

Regional Workforce Development Board

April 10th, 2018

Minutes

RWDB Members in Attendance:

David Krutzfeldt
Becky Schmitz
Ann Stocker
Joel Millikin
Seth Miller
Mark Douglas
Martha Wick
Kelli Hugo
Linda Rouse

CEO in attendance:

Dee Sandquist
Michael Berg
Neal Smith

Partners in Attendance:

Indian Hills Community College in attendance: Jennifer Erdmann and Ashleigh Richmond for Noel Gorden,

Guests:

None

David Krutzfeldt called the meeting to order at 1:03pm.

Public Comment: None

Approval of Agenda RWDB –Motion to approve Ann Stocker and second Linda Rouse. Approved Unanimously.

Approval of Minutes RWDB Meeting on 1/09/18– Motion to approve Ann Stocker and second Martha Wick. Approved unanimously.

Finance Committee Report – Jen Erdmann went over the Finance Committee Report. We have had to deobligate all participant expenditures due to over obligation. We have referred participants to GAP/PACE/PAF to assist with funding. We will be getting \$60,000 in DW Rapid Response funding to assist with costs. Have obligated \$3000 towards WEPs for Youth. Received Spring Monitoring report from monitoring completed in February. Had three findings, all have been corrected. Motion to approve Finance Report by Martha Wick, second Seth Miller. Approved unanimously.

On the Job Training Policy Change 1- Added verbiage to state that “No more than two (2) participants will be placed with the same company at the same time. Participants must be already enrolled in WIOA programs.” Board amended to include the “at the same time.” Motion to approve by Becky Schmitz, second by Martha Wick. Approved unanimously.

Workforce Summit – We will be hosting a Workforce Summit on April 12th from 8:30-4pm at the Bridgeview Center. Please register if you would like to attend. In your packet is the agenda and registration link.

Realignment Update and Comment Period - The comment period is now open for the CEO and RWDB to provide comments to the Realignment Proposals. Some of the comments collected:

- What are the Job Descriptions for the Local Board Support and One Stop Operator?
- Are the Local Board Support and One Stop Operator allowed to be shared between Regions?
- Would you provide a description of the oversight responsibilities that the Advisory Committees will have?
- The budget allocation provided for the Local Board Support and One Stop Operator seem too high, what basis was used for these calculations?
- Recommend that, since the Local Boards have significant experience, the Local Boards have the opportunity to have a nonbinding vote on the Realignment Committees final recommendation prior to it going to the State Board for vote.
- The Board sees advantages to Map 4B and the 5 Regional map but failing that would recommend Map 3A.

The Board will have the Executive Committee finalize comments prior to May 4th.

Disability Access Committee Update – Completed Accessibility Report last Fall and have followed-up with a Focus Group. They sent out a survey on Service Delivery/Etiquette. They are forming 5 pilot sites in the state for Accommodations, one is Waterloo. Creating an Accommodation Checklist, IPAD Apps, and will be doing an Easter Seals Trip.

Youth Standing Committee Update – Updated the Resource Book and it will be printed. AEA will distribute to school districts. Discussed all of the Career Fairs and events at the schools.

Title II Update – Funding should remain level with maybe a slight increase in Federal funding. We have had lower student levels but the number of completers has been similar to last year.

Title III Update –Having large job fairs at the Quincy Place Mall. Discussed May 4th Inclusion and Diversity Event. You may receive emails from Kimberly Arnold for events and newsletters to view. Will be having a Reverse Job Fair at Penn Central Mall and also the Fairfield Job Fair on May 10th. April 25th we will be having a Reverse Job Fair at Job Corps.

2018-2019 RWDB Meeting Dates – Motioned to approve by Becky Schmitz and second by Ann Stocker. Approved unanimously.

Dave asked for a motion to adjourn the meeting.

- Motion to adjourn by RWDB Becky Schmitz and second Martha Wick; approved unanimously.

Meeting adjourned at 2:30pm.