

MINUTES
Region 9 Regional Workforce Development Board/CEO Meeting
Tuesday June 5 , 2018, 4:30 to 6pm
West Davenport Center, 2950 N Fairmount, Davenport IA

Welcome	Diana opened the meeting at 4:30pm
Introductions	<p>Attendance:</p> <p>RWDB Members: Diana Gradert, Dave Haier, Susan Zelnio, Chad Pratz, Scott Schneider, Gene Rome, Jeremy Ritchie, Carlton Wills, Stacy Driscoll, Michelle Waltz, Roberta Rosheim, Paula Aarends, Adrienne Wheeler, Greg Jenkins</p> <p>CEO: Tom Detterman, Brinson Kinzer</p> <p>RWDB Staff: Whitney Linnburg</p>
Approval of the Agenda	<p>CEO –</p> <ol style="list-style-type: none"> 1. Brinson motioned to approve. 2. Tom seconded. <p>All approved.</p> <p>RWDB –</p> <ol style="list-style-type: none"> 1. Greg motioned to approve. 2. Susan seconded. <p>Motion carried.</p>
Approval of the December Minutes	<p>CEO –</p> <ol style="list-style-type: none"> 1. Tom motioned to approve. 2. Brinson seconded. <p>All approved.</p> <p>RWDB –</p> <ol style="list-style-type: none"> 1. Gene motioned to approve. 2. Michelle seconded. <p>Motion carried.</p>
Board Transition/ Election of Officers	<p>The term length may only be one year due to changes pending. Gene was nominated for board chair but declined. Board chair must be a business representative. Diana agreed to fill the board chair position for another year/term. Board vice chair position Eugene Brinson moved to close the nomination.</p> <p>CEO –</p> <ol style="list-style-type: none"> 1. Brinson motioned to elect Diana as chair and Eugene as Vice Chair for the next term. 2. Tom seconded. <p>All approved.</p>

	<p>RWDB –</p> <ol style="list-style-type: none"> 1. Brinson motioned to elect Diana as chair and Eugene as Vice Chair for the next term. 2. Carlton motioned to elect Diana as Chair and Eugene as Vice Chair. Motion carried. <p>Roberta Rosheim, Carlton Wills, Diana Gradert, and Jack Willey all have terms ending this year. All chose to renew their positions. Documentation of their renewal will be submitted by the CEO Chair.</p> <p>There is a new process for electing board members that cuts out need for governor approval. Board members will be selected by the CEO board.</p>	
<p>Training provider review</p> <p>Black Hawk College – Practical Nursing</p> <p>Black Hawk College – Associate Degree Nursing</p>	<p>Two Black Hawk applications were presented for review—the Licensed Practical Nurse program and the Associates Degree Nursing program.</p> <p>RWDB –</p> <ol style="list-style-type: none"> 1. Eugene motioned to approve both programs. 2. Roberta seconded. Motion carried. <p>CEO-</p> <ol style="list-style-type: none"> 1. Tom motioned to approve both programs. 2. Brinson seconded. Motion carried. 	
<p>Disability Committee update</p>	<p>Chad updated board on the checklist from the state due at the end of this month. There is an upcoming Disability Committee meeting to review completion of the checklist. Some of the items have already been completed.</p>	
<p>Success Story – Collaboration on Career Fairs</p>	<p>IowaWORKS' involvement in career fairs began in Scott County with the Mayor's Teen Job Fair five years ago. This year, we added the Jackson County Job Fair, Muscatine Mayor's Job Fair for Teens, and assisted with the Clinton Community College Career Fair. IowaWORKS is also directly involved in the planning and coordination of an annual Veterans' Job Fair. In addition, staff worked on a new event promoting construction trades careers to high school students.</p> <p>Paula discussed the growth of these events due to massive hiring needs. As the need grows, it is going to become important to be able to focus efforts on the needs of job seekers and employers. There has been some discussion about turning the Davenport Teen Job Fair into a manufacturing fair. Paula said that due to the low rate of teen/young adult employment, we need to remember how important it is to get young people engaged in the workforce.</p>	
<p>Annual Summary of Services</p>	<p>Scott provided an update on Adult Education. To date 1,306 students have sought adult education training opportunities. To date, about 120 have completed their High School Equivalency and 60 more are close to finishing.</p>	

	<p>Several students are choosing to work instead of continuing education, the college has expanded services to include morning, evening at all locations. HSE began a class at IowaWorks that is open enrollment, allowing a student to enter in week 2 of the normal 8 week class session and complete in this program then transfer to the regular managed enrollment classes after the 8th week. New this year offering the colleges' first Integrated Training Program, engaging HSE students in classes while completing another job training program such as CNA. The program has been successful so far. Citizenship courses are now being offered at the downtown library two days per week and the library provides childcare.</p> <p>Chad updated on Voc Rehab. They have about 700 clients, including 40 individuals in 55 and older programming, 160 people currently taking some type of vocational training, and 140 people in supported employment services program.</p> <p>Jeremy updated on IowaWorks. The One Stop served approximately 8,200 new members from July – April (this number does not include returning members). IowaWorks looks at different statistical numbers from those new members to try and figure out service and referral needs. About 12% of new members do not have a high school education. Staff training and development is done to engage customers upfront in conversations on services that can meet their specific needs. About 2,000 participants were in the soft skills workshops. The center did 60 + on site recruiting events and made contacts with over 300 new businesses. Jeremy reviewed some of the restructuring changes that were reflective of the need for services in areas.</p> <p>Paula updated on Title 1 services. Title I enrolled 290 individuals in programs. She provided documentation on services provided in each training program. Staff coordinated and were involved in several different activities including job fairs, veterans fairs, SHRM conference, a home builders expo, an apprenticeship fair, etc. Rapid Response event numbers were not as high as other years.</p>
Regional Realignment update	Paula shared that the realignment committee may be looking at realigning to 2 regions. No decision has been made, another meeting has been scheduled. The committee is looking at other ways to cut costs instead of just cutting the number of regions.
Adjournment	<p>Diana Adjourned the meeting at 6:02 p.m.</p> <p>Next Meeting August 7.</p>