



**CEO MEETING
THURSDAY, APRIL 2, 2020
2:00 – 3:00 PM**

**CONFERENCE CALL AND
SECOND FLOOR, IOWA COUNTY COURTHOUSE ANNEX
970 COURT AVENUE, MARENGO
(ACROSS STREET FROM MAIN COURTHOUSE)**

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF MEMBERS
3. MOTION TO APPROVE AGENDA
4. MOTION TO APPROVE CONSENT AGENDA (ATTACHMENT A)
 - MEETING MINUTES – MARCH 19, 2020
5. CORRESPONDENCE
6. WIOA COMPLIANCE DISCUSSION
 - BOARD SUPPORT POSITION (ATTACHMENT B)
 - FISCAL AGENT
 - SERVICE PROVIDER CONTRACTS (ATTACHMENT C)
7. RWDB MEETING DISCUSSION UPDATE REGARDING MERGER BETWEEN REGIONS 10 AND REGION 6 (ATTACHMENT D)
8. UPDATE ON THE RWDB MEMBERS RE-APPLICATION PROCESS (ATTACHMENT E)
9. MOTION TO ADJOURN

Region 10 Website: <https://www.iowawdb.gov/region-10-meetings>

Conference Call Instructions

1. Dial 1-866-685-1580.
2. When prompted enter the conference code 0009991752 followed by #.

Next Meeting

Thursday, April 16; 2-3 pm

CHIEF ELECTED OFFICIALS BOARD
MEETING MINUTES

MARCH 19, 2020
CONFERENCE CALL

CEO Board Members Present: Jon Bell, Pat Heiden, Bob Yoder, Bruce Adams, Joe Oswald

CEO Board Members Absent: Ben Rogers, Gary Bierschenk

Guest: Heather Garcia

The meeting was called to order by Chair Bob Yoder at 2:00 pm. The CEO board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Jon Bell, Pat Heiden, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Joe Oswald, Jon Bell, agenda approved.

Bob Yoder asked if there was any correspondence to share. There was none.

We welcomed Heather Garcia to our meeting and discussed our open board support position. Heather discussed how she provides support to the Region 11 board. Currently she works 20 hours per week in this position organizing meetings, helping guide Region 11 through compliance and developing relationships for board engagement. Heather does have an interest in also working with our board. Discussion was held on if this would be a short-term relationship through compliance or long-term as our Executive Director. Heather will get together her salary requirements based on those scenarios; we hope to have this information by our April 2 meeting so we can take action on it.

We then discussed WIOA Compliance and the steps that must be completed.

- Fiscal Agent – At our last meeting, Travis Weipert, Johnson County Auditor, met with us about becoming our fiscal agent. Karen Friederich has received some information on the questions he had and she will reach out directly to him to share that information.
- Service Provider Contracts – We are still waiting to hear from Iowa Workforce Development to see if we need to submit a letter asking them to extend the service provider contracts for Adult, Dislocated Worker and Youth Programs until December 31, 2020.

We then discussed realignment. Board members were tasked with putting it on their county's board agenda to approve the merger with Region 6. Pat Heiden shared that Johnson County voted by majority vote that they were not in favor of the merger with Region 6. Karen Friederich will reach out to the State Iowa Workforce Development office to confirm that 100% agreement was needed by all counties for a merger to happen.

In order for the RWDB board to be in compliance, each member must complete a new application. We have received 11 out of 21 applications to date. We have asked RWDB members to return their applications by March 18. We will then review these forms at our April 2 CEO Board Meeting. We also need to look at the criteria requirements to make sure our current members are still eligible to remain on the board.

No update on the process to fill our open RWDB seats.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Jon Bell, Bruce Adams, motion approved.

The meeting adjourned at 2:52 pm.

Upcoming Meeting:

Thursday, April 2, 2020; 2-3 pm; Conference Call

From: Michelle McNertney
Date: Thu, Mar 19, 2020 at 1:08 PM
Subject: Update to WIOA Compliance Timelines

Chief Elected Officials:

As situations continue to develop and change rapidly while the world deals with the Coronavirus pandemic, we understand that your focus as community leaders is around the health and safety of your communities and citizens. Many of you have been working diligently to ensure WIOA compliance in your local areas over the past months, and while those requirements will not be removed, we understand that it is most likely not your top priority currently. I have been in contact with the Department of Labor and they have assured me that they will allow flexibility to us in terms of the deadlines that are quickly approaching. DOL has committed to reevaluating the timeline and making necessary changes once we are on the other side of this crisis.

IWD will continue to issue guidance and provide support to you during this time. For those of you who can continue the work you have begun, please do, there is no requirement to stop your progress. If you are unable to meet the currently established deadlines as you deal with the Coronavirus in your local areas, please communicate that with Linda Rouse, Ronee Slagle, Mike Witt or me directly and we will work together to ensure WIOA services are maintained in your area.

Thank you,

Michelle McNertney
Division Administrator - Workforce Services
[Iowa Workforce Development](#)
1000 East Grand Avenue
Des Moines , IA 50319
Phone: 515-242-0408
michelle.mcnertney@iwd.iowa.gov

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
MARCH 26, 2020

Meeting discussion regarding realignment:

Realignment with Region 6 – If you recall, for two areas to merge voluntarily, 100% agreement by all counties was needed. Johnson County, by majority vote, voted no to the merger request of Regions 6 & 10. So we will not merge with Region 6.

Board members were disappointed with this outcome and strategies were discussed on how we can move forward. It was discussed that at the CEO level, Linn County has not been involved. The RWDB board would like Carla Andorf to reach out to Ben Rogers to educate him about the services we provide and how realignment would benefit all counties. After that happens, representatives from the RWDB board could also reach out to him to further discuss how important his role is with the CEO board. A suggestion was made to also have the other counties still vote on the realignment so that we can show solidarity.

LOCAL WDB MEMBERSHIP REQUIREMENTS

Business: Majority

- At least two representatives must be from small businesses
- Business must be in an in-demand industry sector and/or have in-demand occupations
- Representative must have optimum policy-making or ultimate hiring authority for the business
- Representatives must be appointed from a list of individuals nominated by local business groups such as the ECI or Chamber of Commerce
- See Section 9 of the Guidance for the full details

| Name | Company | Application to Serve Form Received |
|-----------------|--------------------------------|------------------------------------|
| Ashley Ferguson | TrueNorth Companies | Yes |
| Rhonda Griffin | Centro, Inc. | |
| Joe Linn | UnityPoint Health St. Luke's | |
| Kristy Lyman | JM Swank | |
| Patty Manuel | Maquoketa Valley Electric Coop | Yes |
| Michelle Mexcur | Weland Clinic Laboratories | |
| Steve Olson | CBI Bank & Trust, Retired | Yes |
| Julie Perez | Toyota Financial Services | Yes |
| Stefanie Rupert | Collins Community Credit Union | |
| Kory Schreiner | Xerxes | |
| Steve Shriver | EcoLips | |
| Vacant | | |

Workforce: At Least 20%

- At least two must be representatives of labor organizations, who are appointed from a list of individuals nominated by local labor organizations
- At least one must be a representative of a joint labor-management Registered Apprenticeship program
- Others may be representatives from community-based organizations with experience and expertise in the field of workforce development
- See Section 10 of the Guidance for the full details

| Name | Company | Application to Serve Form Received |
|-------------------|-------------------------|------------------------------------|
| Debbie Craig | Four Oaks | Yes |
| Wayne Frauenholtz | Letter Carrier, Retired | Yes |
| Patrick Loeffler | Carpenters Local 308 | Yes |
| Susie Weinacht | RWDSU-UFCW Local 110 | |
| Vacant | | |

One - Stop Delivery System

- One IWD operations manager at the local Iowa *WORKS* field office, representing the Wagner-Peyser Employment Service Program under WIOA Title III
- One representative of an entity that is an eligible provider of Adult Education and Family Literacy Act activities under WIOA Title II
- At least one representative of a Vocational Rehabilitation program under WIOA Title IV, nominated by IVRS and IDB
- These members are excluded from the gender balance requirement and political affiliation limitation under Iowa Code chapter 69
- See Section 11 of the Guidance for the full details

| Name | Company | Application to Serve Form Received |
|-----------------|---------------------------------------|------------------------------------|
| Terry Rhinehart | Title II, Kirkwood Community College | |
| Scott Mather | Title III, Iowa Workforce Development | Yes |
| Holly Mateer | Title IV, Iowa Voc-Rehab | Yes |

Higher Education and Economic Development

- At least one representative of an institution of higher education providing workforce investment activities, including community colleges
- At least one representative of an economic and community development entity
- See Section 12 of the Guidance for the full details

| Name | Company | Application to Serve Form Received |
|-------------------|----------------------------|------------------------------------|
| Kim Becicka | Kirkwood Community College | Yes |
| Jasmine Almoayyed | City of Cedar Rapids | Yes |

Optional

A Local WDB may include other members such as representatives of:

- Entities administering education and training activities who represent local educational agencies or community-based organizations with demonstrated expertise in addressing the education or training needs for individuals with barriers to employment
- Governmental and economic and community development entities that represent transportation, housing, and public assistance programs
- Philanthropic organizations service the region
- Other appropriate representatives as determined by the Chief Elected Official Board
- See Section 13 of the Guidance for the full details

| Name | Company | Application to Serve Form Received |
|----------------|-------------------------------|------------------------------------|
| Mark Schneider | Mid-Prairie Community Schools | |