**IOWAWORKS – IOWA VALLEY – REGION 6**

**CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING**

**Wednesday, August 29, 2018 at 5:00 P.M.**

**Iowa*Works* Building, 2nd Floor**

**3405 S Center Street, Marshalltown, Iowa 50158**

**MINUTES**

**CEO Members-** Attended: Diana Dawley (Chair), Steve Salasek (Vice Chair), Kendall Jordan. Lance Granzow was absent.

**RWDB Members-** Marty Hardon (Chair), Nancy Roethler (Vice Chair), Jon Nunez, Jim Hunt, Bob Jeske, Lori Wildman, Eric Evans, Arturo Sanchez, Rachel Bly, Jackie Gray.

Member absent: Jason Schomer

**Others Present-** Neysa Hartzler, Beth Severidt, Rhonda Draisey, and Rebecca Hassett.

**A quorum was met for both the CEO meeting and the RWDB meeting.**

1. **Call to Order- Ms. Roethler**
	1. **Oath of Office-Lynn Olberding**

Motion by Jim Hunt, second by Eric Evans to table this item as the person was unable to attend. All voted aye.

* 1. **Additions/Deletions to the Agenda**

None

* 1. **Approval of the Agenda**

With item 1.1 tabled

CEO Action:

Motion by Steve Salasek, second by Kendall Jordan, to amend the agenda.

 Roll Call Vote: Ayes \_\_X\_\_\_ Nays\_\_0\_\_\_

RWDB Action:

Motion by Jackie Gray, second by Rachel Bly, to amend the agenda.

 Roll Call Vote: Ayes \_\_X\_\_\_ Nays\_\_0\_\_\_

1. **Correspondence and/or Visitors-Ms. Roethler**
	1. **Short Presentation-**Presentation from Kathy Davis and Rhonda Draisey on

Limelight 2018

Rhonda Draisey – Limelight Leadership. Collaboration among core partners. Youth age 14 to 24 from Marshall, Tama, Hardin and Poweshiek counties geared around employment opportunities. Last year’s program centered on empowerment. This year focused on 4 sectors, Ag, Industrial Mfg., Health care and Construction. A week-long event visiting local businesses.

1. **Economic Development Updates-Mr. Hardon**

**3.1 Tama County Update** – Kendall Jordan, Iowa Premium still looking for help. Hardon needs help.

**3.2** **Poweshiek County Update** – Diane Dawley, Street Rod in Montezuma builds golf carts that look like antique cars, moving to Grinnell (old DeLongs building) and expanding. They think someone will take over the building in Montezuma.

**3.3** **Marshall County Update** – Steve Salasek, tornado took 95 homes, another couple hundred with significant damage. Lennox has one line up (possibly refrigeration). Courthouse may be 10 months to 1 year to repair. The attorneys office, IT and GIS offices are still there, all other employees are located other buildings.

**3.4** **Hardin County Update- NA**

1. **Partner Updates-Mr. Hardon**

**ETC** – Jon Nunez, new ESL term starts next Wednesday. ETC just reopened after damage from tornado. Tama Co. will be having picnic at the park Sept 17 at Toledo Heights. Just to bring people together. Want people to get to know each other. Inviting local agencies in the area to show what services are available.

**VR** – Eric Evans, VR offices impacted by tornado. Back in their offices, but still in bad shape. Nicole Nelson has taken a Juvenile Court position in Tama Co. Will be filling her position. Working with Vodack and Goodwill to help provide services for participants. We are working in the high schools.

Rhonda Draisey will be going to Washington, DC. to deliver a success story. Partnered with Kwik Trip to create a new position called retail helper. Held specifically for person with disabilities, jobs can be tailored to need. All the local stores have adopted this position and hired VR participants for them. Turnover rate is very low (may be less than 10%), other employees are around 40% turnover. Will be taking a participant with her.

**Proteus** – Sent in update to be shared. Proteus has attended several events hosted by IowaWorks and has made several community connections in Marshalltown. We have coordinated with companies who employ migrant and seasonal farmworkers in the area and have been able to outreach and train workers in Pesticide Heat Stress and EPA Worker Protection Standards this summer season. Currently I have 3 completed applications that are pending acceptance to our program and I working on completing 5 more applications within the next few weeks. All of these applications are from residents of Marshalltown. If all 8 prospective participants are accepted they will be receiving the full diverse types of services we offer to our clients such as Intense Case Management, Counseling, Tuition financial aid, uniform assistance, textbooks, transportation, and nutrition as well as any needed emergency assistance. I am excited and looking forward to scheduling outreach at the local community college this fall semester to make as many connections I can with the students and any Marshalltown residents that may need our program services. Gracias! Regards, Marisol

**WIOA –** Becky Hassett, Final Budgets for July 1-June 30 have been completed and turned in to the state. Met all funding guidelines. No carry over form DW (applied for 30,000 and have 22,000 left) $14,655 for Youth $11,023 for Adult. Waiting for guidelines from DOL on our annual report that we have been told will be due Oct. 1. Preliminary budgets set so far we are 9 weeks in and are on target. I was contacted about additional funds for Dis-Located worker. Right now, we are seeing mostly temporary dis-located workers so we will not get any additional funding at this time. However, if we feel that we see there is a need for additional dis-located worker funds we can apply in the future.

**Upcoming Events**

September 20 Marshalltown Strong Career Fair

**Other Items**

Realignment Committee Meeting- On hold for now, 90 day hold to apply for a waiver.

Committee voted for 4 Regions, went to the State board and they wanted 2 Regions.

**IWD –** Arturo Sanchez, reports previously submitted to Lisa. Lennox meetings. Had 700+ impacted that we helped between group meetings and one-on-one services.

Sept 13, ECI event for Active Shooter training. MPD will be doing it. Have 53 people RSVP, looking for larger venue possible Iowa Valley or AEA.

Oct 9, Future Ready Iowa Summit in Ames. Partnering with Des Moines office. All day, no cost event. Lunch provided.

Sept 20, Marshalltown Strong! Job Fair. At Iowa Valley. City bus system will do free transportation. KDAO will do live broadcast.

1. **Action Items-Mr. Hardon**

**5.1** **Approval of Minutes (May 2, 2018)**

CEO Action:

Motion by Kendall Jordan, second by Steve Salasek\_, to approve the May 2, 2018 minutes as written.

 Roll Call Vote: Ayes\_\_X\_\_\_ Nays\_\_\_0\_\_\_

RWDB Action:

Motion by Bob Jeske\_, second by Jon Nunez, to approve the May 2, 2018 minutes as written.

 Roll Call Vote: Ayes\_\_X\_\_\_ Nays\_\_0\_\_\_

**5.2 Region VI Accommodation Checklist- Mr. Evans**

CEO Action:

Motion by Steve Salasek, second by Kendall Jordan, to approve the Region VI Accommodation Checklist that was completed by the Disability Access Team.

Roll Call Vote: Ayes \_\_X\_\_\_\_ Nays\_\_\_\_\_\_

RWDB Action:

Motion by Jim Hunt, second by Bob Jeske, to approve the Region VI Accommodation Checklist that was completed by the Disability Access Team.

Roll Call Vote: Ayes \_\_X\_\_\_\_ Nays\_\_0\_\_\_

* 1. **PY18 & PY19 Negotiated Levels of Performance-Ms. Hassett**

CEO Action:

Motion by Steve Salasek, second by Kendall Jordan, to agree with the negotiated levels

set.

Roll Call Vote: Ayes \_X\_\_\_\_ Nays\_\_\_0\_\_\_

RWDB Action:

Motion by Nancy Roethler, second by Jackie Gray, to agree with the negotiated levels set.

Roll Call Vote: Ayes \_\_X\_\_\_\_ Nays\_\_0\_\_\_\_

* 1. **Discussion/ Information Items: Ms. Hassett**

**6.1 Board Vacancies**

Lynn Olberding is to fill Economic Development

Need to fill position: female, represents labor force or Registered Apprenticeship. Would like Hardin Co.

* 1. **Information on possible new location**

The Wolfe Building is up for sale by the college. Partners have 90 day extension on lease. There are a couple potential sites, one at the mall (behind Hobby Lobby) or another place behind Subway at the strip mall on Nicholas Drive. 8200 sq ft, open area, parking

* 1. **Budget Update for Title 1 Program**

Final budget completed and turned in to state.

Will be looking for youth counselor to replace Kim Brinkmeyer who accepted a position at ECC.

**7.0 Upcoming Events/Programs Updates-Ms. Hassett**

 Covered under 6.0

**8.0 Schedule for Future Meetings**

Future RWDB meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3rd Wednesday of these months. Next meeting will be October 17, 2018.

**9.0 Adjournment**

 The meeting is adjourned at 6:07 p.m.

Submitted by Lisa R. Gassman Board Secretary