**IOWAWORKS – IOWA VALLEY – REGION 6**

**CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING**

**Tuesday, November 7, 2017 at 5:00 P.M.**

**Iowa*Works* Building, 2nd Floor**

**3405 S Center Street, Marshalltown, Iowa 50158**

**MINUTES**

**CEO Members**—Attended: Kendall Jordan (Chair), Diana Dawley and Steve Salasek. BJ Hoffman was absent.

**RWDB Members-** Attended: Joyce Lawler (Chair), Jim Hunt, Rachel Bly, Eric Evans, Kendall Jordan (CEO Chair), Arturo Sanchez, Jackie Gray, Marty Hardon and Jon Nunez by phone. Absent- Heath Kellogg, Nancy Roethler (Vice Chair), Cindy Litwiller, Brian Sokol, Robert Jeske, Lori Wildman and Jason Schomer

**Others Present:** Rebecca Hassett, David Barajas and Neysa Hartzler

**A quorum was met for both the CEO meeting and the RWDB meeting.**

1. **Call to Order- Ms. Joyce Lawler**
	1. Additions/Deletions to the Agenda
	2. Approval of the Agenda

CEO Action:

Motion by Salasek, second by Dawley, to approve the agenda as printed.

 Roll Call Vote: Ayes\_\_X\_\_\_\_ Nays\_\_\_\_\_\_

RWDB Action:

Motion by Hunt, second by Gray, to approve the agenda as printed.

 Roll Call Vote: Ayes\_\_\_X\_\_\_ Nays\_\_\_\_\_\_

1. **Correspondence and/or Visitors-Ms. Joyce Lawler**
	1. Public/Guests-None
	2. Introductions-Ms. Lawler introduced Rebecca Hassett, our new WIOA Supervisor to the group.

1. **Economic Development Updates-Ms. Joyce Lawler**

**3.1** Tama County Update -none

**3.2** Poweshiek County Update –Diana Dawley reported there is a new bakery and brewery coming in.

180 wind mills being constructed in Pow. Co and sold to MidAmerican Energy and Alliant Energy

**3.3** Marshall County Update –David Barajas reported they have been working on housing in Marshalltown for the last 3 years and recently updated a 3 year housing study

MSD Stem Best Grant-will provide apprenticeships. Education is a big part of Economic Development.

**3.4** Hardin County Update**-**None

1. **Partner Updates-Ms. Joyce Lawler**
	1. Arturo Sanchez
* Update is attached
	1. Neysa Hartzler
* Veteran’s Day Open House
* National Apprenticeship, key note speaker Lori Wildman
* Soft skills provided to about 35 students
* Rapid Response events when businesses closing
* External Monitoring in August

**5.0 Action Items-Ms. Joyce Lawler**

 **5.1** **Approval of Minutes (July 19, 2017)**

CEO Action:

Motion by Dawley, second by Salasek, to approve the April 19, 2017 conference call minutes as written.

 Roll Call Vote: Ayes\_\_X\_\_\_\_ Nays\_\_\_\_\_\_

RWDB Action:

Motion by Hardon, second by Evans, to approve the April 19, 2017 conference call minutes as written.

 Roll Call Vote: Ayes\_\_X\_\_\_\_ Nays\_\_\_\_\_\_

**5.2 Approval of Youth Standing Committee**

CEO Action:

Motion by Salasek, second by Dawley, to approve the Youth Standing Committee. The members are: Eric Evans, Kathy Davis, Nicole Nelson, Kim Brinkmeyer, Becky Hassett, Terri Hungerford, Teresa Klosterman, Jackie Gray, Joe Wiegel, and Darcy Anderson

Roll Call Vote: Ayes\_\_\_X\_\_ Nays\_\_\_\_\_\_

RWDB Action:

Motion by Sanchez, second by Hunt, to approve the Youth Standing Committee. The members are: Eric Evans, Kathy Davis, Nicole Nelson, Kim Brinkmeyer, Becky Hassett, Terri Hungerford, Teresa Klosterman, Jackie Gray, Joe Wiegel, and Darcy Anderson

Roll Call Vote: Ayes\_\_X\_\_\_ Nays\_\_\_\_\_\_

**6.0  Discussion/ Information Items: Ms. Hassett**

* Discussion on One-Stop Certification Scorecard. A decision will need to be made by December 31, 2017 by both Boards. Because both Boards will be meeting in December to vote on One-Stop Certification document, there will not be a January 2018 meeting.

**7.0 Upcoming Events/Programs Updates**

**8.0 Schedule for Future Meetings**

Future RWDB/CEO meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3rd Wednesday of these months. Next meeting will be December 13, 2017.

**9.0 Adjournment**

 The meeting is adjourned at 5:36 p.m.

 Marty Hardon made a motion to adjourn.

Submitted by Lisa R. Gassman

Board Secretary





