

**Mississippi Valley Workforce Board  
Chief Elected Officials (CEO)  
July 2<sup>nd</sup>, 2020**

**Meeting Minutes**

The meeting of the Mississippi Valley Workforce CEOs was held on July 2nd, 2020 at 11:00 a.m. via Zoom.

**CALLED TO ORDER**

Willey called the meeting to order at 11:00 a.m.

**CEO PRESENT**

**Present:** Jack Willey, Rick Larkin, Jim Irwin, Jim Cary, and Brad Quigley

**Absent:** Jeff Sorensen, Brinson Kinzer, and Gary See

**Staff Present:** Miranda Swafford, Executive Director

**Guests:** Dennis Duke, Board Chair, Jim Miller, Attorney, Rob Cusak, Scott County Attorney

**QUORUM**

There was a quorum present.

**APPROVAL OF AGENDA**

Irwin made a motion to approve the agenda with no additions, seconded by Quigley, motion carried.

**APPROVAL OF MINUTES**

Quigley made a motion to approve the June 29<sup>th</sup> minutes, seconded by Irwin, motion carried.

**TITLE I YOUTH PROVIDER**

Duke provided an update on the progress with the Youth contract. Legal counsel suggested that the CEOs provide SCC with an extension to show good faith efforts to reach a mutually agreeable contract between both parties. Swafford is to forward Duke's last email to SCC to all of the CEOs requesting a response for a reasonable time frame. A brief discussion was held on what is a reasonable time frame given that there is no current Youth provider and there has already been request for services received. The RFP outlined a 10-day period in which the contract would be reviewed and signed by all parties. SCC received the Youth contract on June 24<sup>th</sup>; thus the 10 day-period would be up on July 4<sup>th</sup>. Quigley made a motion to have Duke email SCC stating that the deadline to submit a signed contract was July 10<sup>th</sup> at 1:00 p.m., with their proposed changes, and that questions could be submitted prior to that date for clarification, seconded by Irwin, a roll call vote was taken. Willey, Quigley, Irwin, Cary, and Larkin voted "I" and there were no "nays", motion carried.

**SCC RFP APPEAL**

It was reported that no communication had yet been received from IWD on the appeal submitted by SCC. Irwin reported that he had reached out to several agencies to see what the boards options were moving forward regarding legal fees. He would be following up with an email to the Attorney General's Office.

**RESCARE BUDGET**

Swafford noted the main changes to the ResCare budget for the Adult/DW program were in staff salaries. Quigley made a motion to accept the ResCare budget as submitted, seconded by Irwin, a roll call vote was taken. Willey, Quigley, Irwin, Cary and Larkin voted "I", there were no "nays", motion carried.

**OTHER BUSINESS**

The next CEO meeting will be held on June 10<sup>th</sup> at 3:30 p.m. via Zoom.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURN**

Willey adjourned the meeting at 11:38 A.M.