

**Region 14 Regional Workforce Development Board Meeting**  
**IowaWORKS Center, 215 N Elm, Creston**  
**Official Minutes, May 20, 2019**

**Call to Order** – The meeting was called to order by Chairperson Jolene Griffith at 6:30 P.M.

**Roll Call** – Regional Workforce Development Board members present: Jolene Griffith, Ann Schlapia, Katrina Fleharty, Billie Jo Greenwalt, Darla Helm, Don Keast, Sara Bath, Karin Freml, Dorene Rusk, Wayne Pantini. Absent were Steve Gilbert (excused), Jane Briley, Jason Cook, Lana McMann. Ex-Officio member present: Dave Homan. Ex-Officio members absent were Rod Shields, Paul Griffen and Tom Kedley. **RWDB Quorum – Yes.**

County Elected Officials present: Merlin Dixon (Adams Co.), Dan Christensen (Decatur Co.), Dennis Brown (Union Co.), Dave Homan (Adair Co.), Dean Robins (Clarke Co.), and Rudy Kinard (Montgomery Co.). Absent were Charles Ambrose, excused, (Taylor Co.) and Ron Landphair (Ringgold Co.). **CEO Quorum – Yes.**

WIOA/MATURA staff present: Ron Ludwig and Sue McElwain.

**Minutes** – Merlin made a motion to approve the minutes of the 3/18/19 meeting. Don seconded the motion. Motion passed unanimously.

**May Agenda** – Dave made a motion to accept the agenda as sent. Dennis seconded the motion. Motion passed unanimously.

**Iowa's Regional Realignment Update and Discussion –Ron** – Ron passed out a letter from Beth Townsend and the 6 region realignment map approved by the State Workforce Development Board. The next SWDB meeting is 5/30/19 at 1:00, if any chief elected officials want to attend. Some regions submitted appeals to reconsider the map. Dean asked if anyone from here was going to the meeting to present our thoughts? Ron hasn't talked to Charles about it yet. The SWDB will consider all appeals, then vote. If a region is still unhappy with the outcome, they can appeal to DOL and DOL will determine what the realignment will look like. Jolene asked if we exercise our right to appeal, what is the impact to our region? Ron said if DOL determines the realignment, regions will have to accept their decision. Two people will need to be hired that are not affiliated with MATURA, the grant recipient, and employed by the CEO board. It is more economical to hire these people for 6 regions, than 15 regions. Regions can share these 2 people. Jolene said Region 11 has already hired their independent person. She agrees it is a conflict to have Ron manage this Board and the Title I funds. Ron said the big change will be that the responsibility of the local services will fall on the CEO Board. They will also be

responsible for selecting the fiscal manager. Wayne asked what the new structure would look like? Ron said this board will be dissolved and a new board selected. Jolene asked if the CEOs would be retained. Ron said we would designate 1 or 2. Sara said we can get more information from DOL concerning this. Jolene asked the number of CEOs on the new boards? Sara can ask.

**Partner Report Updates – Title I – Ron Ludwig – Local Plan Modification** – The State gave us a template of this transmittal form and each region filled in their individual information. All 15 regions are required to have this approved. Wayne asked about page 2, youth must complete activities in timeframe outlined in ISS? This is the Individual Service Strategy which is an individualized plan worked up between the counselor and youth client. The timeframes will vary per client. Darla asked if youth incentives are the same for each region? Ron said no, they are set by each region. Jolene pointed out the local service plans will be rewritten when the realignment comes about. This is just to tie us over until then. **Don made a motion to approve the Local Plan Modification handed out tonight. Rudy seconded the motion. Motion passed unanimously.**

**Iowa Workforce Development – Sara Bath** – IWD is launching a new computer system 6/3/19. Training staff now. Some standard operating procedures will change. This system will improve our reporting requirements. We will have better documentation to meet required measurements.

Working on a couple new initiatives. One is the child care provider recruitment project. Not having enough registered child care providers is a state wide issue. We are working with Kristie Nixon from SWCC and Jenny Moon from CCRR to develop a curriculum. We would like to have a facilitator here and get all the requirements, classes, CPR, etc. done here. Would like to be able to provide support services and incentives. Want to let providers know the advantages of being registered. The goal is to increase the number of child care providers in our region. Sara is working on how to get it a career pathway here. Hope to begin a pilot project in August.

The other initiative is an educator externship. This is where a teacher could go into a company and work there. In turn they could develop their curriculum to help teach skills employers are looking for. Ann is working on a similar project with a \$1000 stipend available. They could also tour businesses, sit in on employer panels, etc. Darla said SWCC instructors may be interested also.

**Adult Education Literacy – Darla Helm** – Graduation is 5/30/19. At least 25 candidates have earned their high school equivalency diploma and get to graduate 5/30. AmeriCorps – Interviews will be held on 5/31. They have 3 interested candidates for the position to be located here in the workforce center. Hope to start the new person in June.

**Iowa Vocational Rehabilitation – Dorene Rusk** – The high school workshops are in June. They need more students for the workshop in Lenox. Creston, Nodaway Valley, and Central Decatur all have enough kids. Tours in Creston are Precision Optical and Bunn. In Greenfield tours are the hospital and Cardinal IG. In Leon tours are the hospital and nursing home. Other activities include STEM activities, Start Your Own Business presentation, GAP Program, apprentice and youth programs.

**Economic Development – Wayne Pantini** – The annual leadership event was held in May with a good turnout. The Youth Leadership program is accepting applications. This is for high school age youth. They usually have about 15-16 youth. Youth applications are due 6/1, and it starts in Sept. This is just for Union County, and does include East Union. Rudy asked measurement tool to measure success? Wayne said employers use this program to introduce new employees to the area, for people seeking management positions, and for anyone wanting leadership training. Wayne explained the adult leadership program as well. Most counties have similar programs.

**Requests for Agenda Items for Next Meeting on 7/15/19** – Can go to Ron or Sue.

**Adjourn** – Dean made a motion to adjourn. Don seconded the motion. Meeting adjourned at 7:20 P.M.