

Regional Workforce Development Board
Chief Elected Officials
January 28, 2019

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on January 28, 2019 at 5:00 p.m. at IowaWORKS.

CALL TO ORDER

Hickey called the meeting to order at 5:00 p.m.

ATTENDEES

RWDB Members Present: Cynthia Whalen, Deb Mulch, Ryan Drew, Monica Dyar, Wood Stortzum, Carolyn Farley, Janet Fife-LaFrenz, Dennis Fraise, Mike Hickey, Cara Sanders, Jacob Nye, and Dennis Duke

RWDB Members Present Via Phone: Carla McNamee

RWDB Members Absent: Candice Becker, Joyce Stimpson, Amber Moats, Michelle Mutchler, Dick Beaird, Rachel Miller, Chad Palmer, and Vern Reed

CEO Present: Gary See, and Rick Larkin

CEO Absent: Brad Quigley, and Jim Cary

Ex-Officio Present: Hans Trousil

Staff Present: Miranda Brown (RWDB Staff)

Staff Present Via Conference Line: Kelsey Howard (WIOA Co-Director), and Courtney Mullen (WIOA Co-Director)

Quorum

A quorum was established for the RWDB, but there was no quorum for the CEOs.

APPROVAL OF OCTOBER MEETING MINUTES

Farley made the motion to approve the October minutes, seconded by Drew, motion carried.

APPROVAL OF DECEMBER MEETING MINUTES

Stortzum made the motion to approve the December minutes, seconded by Duke, motion carried.

YOUTH COMMITTEE

Brown reviewed the purpose and responsibilities of the Youth Committee to the board. Farley nominated Vern Reed to Chair the committee, seconded by Duke, nomination passed.

TITLE 1 WIOA UPDATE

Howard reported that all expenditures were on track for the current fiscal year for all programs. She also reported that they were looking at hiring three new staff members.

TITLE II AEL UPDATE

Mulch reported that new classes will be starting at the Mt. Pleasant location in February.

TITLE III IWD UPDATE

Farley reported that the current state unemployment rate is at 2.4%, which is the lowest in the nation. However, all county unemployment rates slightly increased in December, but this is seasonally normal. Currently, there are 994 open positions on Iowa WORKS.

She also reported that more workshops are being held in the surrounding school systems, focusing on soft skills and labor market information for students.

Lastly, she stated the Fort Madison office location is not working out, so other options are currently being considered.

TITLE IV VR/IDB UPDATE

Whalen stated that there have not been any significant changes.

INTEGRATED BUSINESS SERVICES TEAM

Whalen reported that the core partners are collaborating on a business services team to increase networking opportunities to assist job ready candidates in finding employment. The purpose of this team is to leverage resources and avoid duplication of services.

INTEGRATION CONTINUUM SERVICE SURVEY

Whalen reported that the purpose of the survey is to assess the current integration between all core partners. The survey will determine how well the programs feel they are working together.

ELIGIBLE TRAINING PROVIDER FOR CNA-IET

Duke made a motion to approve the new Eligible Training Provider application from Southeastern Community College for the CNA-IET program, seconded by Dyar, and a roll call vote was taken. Fife-LaFrenz and Mulch abstained from voting due to a potential conflict of interest. Every voting member voted “yea”, motion passed.

ASSOCIATION OF IOWA WORKFORCE PARTNERS CONFERENCE

Brown announced that the 17th annual AIWP conference will be held March 27-29, in Johnston, Iowa.

OTHER BUSINESS

Mullen announced that no Eligible Training Providers will be able to be added during the timeframe of February 15 – May 6 due to the new software transition.

ADJOURNMENT

Hickey adjourned the meeting at 5:45 p.m.

ADDENDUM

The CEOs met on January 31, 2019 at 11:00 a.m. via conference call.

ATTENDEES

CEO Present: Gary See, Rick Larkin, and Jim Cary

CEO Absent: Brad Quigley

Staff: Miranda Brown (RWDB)

CALL TO ORDER

See called the meeting to order at 11:05 a.m.

VACANCIES

Brown reviewed the resignation sent by Jesse Howard and stated that the school ex-officio position on the RWDB now needed to be filled.

APPROVAL OF DECEMBER MEETING MINUTES

CEO Cary made the motion to approve the December minutes, seconded by CEO Larkin, motion carried.

ELIGIBLE TRAINING PROVIDER APPLICATION

CEO Larkin made a motion to approve the new Eligible Training Provider application from Southeastern Community College for the CNA-IET program, seconded by CEO Cary, motion carried.

ADJOURNED

See adjourned the meeting at 11:10 a.m.