

WIOA Acronym List

A

A&A – Able and Available – A basic requirement of eligibility for receipt of Unemployment Insurance. A claimant must be “able” to work and “available” to accept work if offered to them.

AAA – Area Agencies on Aging

AAP – Affirmative Action Plan

ABC – Automated Benefits Calculation – Automated Benefit Calculation system used by DHS to determine benefits for Food Assistance, Medical Programs and cash welfare assistance. IWD staff no longer have access.

ABE – Adult Basic Education – A program through local community colleges. Classes on workplace skills, acquiring your GED, English as a second language, career assessment, financial aid and college entrance assistance.

ABI – Association of Business & Industry

ACE – Action for Career Employment

ADA – Americans with Disabilities Act

ADTU – Alcohol and Drug Treatment Unit

ADVET – Assistant Director, Veterans Employment & Training - Federal administrator of veterans programs. Iowa’s current ADVET – Dennis Larson.

AEL – Adult Education & Literacy

AELFA – Adult Education & Family Literacy Act

AES – Agricultural Employment Services

AFSCME – American Federation of State, County and Municipal Employees – Collective bargaining unit that represents majority of state of Iowa employees. Council 61
President: Danny Homan

AG – Attorney General

AIWP – Association of Iowa Workforce Professionals

AJC – American Job Center

ALC – Alien Labor Certification

ALEX – Automated Labor Exchange

ALJ – Administrative Law Judge – hearing officer who adjudicates appeals. In most cases, an ALJ is also an attorney licensed to practice law in Iowa.

ALMIS – America’s Labor Market Information System

ANDS – Automated Non-Monetary Decision System

APR – Annual Percent Rate

ARRA – American Recovery & Reinvestment Act – Economic stimulus plan

ARTS – Iowa Department of Transportation’s driver’s license and vehicle registration database.

ASE – Adult Secondary Education

ASU – Areas of Substantial Unemployment

ATAA – Alternative Trade Adjustment Assistance

AVTS – Area Vocational Technical School

AWW – Average Weekly Wage

B

BAT – Bureau of Apprenticeship and Training

BCL – Business Closing

BCS – Business and Community Services

BFOQ – Bona Fide Occupational Qualification

BIS – Budget Information Summary

BLS – Bureau of Labor Statistics

BMS – Business Marketing Specialist

BRI – Benefit Rights Interview

BRS – Bureau of Refugee Service

BSR – Business Services Representative

BSU – Business Service Unit

BTQ – Benefit Timeliness & Quality

BYE – Benefit Year Ending

BWE – Benefit Week Ending (Saturday)

C

CAA – Community Action Agency

CAASA – Center Against Abuse & Sexual Assault

CAP Agency – Community Action Program Agency – Varies by region. Non-profit public and private organizations created to fight poverty at the local level. There are 18 CAP agencies in Iowa. CAP agencies often administer heating assistance programs, food & clothing banks, child care resource and referral assistance, FaDSS, WIC and Head Start services. Examples include Matura Action Corporation, Upper Des Moines Opportunity, Mid-Sioux Opportunity, and Community Action Agency of Siouxland.

CASAS – Comprehensive Adult Student Assessment System

CBA – Collective Bargaining Agreement

CBO – Community-Based Organization

CCA – Child Care Assistance

CDBG – Community Development Block Grant

CDC – Community Development Corporation

CEBA – Community Economic Betterment Account

CED – Community and Economic Development

CEO – Chief Elected Officials, Chief Executive Officer

CES – Current Employment Statistics

CEU – Continuing Education Unit

CFR – Code of Federal Regulations

Choices – Computer-based system of information on education requirements, wages, job skills and education programs.

CIC – Consumer Information Center

CIL – Center for Independent Living

CIP – Classification of Instructional Programs

CIR – Continuous Improvement Reviews

CLF – Civilian Labor Force

CM – Case Management

CMS – Customer Management System

COB – Close of Business

COG – Council of Governments

COL – Cost of Living

CPI – Consumer Price Index

CPR – Contract Progress Report

CPS – Current Population Survey

CRT – Classroom Training

CRC – Certified Rehabilitation Counselor

CRC – Certified Readiness Certificate

CSBG – Community Service Block Grant

CSC _ Community Service Commission

CSM – Client Service Manager

CSP – Coordinating Service Provider

CSRU – Child Support Recovery Unit – Agency that assists parents with getting child support for their dependent children.

CTE – Career and Technical Education

CTP – Customized Training Program

CWC – Combined Wage Claim – Combines wages of two or more states to make a valid monetary claim for unemployment insurance benefits.

CWDP – Certified Workforce Development Professional

CWRC – Certified Work Ready Communities

CY – Calendar Year

D

DAS – Department of Administrative Services – State agency that combines the services of the departments of personnel, information technology, general services and accounting. Current director: Janet Phipps.

DAT – Department Approved Training – You may receive unemployment benefits if you are attending school or a training course and it is approved by IWD.

DAV – Disabled American Veterans – Veterans service organization for disabled veterans.

DAWG – Delete/Add Wages

DD Council – Iowa Development Disabilities Council

DE – Department of Education. Current director: Brad Buck.

DED – Department of Economic Development (no longer goes by this name)

DEI – Disability Employment Initiative

DHE – Department of Higher Education

DHS – Department of Human Services – Agency to go to apply for FIP, Food Assistance, Title 19, HAWKI etc. Current director: Charles (Chuck) Palmer

DIA – Department of Inspections & Appeals. Current director: Rod Roberts

DM – District Manager

DMACC – Des Moines Area Community College. President Rob Denson.

DOL – Department of Labor (US)

DOL-ETA – Department of Labor – Employment and Training Administration (US)

DOT – Department of Transportation (US)

DPH – Department of Public Health. Current Director: Gerd Clabaugh

DPN – Disability Program Navigator

DQ – Disqualify

DRI – Disability Rights Iowa

DSS – Department of Social Services

DUA – Disaster Unemployment Assistance – Unemployment benefits that may be available when an area has been designated as a federal disaster area.

DVET – Director, Veterans Employment & Training – Federal administrator of veterans programs. Iowa’s DVET: Anthony (Tony) Smithhart

DVOP – Disabled Veteran’s Outreach Program

DVOR – Disabled Veteran’s Outreach Representative – IWD staff person who provides specialized services to disabled veterans. Referred to as a “Vet Rep.”

DW – Dislocated Worker

DWD – Division of Workforce Development

DWU – Dislocated Worker Unit – Carries out training services and Statewide Rapid Response Activities when there is a plant closing or layoff.

E

E & E – Equipment & Expense

E & T – Employment & Training

EA – Emergency Assistance

EAC – Electronic Access Card - Iowa's pre-paid debit card (electronic payment program) that is used in place of paper warrants to issue Unemployment Insurance, FIP cash assistance and PROMISE JOBS expenses.

EARN – Employer Access Resource Network - Benefits counseling.

EAP – Employee Assistance Program

ECI – Employers' Council of Iowa

ECIA – East Central Intergovernmental Association – The East Central Intergovernmental Association is a membership supported organization of local governmental bodies in Cedar, Clinton, Delaware, Dubuque and Jackson Counties. Current director: Kelley Deutmeyer

ED – Economic Development

ED – Department of Education (US)

EDSAA – Economic Development Set Aside Account

EDWAA – Economical Development & Workers Adjustment Assistance Act – If a person is unemployed due to a layoff or business closing and they have had the same type of job for many years, they may be eligible for this dislocated worker program.

EEO – Equal Employment Opportunity

EEOC – Equal Employment Opportunity Commission (US)

EEZ – Enhanced Enterprise Zone

ELL – English Language Learner

EO – Equal Opportunity

EPI – Emergency Public Jobs – Work opportunities and funding for persons and communities impacted by a natural disaster, such as flooding and tornadoes.

ES – Employment Services – Provides assistance for persons looking for work.

ES – Employment Security

ES202 – Quarterly Census of Employment and Wages

ESGR – Employer Support of the Guard and Reserve.

ESL – English as a Second Language

ESOL – English for Speakers of other Languages

ESP – Employment Services Program

ET – Entrepreneurial Training – Training for persons interested in self-employment.

ETA – Employment & Training Administration. Iowa is in DOL Region V, based in Chicago. Regional administrator: Byron Zuidema.

ETPS – Eligible Training Provider System

ETS – Educational Testing Service

ETT – Employment Transition Team

EUC – Emergency Unemployment Compensation

EZ – Enterprise Zone

Experience Works – Employment & training program for eligible persons aged 55 and older.

F

FA – Food Assistance

FA E&T – Food Assistance Employment & Training.

FaDSS – Family Development & Self Sufficiency Program – Program that assists eligible families in meeting self-sufficiency needs.

FBCO – Faith and Community Based Organization

FBO – Faith-Based Organization

FEC – Full Employment Council

FEIN – Federal Employer Identification Number

FERPA – Family Educational Rights & Privacy Act

FFI – Fact Finding Interview

FFW – Facts for Workers – Now called Facts about Unemployment Insurance Guide.

FFY – Federal Fiscal Year

FIA – Family Investment Agreement - Plan to become self-sufficient FIP recipients set up with their PROMISE JOBS worker.

FIA B4 FIP – Family Investment Agreement Before Family Investment Program – DHS rule that requires Family Investment Program applicants to develop a Family Investment Agreement as a condition of eligibility for cash assistance.

FIP – Family Investment Program - Cash assistance for rent and utilities, must have children in the house. FIP is for items you can't buy with Food Assistance.

FLSA – Fair Labor Standards Act

FMLA – Family Medical Leave Act

FNS – Food & Nutrition Service – Unit of the USDA that administers Food Assistance programs.

FPO – Federal Project Officer – DOL regional employee based in Chicago. Current FPO assigned to Iowa: Arlene Charbonneau.

FR – Federal Register

FS – Funding Stream

FSD – Family Support Division

FSSG – Family Self Sufficiency Grant – Financial assistance for PROMISE JOBS participants who are currently working, or who will be employed within two months. Each region has its own plan and application form, which has to be approved by DHS.

FTE – Full time equivalent

FTZ – Foreign Trade Zone

FUTA – Federal Unemployment Tax Account

FY – Fiscal Year

G

GAO – General Accounting Office

GATB – General Aptitude Test Battery – A series of tests designed to measure a person’s intelligence, verbal aptitude, numerical aptitude, spatial aptitude, forms perception, clerical perception, motor coordination, finger dexterity and manual dexterity. No longer used in Iowa.

GDP – Gross Domestic Product

GED – General Equivalency Diploma. No longer used in Iowa. Replaced by HiSET on January 1, 2014.

GF – General Fund – appropriation from state legislature often used to fund field office operations.

GIS – Geographic Information System

GNP – Gross National Product

GO Bond – General Obligation Bond

GR – General Revenue

GR – Grant Recipient

H

H-1B – US Visa allowing US employers to temporarily employ foreign workers in specialty occupations (under the Immigration & Nationality Act)

HAWK-i – Healthy & Well Kids in Iowa - Kids ages 0 to 19 are eligible for health care coverage when certain guidelines are met.

HB – House Bill

HCC – Hawkeye Community College – Two-year Community college with main campus in Waterloo. President: Dr. Linda Allen

HCS – House Committee Substitute

HDJT – High Demand Job Training

HHS – U.S. Department of Health and Human Services

HIPP – Health Insurance Premium Payment Program – Medicare program for medically eligible people.

HiSET – High School Equivalency Test – Replaced GED in Iowa. High school equivalency exam available in both on-line and paper formats.

HS – House Substitute

HSE – High School Equivalent

HRE – Human Resources Enterprise – Unit of DAS that administers state employee benefits and employment.

HUD – Housing and Urban Development – Oversees home ownership, low-income housing assistance, fair housing laws, aid for distressed neighborhoods and housing development programs.

HVRP – Homeless Veterans Re-Integration Project

I

IAWP – International Association of Workforce Professionals.

ICCC – Iowa Central Community College – Community college with main campus in Fort Dodge. President: Dr. Dan Kinney (son of Dr. Dan Kinney at Iowa Western).

ICER – Iowa Centralized Employee Registry – database listing new hire information

ICESA – Interstate Conference of Employment Security Agencies

ICN – Iowa Communications Network

IDA – Iowa Department on Aging

IDED – Iowa Department of Economic Development (no longer goes by this name)

IDM – Institute for Decision Making

IEDA – Iowa Economic Development Authority - The Iowa Economic Development Authority strengthens economic and community vitality by building partnerships and

leveraging resources to make Iowa the choice for people and business. Current director:
Debi Durham

IEP – Individual Employment Plan

IEP – Individual Education Program

IFA – Iowa Finance Authority

IHAPI – I Have A Plan Iowa – Website offering information on new careers, programs at colleges and universities, and financial aid options. www.ihaveaplaniowa.gov

IHCC – Indian Hills Community College – Community college with main campus in Ottumwa. President Dr. Marlene Sprouse.

IJAG – Iowa Jobs for America’s Graduates

IL – Independent Living

ILCC – Iowa Lakes Community College – A two-year community college serving an area that consists roughly of Clay, Dickinson, Emmet, Palo Alto and Kossuth counties.
President: Val Newhouse

IM – Income Maintenance Worker – This staff person determines participant eligibility for a variety of entitlement programs – including but not limited to FIP, Food Assistance and Title 19 medical coverage – as well as mandatory, voluntary or exempt status for PROMISE JOBS services.

INB – Incentive and Bonus Payments – Compensation/Rewards granted to youth based on attendance and/or performance in a program.

ION – Innovation and Opportunity Network on WorkforceGPS

IOSHA – Iowa Occupational Safety and Health Administration

IPE – Individual Plan for Employment

IPP – Individual Performance Plan – State employee performance evaluation.

IPTV – Iowa Public Television

ISED – Institute for Social and Economic Development – Entrepreneurial training provider.

ISOICC – Iowa State Occupational Information Coordinating Committee

ISS – Individual Service Strategy – A training and service plan for youth to obtain employment.

IST – Institutional Skill Training – Vocational skill training to help with technical skills and information required to perform a specific job(s).

IT – Information Technology

ITA – Individual Training Account

IUP – Iowa United Professionals – Collective bargaining unit that represents many DHS employees, including social workers and income maintenance workers.

IVR – Interactive Voice Response – Same as VRU. Recorded message asking eligibility questions when you call to file you weekly unemployment benefit claim

IVRS – Iowa Vocational Rehabilitation Services – State agency that works with people with disabilities and assists them in getting back into the workforce. Current director: David Mitchell

ITE – Information Technology Enterprise – Unit of DAS in charge of information technology oversight for state agencies.

IWCC – Iowa Western Community College – Two year community college with main campus in Council Bluffs. President: Dr. Dan Kinney (father of Dr. Dan Kinney at Iowa Central)

IWD – Iowa Workforce Development – Agency that provides services such as unemployment insurance, job placement assistance and specialized services to eligible persons and veterans. Current Director: Teresa Wahlert

IWIN – Iowa Workforce Information Network

J

JAG – Jobs for America’s Graduates

JSS – Job Seeking Skills

JVA – Jobs for Veterans Act

K

K-12 – Kindergarten through 12th grade

KCC – Kirkwood Community College – Two-year community college with main campus in Cedar Rapids. President: Dr. Mick Starcevich

KPI – Key Performance Indicator

KSI – Key Strategic Imperative

KT – Kindertrack – DHS child care payment program also used by PROMISE JOBS staff.

L

LAUS – Local Area Unemployment Statistics

LBP – Limited Benefit Plan – Ineligibility for FIP due to non-cooperation with PROMISE JOBS.

LE – Labor Exchange

LEA – Local Educational Agency

LED – Local Employment Dynamics

LEO – Local Elected Official

LEP – Limited English Proficiency

LIHEAP – Low Income Home Energy Assistance Program – this program was established to help low-income Iowa homeowners and renters pay a portion of their primary heating costs for the winter heating season. The assistance is based on household income, household size, type of fuel, and type of housing.

LIN – Limited Internship – Training for eligible youth to participant in a work environment and to gain the requirements for successful and long-term employment.

LLSIL – Lower Living Standard Income Level – Guideline of income levels based upon the most recent lower living family budget.

LMI – Labor Market Information – Information that describes the labor market in terms of jobs, workers, wages, industrial structure, major employers and economic conditions.

LO – Local Office

LSS – Lutheran Social Services

LVER – Local Veterans’ Employment Representative – IWD does not have LVERs.

LWDA – Local Workforce Development Area

M

Medicaid – Title 19 – Assistance that pays for covered medical and health care costs of persons who qualify.

MBA – Maximum Benefit Amount

MBE – Minority Business Enterprise

MEDIGAP – Medicare supplemental policy

MET – Migrant Education and Training

MHI – Mental Health Institute

MIS – Management Information Systems

MLS – Mass Layoff Statistics

MOE – Maintenance of Effort

MOS – Military Occupational Specialty

MOU – Memorandum of Understanding

MPR – Monthly Performance Report

MSFW – Migrant and Seasonal Farm Worker

MUD – Mandatory Unpaid Day

N

NAB – National Alliance of Business

NACO – National Association of Counties

NAEP – National Association of Educational Progress

NAFTA – North American Free Trade Act

NAICS – North American Industry Classification System

NASWA – National Association of State Workforce Agencies

NAWB – National Association of Workforce Boards

NAWDP – National Association for Workforce Development Professionals

NCC – Northwest Iowa Community College – Sheldon based two-year community college serving an area that consists roughly of Lyon, Sioux, Osceola and O’Brien counties. President: Dr. Alethea Stubbe.

NCRC – National Career Readiness Certificate – Credential that certifies a person’s skill level in reading for information, locating information and basic math.

NCRTM – National Clearinghouse of Rehabilitation Training Material

ND – Neighborhood Development

NDC – National Development Council

NDWG – National Dislocated Worker Grants

NEG – National Emergency Grant

NFA – Notice of Fund Availability

NGA – National Governors’ Association

NGCC – Next Generation Career Center

NIACC – North Iowa Area Community College – Two year community college with main campus in Mason City. President: Dr. Steven Schulz.

NICC – Northeast Iowa Community College – Two year community college with main campuses in Calmar and Dubuque. President: Dr. Liang Chee Wee

NJTP – New Jobs Training Program

NLRB – National Labor Relations Board

NLX – National Labor Exchange

NOA – New Obligation Authority

NOO – Notice of Obligation

NRP – Needs-Related Payments – Payments made to participants who no longer qualify for unemployment insurance in order to enable them to participate in Title III Retraining activities.

NPS – National Reporting System

NVTI – National Veterans Training Institute – Veterans Employment & Training contractor based in Denver, CO. Provides Federally required training to DVOPs and LVERs.

NWIPDC – Northwest Iowa Planning & Development Commission – Spencer based nine-county Council of Governments with two divisions: Planning, who assists business and industry, city and county governments and Job Training who assists economically eligible persons with programs such as RES, PJ, WTW, School-To-Work and Adult/Youth Services. Executive Director: Ted Kourousis

O

OA – Office of Apprenticeship – Iowa State OA Director: Greer Sisson

OBA – Objective Assessment – Evaluation of capabilities, needs and vocational potential of a participant that will help develop an individual's service strategy and employment goal.

OC – Original Claim Date – Also effective date. The Sunday of the week the claim is effective.

OCTAE – Office of Career, Technical and Adult Education

ODEP – Office of Disability Employment Policy

OES – Occupational Employment Statistics

OFCC – Office of Federal Contract Compliance

OHO – Order Holding Office – Office that wrote the job order.

OIF/OEF – Operation Iraqi Freedom/Operation Enduring Freedom – Military action in Iraq and Afghanistan.

OIS – Occupational Information System

OJT – On-the-Job Training – Training by an employer that is provided to a paid participant while engaged in work that meets certain guidelines.

OMB – Office of Management and Budget

O*NET – Occupational Information Network – Job classification system

OOH – Occupational Outlook Handbook

OPM – Office of Personal Management

OSERS – Office of Special Education and Rehabilitative Services

OSHA – Occupational Safety and Health Act

OTW – Order to Withhold

OVPY - Overpayment

P

P & P – Probation and Parole

PA – Public Assistance

PAR – Planning and Research Section

PAER – Public Assistance Eligibility Report – Known as “monthly report” form to receive Food Assistance, medical & FIP.

PASS Plan – Plan for Achieving Self Support

PBS – Planning and Budget Summary

PDI – Professional Developers of Iowa

PDQ – Position Description Questionnaire – State employee job description.

PET – Pre-Employment Training – Helps participants identify occupational goals and acquire skills necessary to obtain and keep jobs.

PIN – Personal Identification Number – Four-digit number used when you file for weekly unemployment claims.

PJ – PROMISE JOBS – Promoting Independence and Self-Sufficiency through Employment Job Opportunities and Basic Skills - Employment & training services for FIP recipients.

PJPM – PROMISE JOBS Provider Manual – program policies, rules and procedures. Includes an appendix of all forms. Is also available on line.

PL – Public Law

PNS – Phone Notification System

PPD – Permanent Partial Disability

PSA – Public Service Announcement

PSE – Public Service Employment

PY – Program Year

Q

QA – Quality Assurance

QC – Quality Control

QCEW – Quarterly Census of Employment and Wages

R

R&P – Recruitment & Placement – Integration function focused on business services.

Rapid Response Assistance – Services provided to workers dislocated because of permanent plant closures or layoffs.

RAVET – Regional Administrator, Veterans’ Employment & Training – Federal official overseeing veterans service provision in DOL Region 5. Iowa’s RA: Heather Higgins (based in Chicago).

RBS – Remedial and Basic Skill Training – Activity designed to help the employability of individuals by upgrading basic academic skills.

RCC – Regional Claim Center

RDC – Rural Development Corporation

REA – Re-Employment & Eligibility Assessment - Initiative to enhance the rapid reemployment of unemployed workers, eliminate potential overpayments, and realize cost savings for the Unemployment Insurance (UI) trust fund.

REIG – Regional Economic Impact Grant

RES – Re-employment Services also known as **PROFILING or WPRS** – Specialized services for certain recipients of Unemployment Insurance Benefits.

Resource Center – IWD computers available to job seekers looking for information on job listings, education, employer services, career planning, training, interview preparation and community information.

RFI – Request for Information

RFP – Request for Proposal

RFQ – Request for Quotes/Qualifications

RIG – Regional Innovation/Incentive Grant

ROI – Return on Investment

RPC – Regional Planning Commission

RR – Rapid Response

RRT – Rapid Response Team

RSB – Rehabilitation Services for the Blind

RTCC – Regional telephone claims center

RTEC – Regional technical Education Council

RTW – Right to Work

RWIB – Regional Workforce Investment Board

S

SBA – Small Business Administration

SBDC – Small Business Development Center

SBE – Significant Barrier to Employment – DOL guidelines that determine which Veterans are eligible to receive services from Disabled Veteran Outreach Personnel (DVOPs). These guidelines can be found in VPL 01-14, 03-14 and 04-14.

SCC – Southeastern Community College - Two year community college with main campus in Burlington. President: Dr. Michael Ash.

SCORE – Counselors to America's Small Businesses

SCS – Senate Committee Substitute

SCSEP – Senior Community Service Employment Program

SDA – Service Delivery Area

SDR – Service Delivery Region

SEC – Secondary Education Certification – Training to help participants upgrade their education. The goal for the participant is to obtain their high school diploma or GED.

SEG – State Emergency Grant

SERIP – State Employee Retirement Incentive Program

SESA – State Employment Security Agency

SESP – Supported Employment Service Provider

SFY – State Fiscal Year

SHIIP – Senior Health Insurance Information Program -Answers to Medicare, Medicare supplemental insurance, long-term care insurance and other health insurance issues.

SHRM – Society for Human Resource Management

SIC – Standard Industrial Classification

SID - State Identification - Number assigned by DHS through the IABC system. A SID# is 8 characters long; 7 digits, ending with one numeric. SID# are not reassigned and once assigned remain for historic purposes.

SIP – Senior Internship Program – The Senior Internship Program is a work training program authorized under Title V of the Older Americans Act. It is funded by the U.S. Department of Labor and is administered in Iowa by the Department of Elder Affairs. SIP helps low-income job seekers aged 55 and older gain the skills and paid work experience necessary to transition into permanent, unsubsidized jobs.

SIR – Two Party Fact-finding Cover Sheet

SLIP – Sick Leave Incentive Program – Retirement option that uses accrued sick leave to buy down health insurance costs

SMEs – Subject Matter Experts

SNAP – Supplemental Nutrition Assistance Program – Food assistance formerly known as Food Stamps.

SOC – Standard Occupational classification

SOICC – State Occupational Coordinating Committee

SPL – Student Performance Level

SRC – State Rehabilitation Council

SSA – Social Security Administration

SSG – Sub-state Grantees

SSDI – Social Security Disability Income/SSI – Supplemental Security Income – Public assistance for the aged, blind and disabled based on need.

SSI – Supplemental Security Income

SSN – Social Security Number

STEM – Science, Technology, Engineering and Math

STW – School to Work – An approach to education that unites business, community agencies, government, industry, labor organizations, parents and schools in an effort to improve the transition from school to work.

SVP – Specific Vocational Preparation

SWA – State Workforce Agencies

SWI – Skill Workforce Initiative

SWCC – Southwestern Community College - Two year community college with main campus in Creston. President: Dr. Barbara Crittenden.

SYEP – Summer Youth Employment Program

I

TA – Technical Assistance

TAA – Trade Adjustment Assistance Act – Benefits and services for workers displaced from their jobs due to imports.

TAACCCT – Trade Adjustment Assistance Community College and Career Training

TABE – Test of Adult Basic Education

TANF – Temporary Assistance to Needy Families – Program that consolidates federal funding for services and administration related to FIP, JOBS and Emergency Assistance. It also created a five-year lifetime limit nationally on the receipt of cash benefits.

TAP – Transition Assistance Program

TAPR – Trade Act Participant Report

TEGL – Training & Employment Guidance Letter – DOL policy guidance

TEN – Training & Employment Notice – DOL policy notification

THU – Transitional Housing Unit

TIF – Tax Increment Financing

TLO – Temporary Lay Off

TMS – Time Management Systems

TORQ – Transferable Occupation Relationship Quotient

TTD – Temporary Total Disability

TRA – Trade Readjustment Allowance – Cash benefit for TAA recipients, see above.

TRE – Transportation Related Expenses

TSU – Technical Support Unit

TTW – Ticket to Work

TY – Transition Year

U

UC – Unemployment Compensation

UCP – Uniform Classification and Pay

UDMO – Upper Des Moines Opportunity – Graettinger-based community action agency that assists eligible persons with assistance such as food, clothing, Head Start services, etc.

UERPC – Upper Explorerland Regional Planning Commission - created in 1972 to promote regional cooperation and meet the planning and economic development needs to local governments in the five Northeast Iowa counties of Allamakee, Clayton, Fayette, Howard and Winneshiek.

UI – Unemployment Insurance – Temporary benefits for eligible people during periods of unemployment when suitable work is not available. Must be able and available to accept work if offered to them.

UIPL – Unemployment Insurance Program Letter – DOL policy guidance

UISC – Unemployment Insurance Service Center – Unemployment insurance processing center located in Des Moines

UMOS – United Migrant Opportunity Service

USERRA – Uniformed Services Employment and Reemployment Rights Act – Federal law designed to protect the employment rights of individuals who need to be absent from his or her civilian employment to serve their country.

USDOL – United States Department of Labor

V

VA – Veterans Administration

VA VR&E – Veterans Administration, Vocational Rehabilitation & Employment

VEDS – Vocational Education Data System

VEP – Vocational Exploration – Activities at a work site for the purpose of exposing the participant to jobs through observation, instruction and limited experience.

VETS – Veterans Employment and Training Service

VPL – Veterans Program Letter – DOL VETS policy notification.

VR – Vocational Rehabilitation – See IVRS.

VRU – Voice Response Unit – Recorded message asking eligibility questions when you call to file your weekly unemployment benefit claim.

VSO – Veterans Service Organization – Such as the American Legion, Disabled American Veterans, Veterans of Foreign Wars.

W

WAR – Worker Action Report – DHS income maintenance worker error report

WARN – Worker Adjustment and Retraining Notification Act – Law that provides early notice to employees on plant closings and substantial layoffs.

WBA – Weekly Benefit Amount – Amount an eligible claimant receives in unemployment insurance.

WBE – Women Business Enterprise

WC – Workers’ Compensation

WD – Workforce Development

WEP – Work Experience Placement - A short term or part-time work assignment used to enhance participant’s employability through the development of good work habits and basic work skills.

WFC – Workforce Center

WIA – Workforce Investment Act

WIASRD – Workforce Investment Act Standardized Record Data

WIB – Workforce Investment Board

WIC – Women, Infants and Children Food Program – WIC offers monthly financial allotments in the form of WIC checks that enable pregnant, postpartum or breastfeeding women or parents of infants or children age five and under to purchase healthy foods from WIC-approved vendors. WIC professional staff also encourages the best source of nutrition for infants – breast milk. Iron-fortified formula is provided to infants up to age one if the mother chooses not to or is unable to breastfeed. WIC registered nurses provide health screenings, assessments, referrals and immunizations to children.

WIG – Workforce Incentive Grant

WIOA – Workforce Innovation and Opportunity Act – July 2014 legislation that replaces WIA.

WIPA – Work Incentives Planning and Assistance – WIPA staff is authorized to serve all SSA beneficiaries with disabilities, including transition-to-work aged youth, providing benefits planning and assistance services on request and as resources permit.

WIRED – Workforce Innovation in Regional Economic Development

WIT – Western Iowa Tech Community College – Sioux City based two-year community college serving an area that consists roughly of Woodbury, Plymouth, Ida, Monona and Cherokee counties. President: Dr. Terry Murrell

WOTC – Work Opportunity Tax Credit – Federal tax credit for employers who hire and retain people from certain qualified groups.

W-P – Wagner Peyser Act

WPR – Work Participation Rate - The average hours of work activity required per week for an individual or family unit to count toward the federal TANF requirements.

WPRS – Worker Profiling and Reemployment Services – See RES entry above.

WRE – Work Related Expenses

WRIS – Wage Record Interchange System

WRP – Worker Reentry Program

WtW Tax Credit – Welfare to Work Tax Credit – Federal tax credit for employers who hire and retain people from certain qualified groups.

Y

YAC – Youth Advisory Council - Provides guidance for, and exercises oversight of, local youth programs operated under the Workforce Investment Act.

YETP – Youth Employment and Training Programs

YOP – Youth Opportunities Program

YTD – Year to Date

Z

#

201A – Notice of Claim Sent to an Employer

14A – Iowa Association of Area Agencies on Aging

A Users Guide to UI Mainframe Transactions

A

ALPH - An employer name search transaction used to locate an employer account number.

ASN1 – Tax bureau investigation accessed by assignment number

ASN2 – Tax bureau investigations accessed by employer account number

D

DBIN – Data Base Inactive – The prior claim if a claim is on DBRO, or the most recent claim if no claim is on DBRO.

DBRO – Data Base Read Out – The current claim.

E

EMP1 – Employer information accessed by account number.

EMP2 – Employer information accessed by Federal ID number.

ES2S – An employer name search transaction used to locate an employer account number.

F

FLAG – A listing of activity flags on a claim.

H

HAND – Handbook – The transaction to access the Interstate Handbook.

I

IBIQ – The inquiry screen to determine wages earned and claim status in another state.

ICER – See ISDCICSP.

J

JIF1 – A transaction used to enter claims in the computer.

JIF9 – The transaction used to delete a claim on the same day it is filed.

JIFD – The transaction used to delete or cancel a claim on the mainframe.

JPIN – The transaction used to reset an applicant's PIN number.

JSRH – The transaction used to look up Social Security numbers using the name and the last four digits of the Social Security number.

K

K99G – Transaction used to request a duplication 1099-G. The oldest available is 1993.

KCCD – Transaction used to delete a weekly claim on the working day in which the weekly claim was phoned in (Monday for weeks phoned in on a Saturday or Sunday).

KCCH – Transaction used to order a printout listing weekly claim responses for any previous week(s).

KCCO – A listing of the weekly claim responses for the previous six weeks.

KCCV – Transaction used to manually enter weekly continued claims.

K742/KDBC – Data Base Update – The transaction used to make data changes on a DBRO claim.

KDDI – Transaction used to update direct deposit information.

KLCK – Lock – Transaction used to lock or unlock a claim.

KLOG – Log – Listing of historical claim changes/activity.

KSRA – Child Support Recovery Assistance – A summary of child support withheld from UI benefit payments.

KPY1 – Listing of net benefit payments and deductions from the gross benefit payment.

K3 – Listing of gross annual benefits paid for 1099 tax purposes.

KPYH – Listing of payments made to an individual.

N

NMRO – Non-Monetary Read Out – Listing of ANDS decisions entered on a claim.

R

RECP – Reception – Transaction that displays basic demographic information on an applicant, summarizes DBRO status and lists wages paid.

S

SESMGR – Session Manager – Transaction on the main CICS mainframe session menu used to access multiple mainframe sessions.

SIDI – An inquiry screen to determine wages earned in all states.

SIR2 – Transaction used to enter ANDS decisions.

SRCH – Transaction used to locate a claimant's SSN, using the person's name.

SUSP – Suspense – A list of claims activity and notes

WAGEA – A listing of wages for the last five calendar quarters.

WAGEB – Information on an employer whose account is listed on WAGEA or WAGEC.

WAGEC – Listing of wages from all employers for the last four years.