Chief Elected Officials

Regional Workforce Development Board

April 9th , 2019

Minutes

**RWDB Members in Attendance**: **CEO Members in Attendance:**

David Krutzfeldt Matt Greiner

Becky Schmitz Dee Sandquist

Richard Nichols Michael Berg

Natalie McGee Neal Smith

Ann Stocker Steven Wanders

Seth Miller David Dotts

Mark Douglas

Joshua Laraby

Martha Wick

Kelli Hugo

Ashleigh Richmond

Micheal Cockrum

**Partners in Attendance:**

Indian Hills Community College in attendance: Jennifer Erdmann.

**Guests**:

None

Matt Greiner and David Krutzfeldt called the meeting to order at 1:02pm. Quorum was established.

**Public Comment**: None

**Approval of Agenda CEO -**Motion by Steven Wanders, Seconded by Michael Berg, Approved Unanimously.

**Approval of Agenda RWDB -**Motion by Richard Nichols, Seconded by Becky Schmitz, Approved Unanimously.

**Approval of Minutes CEO Meeting on 1/9/19**– Motion by Michael Berg, Seconded by Steven Wanders, Approved Unanimously

**Approval of Minutes RWDB Meeting on 1/9/19**– Motion by Seth Miller, Seconded by Natalie McGee, Approved Unanimously

**Finance Committee Report** – Richard Nichols went over the WIOA Financial Report. We are on track for expenditure on all programs. We did complete 100% of the Rapid Response Carryover funds. Approval of Finance Committee Report CEO, motion by Michael Berg, Seconded by Neal Smith, Approved unanimously. Approval of Finance Committee Report RWDB, motion by Becky Schmitz, Seconded by Seth Miller, Approved unanimously.

**RWDB Vacancy Nomination-** Boards reviewed nomination of Micheal Cockrum in the Title III slot. Micheal is the new Operations Manager and will replace Linda Rouse on the RWDB. Motion to approve RWDB by Natalie McGee, Seconded by Josh Laraby, unanimously approved. Motion to approve CEO by Michael Berg, Seconded by Dee Sandquist, approved unanimously.

**Local Service Plan Modification-** Board reviewed the Local Service Plan Modification for the Title IB Policy which covered Geographical Preference for Enrollment, Eligibility Determination, Ineligibility, Closing Services Due to Fraud, Adult Mentoring, Objective Assessment, Support Services Plan, Economic Self-Sufficiency, Underemployed Individuals, and Individualized Career Services. RWDB Motion to approve by Natalie McGee, Seconded by Seth Miller, approved unanimously. CEO Motion to approve by Neal Smith, Seconded by Dave Dotts, approved unanimously.

**Realignment Update-** Boards discussed the outcome of the State Workforce Development Board Meeting on February 18th, 2019 approving a six region map. RWDB Motion to appeal the decision by Natalie McGee, Seconded by Becky Schmitz, approved unanimously. CEO Motion to appeal the decision by Dave Dotts, seconded by Michael Berg, approved unanimously.

**Performance PY18 Q2 –** Provided copies of the PY18 Q2 Performance. Met all performance indicators for 2nd Quarter.

**CEO/RWDB Board Meeting Dates 2019-2020** – RWDB Motion to approve by Seth Miller, seconded by Richard Nichols, approved unanimously. CEO Motion to approve by Neal Smith, seconded by Steven Wanders, approved unanimously.

**Disability Access Committee Member** – Kelli Hugo requested a board member to serve on the Disability Access Committee. No nominations received.

**WIOA Title I Case Management Statistics** – Jen Erdmann provided a breakout of statistics for the board on Title I Case Management.

**Disability Access Committee Update-** Met April 1st, Adult Ed, OJCC, Clark. Had a specialist come down. Discussed Accessibility of programs. Committee meets three times per year.

**Youth Standing Committee Update** – Becky Schmitz reported that the YSC met on March 14th. Discussed the Community Resource Guide being sent to schools and emailed to partners. Discussed the Transition Fairs in Oskaloosa, Fairfield, and Centerville. Lack of Services, Ottumwa Pantries, hunger is an issue, Local sack lunches provided in Fairfield during the summer. IHCC is starting a pantry. IVRS is incorporating in Summer Programming for Youth.

**Title II Update** – Ashleigh Richmond reported there were no funding cuts. On track for HiSED enrollments. So far 18,000 hours of classroom instruction. Looking for a part-time ELL instructor. Would be 2 nights per week. Applied for a grant and should hear back in a month.

**Title III Update** –Micheal Cockrum reported that April 18th is the Southern Iowa Career Fair at IHCC, April 24th is the Job Corps Inclusion event. May 9th is the Block Party at Quincy Place Mall. May 12th they are doing an event at the Ottumwa Armory for the drilling unit assisting with Resumes, Interviews, LMI. In June there will be a Registered Apprenticeship Event.

Motion to adjourn by Michael Berg and Seconded by Steven Wanders. Meeting adjourned at 1:58pm.