Jean Logan		Mary Tyler	
	Pam Woolridge	X	Dan Moore	X	Pam Woolridge	
mace	EO MEMBERS		ABSE	NT - C	EO MEMBERS	
X	Pete Groetken		Craig Anderson		Pete Groetken	X
X	Keith Radig	X	Tom Brouillette	1	Keith Radig	
X	Jeff Simonsen	X	Raymond Drey		Jeff Simonsen	
PRID	SBNT			PRES	ENT	
27-112-113E	The state of the s	X	Guest: Michelle Hauj	ot, Siou	x City Housing	X
		X	Guest: Trish Sadler, DEI			X
		X				
c Rel	nab)—Ex-Officio	X				1000 (1000 APPAR
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- 4:00 P.M. Oaths of Office Jeff Simonsen, CEO Chair; RWDB Installation of New Board Members Jean Logan, MacKenzie Reiling, Mary Tyler, Pamela Woolridge
- 1. Call to Order & Roll Call: RWDB @ 4:05 p.m. / CEO @ 4:06 p.m.
- 2. Approval of Agenda: RWDB—Bridget Hoefling & CEO—Jeff Simonsen
- 3. Approval of Meeting Minutes: November 16, 2017 Joint RWDB/CEO Minutes RWDB Bridget Hoefling & CEO Jeff Simonsen
- 4. New Business: DEI Report Trisha Sadler; Customer Service Plan Change RWDB & CEO; Training Programs Consideration Western Iowa Tech Community College RWDB Bridget Hoefling; Training Programs Consideration Siouxland Pipe Welding School RWDB Bridget Hoefling
- 5. Old Business:
- 6. WIOA Core Partner Reports:
- 7. RWDB Chair Report: Bridget Hoefling
- 8. Policy/Field Memo Updates: Field Memo #17-06: Average Unemployment Rates by Region
- 9. WIOA Regional Alignment Update:
- 10. Reports from Individual RWDB/CEO Members
- 11. Report from State Representative
- 12. Adjournment

Motions Taken -	Decisions Reached		
APPROVALS	1ST	2ND	Unanimously Approved
2. January 25, 2018 Agenda – RWDB—Jim O'Donnell change year on agenda from 2017 to 2018	Jim O'Donnell	Maria Rosacker	X
2. January 25, 2018, Agenda – CEO	Keith Radig	Raymond Drey	X
3a. November 6, 2017 Joint RWDB/CEO Minutes – RWDB	Jeff Simonsen	Jean Logan	X
3a. November 6, 2017 Joint RWDB/CEO Minutes – CEO	Craig Anderson	Keith Radig	X
4a. Customer Service Plan Change – RWDB	John Hamm	Jim O'Donnell	X
4a. Customer Service Plan Change – CEO	Keith Radig	Raymond Drey	X
4b. Training Programs-Western Iowa Tech Community College — RWDB Administrative Assistant — Medical — Associate of Applied Science Degree; Administrative Office Support — Diploma; Air Conditioning — Certificate; Air Conditioning, Heating, and Refrigeration — Diploma; Fire Science — Diploma; Heating — Certificate; Human Resources — Diploma; Human Resources Management — Associate of Applied Science Degree; Motorcycle/Powersport Technology — Associate of Applied Science Degree; Office Assistant — Certificate; Pharmacy Technician — Diploma; Surgical Technology — Associate of Applied Science	Jeff Simonson moved to approve all WITCC programs together	Jean Logan	X Dr. Robert Rasmus: abstained Pam Woolridge: abstained
Degree 4c. Training Programs-Siouxland Pipe Welding School – RWDB GMAW/FCAW (MIG) Structural/Plate – Certificate; SMAW (Stick) Pipe Welding – Certificate; GTAW (Tig) Pipe Welding – Certificate; GTAW/SMAW (Combination) Pipe Welding – Certificate	Jean Logan moved to not approve and to open for discussion; discussion pursued Motion not to approve	Craig Levine	NOT APPROVED Dr. Robert Rasmus: abstained
13. Adjournment – RWDB @ 5:20 p.m.	Christine Kennedy	Dr. Robert Rasmus	X
13. Adjournment – CEO @ 5:20 p.m.	Jeff Simonsen	Adjourned the	CEOs

Meeting Notes

Reports/Discussion:

Swearing in 4pm Jean Logan, MacKenzie Reiling, Mary Tyler, and Pam Woolridge; Roll call; Introductions of RWDB and CEO members.

Trish Sadler presented on the DEI Report. Five Disability Employment Initiative participants entered into a Career Pathway Training Program. Funds are used to support people with disabilities going back to work.

Shawn Fick reviewed six pages for inclusion in the Customer Service Plan on priority of services for Veterans. The State needs to answer to the Feds on how Veterans are served because the State did not meet what the Feds wanted for serving Veterans.

The Western Iowa Tech Community College Training Programs in the 1st group were reviewed. Shawn Fick stated Training Program changes need to be brought to board for review and approval.

The Siouxland Pipe Welding training programs in the 2nd group were reviewed. Shawn Fick stated it was a new school on Hwy 75 North started by Certified Master Welder, Gaylon Parker last April. WIOA has a \$6,000 per year cap. The GTAW/SMAW combination program cost is 12,000. There was discussion on the current need for welders and welding programs. Not as much demand now as just last year. Other programs like this are available. WITCC and the Local Steamfitters Union both have programs. The union programs are no charge. Mid-American also has four year Apprenticeships for Pipe Welding. John Hamm stated he did Pipe Welding for 39 years and had to travel around the country to do Pipe Welding. Can't teach Pipe Welding in a few weeks and different companies have different requirements.

Shawn Fick reported on WIOA Title I. Multiple agencies are working together. There are cuts at the Federal Level to Wagner Peyser. The State supports the majority of Wagner Peyser but the Feds cuts would affect Wagner Peyser. The Spring Career Fair is March 28, 2018 from 10:00 a.m. to 3:00 p.m.

Pam Woolridge reported on WIOA, Title II (ABE). There are 962 students enrolled in ABE programming (530 ELL and 432 HSED). Total attendance was 35,247 hours. There were 35 HSED completers to date.

MacKenzie Reiling reported on Region 12 Iowa WORKS Greater Siouxland, Title III. There are tentative Train the Trainer sessions for GEO Solutions in July. The new Maximize Your Potential workshops have a targeted roll out date of March 2018. There were 197 hiring events in 2017. Eight were large scale job fairs and others were small Meet & Greets.

Adam Dahlke reported on Iowa Vocational Rehabilitation Services, Title IV and reviewed the top ten accomplishments. The number one accomplishment was demonstrating a positive return. For every one dollar invested, approximately three dollars are returned in taxes and reduced public benefits.

Chair Report: Bridgett Hoefling stated a client asked for nurses to have additional skills. The nurses did testing at Iowa WORKS Greater Siouxland.

Shawn Fick reported on Field Memo 17-06; Average Unemployment Rates by Region. Sioux City has seven (ASU) Areas of Substantial Unemployment tracks (High Poverty Areas) for July 2016 to June 2017.

Shawn Fick reviewed US Department of Labor Employment and Training Administration on site monitoring report. There were eleven areas that the State was not in compliance with Federal requirements. Compliance Findings: Finding 1 – Local Areas Not Aligned Appropriately-State; Finding 2 – Improper Disbursement of Local WIOA Funds-State (funds need to go to CEOs and then disbursed); Finding 3 – Non-Compliant State Monitoring and Oversight of Local System-State; Finding 4 – Lack of CEO Agreements-State; Finding 5 – Non-Compliant State Board-State; Finding 6 – Non-Compliant Local Board Membership-Regions 5, 10, and 12; Finding 7 – Local Workforce Development Boards (LWDBs) Are Not Performing WIOA Required Functions-State; Finding 8 – Nominal Funding Levels in One Stop Operator (OSO) Request for Proposals (RFPs)-State; Finding 9 – Non-Compliant Memoranda of Understanding (MOUs)-Regions 5, 10, and 12; Finding 10 – Stand-Alone Wagner-Peyser (W-P) Offices Not Allowable-State; Finding 11 – One-Stop Certification Not Completed.

IWD Director, Beth Townsend responded to the monitoring report (Attachment X2).

The CEOs will likely need to meet with RWDB in March.

RWDB/CEO Joint Meeting Agenda Thursday, March 22, 2018 – 4:00 P.M. Western Iowa Tech Community College – Rooms A506 & A507

- I. RWDB Call to Order & Roll Call Bridget Hoefling, Chair CEO Call to Order & Roll Call Jeff Simonsen, Chair
- II. Approval of Agenda RWDB Bridget Hoefling Approval of Agenda – CEO – Jeff Simonsen
- III. Approval of Meeting Minutes
 - January 25, Joint RWDB/CEO Minutes RWDB –Bridget Hoefling & CEO–Jeff Simonsen Attachment "A"
- IV. New Business
 - Office Transitions
 - Funding Transfers
- V. Old Business
- VI. WIOA Core Partner Reports Attachments "B, C & Carry In"
- VII. RWDB Chair Report Bridget Hoefling
- VIII. Policy/Field Updates
 - TEGL WIOA# 6-17 Operating Guidance for the Workforce Innovation and Opportunity Act: Modification Requirements for Workforce Innovation and Opportunity Act (WIOA) Unified and Combined State Plans Attachment "D"
 - TEGL WIOA # 9-17 Operating Guidance for the Workforce Innovation and Opportunity Act: (WIOA) Negotiating Performance Goals for the Workforce Innovation and Opportunity Act (WIOA) Title I Programs and the Wagner-Peyser Act Employment Service as amended by Title III of WIOA, for Program Years (PYs) 2018 and PY 2019 Attachment "E"
 - IX. WIOA Regional Alignment Update Attachments "F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F11, F12" (Public comment period till May 4, 2018)
 - X. Reports from Individual RWDB/CEO Members
 - XI. Report from State Representative
- XII. Adjournment

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow."

Date: 03/22/18

REGION 12 RWDB/CEO MEETING

Location: Western Iowa Tech Community College

Location: Wester	n lo	wa tech Community	Cone	ge		Date, Usizzi 10	
		VDB MEMBERS			T - RW	DB MEMBERS	
Neal Adler	X	James O"Donnell	X	Neal Adler		James O'Donnell	
John Hamm	X	Judy Peterson	X	John Hamm		Judy Peterson	
Janet Hansen	Х	Dr. Robert Rasmus	X	Janet Hansen		Dr. Robert Rasmus	
Bridget Hoefling	X	MacKenzie Reiling	X	Bridget Hoefling		MacKenzie Reiling	
Christine Kennedy	X	Marcia Rosacker	X	Christine Kennedy		Marcia Rosacker	
Craig Levine	X	Jeff Simonsen	X	Craig Levine		Jeff Simonsen	
Jean Logan	X	Mary Tyler	X	Jean Logan		Mary Tyler	
Dan Moore	X	Pam Woolridge	X	Dan Moore		Pam Woolridge	
	n c	CEO MEMBERS		ABSE	NT - C	EO MEMBERS	
Craig Anderson	X	Pete Groetken	X	Craig Anderson		Pete Groetken	
Tom Brouillette		Keith Radig		Tom Brouillette	X	Keith Radig	X
Raymond Drey	X	Jeff Simonsen	X	Raymond Drey		Jeff Simonsen	
	PRID	SENT			PRES	ENT	
Alana Tweet – WIOA Title I		le I	X	Guest: Michelle Haupt, Sioux City Housing			X
Janet Gill – WIOA Title I		X	Guest:				
Lori Knight – WIOA			X				
Ashley Diediker, W			X				

- 1. Call to Order & Roll Call: RWDB @ 4:02p.m. / CEO @ 4:03p.m.
- 2. Approval of Agenda: RWDB Bridget Hoefling & CEO Jeff Simonsen
- 3. Approval of Meeting Minutes: January 25, 2018 Joint RWDB/CEO Minutes RWDB Bridget Hoefling & CEO Jeff Simonsen
- 4. New Business: Office Transitions; Funding Transfers
- 5. Old Business:
- 6. WIOA Core Partner Reports:
- 7. RWDB Chair Report: Bridget Hoefling
- **8. Policy/Field Memo Updates**: TEGL WIOA# 6-17 Operating Guidance for the Workforce Innovation and Opportunity Act-Modification Requirements; TEGL WIOA # 9-17 Operating Guidance for the Workforce Innovation and Opportunity Act: (WIOA) -Negotiating Performance Goals
- 9. WIOA Regional Alignment Update:
- 10. Reports from Individual RWDB/CEO Members
- 11. Report from State Representative
- 12. Adjournment

Motions Taken - I	Decisions Reached		
APPROVALS	1ST	2ND	Unanimously Approved
2. March 22, 2018 Agenda – RWDB	Jim O'Donnell	Dr. Robert Rasmus	X
2. March 22, 2018, Agenda – CEO	Craig Anderson	Pete Groetken	X
3a. January 25, 2018 Joint RWDB/CEO Minutes-RWDB	Dr. Robert Rasmus	Marcia Rosacker	X
3a. January 25, 2018 Joint RWDB/CEO Minutes – CEO	Raymond Drey	Craig Anderson	Х
9a.WIOA Regional Alignment-Motion to go to 8 Regions	John Hamm	Dr. Robert Rasmus	X
 9b.WIOA Regional Alignment – Motion to submit questions to get answers: Where does the data come from that has been developed to establish the regions in the maps and how old is the data being used? How did they figure the % of what each region would be receiving in funds if the regions were divided as suggested? What would the composition of the new board be such as, Labor vs Business Owners, Democrat vs Republican, Male vs Female? What would the board look like as far as clarifying our voice; would we be like an advisory board? How did they come up with the lay out of the different maps and what were the criteria used? 	Christine Kennedy	Marcia Rosacker	X
13. Adjournment – RWDB @ 5:35p.m.	Janet Hansen	Jean Logan	X
13. Adjournment – CEO @ 5:35p.m.	Jeff Simonsen	Adjourned the	CEOs

Meeting Notes

Reports/Discussion:

IV. New Business – Shawn Fick has left his position. Janet Gill introduced WIOA Title I staff members: Alana Tweet-Program Coordinator, Duane Kraayenbrink-Job Specialist, Lori Knight-Administrative Assistant and Ashley Diediker-Accountant. By March 31st, 2018 have to decide if wanting to make fund transfers. Funding is in good shape. Both programs are about 40% spent, stated Ashley.

V. Old Business - None

VI. Partner Reports -

Title I. A Career Fair is scheduled for Wednesday, March 28 from 10:00am to 3:00pm at WITCC. This is a collaborative effort between WIOA Title I, Iowa WORKS Greater Siouxland and Western Iowa Tech Community College. Alana Tweet reviewed information on the upcoming Convergys closing affecting 178 employees; onsite informational meetings are to be held on March 27 and March 29. Rapid Response funds were reallocated and Region 12 received \$20,000 for Dislocated Workers. Public comments can be made on the regional realignment. Workforce Boards are requested to submit comments and preferred structures to the State Realignment Committee by May 4, 2018.

Title II. Pam Woolridge stated there were 1043 students enrolled in the ABE programming; 584 in ESL and 459 in HSED. Total attendance was 40,057 hours. There were 41 HSED completers. There was a monitoring visit from the Iowa Department of Education on March 8, 2018 and there were no findings. Currently, they are using a tool to keep track of staff training to meet requirements.

Title III. MacKenzie Reiling stated there was an Employer Council of Iowa Meeting on March 29th and March 30th to expand to Ida County. Lilia at Iowa WORKS Greater Siouxland assists with ex-offenders. There are sub teams in the office: Social Media & Communications, Veteran Team and Migrant Seasonal Farm Workers/Latino Outreach. There was a limited English speaking/bilingual job fair at Mary Treglia with 25 employers and 60 job seekers attending. Collaboration between partners has been good stated MacKenzie Reiling.

VII. RWDB Chair Report - None

VIII. Policy/Field Memo Updates -

Janet Gill reviewed TEGLs. The State negotiated with the Department of Labor about dates and moved the date from March 15th back to May due to the realignment.

IX. WOA Regional Alignment Update -

Realignment committee; closest member is Becky Jacobsen in Denison. Due to low unemployment, funding has gone down. The Department of Labor feels Iowa needs to cut down areas/regions. Board reviewed proposed area maps in packets and on smartboard. Questions can be address to Shelly Evans. Comments need to be in by May 4th, 2018. Ben Humphrey can come to a meeting to discuss the changes.

Discussion pursued. Concerns of different areas are so different. Fewer volunteers will come forward to serve when the drive is so far. Our "clients" need to be well served. More people will fall through the cracks with larger districts. Dilution of education opportunity. Top items that the boards agreed were important are: geography, all end users are well served, customer service is a must, and access to education partners.

Questions pursued: what criteria did they use to divide the regions up? Population? Industries? Unemployment? Vote was taken to recommend 8 regions — John Hamm 1st; Dr. Robert Rasmus 2nd; RWDB motion carried. What will the make-up be? Will local boards stay intact as "advisory" boards? Will there be other "money" available as funding sources than were shown on the maps? Do we need another meeting? Work with Ben on a conference call? Vote was taken to submit questions and wait for answers to decide to have a special meeting or a conference call — Christine Kennedy 1st; Marcia Rosacker 2nd; RWDB motion carried.

X. Reports from Individuals RWDB/CEO Member - None

XI. Reports from State Representative - None

XII. Adjournment

RESPECTIVELY SUBMITTED

Justith K. Peterson

Judith Peterson Date: 3/22/18

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow."

RWDB/CEO Joint Meeting Agenda Thursday, May 24, 2018 – 4:00 P.M. Western Iowa Tech Community College

Location change to Wells Fargo Room -ADS L110 (room off the cafeteria)

Park in lot 5 & use entrance 15 (stairs)

Park in lot 4 & use entrance 14 (no stairs)

Park in usual lot 1 & use entrance 1 (follow hallway to cafeteria)

- I. RWDB Call to Order & Roll Call Bridget Hoefling, Chair CEO Call to Order & Roll Call – Jeff Simonsen, Chair
- II. Approval of Agenda RWDB Bridget Hoefling Approval of Agenda CEO Jeff Simonsen
- III. Approval of Meeting Minutes
 - March 22, 2018 Joint RWDB/CEO Minutes RWDB –Bridget Hoefling & CEO–Jeff Simonsen Attachment "A"
- IV. New Business
 - Lilia Rundquist, Workforce Advisor IowaWORKS Greater Siouxland (Ex-offenders)
 - Approval of RWDB/CEO Proposed Meeting Dates (9/27/18, 11/29/18, 1/24/19, 3/28/19, 5/23/19) –
 RWDB Bridget Hoefling & CEO Jeff Simonsen Attachment "B"
 - Nomination & Selection of Executive Board Members (Officer Election 2018-2019) RWDB Bridget Hoefling & CEO – Jeff Simonsen
 - Training Programs Consideration—Western Iowa Tech Community College RWDB Bridget Hoefling
 - o Food Preparation Certificate Attachment "C"
 - o Food Services Diploma- Attachment "D"
 - o Culinary Arts Associate of Applied Science Degree Attachment "E"
 - o Electrician Diploma Attachment "F"
 - o Veterinary Assistant Diploma Attachment "G"
- V. Old Business
- VI. WIOA Core Partner Reports Attachments "H, I, & Carry Ins"
- VII. RWDB Chair Report Bridget Hoefling
- VIII. Policy/Field Updates
 - TEGL WIOA# 13-17 Planning Estimate for Workforce Innovation and Opportunity Act (WIOA) Youth, Adult, and Dislocated Worker Program Allotments for Program Year (PY) 2018 Attachment "J"
 - TEGL WIOA# 14-17 Updated Disadvantaged Youth and Adult Data for use in Program Year (PY) 2018 and future Workforce Innovation and Opportunity Act (WIOA) Youth and Adult Within-State Allocation Formulas Attachment "K"
- IX. WIOA Regional Alignment Update Reports from Jeff Simonsen, Craig Anderson, Bridget Hoefling and Others (Public comment period ended May 4, 2018)
- X. Reports from Individual RWDB/CEO Members
- XI. Report from State Representative
- XII. Adjournment

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow."

Date: 5/24/18

Location: Western Iowa Tech Community College

Location: Wester	rn Io	wa Tech Community	Cone	ge		Date: Signifo	400000000000000000000000000000000000000
PRIOSION	1313	WDB MEMBERS		ABSEN	11'- RW	VDB MEMBERS	
Neal Adler		James O"Donnell	X	Neal Adler	X	James O'Donnell	
John Hamm	X	Judy Peterson		John Hamm		Judy Peterson	X
Janet Hansen		Dr. Robert Rasmus	X	Janet Hansen	X	Dr. Robert Rasmus	
Bridget Hoefling	X	MacKenzie Reiling	X	Bridget Hoefling		MacKenzie Reiling	
Christine Kennedy	1	Marcia Rosacker	X	Christine Kennedy	X	Marcia Rosacker	
Craig Levine	X	Jeff Simonsen	X	Craig Levine	303	Jeff Simonsen	
Jean Logan	X	Mary Tyler	X	Jean Logan		Mary Tyler	
Dan Moore	X	Pam Woolridge	X	Dan Moore		Pam Woolridge	
		EO MEMBERS		ABSD	NT - C	EO MEMBERS	
Craig Anderson	X	Pete Groetken	X	Craig Anderson		Pete Groetken	
Tom Brouillette	X	Keith Radig	3.1	Tom Brouillette		Keith Radig	X
Raymond Drey	X	Jeff Simonsen	X	Raymond Drey		Jeff Simonsen	
	PRO	SIDNIT			PRES		
Alana Tweet – WIOA Title I		X	Guest: Lilia Rundquist	- Iowa\	WORKS Greater Siouxland	X	
Janet Gill – WIOA			X				
Lori Knight – WIOA			X				and the same
	发展						

- 1. Call to Order & Roll Call: RWDB @ 4:04 p.m. / CEO @ 4:04 p.m.
- 2. Approval of AMENDED Agenda to include training programs consideration of Hospitality Operation Concepts Certificate, Hospitality Operations Diploma, Hospitality Management Associate of Applied Science Degree and CEO Review of RWDB Application RWDB Bridget Hoefling & CEO Jeff Simonsen
- 3. Approval of Meeting Minutes: March 22, 2018 Joint RWDB/CEO Minutes RWDB Bridget Hoefling & CEO Jeff Simonsen
- 4. New Business: Lilia Rundquist, Workforce Advisor IowaWORKS Greater Siouxland (Ex-offenders); Approval of RWDB/CEO Proposed Meeting Dates (9/27/18, 11/29/18, 1/24/19, 3/28/19, 5/23/19) RWDB Bridget Hoefling & CEO Jeff Simonsen; Nomination & Selection of Executive Board Members (Officer Election 2018-2019) RWDB Bridget Hoefling & CEO Jeff Simonsen; Training Programs Consideration—Western Iowa Tech Community College RWDB Bridget Hoefling; Food Preparation Certificate, Food Services Diploma, Culinary Arts Associate of Applied Science Degree, Electrician Diploma, Veterinary Assistant Diploma, Hospitality Operation Concepts Certificate, Hospitality Operations Diploma, Hospitality Management Associate of Applied Science Degree; CEO Review of RWDB Application CEO Jeff Simonsen
- 5. Old Business:
- 6. WIOA Core Partner Reports:
- 7. RWDB Chair Report: Bridget Hoefling
- 8. Policy/Field Memo Updates: TEGL WIOA# 13-17 Planning Estimate for Workforce Innovation and Opportunity Act (WIOA) Youth, Adult, and Dislocated Worker Program Allotments for Program Year (PY) 2018; TEGL WIOA# 14-17 Updated Disadvantaged Youth and Adult Data for use in Program Year (PY) 2018 and future Workforce Innovation and Opportunity Act (WIOA) Youth and Adult Within-State Allocation Formulas
- 9. WIOA Regional Alignment Update:
- 10. Reports from Individual RWDB/CEO Members
- 11. Report from State Representative
- 12. Adjournment

Exhibit 18, Page 230 of 320

X-2 O	Name of the state		
APPROVALS	Decisions Reached 18T	2ND	Unanimously
ALIKOVALIS	151	21(1)	Approved
2. March 22, 2018 AMENDED Agenda to include	Jean Logan	Dr. Robert	X
training programs consideration of Hospitality		Rasmus	
Operation Concepts - Certificate, Hospitality Operations			
- Diploma, Hospitality Management - Associate of			
Applied Science Degree and CEO Review of RWDB			
Application – RWDB		- Industrial	
2. March 22, 2018 AMENDED Agenda to include	Craig Anderson	Raymond Drey	X
training programs consideration of Hospitality			
Operation Concepts - Certificate, Hospitality Operations			
– Diploma, Hospitality Management – Associate of			
Applied Science Degree and CEO Review of RWDB			
Application – CEO			
3a. March 22, 2018 Joint RWDB/CEO Minutes-RWDB	Jim O'Donnell	Marcia	X
		Rosacker	
3a. March 22, 2018 Joint RWDB/CEO Minutes – CEO	Pete Groetken	Raymond Drey	X
4a. Proposed Meeting Dates (9/27/18, 11/29/18, 1/24/19,	Dan Moore	Marcia	X
3/28/19, 5/23/19) – RWDB		Rosacker	
4a. Proposed Meeting Dates (9/27/18, 11/29/18, 1/24/19,	Craig Anderson	Pete Groetken	X
3/28/19, 5/23/19) - CEO			
4b. Nomination & Selection of Executive Board Members			
(Officer Election 2018-2019) – RWDB			
MANUAL CITY Day Manua			
RWDB Chair - Dan Moore	Jeff Simonsen	John Hamm	X
RWDB Vice Chair - Mary Tyler	Jeff Simonsen	John Hamm	X
RWDB Secretary – Judy Peterson	Jeff Simonsen	Jean Logan	x
4b. Nomination & Selection of Executive Board Members			
(Officer Election 2017-2018) – CEO			
CEO Chair - Craig Anderson	Jeff Simonsen	Pete Groetken	x
CEO Vice Chair - Pete Groetken	Jeff Simonsen	Craig Anderson	X
4c. Training Programs Consideration-Western Iowa Tech	Dan Moore	Jim O' Donnell	X
Community College - RWDB - Bridget Hoefling			
o Food Preparation - Certificate - Attachment "C"			Dr. Robert
o Food Services – Diploma– Attachment "D"			Rasmus:
o Culinary Arts - Associate of Applied Science Degree -			abstained
Attachment "E"			
o Electrician - Diploma - Attachment "F"			Pam Woolridge:
o Veterinary Assistant – Diploma – Attachment "G" o Hospitality Operation Concepts – Certificate – Carry			abstained
o Hospitality Operation Concepts – Certificate – Carry In			
Hospitality Operations – Diploma – Carry In			
Hospitality Management – Associate of Applied			
Science Degree - Carry In			
		<u></u>	
4d. CEO Review of RWDB Application – CEO – Jeff Simonsen	Craig Anderson	Jeff Simonsen	X
- Carry In			
Dan R. Schoenherr – Imko			
13. Adjournment – RWDB @ 5:08 p.m.	Jim O'Donnell	Dan Moore	X
25. 21. 1 Common XX 11 20 (1) 5.00 pane	Jim O Domon	27411 1110010	
13. Adjournment – CEO @ 5:08p.m.	Jeff Simonsen	Adjourned the	CEOs
	Exhibi	t 18, Page 2	231 of 320

Meeting Notes

Reports/Discussion:

IV. New Business – Lilia Rundquist reviewed program for ex-offenders and spoke on the partnership they have with Dismas for re-entry clients. Also discussed their work with RTF. Lilia goes every other Thursday to the Woodbury County Jail to work with both male and females for the past 1 ½ years. About 4-5 months ago, she began to work with the Plymouth County Jail which has both Federal and State prisoners. Lilia goes to Yankton Federal Prison once per quarter and sees 25-35 people while there. They must be released to Iowa within six months for Lilia to work with them. She has also developed a relationship with probation and parole.

Janet Gill reviewed training programs for consideration. The Culinary Program has received awards. Jeff Simonsen asked how many enrolled. Janet Gill stated they start with 40. Alana Tweet stated people from the Convergys layoffs are interested in the Hospitality program.

V. Old Business - None

VI, Partner Reports -

Title I. – Janet Gill reviewed the Title I report. No public comments on realignment yet. On June 8 the Realignment Committee meets again. The State should have recommendation at their meeting on June 28. Alana Tweet spoke on Convergys and Younkers closings. Met with 78 individuals at Convergys and 12 people at Younkers and there was interest for retraining. Younkers' closing was extended to August 31, 2018 (final date). Funding will be down overall for Title I. Additional funding request from Rapid Response Dislocated Worker funding was applied for which was \$20,000 for Convergys and \$30,000 for Younkers. Maximum training amounts available per person is \$6,000. Pell Grants are applied first.

Title II. – Pam Woolridge stated that they finished second semester last week. There are 648 ELL students and 489 HSED students currently enrolled in ABE programming with 12 plus hours of attendance. Area 12 ABE/ELL has obtained 8 of 11 benchmarks and is working on trying to get the last 3. The State as a whole has made 4 benchmarks.

Title III. – MacKenzie Reiling reviewed the Title III report. Mindy Collins will be chairing the Disability Access Group. The Bi-Annual Job Fair with WITCC on March 28th was a success. The Employer of Council of Iowa held 4 events. The center is working with Tom Eakin from Brotherhood Trust and Love to conduct workshops to assist veterans back into civilian life. Staff assisted in testing all Sioux City School District seniors for the NCRC. Sandra Solis is the new DEI Grant Disability Resource Coordinator. John Hessa, retired in March so interviewing for new DVOP to work with Veterans who qualify.

VII. RWDB Chair Report - None

VIII. Policy/Field Memo Updates – Janet Gill reviewed TEGL 13-17 on Planning Estimate for WIOA Youth, Adult and Dislocated Worker Program Allotments for PY 2018.

IX. WOA Regional Alignment Update – The Chairs haven't heard anything. Jeff Simonsen stated heard nothing since they were on the conference call. Jeff stated the 5A plan seemed okay.

X. Reports from Individuals RWDB/CEO Member - None

XI. Reports from State Representative - None

XII. Adjournment

RESPECTIVELY SUBMITTED

.)lanlage

Jean Logan Date: 5/24/18

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live while it was Page 232 of 320

RWDB/CEO Joint Meeting Thursday, October 18, 2018 – 4:00 P.M. Western Iowa Tech Community College

Location change to Wells Fargo Room -ADS L110 (room off the cafeteria)

Park in lot 5 & use entrance 15 (stairs)

Park in lot 4 & use entrance 14 (no stairs)

Park in usual lot 1 & use entrance 1 (follow hallway to cafeteria)

I. 4:00 P.M. CEO Call to Order & Roll Call - Craig Anderson, Chair

Approval of RWDB Appointment (Dan Schoenherr) and Reappointments of Dan Moore, James O'Donnell and Christine Kennedy

Oaths of Office – Craig Anderson, CEO Chair RWDB installation of New Board Member – Dan Schoenherr Reappointments of Dan Moore, James O'Donnell and Christine Kennedy

RWDB Call to Order & Roll Call - Dan Moore, Chair

- II. Approval of Agenda RWDB Dan Moore Approval of Agenda – CEO – Craig Anderson
- III. Approval of Meeting Minutes
 - May 24, 2018 Joint RWDB/CEO Minutes RWDB –Dan Moore & CEO–Craig Anderson Attachment "A"
- IV. New Business
 - New Board Structure Attachment "B"
 - New Eligible Training Provider List (ETPL) Process Attachment "C"
 - RWDB/CEO Admin Budget 2018-2019 /Transfer Approval RWDB Dan Moore & CEO Craig Anderson (PY17 Carryover of 208.72)
 - Training Programs Consideration—Siouxland Pipe Welding School RWDB Dan Moore –
 Attachment "D"
 - o GMAW/FCAW (MIG) Structural/Plate Certificate Program
 - o SMAW (Stick) Pipe Welding Certificate Program
 - o GTAW (Tig) Pipe Welding Certificate Program
 - GTAW/SMAW (Combination) Pipe Welding Certificate Program
 - Training Program Consideration-Western Iowa Tech Community College RWDB Dan Moore
 - Medical Transcriptionist Diploma Attachment "E"
- V. Old Business
 - Realignment Update
 - Approval Disability Access Committee Staff Changes RWDB Dan Moore & CEO Craig Anderson
- VI. WIOA Core Partner Reports Attachments "F" & Carry Ins"
- VII. RWDB Chair Report Dan Moore
 - Title I Final Monitoring Report Spring 2018 Attachment "G"
- VIII. Policy/Field Updates
- IX. Reports from Individual RWDB/CEO Members
- X. Report from State Representative
- XI. Adjournment
 "The Mission of our group is to fully engage the Region 12 community in strengthening the economy through work rore development making it a better page 1233 of 320

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Location: Western Iowa Tech Community Coll			Colle	ge		Date: 10/18/18	
		WDB MEMBERS		ABSENT - RWDB MEMBERS			
John Hamm	X	James O"Donnell	X	John Hamm		James O'Donnell	Success
Janet Hansen	X	Judy Peterson	X	Janet Hansen		Judy Peterson	
Bridget Hoefling	-	Dr. Robert Rasmus	X	Bridget Hoefling	X	Dr. Robert Rasmus	
Christine Kennedy	X	MacKenzie Reiling	X	Christine Kennedy		MacKenzie Reiling	
Craig Levine	X	Marcia Rosacker	X	Craig Levine		Marcia Rosacker	
Jean Logan		Dan Schoenherr	X	Jean Logan	X	Dan Schoenherr	
Dan Moore	X	Mary Tyler	X	Dan Moore		Mary Tyler	
		Pam Woolridge	X			Pam Woolridge	
				ABSEN	NT - C	EO MEMBERS	
Craig Anderson	X	Pete Groetken	X	Craig Anderson		Pete Groetken	- 1
Tom Brouillette		Keith Radig	X	Tom Brouillette	X	Keith Radig	
Raymond Drey	X	Jeff Simonsen	X	Raymond Drey		Jeff Simonsen	
	PRIDA	SIDNT			PRES	DNT	
Alana Tweet – WIOA Title I		X	Guest: Siouxland Pipe Welding School-Whitney Ingram		X		
Janet Gill – WIOA T	itle I		X	Guest:Siouxland Pipe Welding School-Gaylon Parker		X	
Lori Knight – WIOA Title I		X	Guest:Shawn Fick – Goodwill			X	

1. Call to Order & Roll Call:

CEO @ 4:00 p.m.-Craig Anderson, Chair

Approval of RWDB Appointment (Dan Schoenherr) and Reappointments of Dan Moore, James O'Donnell and Christine Kennedy

Oaths of Office - Craig Anderson, CEO Chair

RWDB installation of New Board Member - Dan Schoenherr

Reappointments of Dan Moore, James O'Donnell and Christine Kennedy

RWDB @ 4:10 p.m.-Dan Moore, Chair

- 2. Approval of Agenda— RWDB Dan Moore & CEO Craig Anderson
- 3. Approval of Meeting Minutes: May 24, 2018 Joint RWDB/CEO Minutes RWDB Dan Moore & CEO -Craig Anderson
- 4. New Business: New Board Structure; New Eligible Training Provider List (ETPL) Process; RWDB/CEO Admin Budget 2018-2019 /Transfer Approval - RWDB - Dan Moore & CEO - Craig Anderson (PY17 Carryover of 208.72); Training Programs Consideration-Siouxland Pipe Welding School - RWDB - Dan Moore; {GMAW/FCAW (MIG), Structural/Plate Certificate Program, SMAW (Stick) Pipe Welding Certificate Program, GTAW (Tig) Pipe Welding Certificate Program, GTAW/SMAW (Combination) Pipe Welding Certificate Program); Training Program Consideration-Western Iowa Tech Community College - RWDB - Dan Moore {Medical Transcriptionist - Diploma}
- 5. Old Business: Realignment Update; Approval Disability Access Committee Staff Changes RWDB Dan Moore & CEO - Craig Anderson
- 6. WIOA Core Partner Reports:
- 7. RWDB Chair Report: Dan Moore Title I Final Monitoring Report Spring 2018
- 8. Policy/Field Memo Updates:
- 9. WIOA Regional Alignment Update:
- 10. Reports from Individual RWDB/CEO Members
- 11. Report from State Representative
- 12. Adjournment

Exhibit 18, Page 234 of 320

Motions Taken	- Decisions Reached		
APPROVALS	1ST	2ND	Unanimously Approved
1. RWDB Appointment of Dan Schoenherr and Reappointments of Dan Moore, James O'Donnell and Christine Kennedy – CEO	Pete Groetken	Jeff Simonsen	X
2. October 18, 2018 Agenda-RWDB	Marcia Rosacker	John Hainm	X
2. October 18, 2018 Agenda- CEO	Keith Radig	Raymond Drey	X
3a. May 24, 2018 Joint RWDB/CEO Minutes-RWDB	Dr. Robert Rasmus	Christine Kennedy	X
3a. May 24, 2018 Joint RWDB/CEO Minutes – CEO	Pete Groetken	Jeff Simonsen	X
4a. RWDB/CEO Admin Budget 2018-2019 /Transfer Approval of \$1,291.28 – RWDB (PY17 Carryover of 208.72) Overall Total \$1500.00	Marcia Rosacker	James O'Donnell	X
4a. RWDB/CEO Admin Budget 2018-2019 /Transfer Approval of \$1,291.28 - CEO (PY17 Carryover of 208.72) Overall Total \$1500.00	Jeff Simonsen	Raymond Drey	X
4b. Motion was made to table this discussion until the next meeting on November 29, 2018 to get more information. Training Programs Consideration—Siouxland Pipe Welding School — RWDB — Attachment "D" O GMAW/FCAW (MIG) Structural/Plate Certificate Program O SMAW (Stick) Pipe Welding Certificate Program O GTAW (Tig) Pipe Welding Certificate Program O GTAW/SMAW (Combination) Pipe Welding Certificate Program	Table to November 29, 2018 Meeting Janet Hansen	Table to November 29, 2018 Meeting Marcia Rosacker	X
4c. Training Programs Consideration—Western Iowa Tech Community College — RWDB o Medical Transcriptionist — Diploma—Attachment "E"	James O'Donnell	Judy Peterson	Motion passed 8 In Favor/Yes: Hamm, Hansen, Kennedy, Moore, O'Donnell, Peterson, Rosacker & Tyler 2 Against/No: Levine & Reiling 3 Abstained: Rasmus, Schoenberr &
	Exhib	oit 18, Page	Schoenherr & 235 lidfe 320

5a. Motion was made to table until the next meeting on November 29, 2018. Disability Access Committee Staff Changes – RWDB	Table to November 29, 2018 Meeting Marcia Rosacker	Table to November 29, 2018 Meeting ChristineKennedy	Х
5a. Motion was made to table until the next meeting on November 29, 2018. Disability Access Committee Staff Changes – CEO	Table to November 29, 2018 Meeting Pete Groetken	Table to November 29, 2018 Meeting Keith Radig	Х
13. Adjournment – RWDB @ 5:20 p.m.	Christine Kennedy	James O'Donnell	X
13. Adjournment – CEO @ 5:20 p.m.	Keith Radig	Pete Groetken	X

Meeting Notes

Reports/Discussion:

IV. New Business

New Board Structure – Janet Gill discussed. Chambers of Commerce and Leadership Sioux City were suggested to be contacted to get suggestions of interested businesses. CEO's will also contact businesses in their counties. Need 4 or 5 more businesses and an economic development person. Send notices out and hopefully have names by next month's meeting.

New Eligible Training Provider List (ETPL) Process – Janet Gill discussed. Information is due from training providers by December 15th, 2018 to facilitate a statewide database.

The RWDB/CEO Admin Budget 2018-2019 Transfer of 1,291.28 was discussed and approved.

Welding training Programs from Siouxland Pipe Welding School Inc. were discussed. Whitney Ingram and Gaylon Parker from the school were present to provide information. John Hamm stated a person needs to be certified to become a welder and the union apprenticeship program is the only U.S. Department of Labor approved program. Whitney Ingram stated that all of the students from Siouxland Pipe Welding School Inc. have been placed in jobs at this time. Businesses have contacted them requesting their students. After discussion pursed, a motion was made to table the consideration of the training programs from Siouxland Pipe Welding School Inc. to the next meeting on November 29, 2018. The Siouxland Pipe Welding School Inc. will supply further information on their training programs.

Medical Transcriptionist training program from Western Iowa Tech Community College was discussed. Alana Tweet stated the program was one semester before and now has gone to three semesters. The annual salary range is \$25,000 to \$41,000 and there is a person interested in the program at this time.

V. Old Business -

Realignment Update — Janet Gill discussed. No new realignment maps. Looking at local control but regional delivery. Will know more by next meeting after the State Workforce Development Board Meeting on November 29, 2018.

Disability Access Committee staff changes – MacKenzie Reiling stated did not have the information. A motion was made to table to the next meeting.

Exhibit 18, Page 236 of 320

VI. Partner Reports -

Title I. – Janet Gill reviewed the Title I report. The budget has been finalized. Title I has partnered with GAP and the DHS Grant program called SNAP. The Fall Career Fair is scheduled for Thursday, November 15th from 10:00-3:00 at WITCC.

Title II. – Pam Woolridge reviewed the Title II report. ABE currently has 663 students enrolled in the program (372 ELL and 291 HSED) which is a 64 student increase. In 9 weeks of class, total attendance was 15,265 hours.

Title III. – MacKenzie Reiling reviewed the Title III report. A new DVOP Shawn Vodenik was hired in July 2018 to work with Veterans. MacKenzie stated she was appointed to a STEM board. Staff (Norma DeLao, Jess Hand and MacKenzie Reiling) have been writing standard operating procedures.

VII. RWDB Chair Report – Dan Moore stated the Title I Monitoring Report for spring 2018 was a good report with no findings. Shawn Fick from Goodwill Industries was introduced by Dan Moore.

VIII. Policy/Field Memo Updates – None

IX. Reports from Individuals RWDB/CEO Member-None

XI. Reports from State Representative - None

XII. Adjournment

RESPECTIVELY SUBMITTED

Judith K. Peterson

Judith Peterson Date: 10/18/18

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow."

RWDB/CEO AMENDED Agenda Joint Meeting Thursday, November 29, 2018 – 4:00 P.M. Western Iowa Tech Community College

Location change to Wells Fargo Room -ADS L110 (room off the cafeteria)

Park in lot 5 & use entrance 15 (stairs) or Park in lot 4 & use entrance 14 (no stairs)

Park in usual lot 1 & use entrance 1 (follow hallway to cafeteria)

I. 4:00 P.M. CEO Call to Order & Roll Call - Craig Anderson, Chair

Approval of Amended Agenda to postpone the new RWDB appointment of David Gleiser to the next RWDB/CEO meeting – CEO – Craig Anderson

Approval of RWDB Appointments (Sara DeAnda, Micah Lang, Mindy Collins and Susanna Taylor) – CEO – Craig Anderson

Oaths of Office – Craig Anderson, CEO Chair RWDB Installation of New Board Members – (Sara DeAnda, Micah Lang, Mindy Collins and Susanna Taylor)

- II. RWDB Call to Order & Roll Call Dan Moore, Chair Approval of Agenda – RWDB – Dan Moore
- III. Approval of Meeting Minutes
 - October 18, 2018 Joint RWDB/CEO Minutes RWDB –Dan Moore & CEO–Craig Anderson Attachment "A"
- IV. New Business
 - Training Programs Consideration—Western Iowa Tech Community College RWDB Dan Moore
 - Residential Plumbing Certificate Attachment "B"
 - o Plumbing Systems Diploma Attachment "C"
 - Approval Disability Access Committee Team Members RWDB Dan Moore & CEO Craig Anderson
 - Local Plan Modification-Increase WEP & INT pay RWDB Dan Moore & CEO Craig Anderson-Attachment "D"
- V. Old Business
 - Training Programs Consideration –Siouxland Pipe Welding School RWDB Dan Moore –
 Attachment "E"
 - o GMAW/FCAW (MIG) Structural/Plate Certificate Program
 - o SMAW (Stick) Pipe Welding Certificate Program
 - o GTAW (Tig) Pipe Welding Certificate Program
 - o GTAW/SMAW (Combination) Pipe Welding Certificate Program
 - New Board Structure
 - New Eligible Training Provider List (ETPL) Process
 - Realignment Update
- VI. WIOA Core Partner Reports Attachments "F & F1", "G", Carry Ins"
- VII. RWDB Chair Report Dan Moore
- VIII. Policy/Field Updates
 - IX. Reports from Individual RWDB/CEO Members
 - X. Report from State Representative
- XI. Adjournment

 "The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better piece to five, work, and grow."

REGION 12 LWDB/CEO MEETING

Location: Western Iowa Tech Community College

Date: 11/29/18

PRESEN	T - L\	WDB MEMBERS	ABSENT - LWDB MEMBERS					
Mindy Collins	X	Dan Moore	X	Mindy Collins	Jan a	Dan Moore		
Sara DeAnda	X	James O'Donnell		Sara DeAnda		James O'Donnell	X	
		Judy Peterson	X		51 (LE	Judy Peterson		
John Hamm	X	Dr. Robert Rasmus	X	John Hamm		Dr. Robert Rasmus		
Janet Hansen	X	MacKenzie Reiling	X	Janet Hansen		MacKenzie Reiling		
Bridget Hoefling		Marcia Rosacker		Bridget Hoefling	X	Marcia Rosacker	X	
Christine Kennedy	X	Dan Schoenherr	X	Christine Kennedy		Dan Schoenherr		
Micah Lang	X	Susanna Taylor	X	Micah Lang		Susana Taylor		
Craig Levine	X	Mary Tyler	X	Craig Levine		Mary Tyler		
Jean Logan	X	Pam Woolridge	X	Jean Logan		Pam Woolridge		
				ABSI	ENT - C	CEO MEMBERS		
Craig Anderson	X	Pete Groetken	X	Craig Anderson		Pete Groetken		
Tom Brouillette	X	Keith Radig	X	Tom Brouillette	- 11	Keith Radig		
Raymond Drey	X	Jeff Simonsen	X	Raymond Drey		Jeff Simonsen		
	PRES	ENT		PR	ESENT			
Alana Tweet – WIOA Title I		X	Guest: Siouxland Pipe Welding School-Whitney Ingram		g School–Whitney Ingram	X		
Janet Gill – WIOA Title I		X	Guest:Siouxland Pipe Welding School-Gaylon Parker		X			
Lori Knight – WIOA Title I		X	Guest: Michele Haupt-	Sioux C	ity Housing	X		
				Guest: Bob Dobson		X		

1. CEO Call to Order & Roll Call; Craig Anderson, Chair - CEO @ 4:10 p.m.

Approval of Amended Agenda to postpone the new LWDB appointment of David Gleiser to the next LWDB/CEO meeting – CEO – Craig Anderson

Approval of LWDB Appointments (Sara DeAnda, Micah Lang, Mindy Collins and Susanna Taylor) – CEO – Craig Anderson

Oaths of Office - Craig Anderson, CEO Chair

LWDB Installation of New Board Members - (Sara DeAnda, Micah Lang, Mindy Collins and Susanna Taylor)

2. LWDB Call to Order & Roll Call: Dan Moore, Chair - LWDB @ 4:12 p.m.

Approval of Agenda - LWDB - Dan Moore

- 3. Approval of Meeting Minutes: October 18, 2018 Joint LWDB/CEO Minutes LWDB Dan Moore & CEO Craig Anderson
- 4. New Business: Training Programs Consideration—Western Iowa Tech Community College LWDB Dan Moore (Residential Plumbing Certificate; Plumbing Systems Diploma); Approval Disability Access Committee Team Members LWDB Dan Moore & CEO Craig Anderson; Local Plan Modification-Increase WEP & INT pay LWDB Dan Moore & CEO Craig Anderson
- 5. Old Business: Training Programs Consideration—Siouxland Pipe Welding School—LWDB—Dan Moore—
 (GMAW/FCAW (MIG) Structural/Plate Certificate Program; SMAW (Stick) Pipe Welding Certificate Program; GTAW
 (Tig) Pipe Welding Certificate Program; GTAW/SMAW (Combination) Pipe Welding Certificate Program); New Board Structure; New Eligible Training Provider List (ETPL) Process; Realignment Update
- 6. WIOA Core Partner Reports:
- 7. LWDB Chair Report: Dan Moore
- 8. Policy/Field Memo Updates:
- 9. Reports from Individual LWDB/CEO Members
- 10. Report from State Representative
- 11. Adjournment

Motions Taken	- Decisions Reached		
APPROVALS	1ST	2ND	Approved
1a. November 29, 2018 Amended Agenda to postpone the new LWDB appointment of David Gleiser to the next LWDB/CEO meeting — CEO	Keith Radig	Pete Groetken	X
1b. LWDB Appointments of Sara DeAnda, Micah Lang, Mindy Collins and Susanna Taylor—CEO	Jeff Simonsen	Pete Groetken	X
2a. November 29, 2018 Amended Agenda– LWDB	Dr. Robert Rasmus	Janet Hansen	X
3a. October 18,2018 Joint LWDB/CEO Minutes-LWDB	Christine Kennedy	Janet Hansen	X
3a. October 18,2018 Joint LWDB/CEO Minutes – CEO	Keith Radig	Pete Groetken	X
 4a. Training Programs Consideration—Western Iowa Tech Community College – LWDB – Dan Moore Residential Plumbing – Certificate – Attachment "B" Plumbing Systems – Diploma – Attachment "C" 	Janet Hansen	Christine Kennedy	X 2 Abstained; Dr. Robert Rasmus & Pam Woolridge
 4b. Approval Disability Access Committee Team Members – LWDB – Dan Moore Gloria Graves – Iowa Department for the Blind Sandra Solis – Goodwill Shawn Fick – Goodwill 	Jean Logan	Sara DeAnda	X
 4b. Approval Disability Access Committee Team Members CEO - Craig Anderson Gloria Graves - Iowa Department for the Blind Sandra Solis - Goodwill Shawn Fick - Goodwill 	Keith Radig	Raymond Drey	X
4c. Local Plan Modification-Increase WEP & INT pay – LWDB – Dan Moore Attachment "D"	Jean Logan	Sara DeAnda	X
4c. Local Plan Modification-Increase WEP & INT pay – CEO – Craig Anderson Attachment "D"	Jeff Simonsen	Tom Brouillette	X
 5a. Training Programs Consideration – Siouxland Pipe Welding School – LWDB – Dan Moore – Attachment "E" • GMAW/FCAW (MIG) Structural/Plate Certificate Program • SMAW (Stick) Pipe Welding Certificate Program • GTAW (Tig) Pipe Welding Certificate Program • GTAW/SMAW (Combination) Pipe Welding Certificate Program 	Janet Hansen	MacKenzie Reiling	X 8 In Favor 4 Opposed 2 Abstained; Dr. Robert Rasmus & Pain Woolridge
11. Adjournment – LWDB @ 5:32 p.m.	Dan Schoenherr	MacKenzie Reiling	X
11. Adjournment – CEO @ 5:32 p.m.	Craig Anderson	Adjourned the	CEOs
		1 10 Daga 24	0 of 220

Meeting Notes

Reports/Discussion:

David Gleiser is not here to be appointed so he will be sworn in next month.

Craig Anderson thanked Jeff Simonsen for his long service on both the Chief Elected Officials and Regional Workforce Development Boards.

IV. New Business

The WITCC Residential Plumbing (Certificate) and Plumbing Systems (Diploma) programs were discussed. Alana Tweet stated have people interested in the programs. Alana gave some labor market information. There are 40 annual job openings and 342 plumbers employed in Region 12. MacKenzie Reiling also shared Labor Market Information

The Disability Access Committee was discussed. Some people who were on the board left their positions and others had their roles changed.

V. Old Business

Information was provided in the packet plus carry ins on the Siouxland Pipe Welding training programs. Dan Moore gave time for board members to review the information. Discussion on the programs took place. Safety training was discussed along with accreditation. The Siouxland Pipe Welding is not accredited at this time. Will start the process in April. Discussion pursed on the need for welders in the area.

Janet Gill reviewed the new board structure; the new Eligible Training Provider List (ETPL) process and realignment.

VI. Partner Reports

Title I. – Janet Gill reviewed the Title I report. Cherokee K-Mart is closing. The November 15, 2018 Career Fair was very successful with over 80 employers attending.

Title II. – Pam Woolridge reviewed the Title II report. ABE has 905 students enrolled in programs (554 ELL and 351 HSED). There were 33 HSED completers (1 in Cherokee, 19 Denison and 13 Sioux City main campus).

Title III. – MacKenzie Reiling reviewed the Title III report. Partners met in Des Moines for GEO Solutions training November 5th to 9th. MacKenzie handed out One-Stop Metrics for September 2018 and Unemployment Profile for October 2018.

VII. LWDB Chair Report

Dan Moore thanked Jeff Simonsen for his service to the boards.

VIII. Policy/Field Memo Updates - None

IX. Reports from Individuals LWDB/CEO Member

Jeff Simonsen stated enjoyed serving on the boards and getting to meet a lot of good people.

XI. Reports from State Representative - None

XII. Adjournment

RESPECTIVELY SUBMITTED

Justith K. Peterson

Judith Peterson Date: 11/29/18

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow."

Exhibit 18, Page 241 of 320

LWDB/CEO Agenda Joint Meeting Thursday, January 24, 2019 - 4:00 P.M. Western Iowa Tech Community College

Wells Fargo Room-ADS L110 (room off the cafeteria) Park in lot 5 & use entrance 15 (stairs) or Park in lot 4 & use entrance 14 (no stairs) or

Park in lot 1 & use entrance 1 (follow hallway to cafeteria)

I. 4:00 P.M. CEO Call to Order & Roll Call - Craig Anderson, Chair

Approval of LWDB Appointment (David Gleiser) - CEO - Craig Anderson

Oath of Office - Craig Anderson, CEO Chair LWDB Installation of New Board Member - (David Gleiser)

LWDB Call to Order & Roll Call - Dan Moore, Chair

- II. Approval of Agenda LWDB Dan Moore Approval of Agenda - Craig Anderson, CEO Chair
- III. Approval of Meeting Minutes
 - November 29, 2018 Joint LWDB/CEO Minutes LWDB -Dan Moore & CEO-Craig Anderson -Attachment "A"
- IV. New Business
 - LWDB/CEO Admin Budget 2018-2019 /Transfer Approval Update LWDB Dan Moore & CEO Craig Anderson - Attachment "B"
 - Region 12 PY17 Annual Report & Performance Levels Review Attachments "C" & "D"
- V. Old Business
 - New Board Structure Update
 - New Eligible Training Provider List (ETPL) Process New Deadline February 15, 2019
 - Realignment Update Next Meeting February 18, 2019 Attachment "E"
- VI. WIOA Core Partner Reports -
 - Region 12 Partner Network Services Information Attachment "F"
 - Title I Adult, Dislocated Worker, Youth Services Attachment "G"
 - Title II Adult Basic Education and Literacy Attachment "H"
 - Title III Employment Services Carry In
 - Title IV Vocational Rehabilitation Services
- VII. LWDB Chair Report Dan Moore
- VIII. Policy/Field Updates
 - TEN# 10-18: Release and Availability of Providing Public Workforce Services to Job Seekers: 30month Impact Findings on the WIA Adult and Dislocated Worker Programs - Attachment "I"
 - Field Memo# 15-04 CH 1: Home Base Iowa Attachment "J"
 - Field Memo# 18-03: 2018 Poverty Guidelines and 2018 Lower Living Standard Income Level (LLSIL) - Attachment "K"
- IX. Reports from Individual LWDB/CEO Members
- X. Report from State Representative
- XI. Adjournment

Date: 1/24/19

REGION 12 LWDB/CEO MEETING

Location: Western Iowa Tech Community College

OT TE	WA TOOK COMMITMENTS	COHO	2			
PRESENT - LWDB MEMBERS			ABSENT - LWDB MEMBERS			
	Dan Moore	X	Mindy Collins	X	Dan Moore	
X	James O'Donnell	X	Sara DeAnda		James O'Donnell	
X	Judy Peterson	X	David Glesier		Judy Peterson	
	Dr. Robert Rasmus	X	John Hamm	X	Dr. Robert Rasmus	
X	MacKenzie Reiling	X	Janet Hansen		MacKenzie Reiling	
X	Marcia Rosacker	X	Bridget Hoefling		Marcia Rosacker	
X	Dan Schoenherr	X	Christine Kennedy		Dan Schoenherr	
X	Susanna Taylor	X	Micah Lang		Susana Taylor	
	Mary Tyler	X	Craig Levine	X	Mary Tyler	
X	Pam Woolridge	X	Jean Logan		Pam Woolridge	
			ABSEN	T - CI	EO MEMBERS	
X	Pete Groetken	X	Craig Anderson		Pete Groetken	
	Wane Miller	X	Tom Brouillette	X	Wane Miller	
X	Keith Radig	X	Raymond Drey	1	Keith Radig	
Raymond Drey X Keith Radig PRESENT				PRES	ENT	
Alana Tweet - WIOA Title I		X	Guest:		14	
Janet Gill – WIOA Title I			Guest:			
Lori Knight – WIOA Title I		X	Guest:			
	X X X X X X X X X X X X X X X X X X X	Dan Moore X James O'Donnell X Judy Peterson Dr. Robert Rasmus X MacKenzie Reiling X Marcia Rosacker X Dan Schoenherr X Susanna Taylor Mary Tyler X Pam Woolridge X Pete Groetken Wane Miller X Keith Radig PRESENT A Title I	Dan Moore X X James O'Donnell X X Judy Peterson X Dr. Robert Rasmus X X MacKenzie Reiling X X Marcia Rosacker X X Dan Schoenherr X X Susanna Taylor X Mary Tyler X X Pam Woolridge X X Pete Groetken X X Keith Radig X PRESENT A Title I	Dan Moore X Mindy Collins X James O'Donnell X Sara DeAnda X Judy Peterson X David Glesier Dr. Robert Rasmus X John Hamm X MacKenzie Reiling X Janet Hansen X Marcia Rosacker X Bridget Hoefling X Dan Schoenherr X Christine Kennedy X Susanna Taylor X Micah Lang Mary Tyler X Craig Levine X Pam Woolridge X Jean Logan ABSEN X Pete Groetken X Craig Anderson Wane Miller X Tom Brouillette X Keith Radig X Raymond Drey PRESENT A Title I X Guest: Sitle I Guest:	Dan Moore X Mindy Collins X	

1. Call to Order & Roll Call:

CEO @ 4:01 p.m. - Call to Order & Roll Call - Craig Anderson, Chair

Approval of LWDB Appointment (David Gleiser) - CEO - Craig Anderson

Oath of Office - Craig Anderson, CEO Chair

LWDB Installation of New Board Member - (David Gleiser)

LWDB @ 4:05 p.m. - Call to Order & Roll Call - Dan Moore, Chair

- 2. Approval of Agenda LWDB Dan Moore
- Approval of Agenda Craig Anderson, CEO Chair
- 3. Approval of Meeting Minutes: November 29, 2018 Joint LWDB/CEO Minutes LWDB Dan Moore & CEO Craig Anderson
- 4. New Business: LWDB/CEO Admin Budget 2018-2019/Transfer Approval Update LWDB Dan Moore & CEO Craig Anderson; Region 12 PY17 Annual Report & Performance Levels Review
- 5. Old Business: New Board Structure Update; New Eligible Training Provider List (ETPL) Process New Deadline February 15, 2019; Realignment Update Next Meeting February 18, 2019
- 6. WIOA Core Partner Reports: Region 12 Partner Network Services Information; Title I Adult, Dislocated Worker, Youth Services; Title II Adult Basic Education and Literacy; Title III Employment Services; Title IV Vocational Rehabilitation Services
- 7. LWDB Chair Report: Dan Moore
- 8. Policy/Field Memo Updates: TEN# 10-18: Release and Availability of Providing Public Workforce Services to Job Seekers: 30-month Impact Findings on the WIA Adult and Dislocated Worker Programs; Field Memo# 15-04 CH 1: Home Base Iowa; Field Memo# 18-03: 2018 Poverty Guidelines and 2018 Lower Living Standard Income Level (LLSIL)
- 9. Reports from Individual LWDB/CEO Members
- 10. Report from State Representative
- 11. Adjournment

Exhibit 18, Page 243 of 320

APPROVALS	1ST	2ND	Unanimously
		2111	Unanimously Approved
1. LWDB Appointment of David Gleiser - CEO	Keith Radig	Pete Groetken	X
2. Approval of Agenda – LWDB – Dan Moore	James O'Donnell	Dr. Robert Rasmus	Х
2. Approval of Agenda - Craig Anderson, CEO Chair	Keith Radig	Raymond Drey	X
3. November 29, 2018 Joint LWDB/CEO Minutes – LWDB – Dan Moore – Attachment "A"	Christine Kennedy	Marcia Rosacker	X (Abstained - David Gleiser)
3. November 29, 2018 Joint LWDB/CEO Minutes – CEO – Craig Anderson – Attachment "A"	Keith Radig	Pete Groetken	Х
4a. LWDB/CEO Admin Budget 2018-2019/ Transfer Approval Update – LWDB –Dan Moore–Attachment "B"	Bridget Hoefling	James O'Donnell	X
4a. LWDB/CEO Admin Budget 2018-2019/ Transfer Approval Update – CEO – Craig Anderson – Attachment "B"	Keith Radig	Raymond Drey	X
11. Adjournment – LWDB @ 4:53 p.m.	James O'Donnell	David Gleiser	X
11. Adjournment – CEO @ 4:53 p.m.	Craig Anderson	Adjourned the	CEOs

Meeting Notes

Reports/Discussion:

IV. New Business

Alana Tweet stated WIOA Title I met all the performance goals for DW, Adult and Youth programs that the state set. Alana Tweet reviewed performance levels. All the levels were met for all the programs along with improved performance levels for the Low Income Adult Program and the Dislocated Worker Program. Alana, Mackenzie, and Janet wrote an annual report. Unemployment levels are down. Several businesses recently closed or will be closing: Prince Hydraulics-Sioux City, Sears-Sioux City, and Shopko in Cherokee. Held two career fairs last year that were very successful. There will be another career fair on March 28, 2019. Jim O'Donnell asked about underemployment criteria. The underemployment criteria for WIOA Title I is 70% of the Lower Living Standard.

V. Old Business

One female and two males are needed on the board. The date was extended to February 15, 2018 to put eligible training provider programs on the new website list per Alana Tweet. Pam Woolridge stated ELL and ESL programs were also put on the list. Have not heard anything new from the state on realignment. The next State Workforce Development Board meeting is February 18, 2019.

VI. Partner Reports

The Region 12 partner network services information sheets (Attachment F) are used at the Workforce Development Center. Partner reports were reviewed: Title I – Adult, Dislocated Worker, and Youth Services – Attachment "G"; Title II – Adult Basic Education and Literacy – Attachment "H"; Title III – Employment Services – Carry In.

VII. LWDB Chair Report - None

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VIII. Policy/Field Memo Updates

Alana Tweet reviewed TEN# 10-18: Release and Availability of Providing Public Workforce Services to Job Seekers: 30-month Impact Findings on the WIA Adult and Dislocated Worker Programs – Attachment "I". Alana Tweet reviewed Field Memo# 15-04 CH 1: Home Base Iowa – Attachment "J". Home Base Iowa is a program connecting veterans and transitioning service members with HBI partners and resources. David Gleiser asked if there is reporting on people who are taking advantage of the program. MacKenzie Reiling will look into it. Alana Tweet reviewed Field Memo# 18-03: 2018 Poverty Guidelines and 2018 Lower Living Standard Income Level (LLSIL) – Attachment "K".

Alana stated the lower living standard income level is what Title I uses and a new report usually comes out in May.

IX. Reports from Individuals LWDB/CEO Member

Bridget Hoefling looking for office staff. Jim O'Donnell asked how to keep track of what worker skills businesses need. MacKenzie Reiling stated there are sector board surveys with LMI projection data. Dr. Murrell also has information on types of jobs businesses need. Jim O'Donnell stated job descriptions change very rapidly and then skill sets need to change. Marcia Rosacker stated that informal meetings and discussions take place with WITCC regarding what their business needs are. Jim O'Donnell stated that apprenticeships need to keep pace also with what needs are out there. Discussion pursued on specific skill set needs of individuals for employers. Dave Gleiser stated that Woodbury County is the first Iowa county to get the ACT Work Ready Communities certification. The designation takes place tomorrow, January 25th, 2019 at the courthouse from 10:00 to 10:30 with Governor Kim Reynolds in attendance.

XI. Reports from State Representative - None

XII. Adjournment

RESPECTIVELY SUBMITTED

Judith K. Peterson

Judith Peterson Date: 1/24/19

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow."

LWDB/CEO AMENDED Agenda Joint Meeting
Thursday, March 28, 2019 – 4:00 P.M.
Western Iowa Tech Community College
Wells Fargo Room-ADS L110 (room off the cafeteria)
Park in lot 5 & use entrance 15 (stairs) or
Park in lot 4 & use entrance 14 (no stairs) or
Park in lot 1 & use entrance 1 (follow hallway to cafeteria)

- I. CEO Call to Order & Roll Call Craig Anderson, Chair LWDB Call to Order & Roll Call - Mary Tyler, Vice Chair
- II. Approval of AMENDED Agenda to include Workforce Development Field Information Memo No:19-01 on the Workforce Innovation Opportunity Act (WIOA) Title I Monitoring PY18—Carry In – LWDB—Mary Tyler

Approval of AMENDED Agenda to include Workforce Development Field Information Memo No:19-01 on the Workforce Innovation Opportunity Act (WIOA) Title I Monitoring PY18 - Carry In - CEO - Craig Anderson

III. Approval of Meeting Minutes

January 24, 2019 Joint LWDB/CEO Minutes – LWDB – Mary Tyler & CEO – Craig Anderson – Attachment "A"

IV. New Business

Program Participant Success Story

- Approval Disability Access Committee Team Member Tammy Crouch, Disability Rights IOWA-LWDB – Mary Tyler & CEO – Craig Anderson
- Request to add Boost to MOU Attachments "B" & "C"

V. Old Business

State Workforce Board Updates – Realignment, LWDB, Board Structure

VI. WIOA Core Partner Reports -

- Title I Adult, Dislocated Worker, Youth Services Attachment "D"
- Title II Adult Basic Education and Literacy Attachment "E"
- Title III Employment Services Attachment "F"
- Title IV Vocational Rehabilitation Services Presentation Carry In

VII. LWDB Chair Report - Mary Tyler

VIII. Policy/Field Updates

- TEGL# 20-13: Designation of Additional Population of Veterans and Other Populations Eligible for Services from the Disabled Veterans' Outreach Program Specialists Attachment "G"
- Field Memo# 19-01: Workforce Innovation Opportunity Act (WIOA) Title I Monitoring PY18 Carry In
- IX. Reports from Individual LWDB/CEO Members
- X. Report from State Representative
- XI. Adjournment

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow."

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WORKFORCE DEVELOPMENT FIELD INFORMATION MEMO NO: 19-01

TOPIC: Workforce Innovation and Opportunity Act (WIOA) Title I Monitoring PY18

1. Purpose: To provide information and guidance on temporary procedures for Program Year 18 (PY18) monitoring of the WIOA Title I Adult, Dislocated Worker, and Youth programs. This memo supersedes memo 17-05 issued July 26, 2017.

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- 2. Background: WIOA requires Title I programs to be monitored annually.
- 3. Substance: Iowa Workforce Development (IWD) Workforce Services Division (WFS) staff will conduct monitoring as outlined below:

Sampling

A random sample of files will be pulled to allow for the review of three (3) Adult, three (3) Dislocated Worker, and two (2) Youth files per region.

Monitoring Dates

Monitoring will occur between March 29, 2019 and May 10, 2019.

Monitoring Scope

- a. Monitoring will be conducted remotely and will include a comprehensive review of the file and case management from application to exit. It will include, but is not limited to a review of the following:
 - i. Compliance with Title I Adult and Dislocated Worker Policies
 - ii. Compliance with Title I Youth Policies
 - iii. Compliance with state and local plans
 - iv. Participant eligibility and verification
 - v. Management Information Systems
 - vi. Data entry
- b. IWD will require documentation of eligibility and may request other pertinent document or records throughout the monitoring process. Title I Directors must ensure all documentation is provided within two business days of request.

Monitoring Criteria

- a. The standardized tool developed for PY16 monitoring will continue to be used for PY18.
- b. Monitoring may result in one or more of the following outcomes:
 - i. Strengths Areas of notable effectiveness that may be recognized as best practices.
 - ii. Areas of Concern Issues of quality that are not attributable to a failure to comply with policy or program requirements that may be a symptom of a larger problem or lead to non-compliance in the future. Concerns may result in recommendations from IWD and do not require a response from the region.

iii. **Findings** – Issues that can be cited as non-compliance with policy or program requirements. Findings will require a response from the local area, to include a corrective action plan, to resolve the finding.

Monitoring Report

- a. IWD will compile a report for each local service area and present it to the Chief Elected Officials (CEOs), the chair of the Local Workforce Development Board (WDB), and the Title I Director. The report will contain a summary of the local area monitoring to include:
 - i. Strengths
 - ii. Areas of Concern
 - iii. Findings

Monitoring Response

Local areas must provide IWD with a written response to the report. The response must include corrective action plans for each non-compliant finding that address specific steps to correct the finding and timelines for making the corrections.

4. Action:

- a. This memo should be shared with CEOs, Local WDBs, Title I Directors, and appropriate Title I staff.
- b. Title I Directors must ensure requested documentation is provided within two business days of the request for information from WFS staff.
- c. Local areas must provide IWD with a corrective action plan to address any non-compliant findings.
- 5. Effective Date: This field memo is effective from the date of this memo.
- 6. Contact: If there are any questions related to the information in this issuance, contact Michelle McNertney at 515-242-0408 or michelle.mcnertney@iwd.iowa.gov.

Brenda Boten, Division Administrator Workforce Services Iowa Workforce Development

REGION 12 LWDB/CEO MEETING

Location: Western	n Iow	a Tech Community Co	llege			Date: 3/28/19	
PRESENT	- L	WDB MEMBERS		ABSEN	Γ - LW	DB MEMBERS	
Mindy Collins	X	Dan Moore		Mindy Collins		Dan Moore	X
Sara DeAnda	X	James O'Donnell	X	Sara DeAnda		James O'Donnell	
David Gleiser	X	Judy Peterson	X	David Glesier		Judy Peterson	
John Hamm	X	Dr. Robert Rasmus	X	John Hamm		Dr. Robert Rasmus	
Janet Hansen	X	MacKenzie Reiling	X	Janet Hansen		MacKenzie Reiling	
Bridget Hoefling	X	Marcia Rosacker	X	Bridget Hoefling		Marcia Rosacker	
Christine Kennedy	X	Dan Schoenherr	X	Christine Kennedy		Dan Schoenherr	
Micah Lang	X	Susanna Taylor		Micah Lang		Susanna Taylor	X
Craig Levine	X	Mary Tyler	X	Craig Levine		Mary Tyler	
Jean Logan		Pam Woolridge	X	Jean Logan	X	Pam Woolridge	
PRESI	ENT	- CEO MEMBERS		ABSENT - CEO MEMBERS			
Craig Anderson	X	Pete Groetken	X	Craig Anderson		Pete Groetken	
Tom Brouillette	X	Wane Miller	X	Tom Brouillette		Wane Miller	
Raymond Drey	X	Keith Radig	X	Raymond Drey		Keith Radig	
	PRE	SENT			PRES	ENT	
Alana Tweet – WIOA Title I		X	Guest: Sergio Pinedo – Program Participant			X	
Janet Gill - WIOA	Title I		X	Guest: Tara Gunderson – Voc Rehab			X
Lori Knight – WIOA Title I		X	Guest: Jenny Anderson-Sioux City Housing			X	

1. Call to Order & Roll Call:

LWDB @ 4:03 p.m. - Call to Order & Roll Call - Mary Tyler, Vice Chair CEO @ 4:03 p.m. - Call to Order & Roll Call - Craig Anderson, Chair

2. Approval of AMENDED Agenda to include Workforce Development Field Information Memo No: 19-01 on the Workforce Innovation Opportunity Act (WIOA) Title I Monitoring PY18 - Carry In - LWDB - Mary Tyler Approval of AMENDED Agenda to include Workforce Development Field Information Memo No: 19-01 on the Workforce Innovation Opportunity Act (WIOA) Title I Monitoring PY18 - Carry In - Craig Anderson, CEO Chair

Authority

- 3. Approval of Meeting Minutes: January 24, 2019 Joint LWDB/CEO Minutes LWDB Mary Tyler & CEO -Craig Anderson
- 4. New Business: Program Participant Success Story; Approval Disability Access Committee Team Member -Tammy Crouch, Disability Rights IOWA - LWDB - Mary Tyler & CEO - Craig Anderson; Request to add Boost to MOU
- 5. Old Business: State Workforce Board Updates Realignment, LWDB, Board Structure
- 6. WIOA Core Partner Reports: Title I Adult, Dislocated Worker, Youth Services; Title II Adult Basic Education and Literacy; Title III - Employment Services; Title IV - Vocational Rehabilitation Services -Presentation
- 7. LWDB Chair Report: Mary Tyler
- 8. Policy/Field Memo Updates: TEGL# 20-13: Designation of Additional Population of Veterans and Other Populations Eligible for Services from the Disabled Veterans' Outreach Program Specialists; Field Memo# 19-01: Workforce Innovation Opportunity Act (WIOA) Title I Monitoring PY18 - Carry In
- 9. Reports from Individual LWDB/CEO Members
- 10. Report from State Representative
- 11. Adjournment

Exhibit 18, Page 249 of 320

APPROVALS	1ST	2ND	Unanimousl Approved
2. Approval of AMENDED Agenda to include Workforce Development Field Information Memo No:19-01 on the Workforce Innovation Opportunity Act (WIOA) Title I Monitoring PY18 – Carry In – LWDB – Mary Tyler	Janet Hansen	Marcia Rosacker	Х
2. Approval of AMENDED Agenda to include Workforce Development Field Information Memo No:19-01 on the Workforce Innovation Opportunity Act (WIOA) Title I Monitoring PY18 – Carry In – CEO – Craig Anderson	Keith Radig	Raymond Drey	Х
3. January 24, 2019 Joint LWDB/CEO Minutes – LWDB – Mary Tyler – Attachment "A"	Dr. Robert Rasmus	Micah Lang	Х
3. January 24, 2019 Joint LWDB/CEO Minutes – CEO – Craig Anderson – Attachment "A"	Pete Groetken	Keith Radig	X
4b. Approval Disability Access Committee Team Member — Fammy Crouch, Disability Rights IOWA – LWDB – Mary Fyler	Sara DeAnda	Christine Kennedy	X
4b. Approval Disability Access Committee Team Member – Fammy Crouch, Disability Rights IOWA – CEO – Craig Anderson	Keith Radig	Pete Groetken	X
4c. Approval Request to add Boost to MOU – Attachments 'B" & "C" – LWDB – Mary Tyler	Sarah DeAnda	David Gleiser	Х
c. Approval Request to add Boost to MOU – Attachments B" & "C" – CEO – Craig Anderson	Keith Radig	Raymond Drey	Х
1. Adjournment – LWDB @ 4:58 p.m.	Sarah DeAnda	Marcia Rosacker	Х
1. Adjournment – CEO @ 4:58 p.m.	Craig Anderson	Adjourned the	CEOs

Meeting Notes

Reports/Discussion:

IV. New Business

Sergio Pinedo, program participant success story, spoke about working with Duane and completing an internship with Divvy. After the internship he was hired on by the company and he has been promoted several times. He stated that he was thankful for the internship opportunity which has allowed him to get a job that he enjoys.

MacKenzie Reiling reviewed Tammy Crouch's history. Tammy spent her career working with people with disabilities and helping them get back into the workforce. Tammy would be a great asset to the Disability Access Committee team, stated MacKenzie Reiling.

MacKenzie Reiling stated that BOOST works with youth who have had a brush with the law and would be a good partner to the MOU. Janet Gill stated the MOU needs to be renewed Exhibit 2018, Page 250 of 320

V. Old Business

A new map was sent out on realignment and there is 60 days to protest the realignment. Craig Anderson stated that the regions division looks better on the new map. MacKenzie Reiling stated the regions can appeal. Craig Anderson asked if there is anything known about the board makeup. MacKenzie Reiling stated not at this time.

VI. Partner Reports

Title I. – Janet Gill reviewed the Title I report which included recent and upcoming company closings in the region. There were 97 employers on campus today for the career fair.

Title II. – Pam Woolridge reviewed the Title II report. ABE has 1113 students enrolled in programs (632 ELL and 481 HSED) with total attendance of 46,815 hours. There were 50 HSED completers (3 in Cherokee, 27 Denison and 20 Sioux City main campus). Advertised on 97.1 radio and tripled the numbers at West. Pam Woolridge stated working with IowaWORKS Greater Siouxland on referrals.

Title III. – MacKenzie Reiling reviewed the Title III report. IowaWORKS Greater Siouxland has two Work Experience Program participants. IWGS is partnering with Iowa Legal Aid for an Expungement Clinic on May 16th, 2019 from 2 to 6 p.m. The event is in partnership with the Human Rights commission. Geo Solutions implementation is moved back to June. The DEI Grant ends in March 2019. STEM Education and Workplace Partnerships Summit is to be held on April 30th, 2019.

Title IV.

Mindy Collins stated that Vocational Rehabilitation has resources for business people to help retain workers. Tara Gunderson passed out information and gave a short presentation on partnering with businesses to work with people with barriers.

VII. LWDB Chair Report - None

VIII. Policy/Field Memo Updates

Janet reviewed TEGL# 20-13: Designation of Additional Population of Veterans and Other Populations Eligible for Services from the Disabled Veterans' Outreach Program Specialists which now includes Vietnam-era Veterans as of February 7, 2019 and Field Memo# 19-01: Workforce Innovation Opportunity Act (WIOA) Title I Monitoring PY18.

IX. Reports from Individuals LWDB/CEO Member

Craig Anderson talked about the short notice for a disaster grant that was due tomorrow at noon. MacKenzie Reiling said that the State of Iowa was notified that it is a State Disaster Area for Federal Assistance. This National Dislocated Worker grant is to be used only to fix projects on public land and for some non-profits.

XI. Reports from State Representative - None

XII. Adjournment

RESPECTIVELY SUBMITTED

Justith K. Peterson

Judith Peterson Date: 3/28/19

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live work and grow" age 251 of 320

LWDB/CEO Agenda Joint Meeting
Thursday, May 23, 2019 – 4:00 P.M.
1-866-685-1580; Code: 3430499107#
Western Iowa Tech Community College
Wells Fargo Room-ADS L110 (room off the cafeteria)
Park in lot 5 & use entrance 15 (stairs) or
Park in lot 4 & use entrance 14 (no stairs) or
Park in lot 1 & use entrance 1 (follow hallway to cafeteria)

- I. LWDB Call to Order & Roll Call Dan Moore, Chair CEO Call to Order & Roll Call – Craig Anderson, Chair
- II. Approval of Agenda LWDB Dan Moore Approval of Agenda – CEO – Craig Anderson
- III. Approval of Meeting Minutes
 - March 28, 2019 Joint LWDB/CEO Minutes LWDB Dan Moore & CEO Craig Anderson Attachment "A"

IV. New Business

- Local Customer Service Plan Modification (Alana Tweet)—LWDB Dan Moore & CEO Craig Anderson –
 Attachment "B"
- MOU Review & Update LWDB Dan Moore & CEO Craig Anderson Attachment "C"
- Approval of RWDB/CEO Proposed Meeting Dates (9/26/19, 11/21/19, 1/23/20, 3/26/20, 5/21/20)—LWDB Dan Moore & CEO Craig Anderson Attachment "D"
- Nomination & Selection of Executive Board Members (Officer Election 2018-2019) LWDB Dan Moore
 & CEO Craig Anderson

V. Old Business

- State Workforce Board Updates Realignment, LWDB, Board Structure Attachment "E"
 - State Workforce Development Board Meeting May 30th, 2019 from 1 to 3pm
 (https://www.iowawdb.gov/state-workforce-development-board-home-page); Join Zoom Meeting https://iowaworks.zoom.us/j/471430705 or One tap mobile +16468769923,,471430705 or Dial by your location +1 646 876 9923
 Meeting ID: 471 430 705 or Find your local number: https://zoom.us/u/accp5dr1BB)
 - LWDB Membership

VI. WIOA Core Partner Reports –

- Title I Adult, Dislocated Worker, Youth Services Attachment "F"
- Title II Adult Basic Education and Literacy Attachment "G"
- Title III Employment Services Carry In
- Title IV Vocational Rehabilitation Services

VII. LWDB Chair Report - Dan Moore

VIII. Policy/Field Updates

- **TEN# 24-18:** Updated Promising Practices in Achieving Nondiscrimination and Equal Opportunity: A Section 188 Disability Reference Guide **Attachment "H"**
- IX. Reports from Individual LWDB/CEO Members
- X. Report from State Representative
- XI. Adjournment

LWDB/CEO Agenda Joint Meeting Thursday, September 26, 2019 – 4:00 P.M. 1-866-685-1580; Code: 3430499107#

Western Iowa Tech Community College

Wells Fargo Room-ADS L110 (room off the cafeteria)

Park in lot 5 & use entrance 15 (stairs) or Park in lot 4 & use entrance 14 (no stairs) or

Park in lot 1 & use entrance 1 (follow hallway to cafeteria)

I. 4:00 P.M. CEO Call to Order & Roll Call - Craig Anderson, Chair

Approval of LWDB Appointment (Brittney Gutzmann) - CEO - Craig Anderson

Oath of Office – Craig Anderson, CEO Chair LWDB Installation of New Board Member – (Brittney Gutzmann)

LWDB Call to Order & Roll Call - Dan Moore, Chair

II. Approval of Agenda – LWDB – Dan Moore Approval of Agenda – Craig Anderson, CEO Chair

III. Approval of Meeting Minutes

- May 23, 2019 Joint LWDB/CEO Minutes LWDB Dan Moore & CEO Craig Anderson Attachment "A"
- July 18, 2019 Joint LWDB/CEO Minutes LWDB Dan Moore & CEO Craig Anderson Attachment "B"
- August 14, 2019 Joint LWDB/CEO Minutes LWDB Dan Moore & CEO Craig Anderson Attachment "C"
- September 17, 2019 LWDB Minutes LWDB Dan Moore Attachment "D"

IV. New Business

- LWDB/CEO Admin Budget 2019-2020 /Transfer Approval LWDB Dan Moore & CEO Craig Anderson – Attachment "E"
- Approval Disability Access Committee Staff Changes LWDB Dan Moore & CEO Craig Anderson
- Title I Monitoring Report Attachment "F"
- WIOA Performance Measures/Levels (Draft) Attachment "G"

V. Old Business

• Realignment Transformation Plan - Draft - Attachment "H"

VI. WIOA Core Partner Reports -

- Title I Adult, Dislocated Worker, Youth Services Attachment "I"
- Title II Adult Basic Education and Literacy Attachment "J"
- Title III Employment Services Carry In
- Title IV Vocational Rehabilitation Services

VII. LWDB Chair Report - Dan Moore

VIII. Policy/Field Updates

- TEN# 3-18, Change 1: Creating Industry-Recognized Apprenticeship Programs to Expand Opportunity in America Attachment "K"
- Field Memo# 19-03: Coordination of WIOA Title I funds and Iowa Last Dollar Scholarship-Attachment "L"
- Field Memo# 19-04: Workforce Innovation and Opportunity Act (WIOA) Program Monitoring Program Year 2019 Attachment "M"

IX. Reports from Individual LWDB/CEO Members

X. Report from State Representative

XI. Adjournment Exhibit 18, Page 253 of 320
"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow

RWDB/CEO JOINT MEETING AGENDA

Wednesday, March 28, 2018 IWCC, Looft Hall, Room 023 ***Room Change*** Conference Call Number 712-256-8359, ID 29138 9:00 – 11:00 a.m.

- 1. Call to Order and Introductions Kim Gee
- 2. Approval of the January 24, 2018 Minutes for the RWDB/CEO Meeting
 - a. RWDB Action Kim Gee
 - b. CEO Action Randy Hickey
- 3. Approval of the Agenda and Conflict of Interest Review
 - a. RWDB Action Kim Gee
 - b. CEO Action Randy Hickey
- 4. Financial Report Kaylene Page
 - a. RWDB Action Kim Gee
 - b. CEO Action Randy Hickey
- 5. Director's Report Kaylene Page
- 6. Eligible Training Provider Applications
- 7. State Workforce Development Board Realignment Update
- 8. Sector Board Reports Shalimar Mazetis and/or Starlyn Perdue
- 9. Partner Report
- 10. Economic Round Table
- 11. Other Business
- 12. Adjournment

RWDB/CEO JOINT MEETING

Monday, April 23, 2018

IWCC - Looft Hall, Room 022

Conference Call Number 712-256-8359, ID 29138

9:00 - 11:00 a.m.

The Regional Workforce Development Board – Chief Elected Officials joint meeting was held at Looft Hall at Iowa Western Community College in Council Bluffs. In attendance were:

RWDB Members: Lori Shields, Kim Gee, Scott Robinson, Lane Plugge, Libby Woods, Terri Amaral and Randall McQueeney

CEO Members: Randy Hickey, Lonnie Mayberry, Walter Utman, Scott Belt and Alan Armstrong

Others in attendance: Ivy Nielsen, Shalimar Mazetis, Mark Stanley, Sally Prange, Tara Weldon, Kaylene Page, Starlyn Perdue, Jason Landess, Ben Humphrey (via phone), Vicki Corbin and Dan Koenig

RWDB members absent: Heidi Pringle-Bates, Dave Pedersen, Jason Sherer and Jim Carroll

CEO members absent: Matt Walsh, Frank Waters and Roger Schmitz

- 1. Call to order and introductions Kim Gee
 Kim called the meeting to order and we went around introducing ourselves.
- 2. Swearing in of new RWDB members

Kim indicated that the swearing in of new RWDB members should be added to the Agenda. Lori made a motion to add the swearing of new members to the Agenda, second by Alan, motion carried.

Randall McQueeney, Libby Woods and Terri Amaral were sworn in as members of the RWDB Board.

- 3. Approval of January 24, 2018 Minutes for the RWDB/CEO Meeting
 - a. RWDB Action Kim Gee Scott R made a motion to approve the January 24, 2018 minutes, seconded by Randall, motion carried.
 - b. CEO Action Randy Hickey Alan made a motion to approve the January 24, 2018 minutes, seconded by Walter, motion carried.
- 4. Approval of Agenda and Conflict of Interest Review
 - a. RWDB Action Kim Gee

 Teri made a motion to approve the Agenda with the change requested, seconded by Randall, motion carried. There was no conflict of interest at this meeting.
 - b. CEO Action Randy Hickey
 Alan made a motion to approve the Agenda with the change requested, seconded by
 Walter, motion carried. There was no conflict of interest at this meeting.
- 5. Financial Report Kaylene Page
 Kaylene went over the Financial Report. Between now and September we have about \$10,000 that needs to be used. Professional services is at \$4,600 currently.
 Shalimar brought up the fact that we get charged for refreshments at our meeting even if we

cancel the meeting. The first cancellation they did not charge us. Someone can pick it up and maybe give it to the Micah House.

- a. RWDB Action Kim Gee
 Lori made a motion to approve the Financials subject to audit, seconded by Randall,
 motion carried.
- b. CEO Action Randy Hickey

 Alan made a motion to approve the Financials, seconded by Walter, motion carried
- 6. Director's Report Kaylene Page

Kaylene went over the Director's Report. There were lots of events in February, March and April. They are working with the United Way Nebraska on The Opportunity Youth Alliance Collaboration. This program is for ages 16-24. One upcoming event is called First Steps to Success Re-boot. They are working with the Manufacturing Sector Board on this.

7. Eligible Training Provider Applications

Kaylene went over some of the Eligible Training Providers:

- a. Nebraska Methodist College Sterile Processing Program, Certified Nursing Assistant Program, Medication Aide Program, Pharmacy Technician Program, Medical Assistant Program and Phlebotomy Program.
- b. Iowa Western Community College Medical Billing Program, Professional Medical Coding & Billing with applied PCS, Pharmacy Technician Program, Inpatient Auditing, Medical Administrative Assistant with EHR and Medical Billing and Coding Specialist. Lane made a motion to approve the Eligible Training Provider Applications, seconded by Lori, motion carried.
- 8. State Workforce Development Board Realignment Updates Ben Humphrey Ben was available via phone to go over the realignment and answer questions.
 - a. September of last year the State Workforce Development reviewed the Iowa Workforce Development.
 - b. When this is over there might be 2-3 territories.
 - c. Deadline to submit comments about this is May 4th. Submit comments to Vicki by Friday, April 27th.
- 9. Sector Board Reports Shalimar Mazetis and/or Starlyn Perdue Starlyn gave a review of the Sector Boards.
- 10. Partner Report
 - a. Randall there's a Job Fair on April 26 at the Omni Centre. There will be around 40 businesses participating.
 - b. Currently have some Veterans assisting IWD.
 - c. Terri There are currently 306 students registered in her program.
 - d. Sally There are 300 Council Bluffs students registered in the TAP program.
 - e. Shalimar Helping companies pay for training. Currently 15 students have a GPA of 3.8, minimum of 2 hours, no attrition. One student will get the Center of Excellence Program Award.
 - f. Lori On April 13th Lewis Central had their STEM night event. Several businesses participated letting students to see the different careers available to them.
 - g. Lane A couple of programs IEDA/Greenhills is working on One will connect businesses with students online. Another program is one that emphasis the importance of certification.

- 11. Economic Round Table
 - a. Kim Golden Hills/SWIA Parks Department. Kim is involved with this group through Fremont County. Shenandoah has applied for a grant for this. Former Johnson Brothers building will turn into 18 lofts.
 - b. Randy Trying to get new housing in Fremont County.
- 12. Other Business
- 13, Adjournment

RWDB/CEO JOINT MEETING REVISED AGENDA

Wednesday, July 25, 2018 IWCC, Looft Hall, Room 022 Conference Call Number 712-256-8359, ID 29138 9:00 – 11:00 a.m.

- 1. Call to Order and Introductions Dan Koenig, Board Liaison
- 2. Approval of the Agenda Dan Koenig, Board Liaison
 - a. RWDB Action Dan Koenig, Board Liaison
 - b. CEO Action Randy Hickey
- 3. Conflict of Interest Review
 - a. RWDB Action Dan Koenig, Board Liaison
 - b. CEO Action Randy Hickey
- 4. Approval of RWDB Chair Discussion lead by Dan Koenig
 - a. RWDB Action Board Liaison
 - b. CEO Action Randy Hickey
- 5. Approval of Shalimar Mazetis
 - a. CEO Action Randy Hickey
- 6. Approval of Sam Comfort
 - a. CEO Action Randy Hickey
- 7. Approval of the May 23, 2018 Minutes for the RWDB/CEO Meeting
 - a. RWDB Action RWDB Chair
 - b. CEO Action Randy Hickey

Approval of the June 25, 2018 Minutes for the CEO Conference Call

- c. CEO Action Randy Hickey
- 8. Financial Report-Kaylene Page
 - a. RWDB Action -- RWDB Chair
 - b. CEO Action Randy Hickey
 - c. FY18 Financial Audit
- 9. Board Handbook Dan Koenig
 - a. WDB Guidance
 - b. Region Board Appointment Process
 - c. Local WDB Required Membership Structure
 - d. Bylaws Committee
 - e. Mileage Reimbursement
- 10. Approved Training Provider Application
 - a. RWDB Action RWDB Chair
- 11. Iowa Performance Negotiation RWDB Chair
 - a. RWDB Action RWDB Chair

- 12. Draft Eligible Training Provider List (ETPL) RWDB Chair
 - a. RWDB Action RWDB Chair
 - b. CEO Action Randy Hickey
- 13. Director's Report Kaylene Page
 - a. Realignment Update
 - b. Field Memos 18-01 through 18-03
- 14. Sector Board Reports Shalimar Mazetis and/or Starlyn Perdue
- , 15. Partner Reports
- 16. Other Business
- 17. Adjournment

RWDB/CEO JOINT MEETING REVISED AGENDA

Friday, October 26, 2018 IWCC, Looft Hall, Room 022 Call Number 712-451-0677, Access Code 840891

Conference Call Number 712-451-0677, Access Code 840891 1:00 - 3:00 p.m.

- 1. Call to Order and Introductions
- 2. Approval of the Agenda
 - a. RWDB Action Vice Chair, Randy Romens
 - b. CEO Action Randy Hickey
- 3. Conflict of Interest Review
 - a. RWDB Action Vice Chair, Randy Romens
 - b. CEO Action Randy Hickey
- 4. Approval of the July 25, 2018 Minutes for the RWDB/CEO Meeting
 - a. RWDB Action Vice Chair, Randy Romens
 - b. CEO Action Randy Hickey
- 5. Approval of the August 17, 2018 Minutes for the RWDB Conference Call
 - a. RWDB Action Vice Chair, Randy Romens
- 6. Board Admin Funds Kaylene Page
 - a. Approval of RWDB Budget

RWDB Action - Vice Chair, Randy Romens

- Approval to move funds from Admin to Admin Board Budget RWDB Action – Vice Chair, Randy Romens CEO Action – Randy Hickey
- 7. Financial Report-Kaylene Page
 - a. Approval of FY2019 Budget

CEO Action - Randy Hickey

- b. Approval of September Financials CEO Action – Randy Hickey
- 8. Director's Report Kaylene Page
 - a. Realignment Update
- 9. Create a Working Committee to Review Board Liaison Job Description
- 10. Sector Board Reports Starlyn Perdue
- 11. Partner Reports
- 12. Other Business
- 13. Adjournment

RWDB / CEO Joint Meeting Agenda Wednesday, May 22, 2019

IWCC Looft Hall Room 022 Conference call number 712.451.0677, access code 8408891 9:00am to 11:00am

- 1. Call to order and introductions
- 2. Approval of the Agenda
 - i. RWDB Action Sarah Bradley
 - ii. CEO Action Randy Hickey
- 3. Conflict of Interest Review
- 4. Approval of the Wednesday, January 23, 2019 minutes for the RWDB/CEO Meeting
 - i. RWDB Action Sarah Bradley
 - ii. CEO Action Randy Hickey
- 5. Regional Board Realignment Discussion and possible action
 - i. RWDB Action Sarah Bradley
 - ii. CEO Action Randy Hickey
- 6. Financial Report
- i. Document attached
- ii. CEO Action Randy Hickey
- 7. FY 19 Budget
- i. Document attached
- ii. CEO Action Randy Hickey
- 8. FY 20 Budget
- i. Document attached
- ii. CEO Action Randy Hickey
- 9. Director's Report
- i. Document attached
- 10. Local Plan Modifications
 - i. Document attached
 - ii. RWDB Action Sarah Bradley
 - iii. CEO Action Randy Hickey
 - iv. Note: Each item has an associated reference number. This way, if it does not seem as though there is a consensus for a specific item, members can pull that reference number out from the vote and vote separately.
- 11. Disability Awareness Committee Sally Rolf

- i. Documents attached
- ii. RWDB Action Sarah Bradley
- iii. CEO Action Randy Hickey
- 12. Flood Grant Update
- 13. Update and discussion regarding independent contractor agreement with Council Bluffs Chamber
 - i. Document attached
- 14. Adjournment

RWDB / CEO Joint Meeting Agenda Wednesday, September 25, 2019

Council Bluffs Chamber of Commerce Boardroom A & B Conference call number 712.451.0677, access code 8408891 9:00am to 11:00am

- 1. Call to order and introductions
- 2. Approval of the Agenda
 - a. RWDB Action Sarah Bradley
 - b. CEO Action Randy Hickey
- 3. Conflict of Interest Review
- 4. Approval of the Wednesday, July 24, 2019 minutes for the RWDB/CEO Meeting
 - a. RWDB Action Sarah Bradley
 - b. CEO Action Randy Hickey
- 5. Financial Report
 - a. August Financials
 - i. CEO Action Randy Hickey
 - b. FY20 Board Budget
 - i. RWDB Action Sarah Bradley
 - ii. CEO Action Randy Hickey
 - c. Move Admin Funds for Board Budget
 - i. RWDB Action Sarah Bradley
 - ii. CEO Action Randy Hickey
- 6. Director's Report
 - a. DREP Flood Grant Update
- 7. Eligible Training Provider Applications
 - a. Bachelor's Degree in Software Development at Bellevue University
 - i. RWDB Action Sarah Bradley
 - ii. CEO Action Randy Hickey
- 8. Disability Access Committee Sally Rolf
 - a. RWDB Action Sarah Bradley
 - b. CEO Action Randy Hickey
- 9. Realignment Discussion
- 10. Adjournment



Date: 11/20/2017 Re: RWDB Meeting

The Region 14 Workforce Development Board Meeting will be held on Monday, November 20th, 2017. The meeting will begin at 6:30 p.m. -Iowa Works office 215 N ELM Creston-

If you will not be able to attend this meeting, please call Sue McElwain 641-782-2119, Ext. 21 prior to Monday.

The agenda is as follows:

- · Call to Order
- Roll Call
- Minutes of September meeting (approval needed)
- November Agenda (Add Items/Approval)
- Ferrara Update
 - o Potential December meeting (Eligible Training Provider List Approval)
- One Stop Operator Certification (approval needed)
- DOL visit update- Ben Humphrey
- Partner Report Updates
 - o Title I Report-Larry
 - o Wagner Peyser- Elizabeth
 - Labor Market Information
 - Ticket 2 Work
 - o Adult Education Literacy- Darla
 - o Iowa Vocational Rehabilitation- Doreen
 - o Economic Development- Wayne
- Youth Standing Committee Eula

- Requests for agenda items for next meeting 1/15/2018
- Adjourn



Date: 01/15/2018

Re: RWDB Meeting

The Region 14 Workforce Development Board Meeting will be held on Monday, January 15th. The meeting will begin at 6:30 p.m. -Iowa Works office 215 N ELM Creston-

If you will not be able to attend this meeting, please call Sue McElwain 641-782-2119, Ext. 21 prior to Monday.

The agenda is as follows:

- · Call to Order
- Roll Call
- Minutes of November meeting (Approval)
- January Agenda (Add Items/Approval)
- Realignment Committee- Steve Gilbert
- Partner Report Updates
 - o Title I Report-Larry
 - o Wagner Peyser- Elizabeth
 - o Adult Education Literacy- Darla
 - o Iowa Vocational Rehabilitation- Doreen
 - Consumer Focus group
 - o Economic Development- Wayne

- Requests for agenda items for next meeting 3/19/2018
- Adjourn



Date: 03/19/2018
Re: RWDB Meeting

The Region 14 Workforce Development Board Meeting will be held on Monday, March 19th 2018. The meeting will begin at 6:30 p.m. -Iowa Works office 215 N ELM Creston-

If you will not be able to attend this meeting, please call Sue McElwain 641-782-2119, Ext. 21 prior to Monday.

The agenda is as follows:

- · Call to Order- Jolene Griffith-Chair
- Roll Call
- Minutes of January meeting (Need Approval)
- March Agenda (Add Items/Need Approval)
- Vets Priority of Service Plan Modification (Need Approval)
- Realignment Committee Update- Benjamin Humphrey
- Partner Report Updates
 - o Title I Larry Johnson
 - o Iowa Workforce Development- Elizabeth Waigand
 - o Adult Education Literacy- Darla Helm
 - o Iowa Vocational Rehabilitation- Dorene Rusk
 - o Economic Development- Wayne Pantini

- Requests for agenda items for next meeting 05/21/2018
- Adjourn

Region 14 Regional Workforce Development Board Meeting lowaWORKS Center, 215 N Elm, Creston Official Minutes, September 17, 2018

Call to Order – The meeting was called to order by Chairperson Jolene Griffith at 6:30 P.M.

<u>Roll Call</u> – Regional Workforce Development Board members present: Jolene Griffith, Katrina Fleharty, Dorene Rusk, Jane Briley, Ann Schlapia, Karin Freml, Darla Helm, Wayne Pantini. Absent were Steve Gilbert (excused), Don Keast (excused), Lana McMann (excused), Jason Cook. Ex-Officio members present: Rod Shields, Dave Homan. Ex-Officio members absent were Paul Griffen (excused), Tom Kedley. **RWDB Quorum – Yes**.

County Elected Officials present: Paul Dykstra (Ringgold Co.), Steven Ratcliff (Montgomery Co.), Dave Homan (Adair Co.), Merlin Dixon (Adams Co.), Dan Christensen (Decatur Co.). Absent were Dennis Brown (Union Co.) (excused), Dean Robbins (Clarke Co.), and Charles Ambrose (Taylor Co.). . **CEO Quorum – Yes**.

Partners present: Sara Bath, IWD; Billie Jo Greenwalt, SIRHA. WIOA/MATURA staff present: Ron Ludwig and Sue McElwain.

Introduced Sara Bath, Operations Manager at Creston. She has worked for the State for 18 years. Previously worked for Dept. of Human Services.

<u>Minutes</u> – Dorene made a motion to approve the minutes of the 7/16/18 meeting. Jane seconded the motion. Motion passed unanimously.

<u>Agenda</u> – Updates to the agenda are in red. Dorene made a motion to accept the amended agenda. Jane seconded the motion. Motion passed unanimously.

<u>Iowa's Regional Workforce Structure Update –Ron</u> – Larry Johnson resigned in August and Ron assumed the role of WIOA Title I Director. The structure of the office will remain the same. Ron has a duel role as he is also the Executive Director of MATURA.

On the smart board is the "Draft Waiver Request: Administrative Cost Arrangements". This is one of the waivers the State has requested from DOL. It details how costs can be distributed for the one stop shops. After 6/30/19 the WIOA contract will be up for renewal. RFP is not out yet. We need to know the number of regions first. The State recommends 2 regions. DOL needs to define which costs go where first. The State Workforce Board has tabled realignment

until their 11/19/18 meeting, waiting on DOL's response. If no decision can be reached, it will go to the Legislature.

Paul asked the cost savings with Larry leaving? Ron said it goes towards the cuts due to the loss of the Promise Jobs Grant. Have 3 WIOA staff now. Paul asked the reflection of this on the clients? Ron said we are hustling, but are serving the clients. Sara said there are fewer activities offered outside the office. Trying to bring people here.

Approve Additional Training Provider – Compass Military Services - Ron said they are out of Walker, Michigan. It is a registered apprenticeship geared towards veterans for EMT training. The training is available in Iowa. Jolene asked if we have an interested participant? Ron said no, he received this in the mail asking for approval. Dorene said SWCC and DMACC have EMT training. Jolene said we usually promote services here. We support training programs that help bring the workforce to our region. Jolene recommends gathering more information. Cost? Ron said \$8250/year is the average cost. Sara agrees since it is not established here, we need more information. Dorene pointed out GAP training targets this population and it is all paid for if the people are eligible. Ann asked the business partners for this registered apprenticeship? Ron will get more info.

CEO Board Approval of Ron Ludwig as WIOA Title I Director - Jolene asked if this is an interim position? Ron said no, more like a change from full-time to a part-time position. Jolene thinks it is a marginal conflict of interest, since MATURA receives the Title I funds. Ron explained that he does not have access to the fiscal procedures like check writing or signing, and that the bills come to the office and not to him. Jolene suggested information should be going to the RWDB Chair and CEOs. Ron said according to the WIOA new requirements, the RFP will go to the CEO Board. The CEO Board will have more responsibility in the future. Ron said he would remain in this position until we see what happens 7/1/19. Darla asked if we need to have IWD Bureau Chief approval from Des Moines to do this? Ron said it is not required. This is done to demonstrate to the State our CEO Board is engaged in Title I decisions. Jolene asked that she be copied on all correspondence to any CEO Board member. Sara asked if this is an interim position because of money or timing? Ron said that with the funding changes with the loss of the Promise Jobs Grant and the reduction in staff that if Larry had stayed with WIOA, he would have had to assume some duties that current staff are doing. Interim suggests we know the end date and we don't since the RFP is not out yet. Ron would like approval from the CEO Board as the WIOA Title I Director. Jolene wondered if this would be harder to reverse if we don't say interim director? Ron said no, because he's not interested in the position permanently and that once the regionalization is clarified and the RFP is released, we will know more accurately what the future of the Creston office is. Ann asked if there are checks and balances in place? Jolene said the Board has oversight of the Title I funds, so that is a check.

Paul Dykstra made a motion to approve Ron Ludwig as the WIOA Title I Director. Dave Homan seconded the motion. Motion passed unanimously.

<u>Partner Report Updates – Title I – Ron Ludwig</u> – Moving forward the CEO Board will have a more prominent role. The budget summary was handed out.

<u>Iowa Workforce Development – Sara Bath</u> – Future Ready Iowa Summit will be held here on 10/25 from 9-3:00. The purpose is to start conversations to help Iowans become self-sufficient.

On 10/23 there will be an open house here for National Disability Employment Awareness month. The guest speaker will be a carpenter with no hands. They are also looking for local success stories.

Ticket-To-Work – This allows people receiving Social Security Disability to go to work and not lose their Medicaid.

IWD Staffing – IWD lost a Promise Jobs worker this week. She went to work at the casino as a recruiter. The**y** are looking to post for this position. Angie Dickey is the interim Promise Jobs Director.

They are prepping for a new computer system. This will change things up front. To increase referrals to Title I, customers will meet for 10-15 minutes one-on-one with an advisor. Timeframe for new system is Feb. Des Moines is taking over the business service team for this region. Some clerical tasks have also moved to Des Moines. Sara and Ron are working on streamlining processes. Ron said IWD is committed to keeping this office open and offering the best services they can. Darla asked how IWD will get people from other counties here? There are trolley passes. Sara said TTW also has gas cards available. Also, a lot can be done over the phone and email. Ron said MATURA has funds to help people with gas, as well as car breakdowns, tires, etc. Sara said they can also provide one-on-one workshops. Registered apprenticeship workshops are available now.

Adult Education Literacy – Darla Heim – Their year ended 6/30. They had 320 students in Adult Ed (which includes ABE, ESL, IET, Hi-Set). State goal is 159 eligible and they had 174 (109%). Since they exceeded the goal, their goals will be set higher this year. The pre and post test target is 65%, and SWCC was at 71.4% average. They made 10 of the 11 benchmarks. 43 individuals completed Hi-Set (usually it is 30-35). 11 students were in IET programs. In summary, they had a good year. There is a new IET grant available and it is due next Friday. Four communities have ESL: Red Oak, Creston, Murray, Osceola.

<u>Iowa Vocational Rehabilitation – Dorene Rusk</u> – Voc Rehab's outcomes come out 9/30. Voc Rehab will be the host of the Union County Development Coffee on 10/5 at the Tech Center, 8:15-9:00. On 10/12 The Workforce Center will host the coffee. 10/23 is the open house here.

<u>Economic Development – Wayne Pantini</u> – The first Home Based Iowa veteran was placed here this spring. He took a position at SICOG. Wellman's has a new hire (Home Based Iowa veteran) who will be moving from Seattle, WA working in project management.

They are compiling data from the industry visits over the summer.

They are in the application period of the Adult Leadership program. Wayne would encourage nominations.

10/11/19 – Made in Union County event. October is manufacturing month. This year the focus is on 8^{th} graders.

Wayne's office has moved to 301 W. Montgomery. Wednesday is their open house.

Ethan Pitt has been hired as the new Small Business Development (SBDC) Director.

Requests for Agenda Items for Next Meeting on 11/19/18

<u>Adjourn</u> – Jane made a motion to adjourn. Dorene seconded the motion. Meeting adjourned at 7:40 P.M.



Date: 11/19/2018

Re: RWDB Meeting

The Region 14 Workforce Development Board Meeting will be held on Monday, September 19th, 2018. The meeting will begin at 6:30 p.m. -Iowa Works office 215 N ELM Creston-

If you will not be able to attend this meeting, please call Sue McElwain 641-782-2119, Ext. 21 prior to Monday.

The agenda is as follows:

- Call to Order- Jolene Griffith-Chair
- Roll Call
- Minutes of September 2018 meeting (Need Approval)
- November Agenda (Add Items/Need Approval)
- Iowa's Regional Workforce Structure Update (Ron)
- Update about Compass Military Services.
- Partner Report Updates:
 - o Title I Ron Ludwig
 - o Iowa Workforce Development- Sara Bath
 - o Adult Education Literacy- Darla Helm
 - o Iowa Vocational Rehabilitation- Dorene Rusk
 - o Economic Development-Wayne Pantini

- Requests for agenda items for next meeting 1/21/2019
- Adjourn

Region 14 Regional Workforce Development Board Meeting IowaWORKS Center, 215 N Elm, Creston Official Minutes, January 21, 2019

Call to Order – The meeting was called to order by Vice Chairperson Jane Briley at 6:30 P.M.

Roll Call – Regional Workforce Development Board members present: Jane Briley, Jason Cook, Katrina Fleharty, Wayne Pantini, Darla Helm, Don Keast, Sara Bath, Billie Jo Greenwalt, Lana McMann. Absent were Jolene Griffith (excused), Karin Freml (excused), Ann Schlapia (excused), Steve Gilbert, Dorene Rusk. Ex-Officio members present: Dave Homan. Ex-Officio members absent were Rod Shields, Paul Griffen (excused), Tom Kedley. RWDB Quorum – Yes.

County Elected Officials present: Dennis Brown (Union Co.), Merlin Dixon (Adams Co.), Dan Christensen (Decatur Co.), Dean Robins (Clarke Co.), Charles Ambrose (Taylor Co.), Dave Homan (Adair Co.), and Rudy Kinard (Montgomery Co.). Absent was Ron Landphair (Ringgold Co.). **CEO Quorum – Yes**.

WIOA/MATURA staff present: Ron Ludwig and Sue McElwain.

Minutes – Jason made a motion to approve the minutes of the 11/19/18 meeting. Don seconded the motion. Motion passed unanimously.

<u>Agenda</u> – Added "Approve Chemical Engineering Degree from ISU" to the agenda. Dennis made a motion to accept the amended agenda. Charles seconded the motion. Motion passed unanimously.

<u>Iowa's Regional Workforce Structure Update –Ron</u> – The State is still waiting to hear feedback from DOL on the 3 waivers submitted. They hope to hear back this week or next. No more meetings are scheduled until they hear back.

Approve Chemical Engineering Degree from Iowa State University — An individual from our area wants to take this. Ron read the specifics on this program. The cost to complete is \$53,858. Sara asked if WIOA guarantees to pay for all 4 years? Ron said we take one semester at a time. Jason suggested the person take 2 years here, then transfer to ISU. It would be cheaper. Don asked if they are required to come back to our area when they are done? Ron said no. Jason feels we should be a bridge and should encourage students to study here. Jane explained we are just looking at this individual program and whether to approve it as an option for students to take. Jason feels this is a reach. Dan asked if we have the money to fund this?

Region 14 WIOA can pay \$2000/semester for tuition up to a maximum of \$6000/year. These are our local limits. Our goal is for people to make a self- sufficient living. Dan asked if IWD pays for retraining or the business? In Leon Crestline paid for it. Wayne said it goes case by case. Ron said there is emergency funding from the State for plant closures. Don made a motion to approve the Chemical Engineering Degree from Iowa State University. Charles seconded the motion. Voted on. Jason voted nay. Motion carried.

<u>SWCC Programs for Review/Approval</u> – Ron handed out two handouts of several SWCC programs for review. One handout listed the program, job titles, starting wages, experienced wages, and annual openings. The other handout gave the tuition costs. The State requested the approved training provider list be updated, so that's what we are doing here. <u>Don made a motion to review all SWCC programs as a group. Rudy seconded the motion. Voted on and carried.</u> The Boards reviewed and discussed the handouts. <u>Dan made a motion to approve all the SWCC programs listed on the handouts for the meeting which are attached to these minutes. Don seconded the motion. Voted on and carried.</u>

<u>Partner Report Updates – Title I – Ron Ludwig</u> – Ron used the smart board to review handouts. He went over a summary of WIOA, state and local boards, regions, grants, one stop operators, administrative costs, program costs, direct cost breakdown, etc. He also went over on the smart board the comparison of the new WIOA program vs. the previous WIA program.

Title I – WIOA grant recipient (A, DW, Youth) (Ron)
Title II – Adult Education and Literacy (Darla)
Title III – Wagner Peyser (Sara)
Title IV – Voc Rehabilitation (Dorene)

<u>lowa Workforce Development – Sara Bath</u> – Sara said the 4 titles are trying to work together. They are working on an Integration Continuum. Some areas they are looking at are business engagement, outreach, assessment, etc. They will devise a plan on how they can improve and identify their goals moving forward. Designed to bring agencies together.

IWD is working on a Library Day. They hope to host an appreciation event or do something special for our local libraries. It may be held in April or May.

Adult Education Literacy – Darla Helm – SWCC received an integrated education and literacy grant. They are working with Altec in Osceola, working with 4-6 individuals who have not received their high school diploma yet. They are launching a web based program for them. Secondly, they are working with Iowa Select providing ESL classes for them. Third, they are

going to start ESL classes in February at Osceola Foods. There are 15-18 people interested. They also want a Spanish class for supervisors.

Darla said they participated in a campus safe presentation today, which included active shooter training. She feels it was very valuable. Training gives people a better chance at survival. Their presenter was out of Sioux City. Anyone interested can contact Darla or Jolene.

<u>Iowa Vocational Rehabilitation – Dorene Rusk</u> – Dorene was not present tonight.

<u>Economic Development – Wayne Pantini</u> – Future Ready lowa is preparing for the next generation of workers and exposing them to different job opportunities. Passed out an information sheet. Projects in your employment can be presented to students who can look at it and see things from a different and fresh perspective. Local business partners who have been involved in this include Hy-Vee, county engineer, a communications company, City of Afton. A project can be presented to the students, the students then put a presentation together for the business to review. This initiative has been well received.

Externship opportunities are available. Educators can work with businesses over the summer to get a better perspective on what they do. Then they can take this information back to their students.

Requests for Agenda Items for Next Meeting on 3/18/19

<u>Adjourn</u> – Dean made a motion to adjourn. Charles seconded the motion. Meeting adjourned at 7:35 P.M.



Date: 03/19/2018
Re: RWDB Meeting

The Region 14 Workforce Development Board Meeting will be held on Monday, March 19th 2018. The meeting will begin at 6:30 p.m. -Iowa Works office 215 N ELM Creston-

If you will not be able to attend this meeting, please call Sue McElwain 641-782-2119, Ext. 21 prior to Monday.

The agenda is as follows:

- Call to Order- Jolene Griffith-Chair
- Roll Call
- Minutes of January meeting (Need Approval)
- March Agenda (Add Items/Need Approval)
- Vets Priority of Service Plan Modification (Need Approval)
- Realignment Committee Update- Benjamin Humphrey
- Partner Report Updates
 - o Title I Larry Johnson
 - o Iowa Workforce Development- Elizabeth Waigand
 - o Adult Education Literacy- Darla Helm
 - o Iowa Vocational Rehabilitation- Dorene Rusk
 - Economic Development- Wayne Pantini

Uncoming

- Requests for agenda items for next meeting 05/21/2018
- Adjourn

Regional Workforce Development Board/Chief Elected Officials Meeting January 9, 2018

Minutes

RWDB Members in Attendance: CEO in attendance:

Martha Wick Matt Greiner
Tom Alexander Dee Sandquist
Ann Stocker Michael Berg
Becky Schmitz Neal Smith

Dave Krutzfeldt Robert Waugh
Natalie McGee Greg Kenning
Joel Millikin David Dotts

Seth Miller
Mark Douglas
Joshua Laraby
Kelli Hugo

Partners in Attendance:

Indian Hills Community College in attendance: Jennifer Erdmann, Operations Manager

Guests:

Noel Gorden Linda Rouse

None

David Krutzfeldt and Matt Greiner called the meeting to order at 1:02pm.

Public Comment: None

Approval of Agenda RWDB - Motion to approve Ann Stocker and second Josh Laraby. Approved Unanimously.

Approval of Agenda CEO: Motion to approve Bob Waugh and second Greg Kenning. Approved Unanimously.

Approval of Minutes RWDB of 10-10-17 – Motion to approve Becky Schmitz and second Ann Stocker. Josh Laraby abstained from voting due to not being in attendance. Approved unanimously.

Approval of Minutes CEO 1-18-17- Motion to approve Greg Kenning and second Neal Smith. Approved unanimously.

Finance Committee Report – Jen Erdmann went over the Finance Committee Report. We are at 70% of expenditures on Adult funds. We have stopped enrollments for Adult and Dislocated Worker programs and started a wait list. We did receive our 9 Month funds. Youth Program Expenditures: In School Youth is at 12.64% and Out of School Youth is at 59.47%. To meet our 20% expenditure rate for WEPS we need to spend \$64,966.38. We are currently at \$38,271.31. We currently have \$22,811.52 obligated for OSY expenditures, which are not all WEPS. Explained the WEP category on the reports was listed under Service Staff Part-Time.

Conflict of Interest Disclosure- Each Board member needs to complete the Conflict of Interest Disclosure annually. This pertains to any issues that may be voted on throughout the year that if there is a conflict of interest that individual will need to abstain from voting or make the board aware of any conflict of interests.

RWDB By-Laws – The By-Laws are ready for vote. During the last meeting it was requested for clarification on email voting. Per Sunshine Laws, we cannot vote via email. Also requested for clarification was the Operations Standing Committee and that is the Core Partners (Titles I-IV) who meet once per month.

David and Matt asked for vote on Approval of RWDB By-Laws as written:

- Motion to approve by RWDB Ann Stocker and second by Martha Wick; Approved unanimously.
- Motion to approve by CEO Greg Kenning and second by Michael Berg; Approved unanimously.

Local Service Plan Modification JVSG Amendment - Linda Rouse explained that during a recent JVSG Audit, it was noted that the information was not in the Iowa Unified State Plan or Local Service Plans regarding Priority of Service and JVSG Program info.

- Motion to approve by RWDB Martha Wick and Second by Seth Miller; Approved unanimously.
- Motion to approve by CEO Dave Dotts and Second by Neal Smith; Approved unanimously.

Local Service Plan Modification Board Budget – The RWDB Voted regarding their budget at the October Meeting, requires CEO vote to submit.

Motion to approve by CEO Bob Waugh and Second by Greg Kenning; Approved unanimously.

Youth Standing Committee Nomination – Reviewed application for Taren Ferguson to fill the vacant Job Corps position on the Youth Standing Committee.

Motion to approve by RWDB Josh Laraby and Second by Becky Schmitz; Approved unanimously.

Realignment Status Update – Jen Erdmann provided an update regarding the realignment process. The State board formed a realignment committee based on a DOL Finding report that was sent out to the board. Due to funding there are not enough funds to support Local Board Support and One Stop Operators for 15 Regions, therefore the state is required to reduce the number of regions in the state. The number of One-Stop Centers will not change. In your packet you will see the two, three, and four region maps that the committee is reviewing. The committee has also requested maps of 6, 7, and 8 regions and the costs associated. The committee has had two meetings, one on December 13th and the second on January 4th. The deadline for the committee to make a recommendation has been extended from February until May/June timeframe. The current board could act as an advisory board in the new area in the future. It is unsure what the CEO board will look like but is required. The committee has requested more information from the state and will meet again in February.

Disability Access Committee Update –Kelli Hugo discussed the accessibility report. IHCC Maintenance has been great with getting everything fixed. Just needing one more thing fixed upstairs in the ATC building but that is on the three year plan.

Youth Standing Committee – Becky Schmitz gave an update on our last meeting, Mike Cockrum is the new WIOA Generalist serving Appanoose, Wayne, and Wapello counties. We are in the process of updating the Youth Resource Guide and getting it printed by February 15th. We will be paying for the costs of printing. We approved the Youth Standing Committee Application for Taren Ferguson to fill the lab Corp Slot Becky discussed the 320

budget of \$20,000, Jen Erdmann agreed due to funding it was better to decrease that amount to \$5,000-\$7,000. With the amount of time remaining by the end of the fiscal year, we may not get a conference planned by then with only two meetings remaining.

Core Partner Updates - Title II: Noel Gorden briefed on new set of classes will be resuming soon. They have hired a teacher for the Oskaloosa Center. Title III: Linda Rouse briefed on the lowaWORKS Southern lowa Newsletter that will be sent out to the board from Amy Brink. Also briefed on Talent Bank Thursdays. The board will also receive a copy of the shared event calendar. Title IV: Kelli Hugo briefed on outreach in schools and plans for their summer programs.

Executive Standing Committee Election – Per the By-Laws the Executive Committee must consist of the Chair Dave Krutzfeldt and Vice-Chair Martha Wick plus three additional members. Volunteers from the board include Becky Schmitz, Natalie McGee, and Seth Miller.

• Motion to approve nominees Noel Gorden and second Ann Stocker; Approved unanimously.

Dave and Matt asked for a motion to adjourn the meeting.

- Motion to adjourn by RWDB Ann Stocker and second Seth Miller; approved unanimously.
- Motion to adjourn by CEO Bob Waugh and second Micheal Berg; approved unanimously.

Meeting adjourned at 2:01pm.

Joint meeting of the Chief Elected Officials and Regional Workforce Development Board Meeting Tuesday April 9th, 2019 1:00 p.m.

Indian Hills Community College – Main Campus

Advanced Technology Center

Room 111A (Formerly Room 122)

Conference Call Option: Dial in: 1-866-685-1580 Conference Code: 6209181334

Please let us know ahead of time if you would like to use the conference call option.

Agenda

1.	Call to Order	Matt Greiner/Dave Krutzfeldt
2.	Roll Call	Jen Erdmann
3.	Public Comment	Matt Greiner/Dave Krutzfeldt
4	Approval of Agenda (Exhibit #1)(CEO Vote) (RWDB Vote)	Matt Greiner/Dave Krutzfeldt
5.	Approval of CEO Meeting Minutes (Exhibit #2) (CEO Vote)	Matt Greiner
6.	Approval of RWDB Meeting Minutes (Exhibit #3) (RWDB Vote)	Dave Krutzfeldt
7.	Finance Committee Report (Exhibit #3) (CEO Vote)(RWDB Vote)	Richard Nichols
8.	RWDB Vacancy Nomination (RWDB & CEO Vote)	Matt Greiner/Dave Krutzfeldt
9.	Local Service Plan Modification (RWDB & CEO Vote)	Matt Greiner/Dave Krutzfeldt
10.	Realignment Update	Jen Erdmann
11.	2 nd QTR Performance	Jen Erdmann
12.	CEO/RWDB Board Meeting Dates 2019-2020 (RWDB & CEO Vote)	Matt Greiner/Dave Krutzfeldt
13.	Disability Access Committee Member	Kelli Hugo
14.	WIOA Title Case Management Statistics	Jen Erdmann
15.	Disability Access Committee Update	Kelli Hugo
16.	Youth Standing Committee Update	Becky Schmitz
17.	Title II Updates	Ashleigh Richmond
18.	Title III Updates	Micheal Cockrum
19.	Adjournment	Matt Greiner/Dave Krutzfeldt

Regional Workforce Development Board Meeting Tuesday April 10th, 2018 1:00 p.m. Indian Hills Community College – Main Campus Advanced Technology Center Room 111A (Formerly Room 122)

Conference Call Option:

Dial in: 1-866-685-1580 Conference Code: 6209181334

Please let us know ahead of time if you would like to use the conference call option.

Agenda

1.	Call to Order	Dave Krutzfeldt
2.	Roll Call	Jen Erdmann
3.	Public Comment	Dave Krutzfeldt
4.	Approval of Agenda (Exhibit #1) (RWDB Vote)	Dave Krutzfeldt
5.	Approval of RWDB Meeting Minutes (Exhibit #3) (RWDB Vote)	Dave Krutzfeldt
6.	Finance Committee Report (Exhibit #3) (RWDB Vote)	Richard Nichols
7.	On The Job Training Policy Change 1 (Exhibit #4) (RWDB Vote)	Dave Krutzfeldt
8.	Workforce Summit	Jen Erdmann
9.	Realignment Update and Comment Period	Dave Krutzfeldt
10.	Disability Access Committee Update	Kelli Hugo
11.	Youth Standing Committee Update	Becky Schmitz
12.	Title II Updates	Noel Gorden
13.	Title III Updates	Linda Rouse
14.	2018-2019 RWDB Meeting Dates (RWDB Vote)	Dave Krutzfeldt
15.	Adjournment	Dave Krutzfeldt

Regional Workforce Development Board Meeting Tuesday July 10th, 2018 1:00 p.m. Indian Hills Community College – Main Campus Advanced Technology Center Room 111A (Formerly Room 122)

Conference Call Option: Dial in: 1-866-685-1580

Conference Code: 6209181334

Please let us know ahead of time if you would like to use the conference call option.

Agenda

1.	Call to Order	Dave Krutzfeldt
2.	Roll Call	Jen Erdmann
3.	Public Comment	Dave Krutzfeldt
4.	Approval of Agenda (Exhibit #1) (RWDB Vote)	Dave Krutzfeldt
5.	Approval of RWDB Meeting Minutes (Exhibit #2) (RWDB Vote)	Dave Krutzfeldt
6.	Finance Committee Report (Exhibit #3) (RWDB Vote)	Richard Nichols
7.	ETPL Policy Open for Public Comment	Jen Erdmann
8.	Regional Realignment Update	Jen Erdmann
9.	IowaWORKS One-Stop Changes	Jen Erdmann/Linda Rouse
10.	New Policy Memos	Jen Erdmann
11.	Disability Access Committee Update	Kelli Hugo
12.	Youth Standing Committee Update	Becky Schmitz
13.	Title II Updates	Noel Gorden
14.	Title III Updates	Linda Rouse
15.	Adjournment	Dave Krutzfeldt

Regional Workforce Development Board Chief Elected Officials November 27th, 2017

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on November 27th, 2017 at 5:00 p.m. at IowaWORKS.

CALL TO ORDER

Hickey called the meeting to order at 5:00PM.

ATTENDEES

RWDB Members Present: Mike Hickey, Dennis Duke, Cara Sanders, Jacob Nye, Kristina

Martinez, Carolyn Farley, Dick Beaird, Chad Palmer, and

RWDB Members Absent: Ryan Drew, Monica Dyar, Andrew Ferguson, Janet Fife-LaFrenz,

Karen Taylor, Phil Hecht, Michelle Mutchler, and Rachel Miller

CEO Present: Brad Quigley, Gary See, Rick Larkin

CEO Absent: Jim Cary

Ex-Officio Members Absent: Jesse Howard

Staff Present: Robert Ryan (WIOA), Mike Witt (IWD), and Cynthia Whalen (IVRS)

Guests: Karen Von Behren, Joyce Stimpson (RWDB applicant from Case-New Holland), Wood

Stortzum (RWDB applicant from US Bank), and Abagail Wells (Proteus, Inc.)

APPROVAL OF MINUTES

Beaird made the motion to approve the October 2017 minutes, seconded by Nye, motion carried.

BOARD VACANCIES UPDATE

Ryan stated that several applications have been submitted to the State for approval. But that the changes required by the DOL may affect this.

STATE WORKFORCE DEVELOPMENT BOARD UPDATE/DOL REVIEW

Sanders shared that Beth Townsend presented to the State board that DOL had conducted an audit and there were several findings. The major finding is that the State has not been aligned properly for the new WIOA legislation. State leadership met with DOL last week to discuss what is needed. Title 1 Directors have invited the Deputy Director of DOL to meet with them December 6th and 7th. The first meeting to start the realignment process will be in December. The state is looking to have most of the changes completed by next Fiscal year. Other findings were that some districts did not have current CEO agreements and that the funding has been going straight to the Fiscal agents instead of to the CEO's and Board first. Martinez shared that this realignment will affect the AEL program through what programs will be available to the participants.

PROTEUS, INC

Abagail Wells explained that Proteus is a grant funded program that helps farm workers find full time employment, gain soft skills, and education. The program is available to participants that 51% of their income came from farm work in the last 2 years.

TITLE 1 WIOA UPDATE

Ryan reviewed that the only program that is over the monthly budget is Dislocated Worker. He reminded the board that we can move any extra Adult funds to this program towards the end of the fiscal year. He also stated that he has a plan to move more workers to the Youth program that has more funding.

TITLE II AEL UPDATE

Martinez reported that the AEL program is 4 months into the Fiscal year and have 28 students testing and 19 students half way through the program. Last year their goal was to have 678 students achieve their HiSED but only 573 did. This year's goal is to have 652 and at this time they already have 420 completed. So they are on pace to surpass their goal. Of the 420 students completed, 102 plan to continue on to college.

IET will be starting soon. The first one will be in CNA were students will achieve their HiSED and obtain their CNA license by the end of the program. They are guaranteed employment at the end of the program. The next IET will be in truck driving which is set to beginning in Mid-February. They hope to have a Manufacturing program started by the end of this fiscal year. These programs are at no cost to the students. They have to complete testing with the PACE program and then complete an application to be enrolled. The goal is to have 25 students complete IET by the end of the fiscal year.

TITLE III IWD UPDATE

Farley reported that Iowa unemployment rates have gone down. Lee County went from 6.3% from September to 4.1% in October. Louisa and Henry are at 2.6% and the State is at the best rate ever at 3%. <u>Iowajobs.org</u> has 1,109 open positions currently posted.

Farley shared that there was recently a Job Fair at the Mt Pleasant Corrections facilities on-site. There were 80 Offenders that will soon be returning to the workforce that attended, with 8 different employers.

TITLE IV VR/IDB UPDATE

Whalen shared that IVRS and the Accessibility Committee, a Subcommittee of the Regional RWDB. Will be having a customer focus group 12/7/17 from 1pm to 3pm. They will be getting feedback on the WIOA partner programs and the services provided.

On Wednesday November 29th there will be a Regional Transition Resource Fair at Burlington Community High School. There will be multiple agencies there to help high school student's transition from high school.

OTHER BUSINESS

Martinez shared that the AEL program will be moving out of the IowaWORKS center due to out- growing the space, to Building 500 at SCC. Also, be on the lookout for an email about Mt Pleasant Christmas on the Square from her. SCC will be open for this event with cookie decorating, the telling of How the Grinch stole Christmas, airing of How the Grinch stole Christmas moving, and Bingo.

Farley shared that Mt Pleasant correctional facilities will soon have a workforce advisor on-site to have the transitioning offender find employment upon release. They have completed the interview process and hope to have the new staff member start by Mid-December.

<u>ADJOURNMENT</u>
Beaird made a motion to adjourn the meeting, seconded by Quigley, motion carried. Meeting was adjourned at 6:00 PM.

Regional Workforce Development Board Chief Elected Officials February 26, 2018

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on February 26, 2018 at 5:00 PM. at IowaWORKS.

CALL TO ORDER

Hickey called the meeting to order at 5:00 PM.

ATTENDEES

RWDB Members Present: Mike Hickey, Dennis Duke, Jacob Nye, Carolyn Farley, Janet Fife-

LaFrenz, Cynthia Whalen, Kristina Martinez, and Dick Beaird,

RWDB Members Absent: Ryan Drew, Phil Hecht, Rachel Miller, Cara Sanders, Monica Dyar,

Andrew Ferguson, Chad Palmer, Wood Stortzum, and Michelle Mutchler,

CEO Present: Gary See, and Rick Larkin **CEO Absent:** Jim Cary and Brad Quigley

Staff Present: Robert Ryan (WIOA), and Miranda Brown (RWDB Secretary)

Guests: Ben Humphrey (IWD Lawyer), Joyce Stimpson (RWDB applicant from Case-New

Holland) and Trisha Smith (AEL Instructor)

Quorum

There was no quorum to approve voting items.

APPROVAL OF MINUTES

Tabled until next meeting.

REGIONAL REALIGNMENT

Humphrey gave a presentation on the overall process and status of the realignment process for Local Workforce Areas. In September 2017 the Department of Labor (DOL) reviewed the Local Area boards and determined that they were not meeting all mandated requirements under the WIOA legislation. A state realignment committee has been appointed and has held three meetings as of today. The new structure determination is anticipated to be announced in May or June. After announcing the new structure presentations will be given on how the process will work and they will begin appointing members to the new boards and hiring support staff. The new configuration will meet all mandatory WIOA requirements. A discussion has been held to maintain the current RWDBs as advisory committees. The entire process is anticipated to be completed in October 2019.

TITLE 1 WIOA UPDATE

Ryan reported that the fiscal year is 58% complete with Dislocated Worker (DW) at 59 ½% expended and all other programs on track. He also reported that the DW program will be receiving an additional \$10,000 from the state.

TITLE II AEL UPDATE

Martinez reported that all AEL funding is on track for the current fiscal year with no carryover. She reported that graduation is scheduled to take place in May and their current numbers already exceeded last fiscal years.

TITLE III IWD UPDATE

Farley reported that all four counties current unemployment rates have increased due to seasonal layoffs. She also reported on January 25 Siemens laid off 202 employees and on January 29th a Rapid Response meeting was held. A job fair was held on February 16 for Siemens employees with 102 employees in attendance and 47 employers.

TITLE IV VR/IDB UPDATE

Whalen reported that VR staff gave a presentation at a state conference regarding the transition program that was held last summer that was going to be used as an example for the rest of the state to follow.

ADJOURNMENT

Meeting was adjourned at 6:10 PM.

Regional Workforce Development Board Chief Elected Officials March 26, 2018

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on March 26, 2018 at 5:00 PM at IowaWORKS.

CALL TO ORDER

Duke called the meeting to order at 5:00 PM.

ATTENDEES

RWDB Members Present: Dennis Duke, Jacob Nye, Janet Fife-LaFrenz, Cara Sanders, Monica

Dyar, and Wood Stortzum,

RWDB Members Absent: Mike Hickey, Carolyn Farley, Kristina Martinez, Ryan Drew, Dick Beaird, Cynthia Whalen, Phil Hecht, Rachel Miller, Andrew Ferguson, Chad Palmer, and

Michelle Mutchler,

CEO Present: Jim Cary

CEO Absent: Brad Quigley, Gary See, and Rick Larkin

Staff Present: Robert Ryan (WIOA), and Miranda Brown (RWDB Secretary)

Guests: Joyce Stimpson (RWDB applicant from Case-New Holland) and Aleena Garr (IVRS)

Quorum

There was no quorum to approve voting items.

APPROVAL OF MINUTES

Tabled until next meeting.

TITLE 1 WIOA UPDATE

Ryan reported that all programs are on track for this fiscal year, Youth and Adult are both 80% expended. DW has spent 100% but has also received an additional \$10,000 from the state for Rapid Response. Adult and Youth will carryover the maximum amount for the upcoming fiscal year.

TITLE II AEL UPDATE

There was no update.

TITLE III IWD UPDATE

There was no update.

TITLE IV VR/IDB UPDATE

Garr reported that VR will be holding a career boot camp this summer with 16 schools from across the four counties in partnership with other agencies from the area. The boot camp will consist of hands on learning, job seeking and preparation skills. The camp will run from June through the first week in August with a maximum of 30 students a day.

REGIONAL REALIGNMENT

Ryan reviewed the information with the board regarding the realignment process. He answered questions from the board and reminded them of the upcoming comment period deadline of May 4th. The board expressed their concerns over the new regional structure proposals from the realignment committee and how it would affect the current clients needs. The CEOs will be meeting to discuss the steps that the board will take and make comments to be submitted to the committee.

ADJOURNMENT

Meeting was adjourned at 5:56 PM.

Regional Workforce Development Board Chief Elected Officials June 25, 2018

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on June 25, 2018 at 5:00 PM at IowaWORKS.

CALL TO ORDER

Hickey called the meeting to order at 5:00 PM.

ATTENDEES

RWDB Members Present: Dennis Duke, Janet Fife-LaFrenz, Monica Dyar, Mike Hickey, Carolyn Farley, Ryan Drew, Phil Hecht, Joyce Stimpson, Rachel Miller, and Michelle Mutchler RWDB Members Absent: Dick Beaird, Cynthia Whalen, Andrew Ferguson, Chad Palmer,

Jacob Nye, Wood Stortzum, and Cara Sanders

CEO Present: Jim Cary, Gary See, and Rick Larkin

CEO Absent: Brad Quigley

Staff Present: Robert Ryan (WIOA), and Miranda Brown (RWDB Secretary)

Guests: Teresa Garcia (AEL Director), Dennis Fraise (RWDB applicant), Sally Maus and Cathy Huntebrinker (IWD Employees), and Pat Lacey (Burlington Residential Correctional Facility)

Quorum

A quorum was established.

IowaWORKS RETIREES

Ryan announced that Sally Moss and Cathy Huntebrinker would be retiring from IWD on June 29th. He recognized their dedication and hard work over the years and expressed his appreciation.

APPROVAL OF MINUTES

Fife-LaFrenz made the motion to approve the January, February and March 2018 minutes, seconded by Dyar, motion carried. CEO Cary made a motion to accept the minutes, seconded by Larkin, motion carried.

VACANCIES AND EXPIRATIONS

Brown reported that there are currently three vacancies on the board, Title II, labor and business. She reported that the Mt. Pleasant Chamber of Commerce has sent through three possible nominees to fill the business vacancy. Fife-LaFrenz has reached out to the labor representative in Lee County for possible nominees. Title II providers in both Burlington and Muscatine will be asked to send through possible nominees for the open position.

Hecht resigned from the RWDB for personal reasons and recommended that Dennis Fraise fill his position. He expressed how much he has enjoyed serving on the board and that he believes Fraise will be a good candidate to take his place.

MEMBERSHIP

Brown reported on the new guidelines for board membership. She stated that currently the board does not meet the business majority requirement because there are two representatives from Title IV, one from VR and one from IDB. The gender and political balance should also be taken into consideration when filling the open positions because the board is currently heavy on men and democrats due to the exclusions on Title III and Title IV members.

NEW APPLICATION/NOMINATION PROCESS

Brown reported on the new application process signed by Governor Reynolds. The new process is simplified by allowing the CEOs to review and vote on new applications. Once approved appropriate paperwork is sent to the state.

CEO New Application

CEO Cary made a motion to accept Dennis Fraise application for the Economic Development position, seconded by Larkin, motion carried.

TITLE 1 WIOA UPDATE

Ryan reported that expenditures are on track for all programs and that the end of the fiscal year is at the end of the month. He reported that Title I funding for FY2019 has increased.

Ryan also reported that there were no findings in the fiscal monitoring report.

Lacey gave a brief presentation on the current needs of the residence at the Burlington Residential Correctional Facility and how transportation is a barrier for many of their clients.

TRANSPORTATION PROPOSAL

Fife-LaFrenz made the motion to approve the lease of a 15-passenger van at the cost of \$2,000 per quarter to transport residence of the Burlington Residential Correctional Facility to and from work, seconded by Duke, motion carried.

TITLE II AEL UPDATE

Garcia stated currently they have several open positions, therefore they are in the middle of restructuring.

TITLE III IWD UPDATE

Farley reported that unemployment rates are down for all counties, Des Moines is at 3%, Henry and Louisa 2.2%, and Lee 3.2%.

She also reported that the Fort Madison IWD office will be closing on June 26. However, they will operate a satellite office on Mondays and Wednesdays at the Library and Tuesdays at the SCC Annex.

TITLE IV VR/IDB UPDATE

Miller discussed the summer transition program that is currently underway at the Iowa Department for the Blind in Des Moines. During this program students learn daily living skills, along with job readiness skills.

EXCESS BOARD BUDGET

Duke made a motion to transfer any unused board funds at the end of the fiscal year to the Title I program to cover expenditures for participants, seconded by Drew, motion carried.

CSP MODIFICATION FY19 BOARD BUDGET

Fife-LaFrenz made a motion to accept the FY2019 board budget that was presented, seconded by Farley, motion carried.

REALIGNMENT DISCUSSION AND BOARD FUNCTIONS

Ryan reviewed the findings from the Department of Labor regarding board functions and roles. He emphasized that one of the findings was that Title 1 Directors were too involved in the day-to-day operations of the board, and these duties should be completed by the board support staff

He also informed the board that the realignment subcommittee met on June 8th and their recommendation to the State Workforce Board was to incorporate 4 Regions with boundaries to be determined at a later date.

ADJOURNMENT

Fife-LaFrenz made a motion to adjourn the meeting, seconded by Dyar, motion carried. Meeting was adjourned at 6:15 PM.

STATE OF IOWA WORKFORCE DEVELOPMENT BOARD REALIGNMENT COMMITTEE MEETING

MINUTES

Date: December 13, 2017

Location: 1000 E. Grand Avenue, Capitol View Room, Des Moines

	MEMBER	PRESENT	NOT PRESENT
1	Jake Chapman		
2	Dave Deyoe	Х	
3	William Dotzler	Х	
4	Kirsten Running-Marquardt	Х	
5	Ryan Wise		
6	Emily Wharton		
7	Rose Thierer		
8	Drew Conrad	Х	
9	Rob Denson	Х	
10	Randy Moore		
11	Phil Tuning	Х	
12	Amy Larsen		
13	Sondra Meyers		
14	Becky Jacobsen	Х	
15	Steve Gilbert	Х	
16	David Mitchell		Х

OTHER ATTENDEES				
ATTENDEE	PRESENT	NOT PRESENT		
Myron Linn, Deputy Director	X			
Ben Humphrey, IWD	Х			
Shelly Evans, IWD	Х			
Ryan Murphy, IWD	Х			
Brett Conner, IWD	Х			

MEETING MINUTES

Call to Order by Myron Linn, Iowa Workforce Development.

Introductions.

Roll Call.

Appointment of Steve Gilbert as Chair.

Presentation by Ben Humphrey, Iowa Workforce Development on current alignment areas, DOL findings, mandate and legal requirements for realignment, funding allotments.

Present by Ryan Murphy, Iowa Workforce Development on labor shed maps, labor market information and alternative area alignments.

General discussions:

- Local board functions.
- Board composition.
- Impact on field offices due to realignment.
- Potential realignment regions.
- Suggestions for other area maps.
- Budget information.
- Survey of priorities.

Respectfully Submitted,

Shelly Evans, Board Administrator

Steve Gilbert, Chair

STATE OF IOWA WORKFORCE DEVELOPMENT BOARD REALIGNMENT COMMITTEE MEETING

MINUTES

Date: January 4, 2018

Location: 1000 E. Grand Avenue, Capitol View Room, Des Moines

	MEMBER	PRESENT	NOT PRESENT
1	Jake Chapman	Х	
2	Dave Deyoe	Х	
3	William Dotzler	Х	
4	Kirsten Running-Marquardt	Х	
5	Ryan Wise	Х	
6	Emily Wharton	Х	
7	Rose Thierer	X	
8	Drew Conrad	Х	
9	Rob Denson	Х	
10	Randy Moore		Х
11	Phil Tuning		Х
12	Amy Larsen		Х
13	Sondra Meyers	Х	
14	Becky Jacobsen	Х	
15	Steve Gilbert	Х	
16	David Mitchell		Х

OTHER ATTENDEES				
ATTENDEE	PRESENT	NOT PRESENT		
Myron Linn, Deputy Director	Х			
Ben Humphrey, IWD	Х			
Shelly Evans, IWD	Х			
Ryan Murphy, IWD	Х			
Brett Conner, IWD	Х			

MEETING MINUTES

Call to Order by Steve Gilbert, Chair.

Introductions by Steve Gilbert, Chair and Myron Linn., Townsend, Iowa Workforce Development.

Roll Call.

Discussion of impact on field offices of realignment local area territories, Beth Townsend, Iowa Workforce Development.

Presentation of LMI map tool, maps for regions 2, 3, and 4 by Ryan Murphy, Iowa Workforce Development.

Presentation of budget information by Cory Kelly, Iowa Workforce Development.

General discussions:

- Administrative regions.
- Link available for interactive maps.
- Budget information requested for other states.
- Realignment of regions 6 or 8.
- Impact on field offices due to realignment.
- Potential realignment regions.
- Suggestions for other area maps.
- Budget information.
- Survey of priorities.

Presentation on WIOA requirements for local areas by Ben Humphrey, Iowa Workforce Development.

Adjournment at 12:00 p.m.

Respectfully Submitted,

Shelly Evans, Board Administrator

Steve Gilbert, Chair

STATE OF IOWA WORKFORCE DEVELOPMENT BOARD REALIGNMENT COMMITTEE MEETING

MINUTES

Date: February 9, 2018

Location: 1000 E. Grand Avenue, State Board Room, Des Moines

	MEMBER	PRESENT	NOT PRESENT
1	Jake Chapman		X
2	Dave Deyoe	Х	
3	William Dotzler	Х	
4	Kirsten Running-Marquardt	Х	
5	Ryan Wise	Х	
6	Emily Wharton	Х	
7	Rose Thierer	Х	
8	Drew Conrad	Х	
9	Rob Denson	Х	
10	Randy Moore	Х	
11	Phil Tuning		х
12	Amy Larsen	Х	
13	Sondra Meyers		Х
14	Becky Jacobsen	Х	
15	Steve Gilbert	Х	
16	David Mitchell	Х	

OTHER ATTENDEES		
ATTENDEE	PRESENT	NOT PRESENT
Myron Linn, Deputy Director	х	
Ben Humphrey, IWD	Х	
Shelly Evans, IWD	Х	
Ryan Murphy, I W D	Х	
Brett Conner, IWD	Х	

MEETING MINU	TES		
Call to Order by Steve Gilbert, Chair.			
Introductions by Steve Gilbert.			
Roll Call.			
Update on local area budget information by Brett Conner, Iowa	Workforce De	velopment.	
Discussion of WIOA requirements for local areas.			
ACTION ITEM			
MOTION	1 st	2 nd	Unanimously Approved
Vote on selection of Area Evaluation Maps to provide to local boards for review. All maps to be included.	Dotzler	Deyoe	Х

ACTION I	TEM		
MOTION	111	2 nd	Unanimously Approved
Motion to Adjourn. Adjournment at 2:05 p.m.	Thierer	Mitchell	X

BOAR	NOTICE:
	State Workforce Development Board Realignment Committee Meeting
Date:	Friday, June 8, 2018
Time:	10:00 a.m. – 12:00 p.m.
Location:	Iowa Workforce Development — State Board Room 1000 East Grand Avenue, Des Moines, Iowa 50309
Phone:	Conference call instructions:
	1) Call 1-866-685-1580
	2) Enter conference code 0009990910 followed by pound (#)
	Note: Members of the public may access the meeting by conference call at the location identified above.

TENTATIVE AGENDA:

- 1. Call to Order, Steve Gilbert, Chair.
- 2. Establish quorum.
- 3. Welcome and introductions, Steve Gilbert, Chair.
- 4. Presentation of CEO recommended scenarios by Kim Becicka, Kirkwood Community College.
- 5. Discussion of the number and territorial boundaries of local areas after realignment.
- 6. Discussion of questions and comments received from Local Workforce Development Board CEO members and Local Workforce Development Board Members.
- 7. Comments, if any, from Realignment Committee members and attendees of the meeting.
- 8. **Action Item:** Vote on final recommendation to SWDB, if committee deems appropriate.

- 9. **Action Item:** Establish, if necessary, next meeting of the committee to finalize recommendations to SWDB.
- 10. Adjourn.

UPCOMING CALENDAR EVENTS:

■ June 27, 2018 (10:00 a.m. to 12:00 p.m.) - State Workforce Development Board Meeting at Greater Des Moines Botanical Garden.

ACCOMMODATIONS:

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact:

Shelly Evans

Email: Shelly.Evans@iwd.iowa.gov

Phone: 515-725-5680

Diana Sisler

Email: <u>Diana.Sisler@iwd.iowa.gov</u>

Phone: 515-281-5365

STATE OF IOWA WORKFORCE DEVELOPMENT BOARD REALIGNMENT COMMITTEE MEETING

MINUTES

Date: February 2, 2019

Location: 1000 E. Grand Avenue, State Board Room, Des Moines

	MEMBER	PRESENT	NOT PRESENT
1	Jake Chapman		X
-			^
2	Dave Deyoe	X	
3	William Dotzler	X	
4	Kirsten Running-Marquardt		X
5	Ryan Wise		X
6	Emily Wharton	X	
7	Rose Thierer	X	
8	Drew Conrad	X	
9	Rob Denson	Х	
10	Randy Moore		Х
11	Amy Larsen		Х
12	Sondra Meyers		X
13	Becky Jacobsen	Х	
14	Steve Gilbert	Х	
15	David Mitchell		Х

OTHER ATTENDEES				
ATTENDEE	PRESENT	NOT PRESENT		
Beth Townsend, Director	X			
Ryan West, Deputy Director	X			
Cathy Ross, IWD	X			
Shelly Evans, IWD	Х			
Ryan Murphy, IWD	Х			
Brett Conner, IWD	X			
Nick Olivencia, IWD	Х			
David Steen	Х			

MEETING MINUTES		
Call to Order by Steve Gilbert, Chair.		
Introductions by Steve Gilbert.		
Roll Call.		
Discussion and agreement to proceed with recommending local workforce areas after realignment.		

ACTION ITEM			
MOTION	1 st	2 nd	Unanimously Approved
Vote on proceeding with realignment to 6 regions and selecting 2 scenarios to present to SWDB.	Rob Denson	Becky Jacobson	X
Recommended meeting to discuss territorial boundaries of local art for vote for recommendation to the SWDB prior to upcoming SWI	reas. Recomi DB meeting o	mended telep n 2/18/19.	hone conference call
MOTION ACTION ITEM	1st		XV2XV00AUPEXWEEVITEDPURCEWEEVITED
	1"	2 nd	Unanimously
			A
Motion to Adjourn. Adjournment at 9:49 a.m.	Rob	Drew	Approved X

Respectfully Submitted,

Shelly Evans, Board Administrator

Steve Gilbert, Chair

STATE OF IOWA WORKFORCE DEVELOPMENT BOARD REALIGNMENT COMMITTEE MEETING

MINUTES

Date: February 8, 2019

Location: Telephone Conference Call

	MEMBER	PRESENT	NOT PRESENT
1	Jake Chapman		X
2	Dave Deyoe		X
3	William Dotzler	Х	
4	Kirsten Running-Marquardt	Х	
5	Ryan Wise	Х	
6	Emily Wharton	Х	
7	Rose Thierer	Х	
8	Drew Conrad	Х	
9	Rob Denson	Х	
10	Randy Moore		X
11	Amy Larsen		Х
12	Sondra Meyers	Х	
13	Becky Jacobsen	х	
14	Steve Gilbert		Х
1 5	David Mitchell		X

OTHER ATTENDEES			
ATTENDEE	PRESENT	NOT PRESENT	
Beth Townsend, Director	х		
Ryan West, Deputy Director	Х		
Cathy Ross, IWD	X		
Shelly Evans, IWD	Х		
Ryan Murphy, IWD	Х		
Brett Conner, IWD	Х		
Nick Olivencia, IWD	х		
David Steen	х		

	MEETING MINUTES
Call to Order by Director Beth Town	send.
Introductions by Director Beth Town	nsend.
Roll Call.	
Discussion and agreement to proces	ed with maps for 6 regions after realignment.

ACTION	ITEM		
MOTION	1 st	2 nd	Unanimously Approved
Vote on recommendation to SWDB.	Roll Call Vote	Roll Call Vote	Х
ACTION	ITEM		
MOTION	1 st	2 nd	Unanimously Approved
Motion to Adjourn. Adjournment at 3:00 pm	Emily Wharton	Ryan Wise	Х

Respectfully Submitted,

Shelly Evans, Board Administrator

Beth Townsend,

Director Iowa Workforce Development

STATE OF IOWA WORKFORCE DEVELOPMENT BOARD MEETING

Date: 11/20/17

Location: Greater Des Moines Botanical Garden

	VOTING MEMBERS			
	MEMBER	RSVP	PRESENT	NOT PRESENT
1	Kim Reynolds	Yes	Yes	
2	Jake Chapman	Yes	Yes	
3	Dave Deyoe	Yes	Yes	
4	Beth Townsend	Yes	Yes	
5	Ryan Wise	Yes	Yes	
6	Emily Wharton	Yes	Yes	
7	David Mitchell	Yes	Yes	
8	John Krogman, Chair	Yes	Yes	
9	Joe Greving	Yes	Yes	
10	Jan Miller-Straub, Co-Chair	No	No	Х
11	Lynn Schreder	Yes	Yes	
12	Randy Moore	Yes	Yes	
13	Jay Iverson	Yes	Yes	
14	Anne Parmley	Yes	Yes	
15	Ruby Mateos	Yes	Yes	
16	Amy Larsen	Yes	Yes	
17	Sondra Meyers	Yes	Yes	
18	Becky Jacobsen	Yes	Yes	
19	Steve Gilbert	Yes	Yes	
20	Phil Tuning	Yes	Yes	
21	Gina Bettini	Yes	Yes	
22	Jeff DeVries	Yes	Yes	
23	Cara Sanders	Yes	Yes	
24	Kelly Barrick	Yes	Yes	
25	Carrie Duncan	Yes	No	Х
26	Robert Gilmore		No	Х
27	Ken Sagar	Yes	No	Х
28	Andy Roberts	Yes	No	Х
29	Jayson Henry	Yes	Yes	
30	Carmen Heck	Yes	Yes	
31	Quentin Hart	No	No	Х
32	Nancy McDowell	Yes	Yes	
33	Richard Moon	Yes	Yes	

	NON-VOTING MEMBI	ERS		
	MEMBER	RSVP	PRESENT	NOT PRESENT
34	Bill Dotzler	Yes	Yes	
35	Kirsten Running-Marquardt	Yes	No	Х
36	Drew Conrad	Yes	Yes	
37	John Smith	Yes	Yes	
38	Wendy Mihm-Herold		Yes	
39	Rita Grimm	Yes	Yes	
40	Rosie Thierer	Yes	Yes	
41	Jerry Bartruff	Yes	Yes	
42	Jerry Foxhoven	Yes	Yes	
43	Greer Sisson	Yes	Yes	
44	Mary Cannon-James	No	No	Х
	OTHER ATTENDEES			
	ATTENDEE		PRESENT	NOT PRESENT
45	Linn, Myron Deputy Director		Yes	
46	Humphrey, Ben – IWD		Yes	
47	Evans, Shelly – IWD		Yes	
48	West, Ryan		Yes	
49	Ross, Cathy		Yes	
50	Olivencia, Nicholas		Yes	

	TES		
Call to Order			
Introductions.			
Roll Call.			
4.0 ACTION ITEM			
ACTION	1 st	2 nd	Unanimously Approved
Approval of Agenda.	Greving	Schreder	
5.0 ACTION ITEM			
ACTION	1 st	2 nd	Unanimously Approved
Approval of Minutes from 8/28/17 meeting.	Schreder	Greving	Х
Remarks by Governor Reynolds.			
Board Orientation by Ben Humphrey, IWD Attorney.		,	
Discussion of Conflict of Interest by Ben Humphrey, IWD Attorno	ey.		
10.0 ACTION ITEM			
MOTION	1 st	2 nd	Unanimously Approved
	Moon	Mitchell	Х

Director's Report by Director Townsend.

- Discussion of IWD senior leadership team.
- Discussion of UI misclassifications.
- Discussion of UI tax bureau and contribution rates.
- > Discussion of UI collections, fraud, employer contributions, and collection of monies.
- Discussion of UI Trust Fund.
- Discussion of IowaWorks centers, statistics,
- Discussion of Iowa's current workforce, unemployment rate, labor force participation, and NCR.
- Discussion of bridging the skills gap, registered apprenticeships, grants, and Home Base Iowa.

Update on FRIA by Director Townsend.

- > Final recommendations to Governor.
- > Listening tours.
- Iowa State Fair.

Update and Committee Report on Minority Outreach Standing Committee by Director Townsend.

- Listening tours.
- > Barriers.

Update on Ex-Offender Reentry by Director Townsend.

- > Programs.
- Listening tours.

Update on State Workforce Development Board structure by Director Townsend.

Update on Veterans Day Events and programs for Veterans by Director Townsend.

Update on Job Fairs and Community Events by Director Townsend.

Update on U.S. Department of Labor (DOL) and Realignment of Regional Areas by Director Townsend.

- > 11/8/17 Letter from U.S. DOL.
- > 11/13/17 Email sent to CEO Board Members, Regional Board Members, Core Partners and WIOA Title I Directors.
- WIOA Implementation Team.

Update on WIOA Implementation by Ben Humphrey, IWD Attorney.

MOTION 15.0 ACTION ITEM MOTION 1st 2nd Unanimously Approved Motion to form Realignment Standing Committee. Tuning Larsen X

Realignment Committee Members:

- Jake Chapman
- Dave Deyoe
- Bill Dotzler
- Kirsten Running-Marquardt
- Rob Denson
- Rosie Thierer
- Randy Moore
- Emily Wharton
- Steve Gilbert
- Ryan Wise
- Phil Tuning
- Sondra Meyers
- Becky Jacobsen
- Drew Conrad
- Amy Larsen

MOTIONS TAKEN / ACTION I	TEMS	THE STATE OF	
APPROVALS	1 st	2 nd	Unanimously Approved
8/28/17 SWDB Agenda	JIVIS	LS	Х
5/5/17 Minutes	JMS	CD	Х
MEETING NOTES	Mar III		DAYS BURNEY, ST
5.1 ACTION ITEM MOTION	1 st	2 nd	Unanimously Approved
Motion to approve One-Stop Certification Criteria and Procedure.	LS	JMS	Х
Discussions by Director Townsend. ➤ Reminder for date of next SWDB meeting on 11/20/17. ➤ Appearance of Governor Reynolds at minority outreach mee	eting in Wat	erloo at 4:3	0 p.m. Location TBD
MOTION	1 st	2 nd	Unanimously Approved
Motion to Adjourn, Adjournment at 12:43 p.m.	16	15	V

Respectfully Submitted,

Shelly Evans, Paralegal

John Krogman, Chair

STATE OF IOWA WORKFORCE DEVELOPMENT BOARD MEETING

Date: 03/06/2018		Board	Minutes		
Location: Greater Des Moines Botanical Garden					
	VOTING MEMBER	PRESENT	NOT PRESENT		
1	Kim Reynolds	Х			
2	Jake Chapman		X		
3	Dave Deyoe		X		
4	Beth Townsend	X			
5	Ryan Wise	X			
6	Emily Wharton	X			
7	David Mitchell	X			
8	John Krogman, Chair	X			
9	Joe Greving	X			
10	Jan Miller-Straub, Co-Chair	Х			
11	Lynn Schreder	X			
12	Randy Moore		Х		
13	Jay Iverson	X			
14	Anne Parmley		X		
15	Ruby Mateos	X			
16	Amy Larsen	X			
17	Sondra Meyers	X			
18	Becky Jacobsen	X			
19	Steve Gilbert	X			
20	Phil Tuning	Х			
21	Gina Bettini	X			
22	Jeff DeVries		X		
23	Cara Sanders	X	Y The second second		
24	Kelly Barrick	X			
25	Carrie Duncan	X			
26	Robert Gilmore	Х			
27	Ken Sagar		X		
28	Andy Roberts	Х			
29	Jayson Henry	Х			
30	Carmen Heck	Х			
31	Quentin Hart	Х			
32	Nancy McDowell		Х		
33	Richard Moon		Х		

	NON-VOTING MEMBER	PRESENT	NOT PRESENT
34	Bill Dotzler		X
35	Kirsten Running-Marquardt	Х	
36	Drew Conrad	X	
37	John Smith		X
38	Wendy Mihm-Herold	X	
39	Rita Grimm		X
40	Rosie Thierer	х	
41	Jerry Bartruff		X
42	Jerry Foxhoven	X	
43	Greer Sisson	X	
44	Mary Cannon-James	Х	

	ATTENDEE	PRESENT	NOT PRESENT
45	Linn, Myron Deputy Director	Х	
46	Humphrey, Ben – IWD	Х	
47	Evans, Shelly – IWD	Х	

MEETING MINUTES

Call to Order, John Krogman, Chair.

Roll Call and establish Quorum, Shelly Evans, Board Administrator.

Introductions by Director Beth Townsend.

4.0 ACTION ITEM			
ACTION	1 st	2 nd	Unanimously Approved
Approval of Agenda.	Andy Roberts	Jan Miller- Straub	х
5.0 ACTION ITEM			
ACTION	1 st	2 nd	Unanimously Approved
Approval of Minutes from 11/20/17 meeting.	Andy Roberts	Phil Tuning	Х

Introduction of Governor Kim Reynolds by Director Beth Townsend.

Remarks by Governor Reynolds.

Presentation on Early Childhood Development by David E. Arens, Vice President Fiduciary Advisory Specialist, Wells Fargo.

Director's Report by Director Townsend.

- Impact of work @ IWD, staff and successes and shared letter from Kathy.
- Open house at IowaWORKS Des Moines Center.
- Kraft/Heinz Hiring Event held at lowaWORKS Center in Davenport.
- Siemens-Famesa Job Fair held at lowaWORKS Center in Fort Madison.
- Hiring for Change for ex-offenders. Full day event held in Clarinda.
- Youth Job Fairs with local high schools.
- Highway 30 Corridor Career Fair at lowaWORKS Centers in Marshalltown and Des Moines.
- Business Marketing Specialist Sherri Vaugh gives commencement speech at Denison Job Corp Center Winter Commencement.
- Home Base Iowa Success Story with veterans.
- Extended Career Experiences at IowaWORKS Center in Spencer and great feedback.
- Success Story at IowaWORKS Center in Sioux City. Assist homeless with getting jobs and foods stamps.
- Trade Exploration Day.
- Winter Frenzy Job Fair at IowaWORKS Center in Ottumwa.
- Update on FRIA. Introduction of Kathy Leggett.

11,0 ACTION ITEM			
MOTION	1 st	2 nd	Unanimously Approved
Motion to Adopt Conflict of Interest Policy.	Andy Roberts	Kelly Barrick	Х
Update on U.S. Department of Labor's mandated Realignme	ent of lowa's	Local Work	force Developmen
Areas/Regions by Director Townsend.			
Update and Committee Report on Minority Outreach Standing Co	mmittee by Dir	ector Town	send.
Updated on Ex-Offender Reentry Committee by Lynn Schreder, Ch	nair of Ex-Offen	der Reentry	Committee.
Jpdate and Committee Report on Disability Access Standing Comi Ocational Rehabilitation Services (IVRS) and Chairperson of the D	mittee by David Disability Access	Mitchell, A Committee	dministrator of low
16.0 ACTION ITEM		T 224 T	
MOTION	1 st	2 nd	Unanimously Approved
Motion to appoint new Chair to State Workforce Development Board. (John Krogman)	Andy Roberts	Jan Miller- Straub	Х
ACTION ITEM			d
MOTION	151	2 nd	Unanimously Approved
Motion to appoint Vice Chair to State Workforce Development	Beth Townsend	Jan Miller- Straub	Х
Board. (Lynn Schreder)			
17.0 ACTION ITEM			The state of the s
	1 st	2 nd	Unanimously Approved
17.0 ACTION ITEM MOTION Motion to address appointment of Chair to Youth Standing		2 nd Phil Tuning	The State of the S
17.0 ACTION ITEM MOTION Motion to address appointment of Chair to Youth Standing	1 st Andy	Phil	Approved
MOTION Motion to address appointment of Chair to Youth Standing Committee at next meeting.	1 st Andy	Phil	Approved

Respectfully Submitted,

Shelly Evans, Board Administrator

John Krogman, Chair

STATE OF IOWA WORKFORCE DEVELOPMENT BOARD MEETING

Date: 06/27/2018		Board	Minutes
Loc	ation: Greater Des Moines Botanical Garden		
	VOTING MEMBER	PRESENT	NOT PRESENT
1	Kim Reynolds	X	
2	Jake Chapman	Х	
3	Dave Deyoe	Х	
4	Beth Townsend	х	
5	Ryan Wise	Х	
6	Emily Wharton	х	
7	David Mitchell	х	
8	John Krogman, Chair	Х	
9	Jan Miller-Straub, Co-Chair	Х	
10	Joe Greving	Х	
11	Lynn Schreder	X	
12	Randy Moore		Х
13	Jay Iverson	X	
14	Anne Parmley	X	
15	Ruby Mateos	X	1
16	Amy Larsen	X	
17	Sondra Meyers	Х	
18	Becky Jacobsen	X	
19	Steve Gilbert	X	
20	Phil Tuning	Х	
21	Gina Bettini	X	
22	Jeff DeVries	X	
23	Cara Sanders	х	
24	Kelly Barrick	X	
25	Carrie Duncan	X	
26	Robert Gilmore	х	
27	Ken Sagar	х	
28	Andy Roberts	х	
29	Jayson Henry	Х	
30	Carmen Heck	Х	
31	Quentin Hart	х	
32	Nancy McDowell	Х	
33	Richard Moon	Х	
34	Richard Kurtenbach	х	

	NON-VOTING MEMBER	PRESENT	NOT PRESENT
34	Bill Dotzler	X	
35	Kirsten Running-Marquardt	X	
36	Drew Conrad	X	
37	John Smith		Х
38	Wendy Mihm-Herold	X	
39	Rita Grimm	х	
40	Rosie Thierer	Х	
41	Jerry Bartruff	X	
42	Jerry Foxhoven	Х	
43	Greer Sisson	Х	
44	Mary Cannon-James	X	

	ATTENDEE	PRESENT	NOT PRESENT
45	Linn, Myron Deputy Director	Х	
46	Humphrey, Ben – IWD	Х	
47	Evans, Shelly – IWD	х	

MEETING MINUT	ES		
Call to Order, John Krogman, Chair.			
Roll Call and establish Quorum, Shelly Evans, Board Administrator.			
Introductions by Director Beth Townsend.			
ACTION ITEM			
ACTION	1 st	2 nd	Unanimously Approved
Approval of Agenda.	Andy Roberts	Gina Bettini	Х
ACTION ITEM			*
ACTION	1 st	2 nd	Unanimously Approved
Approval of Minutes from 3/6/18 meeting.	Andy Roberts	Phil Tuning	Х
Introduction of Governor Kim Reynolds by Director Beth Townsend			*
D. J. J. C			
Remarks by Governor Reynolds.			
Presentation on Rapid Response by Kristi Judkins, IWD.			
Presentation on Rapid Response by Kristi Judkins, IWD. Update on Laborshed Partnership by Ryan Murphy and Jason Crow	ley, IWD.		
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act		st of items to be	e collected/shared
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act to aid in proposed list.		st of items to be	e collected/shared
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act		st of items to be	Unanimously
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act to aid in proposed list. ACTION ITEM	, including li		
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act to aid in proposed list. ACTION ITEM MOTION	, including li		Unanimously Approved
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act to aid in proposed list. ACTION ITEM MOTION	, including li	2 nd	Unanimously Approved X
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act to aid in proposed list. ACTION ITEM MOTION Motion to appoint new Chair to Youth Standing Committee.	, including li	2 nd	Unanimously Approved X
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act to aid in proposed list. ACTION ITEM MOTION Motion to appoint new Chair to Youth Standing Committee. Discussion on U.S. Department of Labor's mandate on I	, including li	2 nd at of lowa's I	Unanimously Approved X Local Workforce
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act to aid in proposed list. ACTION ITEM MOTION Motion to appoint new Chair to Youth Standing Committee. Discussion on U.S. Department of Labor's mandate on Development Areas/Regions by Director Townsend, IWD.	, including li	2 nd	Unanimously Approved X
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act to aid in proposed list. ACTION ITEM MOTION Motion to appoint new Chair to Youth Standing Committee. Discussion on U.S. Department of Labor's mandate on Inches Development Areas/Regions by Director Townsend, IWD. ACTION ITEM	, including list 1st Realignmen	2 nd at of lowa's I	Unanimously Approved X ocal Workforce Unanimously
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act to aid in proposed list. ACTION ITEM MOTION Motion to appoint new Chair to Youth Standing Committee. Discussion on U.S. Department of Labor's mandate on Independent Areas/Regions by Director Townsend, IWD. ACTION ITEM MOTION Motion to return realignment to the Realignment Committee for	, including list 1st Realignment 1st Andy	2 nd at of lowa's l	Unanimously Approved X ocal Workforce Unanimously Approved
Update on Laborshed Partnership by Ryan Murphy and Jason Crow Discussion on development of high demand career list for FRIA Act to aid in proposed list. ACTION ITEM MOTION Motion to appoint new Chair to Youth Standing Committee. Discussion on U.S. Department of Labor's mandate on Development Areas/Regions by Director Townsend, IWD. ACTION ITEM MOTION Motion to return realignment to the Realignment Committee for further discussions of 4 area regional maps.	, including list 1st Realignment 1st Andy	2 nd at of lowa's l	Unanimously Approved X ocal Workforce Unanimously Approved

Respectfully Submitted,

Shelly Evans Board Administrator

John Krogman, Chair

Jehn J Theogram

STATE OF IOWA WORKFORCE DEVELOPMENT BOARD MEETING

Dat	e: 08/27/2018	Board	Minutes		
Location: Goodwill Industries of Central Iowa, 5355 NW 86th Street, Johnston, IA					
	VOTING MEMBER	PRESENT	NOT PRESENT		
1	Kim Reynolds		NO		
2	Jake Chapman	YES			
3	Dave Deyoe	YES			
4	Beth Townsend	YES			
5	Ryan Wise	YES			
6	Emily Wharton	YES			
7	David Mitchell	YES			
8	John Krogman, Chair	YES			
9	Jan Miller-Straub, Co-Chair		NO		
10	Joe Greving	YES			
11	Lynn Schreder	YES			
12	Randy Moore		NO		
13	Jay Iverson	YES			
14	Anne Parmley	YES			
15	Ruby Mateos		NO		
16	Amy Larsen	YES			
17	Sondra Meyers		NO		
18	Becky Jacobsen		NO		
19	Steve Gilbert		NO		
20	Phil Tuning		NO		
21	Gina Bettini	YES			
22	Jeff DeVries	YES			
23	Cara Sanders		NO		
24	Kelly Barrick		NO		
25	Carrie Duncan		NO		
26	Ken Sagar	YES			
27	Andy Roberts	YES			
28	Jayson Henry	YES			
29	Carmen Heck	YES			
30	Quentin Hart		NO		
31	Nancy McDowell	YES			
32	Richard Moon		NO		
33	Richard Kurtenbach		NO		

	NON-VOTING MEMBER	PRESENT	NOT PRESENT
34	Bill Dotzler	YES	
35	Kirsten Running-Marquardt		NO
36	Drew Conrad	YES	
37	John Smith	YES	
38	Wendy Mihm-Herold	YES	
39	Rita Grimm	YES	
40	Rosie Thierer	YES	
41	Jerry Bartruff		NO
42	Jerry Foxhoven		NO
43	Greer Sisson	YES	
44	Mary Cannon-James	YES	

ATTENDEE	PRESENT	NOT PRESENT
Linn, Myron Deputy Director	YES	
Evans, Shelly – IWD	YES	
Humphrey, Ben – IWD	YES	
Nicholas Olivencia – IWD	YES	
David Steen – IWD	YES	

MEETING MINUTES

Call to Order, John Krogman, Chair.

Roll Call and establish Quorum, Shelly Evans, Board Administrator.

Introductions by Beth Townsend, Director of IWD.

ACTION	I ITEM		
ACTION	1 st	2 nd	Unanimously Approved
Approval of Agenda.	Jay Iverson	Nancy McDowell	Х
ACTION	I ITEM		
ACTION	1 st	2 nd	Unanimously Approved
Approval of Minutes from 6/27/18 meeting.	Lynn Schreder	Joe Greving	Х

Director's Report by Beth Townsend, Director of IWD.

Update on policy for Eligible Training Provider Policy, public comments and responses by David Steen, IWD.

Update on U.S. Department of Labor mandated Realignment of Iowa's Local Workforce Development Areas/Regions and submitted Waiver requests by Director Townsend.

Update and Committee Report on Minority Outreach Standing Committee by Director Townsend.

Review and prepare list of high demand careers as required by the FRIA Act, determine number of careers to be identified and identify careers individually.

ACTION ITEM			
MOTION	1 st	2 nd	Unanimously Approved
Motion to approve high demand career list as all careers identified on Last-Dollar Scholar Programs and Iowa Grant Programs handouts provided at today's meeting and to categorize the list by SOC codes pursuant to FRI Act.	Jake Chapman	Joe Greving	Х

Update on Ex-Offender Reentry Committee by Chair, Lynn Schreder.

Update on Disability Access Committee Chair, David Mitchell.

ACTION ITEN	Λ		
MOTION	1 st	2 nd	Unanimously Approved
Motion to Adjourn. Adjournment at 3:23 p.m.	Andy Roberts	Ken Sagar	Х

Respectfully Submitted,

Shelly Evans, Board Administrator

John Krogman, Chair

STATE OF IOWA WORKFORCE DEVELOPMENT BOARD MEETING

Dat	e: 02/18/19	Board	Board Minutes		
Loc	ation: Goodwill Industries of Central Iowa				
	VOTING MEMBER	PRESENT	NOT PRESENT		
1.	Governor Kim Reynolds	X			
2.	Senator Jake Chapman		Х		
3.	Representative Dave Deyoe		Х		
4.	Director Beth Townsend	Х			
5.	Director Ryan Wise	Х			
6.	Director Emily Wharton		X		
7.	Director David Mitchell	х			
8.	John Krogman, Chair		Х		
9.	Lynn Schreder, Co-Chair	Х			
10.	Joe Greving	х			
11.	Jan Miller-Straub		Х		
12.	Randy Moore	7 1	X		
13.	Jay Iverson		Х		
14.	Anne Parmley	X			
15.	Ruby Mateos	x			
16.	Amy Larsen	х			
17.	Sondra Meyers	x			
18.	Becky Jacobsen	х			
19.	Steve Gilbert		Х		
20.	Gina Bettini	x			
21.	Jeff DeVries	х			
22.	Cara Sanders		X		
23.	Kelly Barrick	х			
24.	Carrie Duncan	X			
25.	Richard Kurtenbach	X			
26.	Ken Sagar	х			
27.	Andy Roberts		Х		
28.	Richard Moon	х			
29.	Jayson Henry	Х			
30.	Carmen Heck	х			
31.	Quentin Hart		Х		
32.	Nancy McDowell	Х			
33.	VACANT				

	NON-VOTING MEMBER	PRESENT	NOT PRESENT
34	Bill Dotzler		Х
35	Kirsten Running-Marquardt	X	
36	Drew Conrad	X	
37	John Smith	X	
38	Wendy Mihm-Herold	X	
39	Rita Grimm	Х	
40	Rosie Thierer	X	
41	Daniel Craig	Х	
42	Jerry Foxhoven		Х
43	Greer Sisson		Х
44	Mary Cannon-James	х	

ATTENDEE	PRESENT	NOT PRESENT
Evans, Shelly – IWD	х	
Nicholas Olivencia – IWD	Х	
David Steen – IWD	Х	
Cathy Ross – IWD	Х	
Ryan West – IWD	Х	
Ryan Murphy – IWD	Х	
Michael Spurgin – IWD	Х	
Brett Conner – IWD	Х	

MEETING MINUTES Call to Order, Lynn Schreder, Co-Chair. Roll Call and establish Quorum, Shelly Evans, Board Administrator. **ACTION ITEM** 1st 2nd Unanimously **ACTION** Approved X Approval of Agenda. Joe Jayson Greving Henry **ACTION ITEM** 2nd 1st Unanimously **ACTION** Approved Jeff Kelly X Approval of Minutes from 11/19/18 meeting. **DeVries** Barrick Introduction of Governor Kim Reynolds by Beth Townsend, Director of IWD. Remarks by Governor Kim Reynolds. Director's Report by Beth Townsend, Director of IWD. Discussion of recommendations submitted by Realignment Committee by Director Beth Townsend, IWD. 9.1 -- ACTION ITEM 2nd 1st Unanimously **ACTION Approved** Motion to accept realignment of Local Workforce Development Ken Sager Joe Greving X Areas to 6 Regions. Amended Motion to adopt Map A or Map B.

VOTING MEMBER	MAPA	MAP B
Governor Kim Reynolds		
Director Beth Townsend	X	
Director Ryan Wise		X
Director David Mitchell		X
Lynn Schreder, Co-Chair	X	

9.2 -- ACTION ITEM

Map A

2

ACTION

Vote on 6 region realignment map of Local Workforce

Development Areas.

Approved

Map B

Map B

17

VOTING MEMBER	MAPA	MAP B
Joe Greving		X
Anne Parmley		X
Ruby Mateos		Х
Amy Larsen		X
Sondra Meyers		X
Becky Jacobsen		X
Gina Bettini		X
Jeff DeVries		X
Kelly Barrick		X
Carrie Duncan		Х
Richard Kurtenbach		Х
Ken Sagar		Х
Jayson Henry		Х
Carmen Heck		Х
Nancy McDowell		Х

9.3 ACTION IT	EM		
ACTION	1st	2nd	Approved
Motion to require board approval prior to lowa Workforce Development closing offices.	Ken Sagar	Carrie Duncan	NO
9.4 ACTION IT	EM		- 3
ACTION	YES	NO	Approved
Vote on 6 region realignment map of Local Workforce			
Development Areas.	8	10	NO

VOTING MEMBER	YES	NO
Governor Kim Reynolds		
Director Beth Townsend	_1	X
Director Ryan Wise	1 2	Х
Director David Mitchell		X
Lynn Schreder, Co-Chair		
Joe Greving		Х
Anne Parmley		X
Ruby Mateos	X	
Amy Larsen	Х	
Sondra Meyers		X
Becky Jacobsen		X
Gina Bettini	X	
Jeff DeVries	11	X
Kelly Barrick	X	
Carrie Duncan	Х	
Richard Kurtenbach	X	
Ken Sagar	X	
Jayson Henry		X
Carmen Heck	X	
Nancy McDowell		Х

Next steps regarding WIOA implementation by Director Beth Townsend, IWD.

Update on Disability Access Standing Committee by David Mitchell, Administrator of Iowa Vocational Rehabilitation Services (IVRS) and Chairperson of the Disability Access Committee.

Update on Ex-Offender Reentry Committee by Deputy Director, Ryan West, IWD.

Update and Committee Report on Minority Outreach Standing Committee by Committee Chair, Andy Roberts.

Update on Youth Standing Committee by Committee Chair, Jayson Henry.

ACTION ITEM		
MOTION		2 nd
Motion to Adjourn. Adjournment at 2:20 p.m.	Ryan Wise	Rich Kurtenbach

Respectfully Submitted,

Shelly Evans, Board Administrator

Tilly Guas

Lynn Schreder, Co-Chair



State Workforce Development Board Realignment Committee

Dec. 13, 2017 Meeting



Local Workforce Development Areas:

Terminology
Iowa's Current Alignment
Local Areas Under WIOA
U.S. Dept. of Labor Finding No. 1
Legal Requirements
WIOA Title I Funding

Terminology: Iowa vs. WIOA

Iowa has traditionally referred to its "local workforce development areas" as "regions."

WIOA has two types of planning territories:

- 1) "Local areas"
- 2) "Planning regions"
 - A "planning region" can consist of:
 - 1) One local area
 - 2) More than one local area

For clarity, we will use the term "local area" or "area" instead of "region."



Local Workforce Development Areas:

Iowa's Current Alignment

Iowa's Current Alignment

- General Assembly created Iowa's current system of governance in 1996
- Started out with 16 local areas one for each community college territory
- Reduced to 15 local areas in 2000

Iowa's Current Local Area Alignment

Iowa Workforce Development Delivery System LYON ALLAMAKEE PALO ALTO SIOUX FLOYD FAYETTE CLAYTON BUENA VISTA POCAHONTAS HUMBOLDT BUTLER BREMER WEBSTER BLACK HAWK BUCHANAN DELAWARE DUBUQUE CALHOUN Webster City CARROLL MARSHALL MONONA Cedar A Carrol CEDAR AUDUBON GUTHRIE POLK JOHNSON SHELBY JASPER POWESHIEK HARRISON MUSCATINE WARREN MARION MAHASKA KEOKUK POTTAWATTAMIE MADISON ADAIR WASHINGTON CLARKE UNION WAPELLO **JEFFERSON** MONTGOMERY ADAMS LUCAS Creston DES MOINES APPANOOSE DAVIS FREMONT PAGE TAYLOR RINGGOLD DECATUR VAN BUREN LEE **One-Stop Service Centers IWD Service Access Points**

Exhibit 19, Page 6 of 58



Local Workforce Development Areas:

U.S. Dept. of Labor (DOL) Finding No. 1

"The 15 local areas in Iowa do not meet the substantive requirements of a local workforce development area (LWDA) under WIOA. The 15 service areas date back to the Job Training Partnership Act under which States established "Services Delivery Areas or SDAs. These SDAs were formed to align with service delivery in the State and, in Iowa, this resulted in areas being formed around the Community College locations throughout the State. Subsequent workforce development legislation, first the Workforce Investment Act of 1998 and, most recently, WIOA, allowed for existing service delivery areas to continue to serve as local areas, with only minimal qualifying criteria."

"As a result, the current local service areas in Iowa do not align with the characteristics around which the WIOA intends a LWDA to be aligned, such as local labor market areas and/or economic development areas."

- WIOA § 189(i)(1) allows states:
 - 1) With a law enacted on or before Dec. 31, 1997
 - 2) That provides for the designation of service delivery areas
 - 3) To use the services delivery areas designated under that law as local areas, notwithstanding WIOA section 106

■ Iowa Code § 84B.3 :

For purposes of this section, "service delivery area" means the area included within a merged area, as defined in section 260C.2, realigned to the closest county border as determined by the department of workforce development. However, if the state workforce development board determines that an area of the state would be adversely affected by the designation of the service delivery areas by the department, the department may, after consultation with the applicable local workforce development boards and with the approval of the state workforce development board, make accommodations in determining the service delivery areas, including but not limited to the creation of a new service delivery area. In no event shall the department create more than sixteen service delivery areas.

- WIOA § 189(i)(1) allows States:
 - 1) With a law enacted on or before Dec. 31, 1997
 - ✓ Iowa Code § 84B.3 enacted on May 2, 1996
 - 2) That provides for the designation of service delivery areas
 - ✓ Iowa Code § 84B.3 provides for designation of SDAs
 - 3) To use the services delivery areas designated under that law as local areas, notwithstanding WIOA section 106
 - Iowa may use SDAs designated under Iowa Code § 84B.3 notwithstanding the requirements for local areas in WIOA section 106

"The 15 local areas in Iowa do not meet the substantive requirements of a local workforce development area (LWDA) under WIOA. The 15 service areas date back to the Job Training Partnership Act under which States established "Services Delivery Areas or SDAs. These SDAs were formed to align with service delivery in the State and, in Iowa, this resulted in areas being formed around the Community College locations throughout the State. Subsequent workforce development legislation, first the Workforce Investment Act of 1998 and, most recently, WIOA, allowed for existing service delivery areas to continue to serve as local areas, with only minimal qualifying criteria."

"As a result, the current local service areas in Iowa do not align with the characteristics around which the WIOA intends a LWDA to be aligned, such as local labor market areas and/or economic development areas."

➤ This part of the finding reflects the subjective policy preference of the Regional Office in Chicago, not legal requirements under WIOA.

"[T]he division of limited WIOA funds among 15 services areas, particularly in a State that has a large rural areas, is stretching the available dollars so thin that the local areas are unable to fund core WIOA functions, such as staff support for the required Local Workforce Development Boards (WDBs) and/or the One-Stop Operators (OSOs)."

- WIOA includes unfunded mandates, under DOL's interpretation of the law
- The 15-local area alignment is stretching limited WIOA Title I funding so thin that the local areas don't have enough resources to meet all WIOA requirements

Example: Region 11

Example: Finding No. 7

"[T]his structure does not facilitate the development of WIOA-compliant planning regions which, by law and regulation, are aligned with labor markets, commuting patterns, economic development areas, etc."

When designating planning regions, "consideration of the extent to which the local areas in a proposed region":

- Share a single labor market
- Share a common economic development area; and
- Possess the Federal and non-Federal resources, including appropriate education and training institutions, to administer activities under WIOA subtitle B

Other factors may include:

- Population centers;
- Commuting patterns;
- Land ownership;
- Industrial composition;
- Location quotients;
- Labor force conditions;
- Geographic boundaries; and
- Additional factors as determined by the Secretary.

"[T]his structure does not facilitate the development of WIOA-compliant planning regions which, by law and regulation, are aligned with labor markets, commuting patterns, economic development areas, etc."

➤ This part of the finding reflects the subjective policy preference of the Regional Office in Chicago, not legal requirements under WIOA.

DOL Finding No. 1

Committee Focus:

➤ Realign Iowa's local areas to ensure that each local area has sufficient federal funding to meet all of WIOA's requirements



Local Workforce Development Areas:

Local Areas Under WIOA

Local Areas Under WIOA

Each local area must have:

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Service provider for the Title I Adult and Dislocated Worker programs
- 6) Service provider for the Title I Youth program

One-Stop Centers Under WIOA

- Physical location where job seeker and employer customers can access the programs, services, and activities of all required one-stop partners
- Must have at least one Title I staffer present
- Must provide:
 - 1) Career services
 - 2) Access to training services
 - 3) Access to programs and services carried out by one-stop partners
 - 4) Workforce and labor market information (LMI)
 Exhibit 19, Page 24 of 58

Local Boards Under WIOA

- Each Local Board must perform all of the required Local Board functions
- Among other functions, this includes selecting Title I service providers and conducting oversight of Title I service providers
- Example: DOL Finding No. 7

Local Fiscal Agents Under WIOA

In general, responsible for:

- 1) Receive funds
- Ensure sustained fiscal integrity and accountability for expenditures of funds in accordance with the law and state policies
- 3) Respond to audit financial findings
- 4) Maintain proper accounting records and adequate documentation
- 5) Prepare financial reports
- 6) Provide technical assistance to subrecipients regarding fiscal issues
- Example: DOL Finding Nos. 1, 2

One-Stop Operators Under WIOA

- Coordinate the service delivery of required one-stop partners and service providers
- Local Boards may establish additional roles, including:
 - 1) Coordinating service providers across the onestop delivery system
 - 2) Being the primary provider of services within the one-stop center
 - 3) Providing services within the one-stop center
 - 4) Coordinating service delivery in a multi-center area, which may include affiliated sites

One-Stop Operators Under WIOA

- A one-stop operator may not:
 - 1) Convene system stakeholders to assist in the development of the local plan
 - 2) Prepare and submit local plans
 - 3) Be responsible for oversight of itself
 - 4) Manage or significantly participate in the competitive selection for one-stop operators
 - Select or terminate one-stop operators, career services, and youth providers
 - 6) Negotiate local performance accountability measures
 - 7) Develop and submit budget for activities of the Local Board in the local area

One-Stop Operators Under WIOA

- Must be competitively procured
- On its website, DOL interprets this to include something more than "nominal" pricing
- Example: DOL Finding Nos. 1, 8
 - ➤ Insufficient funding for one-stop operators at the local area level



Local Workforce Development Areas:

Legal Requirements

Creation of a New Area Under the Iowa Code

- Iowa Code § 84B.3:
 - 1) No more than 16 areas
 - State Board determination that an area would be adversely affected by designation
 - 3) Consultation with Local Boards
 - 4) Approval of State Board
 - 5) Create new area

WIOA Planning Region: Required Factors

Extent to which:

- 1) Share a single labor market
- Share a common economic development area; and
- 3) Possess the Federal and non-Federal resources, including appropriate education and training institutions, to administer activities under WIOA subtitle B

WIOA Planning Region: Optional Factors

- 1) Population centers;
- 2) Commuting patterns;
- 3) Land ownership;
- 4) Industrial composition;
- 5) Location quotients;
- 6) Labor force conditions;
- 7) Geographic boundaries; and
- 8) Additional factors as determined by the Secretary.



Local Workforce Development Areas:

WIOA Title I Funding

WIOA Title I Funding: Budget Volatility

Congressional Appropriations:

- U.S. Senate: Status quo for WIOA Title I programs
- U.S. House: Cuts between 3% and 5%
- Looks like a Continuing Resolution (CR) for the remainder of the current Federal Fiscal Year (FFY)
- Current CR expires on Dec. 22

WIOA Title I Funding: Budget Volatility

Sequestration:

- PAYGO Law requires OMB to cut certain programs if legislation causes a deficit
- Tax bill is projected to cause a deficit increase of \$1.5 trillion according to CBO
- This works out to an annual average deficit increase of \$150 billion
- OMB is authorized to reduce WIOA Title I funding under PAYGO and has in the past

WIOA Title I Funding: Budget Volatility

Sequestration:

- Past sequestration cuts to WIA Title I program funding:
- Tax bill is projected to cause a deficit increase of \$1.5 trillion according to CBO
- This works out to an annual average deficit increase of \$150 billion
- OMB is authorized to reduce WIOA Title I funding under PAYGO and has in the past

WIOA Title I Funding: Formula Volatility

PY16 vs. PY 17

Youth:

14 States received funding cut of 10.45%

Adult:

13 States received a funding cut of 10.45%

Dislocated Worker:

20 States received a funding cut of 10.45%

WIOA Title I Funding: Administrative Costs

Expenditures incurred by:

- State Board
- Local Boards
- Direct recipients (including State grant recipients under subtitle B of title I and recipients of awards under subtitles C and D of title I)
- Local grant recipients
- Local fiscal agents
- Local grant subrecipients
- One-stop operators

WIOA Title I Funding: Administrative Costs

Expenditures incurred by:

- State Board
- Direct recipients (including State grant recipients under subtitle B of title I and recipients of awards under subtitles C and D of title I)
- Local Boards
- Local grant recipients
- Local fiscal agents
- Local grant subrecipients
- One-stop operators

WIOA Title I Funding: Administrative Costs

Expenditures:

- Incurred in the performance of administrative functions
- Incurred in carrying out activities under title I that are not related to the direct provision of workforce investment services (including services to participants and employers)
- Including both personnel and nonpersonnel costs
- Including Both direct and indirect costs

WIOA Title I Funding: Distribution

- 1) Congress appropriates funds
- 2) DOL distributes State allotments, using a statutory formula
- 3) State receives DOL allotment
 - 5% for State Administrative Costs
 - 10% for Statewide Activities
 - For Dislocated Worker Program only, 25% for Rapid Response
- 4) State distributes local area allotments
- 5) Local area receives allotment
 - 10% for local area administrative costs

Adult: \$3,620,871

- State Set-Aside: \$ 362,087
- State Admin: \$ 181,043
- Total for Local Areas: \$3,077,741
- Local Area Admin: \$ 307,774.10

Dislocated Worker: \$4,495,013

- State Set-Aside: \$ 449,501
- State Admin: \$ 224,751
- Rapid Response: \$ 946,172
- Total for Local Areas: \$ 2,874,589
- Local Area Admin: \$ 287,458.90

Combined Total: \$ 13,158,050

- State Set-Aside: \$ 1,315,805
- State Admin: \$657,906.50
- Rapid Response: \$ 946,172
- Total for Local Areas: \$10,238,171
- Local Area Admin: \$ 1,023,817.10

Local Area Admin: \$ 1,023,817.10

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

10 Local Areas

Avg. Admin: \$ 102,381.70

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

5 Local Areas

Avg. Admin: \$ 204,763.40

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

4 Local Areas

Avg. Admin: \$ 255,954.25

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

3 Local Areas

Avg. Admin: \$ 341,272.33

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

2 Local Areas

Avg. Admin: \$511,905.50

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

5% Cut

2 Local Areas

Avg. Admin: \$ 486,313.80

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

10% Cut

2 Local Areas

Avg. Admin: \$ 435,122.23

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

15% Cut

2 Local Areas

Avg. Admin: \$ 486,313.80

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

20% Cut

2 Local Areas

Avg. Admin: \$ 409,526.80

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

25% Cut

2 Local Areas

Avg. Admin: \$ 383,931.38

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

30% Cut

2 Local Areas

Avg. Admin: \$ 366,014.58

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers

35% Cut

2 Local Areas

Avg. Admin: \$ 332,740.53

- 1) At least 1 comprehensive one-stop center
- 2) Local Workforce Development Board (Local Board)
- 3) Local Fiscal Agent
- 4) Local One-Stop Operator
- 5) Title I service providers



Iowa Workforce Development Board

Realignment Committee

Last Updated: 6/1/2018

QUESTIONS / COMMENTS RECEIVED

REGION I

Region I	Questions / Comments
5/3/18	First and foremost, it is our understanding that the regional system was set up in the first place to allow the clients great opportunity to access the system. The federal mandates do not seem to align
Delaware County	with what our core values are, and should remain. By reducing the number of regions and centralizing the locations where decisions are made, we lose our ability to serve the people who need our
Board of	services the most.
Supervisors	With changes in regions, our unemployed citizens would have to travel to Dubuque or Decorah to a work force office. Our Board is concerned that the future of our businesses, employees and local economy is in jeopardy if the proposed plans for less regions move forward. Our citizens deserve the opportunity to be employed, to get better jobs, and to improve their lives.
	We see the potential for politics to unduly influence who is selected to provide services. While we have no experience with the people from other regions, the quality and experience of our local staff will be compromised no matter what happens.
	To keep this from being rural vs. urban, we feel that there should be no less than 6 regions, so that our citizens and businesses and industries still have a voice/presence close to work with. Maintaining accessibility to lowans in need of service, and focus on employment needs in all parts of lowa is essential.
5/3/18	As a member of the Region I CEO Board, I am strongly opposed to the proposed 2 Region Realignment. Citizens of Howard County already must travel to Dubuque to the 'one stop' regional office.
Pat Murray	Thankfully, Decorah has a satellite office that serves our workforce needs.
	A 2 Region Realignment would be a disaster for rural lowa. Clients who need these services are the least likely to have the means to travel 80-120 miles to the nearest office. If the goal is to make Workforce Development Services practically impossible to receive in rural lowa, then the 2 Region Realignment is perfect.
5/3/18	I. We support the eight-area proposal. This would require less travel for both program participants and board members.
Allamakee County	2. The Decorah office should remain open. It serves the rural areas of Northeast Iowa and provides many valuable services to program participants.
Board of	3. We do not support the two area realignment plan. The size of the area would result in less service to rural Northeast lowa. It would also result in less board participation from the rural areas.
Supervisors	
5/3/18	We as Supervisors from Fayette County in region I representing the RWDB/CEO board have concerns with serving and protecting our residents if we drastically reduce the number of regions in
Fayette County	realignment.
Board of	While we believe our residents can be served with less than 15 regions we do not believe a drastic reduction will allow the rural residents to be served as they should be and deserve to be.
Supervisors	We have been told the Supervisors are to be more involved, but the number of Supervisors involved will be reduced with a reduction in regions.
	We have been told the administration cost per region is to be \$350,000 no matter how many regions without how the \$350,00 was arrived at.
Region I Members	My recommendation for realignment of the Regional Workforce Boards would be NO LESS than six (6) regions. I understand we have to look at the reduction of 15 regions and going to 6 regions would still give the rural population a voice on what happens on the regional workforce boards. It is important that this doesn't become an urban versus rural issue. Also our unemployed and underserved

Region I	Questions / Comments
	citizens should have the opportunity to get to a "field" office that doesn't hinder their ability for travel and getting the one - one assistance they need. Our lowa Workforce Development offices are so
	much more than signing up for unemployment We understand the mandate to reduce the number of regions for cost efficiencies. This must be done in conjunction with the focus of the quality of delivery of service to the end user – our client. So much of
	the data we are sent for consideration is the unemployment by county for the state of lowa. It has been 20 years since the "unemployment office" stigma was shed and we are blessed with the "lowa"
	Works" – workforce development.
	These offices assist with so many services that have little to do with unemployment; such as NCRC career readiness assessments, apprenticeship and training development, upskill training, and application
	assistance. We as employers have developed training, hiring and advancement processes that include participation AND access to the lowa Workforce centers. Should the reduction in the number of regions correlate directly to the reduction in the number of resource centers, businesses and the clients that are being served by lowa Works FOR the businesses will be negatively impacted. Think of
	it this way: If a family is used to eating 17 meals a week, and the budget gets tight — we don't cut our meals back to 2 per week, or 4 per week, etc. The family's needs still need to be met, but the budget impacts the
	menu and where we obtain food. The same can be said for access to one stop centers. If there is a budget issue, look at what is being offered at each location to see where economics can be improved.
	We could improve delivery, collaborate secretarial/administrative duties, etc. via remote access/website connectivity; but the thought that someone from Sheldon, IA is going to make it to a workforce
	center in Decorah, IA is just not realistic. Clients will decide not to utilize services, and as a result businesses will make the decision to factor that out of their programs, and none of that is good.
	For the new map alignment, I would suggest as my preference the 5(b) distribution, and if possible would say map 6 to be ideal if budget could be figured out. These are far and away better than the 2 or 3 region offerings discussed earlier.
	I have great concern with what may happen to our rural communities (and beyond) should it be decided that we realign our Workforce Development Boards into fewer areas. There are a couple of
	reasons unemployment is low in lowa today, one of course because of the thriving economy, but two, because of our hard-working Workforce groups who work diligently to place those workers whom
	have lost their jobs due to a company closing (for example). Fewer areas within our workforce group, I fear, will send fewer staff members out working to place these same individuals in the future.
	Maybe forcing the Workforce group to set criteria to choose where they can setup onsite services when a company is closing, therefore not truly serving all our people as we should. I worry that such
	a realignment would also mean closing some of our One Stop Centers. And although I realize a lot of things can now be done online or over the phone for unemployed individual, I feel that human contact is extremely important for allowing these same people to develop soft-skills for getting back into a work environment. Also given fewer areas, will make it harder for the Workforce Group to
	educate businesses on all the services that are available to assist them. I fear that should we realign our areas we will see unemployment rates start to rise again.
	I don't disagree that some consolidation has to happen due to the deficits of the program. I do feel that consolidating from 15 regions down to 2 regions is drastic and will cut necessary resources and
	harm the local rural offices too much. Having unemployed clients drive one or two hours to an unemployment office for training and assistance will not work. I feel that consolidating to 6 to 8 offices
	could work, but local resources would still be cut. The map that I liked the most was the 6 region map. I also feel that some of the fixed costs across the board could be cut by sharing board support
	and Service Provider Admin support across regions. So overall, I feel the regions should be consolidated to 6 to 8 regions where some of the admin costs could be shared across regions. Thanks In the breakdown of Administrative Costs on page 3 of the Realignment Committee Framework, you show \$350,000 as the total cost per local area per year, but there is no explanation for each item
	and no indication on how these numbers were derived.
	\$100,000 for Independent Board Support - we currently pay about \$3,000 annually in our region for this service. Why is there such a big discrepancy? Is there a job description available that outlines
	what is specifically required of this position? Would there be an opportunity for this person to serve multiple regions so the cost could be shared and significantly lowered for each region? How was
	this amount calculated? \$100,000 for One-Stop Operator - Is there any description on what is required of this role to justify the cost? Would there be an opportunity for this person to serve multiple
	regions so the cost could be shared and significantly lowered for each region? How was this amount calculated? \$20,000 for Local Board Operations - we have consistently allocated less than \$5,000 annually in our region for this service. Why is your estimate so much higher? How was this amount calculated? \$30,000 Local Fiscal Agent - Is there any explanation for what is required to justify this
	cost? How was this amount calculated? \$50,000 WIOA Title I Youth Service Provider - Is there any explanation for what is required to justify this cost? How was this amount calculated?
	\$50,000 WIOA Title I Adult and DW Service Provider - Is there any explanation for what is required to justify this cost? How was this amount calculated?
	These costs appear to be extremely inflated; more realistic figures along with possible shared costs would definitely lend credibility for a significant increase in the numbers of regions being proposed.
	Why does it appear that WIOA Title I is responsible for the entire \$350,000 in Administrative Costs? TEGL 17-16 states that all one-stop partner programs must contribute to the infrastructure costs.
	and certain additional costs of the onestop delivery system based on their proportionate use. Therefore, shouldn't these costs be shared among the partners? What are WIOA Titles II, III, and IV currently contributing in lowa? IWD is allowed to keep a maximum 15% of each program budget for state set aside when the WIOA Title I Adult, DW, and Youth funds are received by the state. What
	are these funds currently being used for and what is the anticipated use in the future? Couldn't some of these set-aside funds be allocated to cover a significant portion of these Administrative Costs?
	The Criteria for Local Area Designation on page 4 of the Realignment Committee Framework indicates that WIOA identifies that labor market areas and economic development areas should be

Region I	Questions / Comments
	considered when making this decision. The two region plan that you are proposing does not appear to account for either of these factors. It would be much more effective to look at combining some
	of the economic development regions in Iowa which are very closely aligned with the
	current labor market areas, community college boundaries, and workforce regions in our state? The Maintain Local Input on page 5 of the Realignment Committee Framework indicates that the current
	RWDB and CEO boards would serve as advisory boards under the RWDB and CEO board for the new two-region realignment being proposed. In that role, advisory board members would have very
	limited influence since they would not have an actual vote on any issues within the new region. In our region, the CEO board contains a representative from each of our counties. Therefore, every county has a vote that matters and
	the rural counties have a much larger influence on the decisions than the urban county. How will your new regional structure ensure that rural areas don't get left out regarding the workforce services that their residents need and deserve? When Local Area Agencies on Aging were reduced to six a few years ago in lowa, they tried something similar by transitioning the previous board members into
	advisory board members with no meaningful role in determining the services that are provided or how the money is spent in the new area which created a negative impact in the rural areas of our state.
	WIOA legislation requires that states have at least one One-Stop Center in each local area. Therefore, lowa is currently required to have 15 One-Stop Centers due to 15 regions at the present time.
	What is the plan for the future number of One-Stops in Iowa? How could a reduction in the number of local areas potentially impact the four IowaWORKS Satellite offices and the IowaWORKS
	Expansion offices listed on the IWD website?
	While it may make sense for some of the current regions to combine, consideration must be given to the travel required for customers (job seekers and employers) to access services at their nearest
	lowaWORKS office, as well as, board members to participate in meaningful discussions. Low-income individuals, public assistance recipients, and dislocated workers do not have the resources to drive
	long distances for necessary services and, unfortunately, electronic access only is not sufficient to meet their needs.
	The U.S. Department of Labor has mandated the realignment of Iowa's local workforce development areas. However, the State of Iowa, as discretion in how to make those alignments. Any consideration
	for realignment needs to maintain its focus on the many groups it is designed to serve: displaced workers, individuals seeking employment, individuals with disabilities that are seeking employment and
	businesses and industries that are recruiting skilled and non-skilled labor. Obviously too great a reduction in areas or field offices will adversely impact the very people that Iowa Work Force Development
	is designed to help.

REGION 3 / 4

Region 3 / 4	Questions / Comments
3/22/18	I am on the RWDB for Iowa Region 3&4 representing Business for the largest county in Iowa, Kossuth.
Susan Golwitzer	Today at our meeting in Spencer lowa, which I drive 65 miles to attend, we discussed this re-zoning that is being considered by officials that do not understand the areas affected by the proposed changes.
	At the current time, we as a working, active board, are considered a very viable part of the area. Our office works with business, individuals, colleges, and several entities to provide lowans the best opportunity to better their lives.
	Under your current proposal, you are looking to move those services even further away from those entities that need these and use these services. We discussed today how a business in the area, who without the direct interaction from our area service agency and people in Spencer, would have moved their developing organization out of lowa. Is this what we want? As we try and grow lowa? Right now today, as I sat in our board room, with the widows facing the street, I saw many people entering and leaving the offices after receiving help. Although I did not take a survey, I was amazed at the amount of different individuals I saw coming and going. You need to understand that in Rural lowa, since the demise of the local offices in every town, these sparsely located offices are critical to the survival and education and EMPLOYMENT of our people in our state. The services are so needed. You can see by our low unemployment numbers that something works, and it is us, the local area offices that makes the difference.
	As an HR Manager I can tell you that these local services provide the training needed to ensure we have at least a workforce that is willing to learn, and the skillset to understand the work ethic needed to move forward.
	We do not have the luxury nor do the people served by our local office, of public transportation, or being able to walk to an office, but need to rely on whatever way they can to get to an office. This is critical, look at the numbers served, by our region and our services, and if anything use our Region 3&4 as a vision for others to pattern after, not to try and consolidate and make us more sparse and our resources to help others less and less.
	Is the vision of the work force in lowa to really divide us in half and make our sources more difficult for employers and people and potential employees? Or to help employers and employees in lowa?

Region 3 / 4	Questions / Comments
4/24/18	As vice-chair of the Region 3/4 RWDB I thought I'd submit the minutes from our conversation at our January 25, 2018 meeting concerning this issue. We believe it is important to have this conversation
Greg VerSteeg	entered into the public record associated with this realignment effort.
	Region 3 & 4 Chief Elected Official Board and Regional Workforce Development Board Combined Meeting - Thursday, January 25, 2018 - 9:30 a.m. to 11:30 a.m., Governmental Services Center, 217
	West 5th Street, Spencer Room B
	RWDB Members Present: Jason Anderson, Reva Arends, Lee Beem, Mike Carlson, Janet Dykstra, Susan Golwitzer, Linda Gray, Kristin Hanson, Rhonda Jager-Pippy, Tim Kinnetz, Lori Kolbeck, Diane
	Nelsen, Vernon Nelson, Scott Rettey, Mike Schulte, Ranae Sipma, Carrie Turnquist, Kenneth Vande Brake, Benjamin VanDonge, Gregory Ver Steeg, Lisa Washington / RWDB Members Excused Absence:
	Kiley Miller, Dave Swanson / CEO Members Present: Dale Arends, Roger Faulstick, Arlyn Kleinwolterink, Merle Koedam, Mike Schulte, John Steensma, Pam Wymore / CEO Member Absent: Barry
	Anderson / CEO Members Excused Absence: Pam Jordan, Tim Schumacher
	12. Update on Realignment Committee meetings held in December and January
	Val - participated through phone on the committee meetings that have been held so far. The November minutes are in the packet. Thanks to Michael for the meeting minutes. At the meeting on
	December 6th basically three region structures were presented to the committee. The three scenarios were four regions, three regions, and two regions. They indicated the only scenario they could
	really afford was the two region scenario. This is not a "yes" committee – there is a great deal of discussion and the committee is very interested and engaged and wanting to do the right thing, with
	considerations of the citizens of lowa. IWD continues to state that no offices will close, and at this time no staff will be displaced. However, it has been pointed out to the committee that if they move
	to a two region certified One-Stop, it makes it easier to close offices. Even though closing the offices isn't a consideration now, future budget constraints may influence that. Committee asked to see maps of 6, 7, or 8 region scenarios. Next meeting is set for February 9th from 12 to 2pm. Val will send call information out to everyone so anyone can listen in.
	Rosie - State board will be meeting quarterly because committee won't have a recommendation in place by February or March. Want to hear what people are thinking, and what will happen with
	currently existing boards. Other boards could exist under new regional boards, but committee is concerned that people will be lost.
	Question – If you're going to large regions but keeping small groups active, where is the financial savings?
	Rosie: That's the question – because no cost will be assigned to this. DOL said that all the money really needs to come to the region, and then have someone in the region to put that money out. What
	would 2 regions look like? Current maps strictly divided by population and money. Rosie: The committee was not impressed with that map. As Ben said in our last meeting, is it really going to be a
	cost savings, or are we just shifting how we spend the money? If you hire fulltime board support those dollars will get spent, where we have a more conservative spending habit locally. That scenario
	really needs to be looked at of how money will be saved.
	Janet – we've asked to see how the new plan will save money. We need to see a comparison.
	Lee- it seems like their one concern is saving dollars, but are they going to?
	Diane – Feels like she has a good grasp of this area of the state, particularly education, but views are totally different than what Des Moines area schools see. These vast differences in needs of population,
	or what's happening in the area, would be very different and puts us at a disadvantage because we'll have a different perspective. Metro area doesn't understand rural lowa, it's like we're a foreign
	country. It doesn't serve any of the rural areas to put Polk county in a region with any of us.
	Rosie – Senator Bill Dotlzer suggested that Polk be separate
	Val – a lot of push back about rural voice and concern that the rural voice is being heard. Thankful that they're willing to consider having a local board meet, but it will probably be advisory rather than
	having an actual vote.
	Diane - How long of an advisory group existence does it take for someone to decide it is no longer needed?
	Rosie – I don't think 2 regions will realistically be considered. As hard as the decision is, it will be the implementation that will be key. The decision is really just the first baby step.
	Lee – all the changes we've made through the years have worked, simply because of the input at the local level.
	Rosie – whatever is decided, don't stop talking don't stop pushing. This is the board's decision, but implementation is going to happen locally and regionally.
	Diane - hard to imagine how it will run, without any guidance as to what the committee is thinking for representation
	Janet – what if this was tracked more in terms of performance instead of just numbers? Conversation – group agrees, success rate rather than just quantity. Look at unemployment for our area compared
F/4/10	to rest of the state.
5/4/18	As a CEO member of WIOA Region 3 / 4 Board I am very concerned about the proposed realignment of the state of Iowa WIOA Regions. Region 3 / 4 has a very engaged local board who will no
Pam Wymore	longer have any authority to make decisions regarding Northwest Iowa. The new proposal is to establish advisory boards. Most advisory boards soon lose their commitment when they realize they may
	or may not be heard and have no authority. How were the costs regarding the new regions determined? Region 3 / 4 currently spends about \$3000 a year on board support. The new proposal has
	budgeted \$100,000 for an administrative position for board support, this seems excessive when compared to Region 3 / 4 costs. How will these positions be funded in compliance with the DOL? The

Region 3 / 4	Questions / Comments
	WIOA legislation requires workforce regions be consistent with local labor shed areas, and have common economic development area. How do labor shed areas align with the larger areas suggested? Reducing workforce service regions to two or three regions diminishes the efforts to accomplish the goals of Future Ready lowa. What steps are being taken to ensure an ongoing basic level of services and access? Currently there are no plans to close workforce offices but realigning to fewer regions would give the state the power to close offices. Rural lowa communities, such as mine, has seen the closing of local offices of both lowa Workforce and DHS forcing our citizens to travel over an hour for services. The suggested remedy is to access services on line with computers while these are the very people needing training on computers. At the very least, lowa needs four Workforce Regions, five or six would be better. As lowans we have many things in common but are also unique in our areas and communities. Having lived in southwest lowa in a larger community for 26 years and now 44 years in a small rural community in northwest lowa, I have personally observed the differences. I feel that lumping all of lowa into two regions would not benefit the future of lowa and our job markets.
5/4/18 Pam Jordan	I am a Chief Elected Official of Region 3 & 4 who has served in this capacity for over 10 years. In that time, Workforce Development Boards have undergone many changes in organization and management. The first draft of the current realignment proposal has many flaws and I express some thoughts of our Board as to why we think so. The proposed plan for a two-region configuration statewide ignores several requirements of the USDOL for realignment of WIOA regions: I) TEGL 27-14 requires workforce regions to be consistent with local labor shed areas and have a common economic development area. There are no elements of the plan that address this. 2) Two workforce regions statewide would leave lowa with the fewest workforce regions among mid-western states. There is no evidence or model for how this would work. The complexities of the past few years of local boards integrating new partners (e.g. Department of the Blind, etc.) has been challenging enough due to vast distances and territories. Two- region logistics would be even more unworkable, making services farther and farther away from hard-to-reach, non-technical potential labor populations. 3) In addition, to reach Future Ready lowa goal by 2025, the largest segment of the targeted population (51,300) to be reached are adults age 25 or older with no recognized post-secondary education. This group makes up 68% of the Targeted Future Ready population. This group requires intense and consistent one-on-one, multi-partner assistance. Transportation is a critical factor in rural lowa. Creating vast geographical regions would negate efforts to accomplish the goals of Future Ready lowa. 4) DOL requires all partners who participate in the workforce system to contribute to infrastructure costs which can include one stop operator and board support. Not factoring in WIOA Title 2, 3 and 4 as contributing funds skews your budget from the start. Shouldn't this requirement be addressed in any plan to prevent issues later with DOL monitoring? Including these funds makes small

Region 5	Questions / Comments
4/27/18	Region 5's core and local partners have done a great job working together in order to help out members of the community. We wanted to showcase a few of the recent success stories that display how
Larry McBain and	local control is so valuable not only the client, but the businesses in our region. Harold is a 62 year old male who began coming to the lowaWorks office in Fort Dodge on January 3, ct_ He is living in
Doug Bailey	the Fort Dodge Residential Facility after spending nearly half his life in the correctional system. He had many barriers to overcome to find employment with the most significant being the type of offense
	on his record. From the beginning, he showed his commitment to turning his life around and finding employment. On that first day he spent 5 hours in the office creating his resume, searching for jobs and meeting with staff. He was very open and honest with staff members concerning his past. We discussed his barriers and started putting together a plan for him to find a career. Harold took to heart
	the term "finding a job is a fulltime job". It wasn't unusual for him to come to the office 5 to 7 hours each and every day to look for work. He has a background in animal care., and while in prison he
	also earned certifications in metal finishing and janitorial services. While in the office he wanted to benefit from all the resources that were available. One of the first things he did was take the National
	Career Readiness Certificate assessment, and he was extremely proud of the certificate he earned. Harold also worked with the PACE/GAP staff and took a week-long class in which he earned safety
	certification. As Harold continued his job search without any success it was not unusual for all office staff, including core partners, to spend the morning meetings bouncing ideas off of each other to
	come up with additional ways to assist him. During the three month period he visited the center he researched countless employers and completed nearly 90 applications. He kept getting rejection after
	rejection and every time our staff heard him say each rejection just makes him stronger and makes him want to work even harder. There were days however when everyone in the office could tell he
	was getting down and made sure they offered him encouragement. He often said the support and encouragement were the only things that got him through the day. On March 27th he had an interview
	with Seaboard Foods in Iowa Falls. Within three hours, he received a call from them telling him they were very impressed with his skills and honesty during the interview. They offered him a job in the
	Hubbard area working in a wean to finish hog operation, which was exactly the type of job he wanted all along. He will start out making \$2,800 to \$3,000 per month. When he came to the office to let
	us know about the job offer he said, "There are people out there who say they will help but they really don't. Everyone in this office is remarkable and truly helped me. There were a few days when I was ready to tell them to just send me back to prison but the support I received here kept me from doing that." Jen Liddell heard about the Integrated Manufacturing Advancement Program (I-MAP),
	one of the career pathways created with the help of local input, and was instantly intrigued, she knew in order to support her family, she was going to have to make some life changes. Jen did extremely
	well throughout class. During the last week, mock interviews were given by the Title I and PACE/GAP staff. The last day of class is career day where local businesses come share about opportunities in
	their company and perform interviews. She was encouraged to fill out an application at Chantland. Jen was given the chance to come in for an interview, she was offered a Drilling and Tapping position
	at Chantland's south plan, and started February 5th! The I-MAP instructors were very happy for Jen because she worked hard and was one of a few students to go above and beyond our expectations
	for class. Jen is now employed full time and is currently continuing on her career path by taking the Beginning Welding certificate program through lowa Central Community College. Jen wen! from an
	entry level position in the food service industry to a career in manufacturing where she can support her family. Heath Bass was interested in completing his HiSED and pursuing a career path that would
	help support his family. Through the partnership that was created with Title I and Title II, a two day orientation was created. During this event, one of the career navigators talked about the resources
	students can receive while pursuing more education. Making the personal connection with the navigator, Heath learned about the Beginning Welding certificate. Heath showed immediate interest He
	had previous experience welding but was unable to find employment because he wasn't certified, Heath was concerned he wouldn't be about to attend due to financial reasons, He had a household of
	4 to support and wasn't currently working in order to concentrate on his HiSED, After completing the application process, he was approved for the GAP program to cover the cost of tuition and PACE for the transportation cost In June, Heath will have completed the HiSED' and be certified in welding. The education he will have received will open many career opportunities, without programs like
	Adult Education, Title I, PACE, and GAP, he would be limited to working entry level jobs barely making ends meet for him and his family. These are just a few of the many success stories Region 5 has
	to share. Many of these students would not have been as successful without the one-on-one attention they each received. Expanding the regions in order to save some money is not the goal the state
	should have, the goal is to help clients enter the workforce with a new-found confidence level. The personal attention Region S's core partners, local partners, businesses, and education providers is
	outstanding, One phone call to one of the local contacts can chance a person's life in a matter of minutes.
4/27/18	The Region 5 Workforce Development Board is writing regarding your proposal to realign the regions around the state. With customers being the number one priority, reducing the number of regions
Larry McBain and	in the state causes many concerns for us. Employer engagement is a core function of a Local Workforce Development Board. Since the transition to the new board matrix, Region 5 Workforce
Doug Bailey	Development Board has developed a much stronger board with employers that are highly engaged and see the impact that a local board can provide in terms of developing and delivering practices that
	meet the needs of businesses and job seekers in the local area. Engaged employers and WIOA core partners have the ability to help solve local workforce issues and research new & effective solutions
	to make the communities and businesses grow. Another primary function of the Local Workforce Development Board is the development of career pathways. Local relationships, knowledge, and
	control is what drives the success of these pathways. Education providers, businesses & WIOA partner staff in Region 5 have worked together to create a variety of opportunities for those needing to upskill or re-enter the workforce. Having a close partnership between all and without the insight of local businesses, these career pathways would not have been developed that met the specific needs
	upskiii of re-enter the workforce. Flaving a close partitership between all and without the insignit of local businesses, these career pathways would not have been developed that met the specific needs

Region 5 **Questions / Comments** of the local area. Below are a few of the pathways that have been implemented and have proven successful. A local business, who is a board member, shared insight into how valuable these classes have been in developing skills for potential employees. Basic Safety Beginning Computers Beginning Welding Certified Nurse Aide I-MAP (Integrated Manufacturing Advancement Program) Novice Computers Workplace Readiness A suggestion of the realignment committee was to reduce the number of regions to two and to turn local boards into advisory boards. This would take away all decision making power from the local areas. Advisory boards do not have the same effect and meaning. Businesses are not going to volunteer to sit on a board where they see no positive impact coming back to their areas. Rural areas around the state will not be heard. The businesses will not have the qualified job seekers that are needed. The more layers in the process of opinion will lead to the local areas having no voice, and advisory boards will lose their effectiveness. By only having two regions, there will no longer be input at the local level into the services that meet the unique needs of each area, and there is a concern that the voices of rural areas will not be heard when combined with larger, more metropolitan areas. There needs to be equal representation of people in order to enhance the local workforce areas. Large employers do not have the same needs as small businesses. Small businesses struggle to get started and by taking that voice away, some businesses may not be able to continue. Local boards are also responsible for ensuring that a local plan and MOU are developed. These identify how the core partners within the region will work collaboratively to deliver services that meet the needs of job seekers and employers. Local processes were developed that meet the specific needs of this area. Being able to implement this requires that the local board and core partners have a strong understanding of the needs of the area and close communication. With this, Region 5 was able to develop specific strategies that were implemented to break down some of the barriers our target demographic were facing. Transportation and daycare are two huge obstacles many of our clients face. With the collaboration of the core partners and the board members, Region 5 was able to help eliminate some of the stress that goes along with these barriers. Being able to convene local stakeholders is crucial to local workforce boards and bring necessary stakeholders to the table. In Region 5, an example of this is a developing relationship with the prison, with a focus on creating partnerships to meet the needs of those re-entering the workforce. Prison employees have shared information about the success of their apprenticeship programs, which will assist in skill development for local employment needs. The four core WIOA partners have worked together to help implement strategies that will connect the clients and businesses. Monthly Core Partner Meetings **Business Services Team** Referral System The Business Services Team has helped unify the message of the core partners. This team has helped streamline all activities that are available in our region. The partners also actively engaged in an Educator & Employer Summit to discuss how to educate the younger generation on the opportunities the local area has developed. Without these locally based learning opportunities, the voice of the smaller communities will not be heard. Along with the great communication our partners have, the referral system that was implemented has become a great success tool. The core partners are all within walking distance of each other. Many of the clients Region 5 have become co-enrolled in programs and have been able to take advantage of many resources that may have been missed previously. The core partners are in constant communication about clients and ways to better our programs. The Realignment Committee has stated that they attempted to maximize services to lowans and input at the local level. It is understood that the number of regions does need to decrease. The best solution in order to maintain a voice would be four regions. With this alignment, most of the territories would match up with all 4 WIOA Core partners, as well as the community college boundaries. These four boundaries would take into account similar LMI patterns. Each corner of the state has similar industry growth. The northwest corner of the state is in need of supporting the healthcare, manufacturing, and transportation industries. Although there are many other industries we support, Region 5, along with others, have a gap to fill in these sectors. Keeping regions smaller and local allows customers to be more personable. A person searching for a better path is looking for a mentor, not someone who is going through the motions. Having the personal support from the staff can occasionally be the only support one of our clients might be getting. With the connections In our region, many barriers can be addressed and broken with a simple phone call and collaboration. Making these regions larger is only going to take away from the personal touch. For example, there was a student who recently was interested in taking a short term certificate program. Not having much money, the student was not going to be able to make it to class. With the programs policy, transportation reimbursement couldn't be dispersed without attendance sheets. Calling on a local partnership, our staff was able to get transportation assistance within a few hours of the student disclosing the barrier. What currently is a somewhat simple solution will turn into a lost, frustrated student with larger regions. Watching a customer grow, become confident, and passionate about their career field is what our partnerships strive for. Recently, a student was

Region 5	Questions / Comments
	enrolled in HiSED. Title I and Title II work together on an orientation every new session. During orientation, this student was encouraged by the support that was being given every step of the way.
	After completing HiSED and taking some of the workshops that are offered at the One-Stop, this student decided It was time to continue on a career path. This student has been doing great and almost
	has completed the first year of the degree. Next May, they will receive their diploma. This student's life completely changed when walking into HiSED and realized there is help out there if a person is
	willing to seek it. Region 5 sincerely hopes you take into consideration how local control is valuable to the customers, who are the number one priority. It's hard enough for a person to ask for help,
	but keeping the friendly faces of the community helps a person in need. Knowing they aren't just a number and have several people in their corner rooting for {hem can be a game changer. The businesses,
	employers, and education providers have done a great job creating a system that has worked.

Region 6	Questions / Comments
4/25/18	Examining all the information provided, the map that makes the most sense is Map 5A. Other proposed maps have too large of regions or the regions are too extensive from the northern to southern
Cindy Litwiller	border i.e. Region I on 4B and Region 5 on 5B. Map 6 is the most ideal but if it won't cash flow, I don't see that happening. There are very significant concerns with results of this attempted restructuring.
	Workforce is a priority. But I believe that all this will do is create more issues and severely impact those individuals that we are trying to serve.

Questions / Comments
As a volunteer board member of the Region 7 Workforce Development Board since appointment in 1997, I have had the opportunity to participate in the original needs assessment process, the various
updates to the strategic plans and have experienced numerous changes in direction and even name changes for this Regional Workforce Board. The recent federal DOL review findings and the need
for realignment to achieve compliance have been the topic of discussion and concern for some time at our local RWDB board meetings. Following our RWDB meeting yesterday, I was authorized to
send these comments on behalf of the Region 7 RWDB.
Region 7 was fortunate to have members and staff that have allowed us to be a top performer in compliance with our mandate. Often "best practices" reported in state or national publications have
been developed in our Region. We have been an excellent steward of the funding that our region has been awarded for decades. However, as the world is now a different place and the funding available
to assist lowans in various programs ebbs and flows, the direction to stream-line operations is understandable. Having said that, this will be a chaotic period in our history of delivery of workforce
programs and ultimately it will be our participants and/or consumers that will suffer the most. Our written comments to the Realignment Committee are as follows:
EXECUTIVE SUMMARY: Meet all WIOA Requirements. Establish new Local Areas:
After considering the proposed local maps, it is our recommendation that a larger number of areas would be the most favorable. Our preference would be for no fewer than 6 Local Areas of less than 20 counties each. With the number of factors to be considered, it becomes overwhelming to consider all the details involved in making this paradigm shift. However, I am confident once the decision
is made and the plan put in place, adjustments can be made to address inequities or unforeseen consequences.
EXECUTIVE SUMMARY: Maintain local input:
The State Board is composed the 26 members representative of all areas of the state. The proposed Local Boards will be composed of members representative of the local areas they serve. As a
RWDB board, we are opposed to requiring the new Local Boards to have the responsibility to establish advisory committees in each of the current 15 service delivery areas. It was a difficult enough
task to find local volunteers to participate at the decision making RWDB board level. The information funnel idea sounds good to anyone who hasn't tried to implement it. The reality is that it doesn't
work because the "committee advisors" quickly see they have no meaningful role to play other than to fill a slot on a list. The Local Boards, as unpaid volunteers, are going to be with enough on their
plate without this additional redundant bureaucratic burden.
EXECUTIVE SUMMARY: Maintain access to services:
The priority is to maintain access for lowans who need these services. From all the information we've read, it appears that this is an area of agreement. The current structure of lowaWORKS field
offices was the result of a significant effort to downsize just recently. Our board does not support closing any more offices due to the various issues for those who need in person services.
Local Workforce Development Board Functions Summary:

Region 7	Questions / Comments
	The Local Workforce Development Board Functions Summary indicates some new elements such employer engagement, developing "linkages with employers" and establishment of industry and sector partnerships. This is a new vision for what that independent Local Board staff will be responsible for. Generally, all the other things listed are familiar to RWDB's. The other new area is the responsibility to "hire independent staff." This introduces some areas of concern and the exposure of now becoming an "employer" in lowa. That's probably why only one of the 15 areas hired a full time staff. Area Requirements and Model Budget:
	The Model Budget appears to be well thought out. There might be other funding sources from the state or local areas to be considered. However, ability to hire the independent staff will vary widely depending on the wage rates of a given metro vs rural area and for the skills level needed. At this time of very low unemployment, it's been my experience that finding skilled employees, who will need to be very efficient in getting done all that's required of them, may be a challenge.
	Who hires, fires and supervises "the staff" for the Local Board operations or the Local Board staff? How would each board protect its members from individual liability, when the local boards assume these human resources responsibilities? Where would the liability insurance, health coverage and other benefits funding come from? While I'm certain this must have been addressed during committee discussions, if contracting for staff, the staffing costs for hiring through a contractor were not part of the model budget proposed.
	Region 7 supports the effort of lowa Workforce Developments Realignment Committee in its effort to make responsible decisions regarding area configuration and to make a recommendation that allows for compliance with all WIOA administrative agencies and government legislation. We are hopeful that you can find a successful way to realign our workforce boards and increase our efforts to provide high quality services to our most in-need at the local level in the most cost effective way. To this point RWDB's have had little opportunity to participate in this process.
5/3/18	Region 7 looks forward to being involved in whatever meaningful way possible to assist with this undertaking. Thank you for providing this opportunity to express our comments. The Region7 Chief Elected Official (CEO) Board wants to thank the Realignment Committee for their work to realign workforce development areas in order to comply with the US Department of
CEO Board	Labor findings. Our Board does, however, have questions and concerns on how the needs of our residents will be met and how we can maintain local input and oversight of services with the proposed Plan.
	Our primary concern is to ensure that residents in our Region have access to services. While the State may not be able to continue with the current 15 local workforce areas, we think it's important
	to maintain as many areas as possible. Reducing service areas to two or three in the State diminishes the efforts to accomplish a Future Ready workforce and will not adequately ensure that quality workforce services are provided in rural areas. Depending on the demographics, laborsheds, and commuting patterns, we feel there may be alternative options to address sharing administrative staff, costs, and services while maintaining local governance and oversight.
	To ensure that workforce activities meet the needs of employers and job seekers and support economic growth in all regions, communication and collaboration with employers and service providers are necessary. Our Board believes that it's critically important to keep lowaWorks field offices open to ensure all lowans have access to services.
	For years, we have found it difficult to recruit and maintain business partners to our Boards and to now relegate them to serve as advisory board members or standing committees is not in anyone's best interest. To truly have well-functioning and purposing boards that are committed to workforce development efforts, RWD and CEO Boards must have the ability to make decisions that will impact their local areas. Our Board does not feel the proposed advisory committee structure would ensure that vital local input continues.
	Thank you for working on this important realignment initiative on our behalf. We appreciate the opportunity to provide comments by May 4, 2018. As we all know, workforce development programs and services are critical to the growth of our Region and the State of Iowa. We need the best possible option for long-term success.

Region 9	Questions / Comments
4/12/18	We the Cedar County Board of Supervisors understand that there is a need for more efficiency in the State. We also understand how some expenses could be shared between regions. However, we
Dawn R. Smith	are opposed to the State Committee recommendation going to two regions as that doesn't reflect our workforce or labor shed. This would also be very restrictive to work under those circumstances.
4/12/18	I, as a Cedar County Board of Supervisor, understand that there is a need for more efficiency in the State. I also understand how some expenses could be shared between regions. However, I am
Jon Bell	opposed to the State Committee recommendation going to two regions as that doesn't reflect our workforce or labor shed. This would also be very restrictive to work under those circumstances.
5/2/18	First and foremost, it is our understanding that the regional system was set up in the first place to allow the clients greater opportunity to access the system. The federal mandates do not seem to align
Region 9 RWIB	with than what our core values are and should be. By reducing the number of regions and centralizing the locations where decisions are made, we will lose our ability to serve the people who need our
	services the most. In addition, we see the potential for politics to unduly influence who is selected to provide services. And, while we have no experience with the people from other regions, the quality

Region 9	Questions / Comments
	and expertise of our local staff will be compromised no matter what happens. We can't see any positive benefits that could come from combining our region with other counties such as Johnson, Linn
	or Dubuque Counties.
	We sincerely hope that the final regionalization ends up with the maximum number of regions that is economically feasible. Regardless of the final regionalization plan, we believe it is imperative to retain
	Davenport as the central office for the new region.
	Below are some comments from the Region 9 Regional Workforce Investment Board:
	"I believe it will be hard to maintain Business Representatives on Regional Boards even if they go to Four or Six Regions. It is always a challenge to keep Business Representative seats filled on the Local
	Board and if they have to travel very far to attend meetings, I see where there could be a problem.
	"Making the current Regional Boards as Affiliate Boards with no powers in making decisions will never work in my opinion. I cannot foresee many individuals wanting to attend meetings just to be briefed
	on what the Regional Boards have decided. In situations when Affiliate Boards make suggestions to the Regional Board for actions they would like to see implemented in their respective areas, those
	ideas may or may not be approved and action taken on by the Regional Board. "
	-John Tuthill, Region 9 Regional Workforce Development Board Member
	"There should be no less than four regions in order to maintain accessibility to lowans in need of service and ensure that Title I is used to concentrate on the employment needs in all parts of lowa.
	Regions must be formed so that each area includes a mix of educational and training centers. One certified One Stop per region is not adequate if there are less than four regions."
	- Eugene Rome, Region 9 Regional Workforce Development Board Member
	"I see nothing in the proposal that indicates how this "realignment" will improve services to unemployed/dislocated lowans.
	"I am very concerned that our local workforce issues/needs will be lost when we are grouped into a large region with different challenges and employment base.
	"I fail to understand how adding a "governance coordinator" position in Des Moines will get more \$\$ to those in need, seems like yet another needless layer of government.
	"There is no substitute for face to face discussion of issues. The logistic challenges of larger regions will be huge, I doubt we will get the volunteer participation we have today. This will diminish the
	effectiveness of our local efforts to help people access needed training and find meaningful employment. "This push to another layer of consolidation is contrary to lowa's home rule philosophy. We will
	take an already difficult to maneuver process and make it more challenging for the job seekers. "
	- Jeff Sorenson, Region 9 CEO, Muscatine County
	"It is imperative that the local funding formula remain in fact moving forward. Local areas should continue to receive allocations based on the formula, despite a decrease in the number of regions. The
	formula is designed to target dollars where they are most needed and align with population and local workforce needs. Our region is committed to serving customers, and meeting local workforce
	needs. In order to do this, we must have consistent and equitable funding. "
= /2 / 1 2	- John J. Willey, CEO Chair, Region 9, Jackson County
5/3/18	It is my understanding that the number of IWD regions could be reduced from the current fifteen (15) to only two (2) regions statewide. In my opinion, this would be a tremendous mistake. There are
John J. Willey	tremendous differences across the state, not only in workforce needs, but also population centers.
	Regionalization seems to be the key word for many of our services in lowa, for example mental health and services for seniors. And, now, we look at reducing the number of regions providing services
	to our citizens in need of the variety of opportunities provided at our Davenport WIOA office.
	Finances are always a major part of making decisions and, with the current funding streams, I can understand the need for a reduction from the current fifteen (15) regions. I believe there should be a
	minimum of four (4) regions but six (6) would be preferable.
	Accessibility also plays a role in my recommendation. Although lowa is not the biggest state in the union, traveling for needed services is yet another obstacle for our citizens who are already struggling.
	I understand that the rules would require only a single "One-Stop Center" per region. That does not seem very realistic, especially with only two (2) regions.
	Region 9 does a great job of serving the needs in our area. We have a history with our workforce training partnerships, which are essential in serving this population. These programs can only be
	accomplished if the funding formula is adequate to carry on the WIOA mission.
	We need to maintain opportunities in the rural areas of lowa. They need to be available to all lowans.
	I have served on the Region 9 Workforce Board for over twelve (12) years and have witnessed the dedication of the staff and the board. When you consider the fact that board members volunteer the time and expense to attend the local meetings, I am concerned that the additional travel distance would have a detrimental effect on participation on the Regional boards or an advisory board.
	Thank you for taking the time to review my thoughts. My fellow Jackson County Supervisors agree with my message to those who will ultimately make this extremely important decision.
5/4/18	As I understand, it is reasonable to reduce the regions done to 4 or 5; with just 2 regions, many areas will be underserved.
Ken Beck	As I understand, it is reasonable to reduce the regions done to 4 or 5; with just 2 regions, many areas will be underserved.
Nen beck	

Region 9	Questions / Comments
	It is utmost important that the funding obtained by the current formula be retained and those funds funneled down to the local programs and clients. Keeping the regions as small as possible will assist
	in this request as well as better serve our local clients.
	In closing, please keep the number of regions to at least 4 to 5, and insure that the funding continues to our local Title I program to help those that the most help finding employment.
5/4/18	The Scott County Board of Supervisors has been made aware of The Department of Labor's review of Iowa Workforce Development (IWD). We understand the impact of the findings related to Title
Scott County Board	I – Workforce Innovation and Opportunity Act (WIOA), including the recommendation to move from 15 regions across the state to two regions. If the State of Iowa is forced to realign to two
of Supervisors	workforce regions it would leave lowa with the fewest workforce regions of any mid-west state. We feel it is important to maintain local interest and control in these issues.
·	Local WIOA and workforce training program partnerships are essential to serve the Scott County population. Local boards serve the purpose of representing the labor shed and having manageable
	areas for these partnerships is critical. As the State of Iowa works to reach the Future Ready Iowa goal by 2025 it is essential to have local partnerships. If a larger region is created, these partnerships
	will suffer making it difficult to align the labor shed areas and serve our citizens.
	We want to encourage any future regions be as small as possible to ensure that job seekers in Scott County are served in the best way possible. We would like to see that the current Title I formula
	be retained and used to carry funds to local programs and local customers with local priorities. We would like to be assured that Scott County's most at risk and vulnerable citizens will not be left
	without support.
5/10/18	This letter is in support of the many letters, comments and concerns expressed by our partnered counties that make up Region 9 (Clinton, Jackson, Muscatine, and Scott) as it relates to the proposed
Gerald C. Smith	reduction of the number of regions, the consolidation of other regions, and the centralization of policy decisions outside of our respective regions. Again, I concur with the conclusion that such an
	expansion would only dilute the synergies and collaborative nature of those who currently make up region 9's present membership.
	Additionally, I also share in the belief that by expanding the current Board to include the proposed consolidation of additional counties, the synergies and collaborative energies that presently exist under
	the current system will be supplanted with political positioning and maneuvering thereby resulting in a loss of the very collaborative spirit, the vested trust, and the working environment we have long
	worked to build and maintain.
	We ask that you genuinely take these concerns into consideration when making your decision to fix what we firmly believe isn't broke but works to the mutual benefit of all of our partners in Region 9,
	and I suspect throughout the entire system as well.

Region 10	Questions / Comments
4/26/18	I'm a long time member of the Region 10 Workforce Development Board. I'm writing to encourage you to conduct more research and gather more input on the topic of the region structure. Specifically,
Julie Perez	I have concerns about moving forward with a two region plan for our state. This proposal does not seem to align with Governor Reynold's top legislative priority of upgrading lowan's workforce skills.
	There seem be to a significant number of unanswered questions regarding how adequate services can be provided with only two regions. Those questions should be addressed before a decision is
	made.
5/1/18	Dear members of the State Workforce Board,
Marcel Kielkucki	Thank you for your work and efforts to help lowa become compliant with the rules and regulations of WIOA. As the director of the adult education/Title II programs in Region 10, as well as a regional workforce board member since 2011, I want to express my concerns with the proposed plan to realign lowa's workforce regions from the current 15 to 2 regions.
	While I work in Region 10, I live in Region I and I can attest that the needs of residents in Region I do not mirror those in Region 10. The shifting demographics of our state vary by region. In Region 10, we have a growing non-native English speaking population in need of growing service to meet our workforce demands. While growing immigrant and refugee populations are present across in the state, they are not at the same proportionality region by region.
	Likewise, the needs of employers vary across the state. While we have common economic sectors, the prevalence of these sectors change from region to region. Trying to bring together the state into two regions that stretch from Minnesota to Missouri inaccurately reflects the workforce needs of lowans living in those regions. This will impact the ability of WIOA partners to effectively provide needed services as our labor market continues to exhibit needs and challenges.
	I understand the need to reduce from our current I5 region structure, as I5 regions are not sustainable given the limited resources we receive for WIOA administration. Changes are needed and necessary to help the workforce boards and core partners become compliant with WIOA and to deliver services more effectively. However, I do believe there is adequate funding available for more than two regions, with the potential for 4 or 5 regions across the state.

Region 10	Questions / Comments
	A hallmark of lowa's governance structures is our emphasis on local control. As lowans, we believe that the best decisions are made by those closest to the people, and that we provide the best services to our citizens when those services are designed and delivered on a local level. The proposed realignment to two workforce regions in lowa will diminish the ability of our workforce system and its partners to deliver services effectively based on regional workforce needs. Realignment maintaining the greatest number of regions possible will more accurately reflect local needs and provide better services to our citizens. I strongly encourage the workforce board to consider alternative options to the current two-region plan.
5/4/18	State Workforce Development Board,
Carla Andorf	I wanted to share some of my thoughts and feedback with you through the public comments option regarding the realignment process taking place in lowa. I do see the need to re-evaluate regional boundaries, budgets and the roles/costs of board support, fiscal agent and the one-stop operator. The additional administrative cost to incorporate those three items into our WIOA system in lowa will require additional funding,
	meaning regional boundaries may need to adjust.
	Based upon the information sent out for review from the State Workforce Board in March, and from information learned from the last realignment work group committee meeting, I have several comments for consideration as you continue your work to determine what regions, region size, budgets and one-stop office configurations are going to be best for lowans, and what regional boundaries can still best serve businesses within labor shed areas.
	Below are some public comments, concerns and questions I have for the board to consider. In addition, you will find a document attached with some additional options to consider. I believe a 2 region approach, which the subcommittee recommended during a previous meeting, will not be in the best interest of lowans. It would open the state up to closing many offices, and the regions would not align with labor shed areas and would include so many partners that collaboration may be impacted. It is also not in line with the number of regions other states of similar and small size have implemented. I have also attached a document to be included in my public comments that outlines a few different options for regional size and boundaries. I would recommend the 6 region map as I believe this aligns quite well with local labor shed areas and is a reasonable size to allow stronger partnerships and consistency across the region. It also will preserve at least 6 offices across the state, where as 2 regions could potentially lead to 2 offices. As a reminder satellite and other offices are not required. I also think a 5 or 4 region map may work and could be considered. WIOA Titles I, 2, 3 and 4 are required to cover infrastructure costs associated with the region which includes board support and the one stop operator. Recent DOL grant releases require applicants to show how they are covering infrastructure costs. There will not be an option to say that programs do not have funds, such as what Titles 2, 3 and 4 have done. If you have any questions, feel free to contact me. My signature line with contact information is at the bottom of this email.
	To reach the Future Ready lowa goal by 2025, the largest segment of the targeted population
	(51,300) are adults age 25 or older with no recognized postsecondary education. This group makes up 68% of the targeted Future Ready Iowa population. Local WIOA and workforce training program partnerships are essential in serving serve this population. Therefore, regions representing labor shed and manageable areas for partnership are cri cal. Reducing workforce service regions to two or three regions in the state diminishes the efforts to accomplish the goals of Future Ready Iowa.
	• The WIOA legislation requires workforce regions be consistent with local labor shed areas, and have a common economic development area (TEGL 27-14). How will lowa remain compliant with this requirement under the proposed regional restructure? What efforts were made to ensure local labor shed areas were considered? How do labor shed areas align with the larger areas suggested?
	 A suggestion by the State Workforce Development Board subcommittee to have former local boards serve as advisory committees or subcommittees is unrealistic. Local boards at times can struggle for membership and participation, even though members are appointed by the governor, and have the ability to make decisions that will impact their local area. The assertion that a local subcommittee, without any real power would sustain and have true input is unrealistic. Keeping regions as small as possible is the best op on for engaging with the full region. Electing to realign to two workforce regions would leave lowa with the fewest workforce regions of any mid-west state. Nebraska would be the closest with 3 regions, and they have 1.22
	million fewer residents. How do you justify aligning to the 2 region map? Has research been completed to determine how Nebraska and other mid-west states support WIOA administrative costs like one stop operator and board support while maintain more regions which allows for more local control?
	 Can you clarify the process used to determine costs for board staffing and one stop operator? Was consideration given to having multiple areas share these costs? While currently there are no plans to close workforce offices, realigning to fewer regions would give the state power to close workforce offices, as federal law only requires I one-stop office per region. Since leadership and priorities can change, what steps are being taken to preserve the current level of workforce offices to ensure an ongoing basic level of services and access, especially for the rural communities, as regions are reduced? Protections are needed.
	• DOL requires all partners who participate in the workforce system to contribute to infrastructure costs which can include one stop operator and board support. How can WIOA Title 2, 3 and 4 state they have no funds to contribute to these infrastructure costs? That doesn't align with DOL requirements. In addition, recent DOL grants are requiring partners to contribute to

Region 10	Questions / Comments
	the cost of workforce infrastructure. Won't DOL be asking how or requiring Titles 2, 3 and 4 to demonstrate how they are contributing to infrastructure costs? Shouldn't this cost sharing be developed now to head off issues later with future DOL monitoring?
	• The initial draft budget for WIOA Title I services has been released and the state of lowa is choosing to set aside the full amount allowable under federal law. This is a departure from last year. What is the state of lowa choosing to do with those funds outside of those earmarked for specific work like DW rapid response meetings? A recommendation is to use a portion of those funds to support the cost of WIOA infrastructure.
	• Training and Employment Guidance Letters (TEGL) 16-16 expressly requires that there be one comprehensive American Job Center in each region. Other offices would be considered affiliate offices and have their own set of requirements as to which partners need to be present for it to even be an affiliate center. How will the decision be made as to which centers will be kept as the comprehensive American Job center one stops?
	• Training and Employment Guidance Letters (TEGL) 16-16 emphasizes that all one stop partners are required, under WIOA sec. 121 (h), to support the infrastructure costs and certain additional costs of the one stop delivery system. The one stop operating budget consists of two types of costs—infrastructure costs and additional costs (which must include career services and may include other shared costs and shared services). WIOA introduced mandatory funding agreements, with particularly detailed requirements for funding of infrastructure costs. 20 CFR 678.700, 34 CFR 361.700 and 34 CFR 463.700. This information is available under TEGL 16-16 Page 21 and also includes the requirement that the Governor issue guidance on one stop infrastructure funding.
	• CFR at 678.620 provides information on the one stop operator's role within the one-stop center. The minimum requirement is for the operator to coordinate the service delivery of the required one-stop partners and service providers. When calculating the costs for this position the State has budgeted for \$100,000 to perform the function and considers this function to be strictly administrative. While the local RWDB may add duties to this role, there are many duties which are strictly prohibited from being performed by the one stop operator, most of which would be considered administrative such as budgeting, negotiating performance etc. Most of the duties which the CFR and the other DOL issued documents suggest are providing services which is actually a program and not an administrative function. This brings into question how this position can be funded (just administrative funds or necessary program funds) and if the role needs to be a full- me position at \$100,000.

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Region I I	Questions / Comments
3/15/18	On behalf of the Region 11 Chief Elected Official (CEO) Board, I am writing you regarding the realignment plan for the local workforce development board areas. Our Board recognizes the need to
Rick Sanders	restructure and reduce the number of regions. There are some of areas of questions and concerns that Region 11 CEO Board has about determining the new regions and ensuring services to the residents of lowa.
	From a budgetary standpoint, the estimated costs for the board expenses do not take into consideration any variation of costs for regions of different sizes. Won't smaller rural regions be able to share an executive director with another region? The suggestion of sharing board staff between regions was once proposed by IWD as an option for Region II. Also, how would the creation of regions be affected if funding, private and public, other than Title I administrative dollars was used to support the local workforce development boards? From an administrative perspective, the projection of expenses shows \$100,000 of administrative costs for service providers. If the local board became the grant recipient, wouldn't the service providers become sub-recipients with all their expenses being considered as program costs? Is the \$100,000 administrative funds for service providers an applicable board cost? Additionally, the Region II CEO board has definite concerns on how the following issues will be resolved.
	 Having a large number of counties in a region is definitely concerning, particularly in the rural areas. How will the State of lowa ensure that local voices are being heard? How will the State of lowa ensure the quality workforce services are provided to rural lowans?
	• With the requirement of only having one one-stop center per region, how will IWD guarantee that the affiliate locations will have the services they need, particularly with more than one larger metropolitan in the region?
	While information has been shared to the local workforce development boards and the CEO boards, how are these organizations going to be consulted as outlined in 20 CFR 679.210?
	The Region 11 CEO Board looks forward to receiving a response from Realignment Committee to address our questions and concerns. Please do not hesitate to contact me at 515-382-7200 if you have any questions. Thank you for the committee's work on this critical issue that will have a long-term impact on lowa's workforce.

Region I I	Questions / Comments
5/3/18 Paul Smith	I am writing to share my thoughts on the realignment topic. I am a business community representative to the Central Iowa Workforce Development Board. I also have the honor of serving as Chairperson of the CIWDB's Planning & Operations committee. But my first and foremost concern simply is for those seeking access to Iowa's workforce.
	The construction industry in which I work is one that has both 'walk on' jobs and skilled labor needs. Some of this is addressed through the labor unions who do an effectively job of providing skills training for those who sign-up for apprenticeship programs. However, we also have a great many roles that are not union labor workers on specific job sites – and yet we have just as much need for competent, skilled workers to fill those roles, as well. That is where my passion for the efforts of IWD is based: helping those who wish to seek gainful employment in a career path that provides a true livable wage be able to qualify for such jobs. While I know that the leadership of IWD, the State Board, and the members of the realignment task force would all say they share this view – one of the key elements to support that is the ability of individuals to access the services. While it is true that a great many services can be made available virtually through internet portals (for those individuals who are computer competent), there are just as many services which require a much more personal, human dynamic. My concern is that a reduction in the number of lowa's regions will be a gateway to the eventual closing of even more One Stop
	Center locations. This is something that I believe would be a tremendous error in judgment. Let me pause to say that I support the reduction in regions. I recognize that the State cannot just print money (like their Federal level counterparts can). So either taxes have to go up or expenses have to go do – and often some combination of the two may take place. I also understand that Region I I's model of a FTE position of Executive Director is something that IWD would like to see replicated across the state; but there would be no way to provide funding for 15 such roles. Because I firmly believe that model really is the best approach, I am supportive of regional reductions to help make that vision a reality.
	However, the notion of reducing to just (2) regions is a concept destined for failure at the administrative and funding end, as well as a failure at the end-user experience end. I would like to state my support for either the "5 Areas" proposed model or the "4 Areas – Map B" proposed model. My rationale for choosing these models is because I believe they move to a more compressed structure that IWD is seeking, and yet ensure maximum local control based on true regional matters. There is no cookie-cutter policy or approach toward workforce issues that truly works statewide. Iowa truly can be divided up into these regions based upon the type of industry that is found in each of them. Allowing that to be one of the driving factors in determining the quantity would be wise for both IWD and those seeking assistance.
	But even beyond the number of regions selected, I implore IWD to provide a guarantee that no current One Stop locations will be considered for closing for at least 5-years following the full implementation of the new map. It will take at least that long for the full impact of regional reductions to truly be felt, and at that time it would be appropriate to entertain if any such changes would be warranted. However, it may also be that by that time we will find that additional One Stops may actually need to be added, too. Regional demands for service should drive those choices. I have also heard that one is opinion is that the IWD Director should have full authority to decide whether to close One Stop locations in any of the regions. This not only concerns from a potential abuse of power (if we have an IWD Director who is not as solid as Director Townsend) but also from a lack of representation perspective. The CIWDB Planning & Operations committee did vote unanimously to recommend that any such decisions should be made by the State Board, not just by the IWD Director. Additionally, any such decision should require the input and approval of the Board in the Region(s) impacted. Oh I know there will be an assumption that they would resist any such moves – but realistically, if the RWB members cannot be convinced that any such One Stop reductions
	would be a good choice then that really should be a huge red flag for those determined to proceed. Thank you for giving this opportunity for us to weigh-in. In summary I want to again applaud IWD for taking on the difficult task of revitalizing our regional structure. But I strongly request that any determinations or decisions not be based solely on the financial dynamics. We all know that, if those controlling the purse strings in the Legislature can be convinced to do so there can be additional funds made available. Rather than attempting to see just how 'cheap' we can run the system, the emphasis needs to be on how lean can the system run while still fulfilling its obligation to help the unemployed, underemployed, and disenfranchised members of our workforce. And then convincing the Legislature to fund such a program. I am more than happy to led my voice to any such effort.

Region 12	Questions / Comments
3/28/18	As Chairman of the Regional Workforce Development, the board has established some things that are most important to them for the Regional Alignment Process. The following are the top items that
Bridget Hoefling	they feel are very important:
	I. Geography
	2. That all end users are well served

Region 12	Questions / Comments				
	3. Customer Service is a must 4. Access to the Education Partners After establishing the most important items for the Regional Alignment Process, the board had, some key questions that they would like answered. If after I receive the answers, they have more questions, they would like for Ben Humphrey or yourself to come to a special meeting the board has said they would like to hold. The dates that I have been informed of that could be available are 3/29/18, 4/5/18, 4/19/18. Please let me know if those dates are still available or if a phone conference would be an option as well. The Boards did vote on for the 8 regions at this time or after the boards get their questions answered/or after the meeting. I. Where does the data come from that has been developed to establish the regions in the maps? Example, does this information come from census? Usage of the One Stops? Unemployment ratings? Also, how old is the data being used? 2. How did they figure the % of what each region would be receiving in funds if the regions were divided as suggested? 3. What would the composition of the new board? Such as, Labor vs business owners, Democrat vs Republican, Male vs Female 4. What would the board look like as far as clarifying our voice? Would we be like an advisory board?				
	5. How did they come up with the lay out of the different maps? What was the criteria used?				
4/30/18 Judy Peterson	My preference would be Six Regions or Five Regions Option A (on the maps just sent).				
5/4/18	After careful review of the information given and contemplating what would be best for the citizens of lowa in regards				
Mary Tyler	to reorganizing districts, I would like to respectfully offer my opinion. I have seen firsthand how services for lowans in northwest lowa were made more difficult to be received with the reduction of office locations several years ago when county offices were eliminated. Citizens from the Storm Lake area had to travel to Fort Dodge to receive assistance. Citizens from Cherokee had to drive to Sioux City. Goodwill Connection centers have tried to fill the gap. Reducing the regions will retain services in metro areas and these folks will not feel a difference but those who live outside of Ames, Des Moines, Sioux City, Davenport, Iowa City, and Cedar Rapids will continue to see reductions in availability of services. A drive of 45 to 60 minutes for someone whose resources are compromised means they don't receive services. Reduction to just a few regions doles responsibility out to subcommittee. These employees will have heavy responsibilities and no real power to make changes or decisions that would best suit their area, thus making them ineffective. Servicing our lowans needs to be our first responsibility. Therefore, I would like to see a conservative approach taken to reduce from 12 regions to 8 regions. I believe this issue can be revisited in 10 years. If further reductions are needed, it can be looked at again. Keeping regions as small as possible is the best option to allow our citizens to receive the services that are needed. lowa has received positive press regarding our forward focus. Let's not undo the progress our state is making toward a robust future.				

Region 13	Questions / Comments
4/23/18	To the WIOA Realignment Committee,
Kim Naven Gee	Local input is so very critical to what works in lowa. It brings jobs training to those who are not in metropolitan areas. Those that are literally and figuratively on the fringe.
	The realignment ideas that are proposed for the State of Iowa to be compliant with the DOL seems to take everything into consideration that the DOL wants/mandates and leaves the regional areas
	hollowed out.
	The DOL thinks that lowa has been doing it 'wrong' but I would argue that we are doing things right. What works in DC, Chicago, LA and the likes doesn't work in rural-centric lowa.
	The option that was discussed at our RWDB Region 13 meeting was to keep the regions at a minimum 5. Looking at you're figures on the interactive map would put overall administrative costs at the
	lowest: \$835,000 - based on \$167K times 5 regions. The realignment maps that favor 2 or 3 regions are unacceptable due to the obviousno local input. But administrative costs are either
	\$1,040,000/\$894,000 depending on map. Plus, that scenario is throwing the rural parts of the state under the bus. The people who it need it the most will not be served in a practical way.
	We all understand that the Feds hold the purse strings, but it is utmost overreach for them to tell the State of lowa how to administer real funds to pay for administrative positions that do not create
	new jobs for Iowans.

Region 13	Questions / Comments			
	What I fear is that the DOL is requiring this realignment but for what end? Has Iowa not been on the forefront of jobs training? Has the State of Iowa been fiscally irresponsible? If we have been fiscally			
	responsible and have created job opportunities? Then I cannot fathom why the Feds way is better. Other than control.			
	I thank you for this opportunity to express my opinion (and it is my opinion not a Board opinion) on the realignment of the RWDB in Iowa.			

Region 14	Questions / Comments
4/10/18	I have attended several meetings regarding the proposed realignment of lowa's local areas, and studied the various options. While understanding the need to economize, I have yet to see a plan that
Dennis Brown	will do so, while still fulfilling the aims of our local development board in a satisfactory manner. Greatly reducing the number of areas will inevitably place the metropolitan areas in with those from
	rural lowa, resulting in a lack of attention to the less populated parts of the state. Our services will suffer as a result. It's in the interest of all to combine the "like" areas to ensure that every part of
	lowa is treated equitably. Efficiencies can be realized without sacrificing results. Our local Area 14 is performing admirably, and I believe I can safely say that the entire state can learn from us. Thank
	you for giving me the opportunity to voice my concerns about this process.
4/23/18	With regard to findings presented to Iowa Workforce Development on November 8, 2017, the attached document is a proposal from Region 14 CEOs as an alternative consolidation plan. Iowa has
Charles Ambrose	long been praised for their workforce development system and is a guiding platform for WIOA legislation. Iowa CEOs know local control of resources contribute to service delivery success. We ask
	the Realignment Committee and State of Iowa Workforce Board continue to support local control. The proposed system will distribute shared costs and maintain operations of local offices.
	The Proposed plan allows for the creation of new boards to adhere required functions of WIOA. It also allows Title I funding to remain at current funding levels with Workforce Districts and existing
	partnerships that have served the local participants for decades. It consolidates the financial responsibility and eliminates the grant from being distributed among multiple providers. This plan would
	allow regions across the state to capture local level best practices and duplicate success across the State. Sharing of success is the reason lowa is considered by the Secretary of Labor and Iowa
	Workforce Development Director as the model for workforce delivery throughout the country.
	Our Proposed Plan allows the two most rural regions (Southern and N01ihwest) the ability to share the cost of One-Stop Operator. In the Iowa Workforce Development information released, the
	base cost for an employee for the Central District is \$100,000. Using that as the sample and using sample Data provided by the Census Bureau on Median incomes the CEO's have calculated new reasonable salary costs for each proposed district.
	We have attached a narrative of our proposal accompanied by a map outlining new proposed Districts and tables defining proposed modified costs. We ask you consider our proposal as a viable
	alternative to the State Prosed Plan. If you have, questions please feel free to contact the CEO Board to schedule a conference. We believe this plan will work and allow us to continue to serve Iowa
	with the integrity we have developed through years of commitment.

Region 15	Questions / Comments
5/1/18	The Region 15 Regional Workforce Development Board (the Board) and the Chief Elected Official (CEO) Board understands that the U.S. Department of Labor (DOL) has imposed requirements on
David Krutzfeldt and Matt Greiner	lowa Workforce Development (!WD) and that there are concerns about "stretching the available dollars so thin that the local areas are unable to fund core WIOA functions " However, the Board is concerned that the future of our businesses, employees, and local economy is in jeopardy if the proposed plans move forward unchanged. The Board provides the following comments regarding the State of Iowa Realignment of WIOA Regions:

Region 15	Questions / Comments
	I. The State Workforce Development Board's Realignment Committee established a framework for realignment that included three points. One of these was to maintain local input by establishing local
	advisory committees in place of the current 15 local boards. It's unrealistic to expect that present board members, who will be stripped of their ability to make decisions that can impact their local area,
	will remain active and committed when they know they have no power to affect outcomes. Particularly, when they will no longer be appointed by the Governor. Additionally, the word "oversight" has
	been used in the documentation in relationship to the Advisory Committee's duties. Could you provide a description of the proposed responsibilities that the Advisory Committees will have?
	2. After review of the One Stop Operator and Local Board Support position job duties, the Board determined that the salaries seemed excessive. Could you provide the full Job descriptions for these two positions?
	3. As a suggestion, the Board wondered whether given fiscal budgetary concerns and the frequency of local board meetings, can the Local Board Support and One Stop Operator to be shared between Regions?
	4. Although there are no plans to close workforce offices presently, once the realignment is complete, the state could close offices given that federal law requires only I one-stop office per region. Because leadership and priorities can change, what steps are being taken to preserve the current level of workforce offices to ensure an ongoing basic level of services and access, especially for the rural
	communities, as regions are reduced?
	5. The WIOA legislation requires workforce regions be consistent with local labor shed areas, and have a common economic development area (TEGL 27-14). How will lowa remain compliant with this requirement under the proposed regional restructure? What efforts were made to ensure local labor shed areas were considered? How do labor shed areas align with the larger areas suggested? 6. DOL requires all partners who participate in the workforce system to contribute to costs which include one stop operator and board support. How can WIOA Title 2, 3 and 4 state they have no
	funds to contribute to these costs? That does not align with DOL requirements. Additionally, recent DOL grants require partners to contribute to the cost of the One Stop Operator and Local Board Support. Will DOL be asking how, or requiring Titles 2, 3 and 4 to demonstrate how, they are contributing to these costs? We believe this cost sharing should be developed now to head off issues later with future DOL monitoring?
	7. The initial draft budget for WIOA Title I services has been released and the state of lowa is choosing to set aside the full amount allowable under federal law. This is a departure from last year. What is the State of lowa choosing to do with those funds outside of those earmarked for specific work like Dislocated Worker rapid response meetings? We recommend to use a portion of those funds to support the cost of WIOA administrative requirements.
	8. Given that the Local Boards have significant experience; the Board asks that they have the opportunity to cast a nonbinding vote on the Realignment Committees final recommendation prior to it going to the State Board for vote.
	The Board sincerely wishes to work with IWD and Director Townsend to reach solutions to the difficult challenges ahead. We are open to any collaborative efforts. If you have any questions, please contact Jennifer Erdmann at (641) 684-5401 Ext 40042.

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