

REGION 12 RWIB/CEO MEETING

Location: Western Iowa Tech Community College

Date: 9/24/15

PRESENT - RWIB MEMBERS				ABSENT - RWIB MEMBERS			
Neal Adler	X	Rick Moon	X	Neal Adler		Rick Moon	
Cathie Bishop	X	Dan Moore		Cathie Bishop		Dan Moore	X
John Hamm		James O'Donnell	X	John Hamm	X	James O'Donnell	
Janet Hansen		Judy Peterson	X	Janet Hansen	X	Judy Peterson	
Bridget Hoefling	X	Dr. Robert Rasmus		Bridget Hoefling		Dr. Robert Rasmus	X
Geri Johnson	X	Marcia Rosacker	X	Geri Johnson		Marcia Rosacker	
Teresa Miller	X	Jeff Simonsen	X	Teresa Miller		Jeff Simonsen	

PRESENT - CEO MEMBERS							
Craig Anderson	X	Mark Monson	X	Craig Anderson		Mark Monson	
Tom Brouillette		Robert Paulsrud		Tom Brouillette	X	Robert Paulsrud	X
Pete Groetken	X	Jeff Simonsen	X	Pete Groetken		Jeff Simonsen	

PRESENT - MOU PARTNERS		PRESENT-Youth Advisory Council Members	
Shawn Fick-Job Training Partners	X	GUESTS:	
Janet Gill-Job Training Partners	X		Pam Woolridge-WITCC X
Lori Knight-Job Training Partners	X		Mary Ott-IVRS X
Sara DeAnda-Iowa Workforce Development	X		Dar Raye Hunwardsen-WITCC X
Todd Spencer-Iowa Workforce Development			Tito Parker-JTP X
Maggie Wilcox-Iowa Workforce Development	X		Steve Ovel-IWD X

Agenda Items

- 1. Call to Order & Roll Call – RWIB @ 4:00pm / CEO @ 4:01 pm**
- 2. RWIB/CEO Approval of Agenda**
- 3. RWIB & CEO Approval of 5/21/15 Joint RWIB/CEO Minutes; CEO Approval of 7/20/15 CEO Teleconference Minutes; RWIB Approval of 9/1/15 CEO Teleconference Minutes**
- 4. New Business: CEO**
Review & Consideration of Ex-Officio Members
New Business: RWIB
DEI Letter of Support Round 6 Funding Request; Approval of DEI Fiscal Designation Letter
New Business: RWIB/CEO
Training for RWIB members & Chief Elected Officials on October 29, 2015 in Johnston, Iowa; Approval of WIOA Transition Funds for Regional Partners & Managers Training on October 29, 2015; Approval of Additional RWIB/CEO 2015-2016 Meeting Dates (Feb 18 & April 21); Approval of Administrative Budgets; Approval of PY 2016 WIOA Youth Budget - 12 Month & Adult/DW Budget - 3 Month; PY15 WIA Annual Report; Jobs Driven National Emergency Grant (JD-NEG)
- 5. Old Business: Tyson Update – Quarterly Report**
- 6. IowaWORKS Region 12 Managers' Report: Sara DeAnda & Shawn Fick**
- 7. RWIB Chair Report: Bridget Hoefling; Fiscal Monitoring Report**
- 8. Policy/Field Memo Updates: Summary; Memo# 15-03 Change 1- August 13, 2015: Youth, Adult and Dislocated Worker Carryover Policy; Memo# 15-05: 2015 Poverty Guidelines and 2015 Lower Living Standard Income Level (LLSIL); Memo# 15-06: Instructions – Regional Annual Report for WIA – PY 14; Memo# 15-07: WIOA Title I Adult Priority of Service; Memo# 15-08: Key Workforce Innovation and Opportunity Act(WIOA) Transition & Implementation Steps; Memo# 15-09: Local Service Plan Modification as a Result of the Federal Consolidated Review; TEGL# 41-14: Workforce Innovation and Opportunity Act (WIOA or Opportunity Act) Title I Training Provider Eligibility transition; TEGL# 4-15: Vision for the One-Stop Delivery System under the Workforce Innovation and Opportunity Act (WIOA)**
- 9. WIOA Updates: RFP (Request for Proposal) Information; Customer Service Plan Rewrite; QSAPS**
- 10. Report from Individual RWIB/CEO Members**
- 11. Report from State Representative: Maggie Wilcox – DEI Fiscal Designation Letter**

12. Report from State Workforce Investment Board: Steve Ovel			
13. Adjournment			
Motions Taken - Decisions Reached			
APPROVALS	1ST	2ND	Unanimously Approved
2. Agenda-RWIB	Judy Peterson	Cathie Bishop	X
2. Agenda-CEO	Craig Anderson	Mark Monson	X
3. May 21, 2015 Joint RWIB/CEO Minutes-RWIB	Marcia Rosacker	Jeff Simonsen	X
3. May 21, 2015 Joint RWIB/CEO Minutes-CEO	Pete Groetken	Craig Anderson	X
3. July 20, 2015 CEO Teleconference Minutes-CEO	Mark Monson	Craig Anderson	X
3. September 1, 2015 RWIB Teleconference Minutes-RWIB	Neal Adler	Judy Peterson	X
4a. Ex-Officio Members (Pam Woolridge, Mary Ott, Sara DeAnda) – CEO	Mark Monson	Pete Groetken	X
4b. DEI Fiscal Designation Letter – RWIB	Jeff Simonsen	Marcia Rosacker	X
4c. WIOA Transition Funds for Regional Partners & Managers Training on October 29, 2015 – RWIB	Neal Adler	Cathie Bishop	X
4d. Additional RWIB/CEO 2015-2016 Meeting Dates (Feb 18 & April 21) – RWIB	Rick Moon	Neal Adler	X
4d. Additional RWIB/CEO 2015-2016 Meeting Dates (Feb 18 & April 21) – CEO	Pete Groetken	Craig Anderson	X
4e. Administrative Budgets – RWIB	Marcia Rosacker	Judy Peterson	X
4e. Administrative Budgets – CEO	Craig Anderson	Mark Monson	X
4f. PY 2016 WIOA Youth Budget-12 Month & Adult/DW Budget-3 Month – RWIB	Jeff Simonsen	Neal Adler	X
4f. PY 2016 WIOA Youth Budget-12 Month & Adult/DW Budget-3 Month – CEO	Pete Groetken	Craig Anderson	X
11. Adjournment-RWIB @ P.M. 5:29	James O'Donnell	Marcia Rosacker	X
11. Adjournment-CEO @ P.M. 5:29	Jeff Simonsen Adjourned the CEOs		
Meeting Notes			
Reports/discussion:			
CEOs discussed Ex-Officio members. Ex-Officio members do not have any voting rights and do not have to maintain gender or political balance.			
Steve Ovel is serving in an interim capacity providing leadership for WIOA.			
Discussed the Regional Partners and Managers Training on October 29. RWIB members possibly interested in attending the training are Bridget Hoefling, Jeff Simonsen, and Jim O'Donnell. There is approximately \$6500 available in Transition Funds.			
Additional meeting dates were discussed because of the rewriting of the Local Customer Service Plan.			
Attachment H was discussed. IWD fiscal is asking each regional RWIB and CEO board to have a budget of their own from the WIOA funds. The budget should support the costs related to board meetings. The RWIB and CEO Executive Boards suggested the amount of \$2500 be set aside for the use of the boards. RWIB and CEO chairs will sign off for the expenditures.			

Shawn Fick reviewed the annual report. The four key partners in WIOA include WIOA-Title I, Wagner-Peyser, Adult Basic Education, and Vocational Rehabilitation.
Dar Raye Hundwardsen discussed the Jobs Driven National Emergency Grant. Goal is to get 40 participants in registered apprenticeships. Employers will have incentives.
Tito Parker was introduced as the new WIOA Career Specialist working with the former Tyson employees. Under the Tyson SEG approximately 75 people have been served.
There are three career fairs coming up this fall: September 30 th at the IowaWORKS office in Sioux City; October 30 th at WITCC in Cherokee; and November 19 at WITCC in Sioux City.
Sara DeAnda talked about Governor Branstad coming to Sioux City next month for the City of Sioux City Skilled Iowa designation. On Wednesday mornings staff go to DISMAS Charities and lead the Take This Job and Love It job club support group.
Janet Gill gave a summary of the policy and field updates
Steve Ovel gave a State Workforce Investment Board update. Steve discussed the new WIOA legislation, State Plan, RFPs, Sector Partnerships and cooperation between agencies at the state level.
Janet Hansen retired from Cherokee Mental Health today.
Meeting Adjourned.

RESPECTIVELY SUBMITTED



Rick Moon

Date: 9/24/15

“The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow.”