

Regional Workforce Development Board
Chief Elected Officials
July 24th, 2017

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on July 24th, 2017 at 5:00 p.m. at IowaWORKS.

CALL TO ORDER

Hickey called the meeting to order at 5:00PM.

ATTENDEES

RWDB Members Present: Mike Hickey, Dennis Duke, Monica Dyar, Michelle Mutcheler, Cara Sanders, Janet Fife-LaFrenz, Philip Hecht, Ryan Drew, Jacob Nye, Kristina Martinez, Carolyn Farley, and Rachel Miller

RWDB Members Absent: Chad Palmer and Andrew Ferguson

CEO Present: Brad Quigley, Jim Cary, Gary See, Rick Larkin

Staff Present: Kollin Alfred, Robert Ryan, and Cynthia Whalen (IVRS)

Visitors: Teresa Garcia (SCC AEL), Rosemary Thierer (Iowa Department on Aging) Susan O'Brien (National Able Network), Joyce Stimpson (RWDB applicant from Case-New Holland)

APPROVAL OF MINUTES

Fife-LaFrenz made the motion to approve the June 2017 minutes, seconded by Mutcheler, motion carried.

OATH OF OFFICE

Tabled due to the absence of applicant Dick Beard.

MEMBERSHIP UPDATE

Ryan introduced RWDB applicant (business) Joyce Stimpson from Case-New Holland. Fife-LaFrenz has reached out to State Rep. Jerry Kearns to assist in filling the open labor position.

IOWA DEPARTMENT ON AGING/NATIONAL ABLE NETWORK

Rosemary Thierer of the Iowa Department on Aging gave a presentation regarding services offered. The Senior Employment Program serves unemployed, low-income individuals aged 55 or older and who have limited employment prospects due to a lack of experience, outdated skills or long-term unemployment. The places clients at government or not-for-profit organizations, where they receive paid training for community service work. Susan O'Brien discussed the National Able Network, which provides services such as career coaching, specialized training, and direct job referrals.

ONE-STOP OPERATOR PROCUREMENT

Ryan updated the board about the One-Stop Operator procurement process in the Eastern District. SCC is combining with Kirkwood and Eastern Iowa Community Colleges in a consortium to apply for the One-Stop Operator.

TITLE 1 WIOA UPDATE

Ryan reviewed the year-end status of WIOA Title I funds. The youth program will expend all funding this past fiscal year and some Admin funds were used to offset the excess. RWDB funds that were transferred to Youth at the June meeting were also used, and dual enrollments in Adults help ease the shortfall. 10 staff were laid off due to PJ and Title I funding cuts.

TITLE II AEL UPDATE

Martinez reported that the AEL program numbers have increased dramatically, with 92 new students so far this fiscal year.

TITLE III IWD UPDATE

Farley reported that updated Iowa unemployment figures are not yet available, so she gave a presentation regarding the wide range of Wagner-Peyser Services offered through WIOA Title III.

TITLE IV VR/IDB UPDATE

Cynthia Whalen discussed the IVRS summer program that runs from June 1 through the 1st week in August. They are providing transport to and working with partner agencies to provide services to their younger clients. There is currently a waiting list for IVRS services.

REQUEST FOR TRAINING PROVIDER APPROVAL

The board discussed LS Coding and Education LLC's application to become an approved training provider. Questions regarding cost discrepancies in the course materials led the board to request further information from LS before proceeding. Ryan stated he will contact LS Coding for clarification.

RWDB BY-LAWS

Ryan presented a draft version of By-Laws based on a template provided by IWD. The board made some changes to the wording ensuring that the goals were measurable. Fife-LaFrenz made a motion to accept the By-Laws as amended, seconded by Duke. The motion passed. Cary made a motion for the CEOs to accept the By-Laws as amended, seconded by See.

RWDB CONFLICT OF INTEREST

Tabled until next meeting.

CEO AGREEMENT

Ryan presented the CEOs the original CEO agreement and the state guidance document. Ryan will update the CEO agreement to reflect the passage of WIOA and send it to the CEOs for approval.

ADJOURNMENT

Duke made a motion to adjourn the meeting, seconded by Mutcheler, motion carried. Meeting was adjourned at 6:45PM.