**IOWAWORKS – IOWA VALLEY – REGION 6**

**CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING**

**Wednesday, July 19, 2017 at 5:00 P.M.**

**Iowa*Works* Building, 2nd Floor**

**3405 S Center Street, Marshalltown, Iowa 50158**

**TENTATIVE AGENDA**

4:45 P.M. – Chief Elected Officials Meeting

1. **Call to Order- Ms. Joyce Lawler**
   1. Additions/Deletions to the Agenda
   2. Approval of the Agenda

CEO Action:

Motion by\_\_\_\_\_\_\_\_\_, second by\_\_\_\_\_\_\_\_, to \_\_\_\_\_\_\_\_ the agenda as printed.

Roll Call Vote: Ayes\_\_\_\_\_\_ Nays\_\_\_\_\_\_

RWDB Action:

Motion by\_\_\_\_\_\_\_\_\_, second by\_\_\_\_\_\_\_\_, to \_\_\_\_\_\_\_\_ the agenda as printed.

Roll Call Vote: Ayes\_\_\_\_\_\_ Nays\_\_\_\_\_\_

1. **Correspondence and/or Visitors-Ms. Joyce Lawler**
   1. Public/Guests-
   2. Introductions- Mr. Ben Humphrey

1. **Economic Development Updates-**

**3.1** Tama County Update -

**3.2** Poweshiek County Update, Diana Dawley-

**3.3** Marshall County Update, Tom Diemerly-

**3.4** Hardin County Update**-**

1. **Partner Updates-Ms. Joyce Lawler**
   1. Regional Career and Technical Education Partnership-Ms. Lori Wildman
   2. Accessibility Standing Committee-Eric Evans
   3. Youth Standing Committee-Erik Evans

**5.0  Discussion/ Information Items: Mr. Ben Humphrey**

**5.1** Draft Guidance on Potential Conflicts of Interest

**5.2** Draft Conflict of Interest Policy

**5.3** CEO Agreements Guidance

**5.4** Local Board Bylaws Guidance

**5.5** Draft Template of Local Board Bylaws

**5.6** Memo One Stop Certification

**6.0 Action Items-Ms. Joyce Lawler**

**6.1** **Approval of Minutes (April 19, 2017)**

CEO Action:

Motion by\_\_\_\_\_\_\_\_, second by\_\_\_\_\_\_\_\_\_\_, to \_\_\_\_\_\_\_\_\_the April 19, 2017 conference call minutes as written.

Roll Call Vote: Ayes\_\_\_\_\_\_ Nays\_\_\_\_\_\_

RWDB Action:

Motion by\_\_\_\_\_\_\_\_, second by\_\_\_\_\_\_\_\_\_\_, to \_\_\_\_\_\_\_\_\_the April 19, 2017 conference call minutes as written.

Roll Call Vote: Ayes\_\_\_\_\_\_ Nays\_\_\_\_\_\_

**6.2 Approval of Minutes (June 26, 2017, conference call)**

CEO Action:

Motion by\_\_\_\_\_\_\_\_, second by\_\_\_\_\_\_\_\_\_\_, to \_\_\_\_\_\_\_\_\_the June 26, 2017 conference call minutes as written.

Roll Call Vote: Ayes\_\_\_\_\_\_ Nays\_\_\_\_\_\_

RWDB Action:

Motion by\_\_\_\_\_\_\_\_, second by\_\_\_\_\_\_\_\_\_\_, to \_\_\_\_\_\_\_\_\_the June 26, 2017 conference call minutes as written.

Roll Call Vote: Ayes\_\_\_\_\_\_ Nays\_\_\_\_\_\_

**6.3 One Stop Certification-Ms. Joyce Lawler**

CEO Action:

Motion by\_\_\_\_\_\_\_\_, second by\_\_\_\_\_\_\_\_\_\_, to \_\_\_\_\_\_\_\_\_the One Stop Certification.

Roll Call Vote: Ayes\_\_\_\_\_\_ Nays\_\_\_\_\_\_

RWDB Action:

Motion by\_\_\_\_\_\_\_\_, second by\_\_\_\_\_\_\_\_\_\_, to \_\_\_\_\_\_\_\_\_the One Stop

Certification.

Roll Call Vote: Ayes\_\_\_\_\_\_ Nays\_\_\_\_\_

**7.0 Schedule for Future Meetings**

Future RWDB/CEO meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3rd Wednesday of these months. Next meeting will be October, 18th, 2017.

**8.0 Adjournment**

The meeting is adjourned at \_\_\_\_\_\_\_p.m.

Submitted by Lisa R. Gassman

Board Secretary