



REGION 16 DISABILITY ACCESS COMMITTEE

Physical Accessibility Transition Plan

Date: March 1, 2018

Please direct all comments to Michael Littlejohn at Michael.Littlejohn@iwd.iowa.gov or call 515 281 3314

Background:

- The State Workforce Development Board established a Disability Access Committee to lead a Statewide Disability Access Initiative to:
 - 1) Ensure that Iowa's one-stop delivery system meets all accessibility requirements for individuals with disabilities under the Iowa Civil Rights Act of 1965, as amended (ICRA); the Americans with Disabilities Act of 1990, as amended (ADA); and the Workforce Innovation and Opportunity Act (WIOA).
 - 2) Increase accessibility for individuals with disabilities to the programs, services, and activities of Iowa's one-stop delivery system.
 - 3) Continuously improve for individuals with disabilities the provision of services within the one-stop delivery system.
 - 4) Improve opportunities for individuals with disabilities in competitive integrated employment.
- The Disability Access Committee used the 2010 ADA Checklist for Existing Facilities (available online at www.ADAchecklist.org) to perform a physical accessibility assessment of the below facility, on the below date.

Date of Assessment:	September 18th, 2017
Facility Assessed:	933 Avenue H, Fort Madison, IA 52627

- The Disability Access Committee created Physical Accessibility Report (Report) that contains the barriers identified by the Disability Access Committee during its physical accessibility assessment.
- The Disability Access Committee used the Report to create this Transition Plan (Plan) for addressing the physical accessibility barriers to increase physical accessibility and meet the physical accessibility requirements under the ADA, ICRA, and WIOA.

Tier 1 Barriers

The barriers identified in Tier 1 of this Plan must be eliminated no later than May 1st, 2019.

Barrier 1.1. Parking	
Report Section:	ADA Checklist Section: 1.3 & 1.4
Access Issue:	A van accessible space must be at least 11 feet wide with an aisle that's at least 5 feet wide. The facility does not have a van accessible parking space that's at least 11 feet wide. The facility does not have a van accessible parking space with an aisle that's at least 5 feet wide.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 1.1. Parking	
Report Section:	ADA Checklist Section: 1.9 & 1.11
Access Issue:	A van accessible space needs a marked access aisle at least 5 feet wide. There are no access aisles that adjoin an accessible route. The van accessible space would need to be marked with a sign that reads van accessible.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 1.1. Parking

Report Section:	ADA Checklist Section: 1.10
Access Issue:	Accessible spaces are marked however the bottom of the signs must be at least 60 inches above the ground. Signs measure 32 to 48 inches.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 1.2. Exterior Accessible Route

Report Section:	ADA Checklist Section: 1.13
Access Issue:	The sidewalk directly outside of accessible entrance is cracked. The ADA ramp mat outside of the accessible entrance would need to be secured so that it does not move.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Tier 2 Barriers

The barriers identified in Tier 2 of this Plan must be eliminated no later than May 1st, 2020.

Barrier 2.2. Interior Accessible Route	
Report Section:	ADA Checklist Section: 2.8
Access Issue:	Objects on circulation paths should not protrude more than 4 inches into the path. The fire extinguisher inside of the IWD offices protrudes greater than 4 inches.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 2.6. Signs	
Report Section:	ADA Checklist Section: 2.38
Access Issue:	Signs posted outside of IWD office designating permanent rooms and spaces not likely to change over time need to meet section 2.16.2 (2.38 in checklist)
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Carolyn Farley
Comment(s):	
Additional comment(s) here.	

Barrier 2.7. Interior Doors

Report Section:	ADA Checklist Section: 2.46
Access Issue:	The interior door to IWD has a closer and does not take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Tier 3 Barriers

The barriers identified in Tier 3 of this Plan must be eliminated no later than May 1st, 2021.

Barrier 3.1. Toilet Room	
Report Section:	ADA Checklist Section: 3.1
Access Issue:	Toilet rooms available to the public are not accessible. Reconfigure toilet rooms or combine toilet rooms to create one unisex accessible toilet room.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.4. Entrance	
Report Section:	ADA Checklist Section: 3.7
Access Issue:	Front approach to the pull side of the door does not have at least 18 inches (measures 13 inches) of maneuvering clearance beyond the latch side plus 60 inches of clear depth. Reconfigure stalls and move hinges for the door to open the opposite way.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.4. Entrance

Report Section:	ADA Checklist Section: 3.11
Access Issue:	Door requires 6.5 pounds of maximum force to open. Adjust or replace closers so doors can be opened easily with 5 pounds maximum force.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.4. Entrance

Report Section:	ADA Checklist Section: 3.12
Access Issue:	Door closes in less than 5 seconds from an open 90 degrees. Adjust closer.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.5. In the Toilet Room	
Report Section:	ADA Checklist Section: 3.19
Access Issue:	The mirror is located above the lavatory and the bottom edge measures 49 inches. The mirror should be no higher than 40 inches above the floor. Lower mirror or install a full length mirror in the toilet room.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.5. In the Toilet Room	
Report Section:	ADA Checklist Section: 3.20
Access Issue:	Coat hooks measure 65 inches and should be no greater than 48 inches above the floor. Adjust hooks or provide additional accessible coat hook.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.6. Lavatories

Report Section:	ADA Checklist Section: 3.21
Access Issue:	At least one lavatory does not have a clear floor space for a forward approach at least 30 inches wide and 48 inches long as the vanity restricts approach. Alter or replace lavatory.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.6. Lavatories

Report Section:	ADA Checklist Section: 3.22
Access Issue:	There is no clear floor space no less than 17 inches and no greater than 25 inches under the lavatory so that a person using a wheelchair can get close enough to reach the faucet.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.6. Lavatories

Report Section:	ADA Checklist Section: 3.24 & 3.25
Access Issue:	There is not at least 27 inches of clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance. There is no toe clearance available at least 9 inches high. Alter or replace lavatory.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.8. Water Closets in Single-User Toilet Rooms & Compartments (Stalls).

Report Section:	ADA Checklist Section: 3.30
Access Issue:	The centerline of the water closet measures 26 ½ inches from the side wall or partition. The centerline should be no less than 16 inches and no more than 18 inches from the side wall or partition.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.8. Water Closets in Single-User Toilet Rooms & Compartments (Stalls)

Report Section:	ADA Checklist Section: 3.31
Access Issue:	Clearance provided around the water closet measures 54 inches from the side wall and 71 inches from the rear wall. The clearance should measure at least 60 inches from the side wall and at least 56 inches from the rear wall. Alter room compartment for clearance.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.8. Water Closets in Single-User Toilet Rooms & Compartments (Stalls)

Report Section:	ADA Checklist Section: 3.34
Access Issue:	There is not a grab bar at least 36 inches long on the rear wall. Install grab bar.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.8. Water Closets in Single-User Toilet Rooms & Compartments (Stalls)

Report Section:	ADA Checklist Section: 3.37
Access Issue:	The flush control is not on the open side of the water closet. The stall does not have an open side.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.9. Stalls

Report Section:	ADA Checklist Section: 3.41
Access Issue:	The door opening width should be at least 32 inches clear between the face of the door and the stop when the door is open 90 degrees. The door opening width measures 31 ¼ inches. Widen door width.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.9. Stalls

Report Section:	ADA Checklist Section: 3.42
Access Issue:	There is 18 inches of maneuvering space to the front approach to the pull side of the door however there is not 60 inches of clear depth.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.9. Stalls

Report Section:	ADA Checklist Section: 3.43
Access Issue:	The door is not self-closing. Add closer or replace door.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.9. Stalls

Report Section:	ADA Checklist Section: 3.44
Access Issue:	There are not door pulls on both sides of the door that are operable with one hand and do not require tight grasping, pinching, or twisting of the hand. Replace hardware.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.9. Stalls

Report Section:	ADA Checklist Section: 3.46
Access Issue:	The operable parts of the door hardware are not mounted no less than 34 inches and no greater than 48 inches above the floor. Relocate hardware.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.9. Stalls

Report Section:	ADA Checklist Section: 3.47
Access Issue:	There is 18 inches of maneuvering space to the front approach to the pull side of the door however there is not 60 inches of clear depth.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 4.2. Public Telephones

Report Section:	ADA Checklist Section: 4.15
Access Issue:	There are no public phones and there are no phones available with TTY.
Solution:	Since the building does not have a public pay phone a TTY machine is not required.
Completion Date:	COMPLETED
Person(s) Responsible:	Carolyn Farley
Comments:	
Additional comment(s) here.	

Authors

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Posted for Public Comment

This Disability Access Committee posted this Plan for public comment from April 10th, 2018 until May 10th, 2018.

Approval by Disability Access Committee

This Disability Access Committee approved this Plan for submission to the Local Workforce Development Board on _____, 2017.

Adoption by the Local Workforce Development Board

The Local Workforce Development Board Plan adopted this Plan on _____, 2017.

Submission to the State Disability Access Committee

The Disability Access Committee submitted this Plan to the State Disability Access Committee on _____, 2017.