

Regional Workforce Development Board
And
Chief Elected Officials
Meeting

October 31, 2019
Upper Classroom of *IowaWORKS*
12:00 p.m.

IowaWORKS North Iowa
600 South Pierce
Mason City, Iowa 50401

Phone: 641.422.1524 ext. 44536
Fax: 641.422.1505



Region 2 Regional Workforce Development and Chief Elected Officials Board Meeting

DATE:

OCTOBER 31, 2019

TIME:

12:00 PM

LOCATION:

Iowa Workforce Development

PHONE:

641.422.1524

AGENDA OCTOBER 31, 2019

1. Welcome

2. Action Items

a. RWDB/CEO Approval of October 31 Agenda and August 1, 2019 meeting minutes.

RWDB Motion _____ 2nd _____ Vote

CEO Motion _____ 2nd _____ Vote

b. Approval of Julie Dannen of Dealerbuilt to the Board.

RWDB Motion _____ 2nd _____ Vote

CEO Motion _____ 2nd _____ Vote

c. Appoint new chairperson for Youth Standing Committee.

RWDB Motion _____ 2nd _____ Vote

CEO Motion _____ 2nd _____ Vote

3. Director's Announcements and Title I Updates

4. Title II: Adult Education / Literacy Updates

5. Title III: Wagner – Peyser Updates

6. Title IV: Future Fest Video

7. Information Items:

8. Upcoming Meetings for your Calendar ~

January 30, 2020 and April 30, 2020

9. Adjournment

**Regional Workforce Development Board/
Chief Elected Officials Meeting
August 1, 2019**

RWDB Present: J.R. Ackley, Sherry Becker, Jennifer Breister, Hunter Callanan, James Erb, Kelly Hanson, and Sandra Leake

CEO Present: Corey Eberling, Barb Francis, Tim Latham and Linda Tjaden

Staff: Terry Schumaker, Dean Continuing Ed.

1.0 Welcome

2.0 Action Items

RWDB/CEO Approval of August 1, 2019 Agenda and May 2, 2019 meeting minutes.

RWDB: Motion: Callanan 2nd: Becker Vote: Unanimous

CEO: Motion: Latham 2nd: Francis Vote: Unanimous

RWDB/CEO Approval of Resignation of Terri Ewers.

RWDB: Motion: Leake 2nd: Hunter Vote: Unanimous

CEO: Motion: Francis 2nd: Tjaden Vote : Unanimous

CEO Approval of June 19, 2019 Conference call minutes to proceed with appeal to Department of Labor regarding realignment of Regional Workforce service areas.

CEO: Motion: Francis 2nd: Tjaden Vo te: Unanimous

RWDB/CEO Approval to Extend Existing MOUs with No Changes-Ref Field Memo No: 19-02

RWDB: Motion: Becker 2nd: Breister Vote: Unanimous

CEO: Motion: Tjaden 2nd: Latham Vote: Unanimous

Approval to the CEO Board for Julie Dannen of Dealerbuilt

CEO: Motion: Latham 2nd: Tjaden Vote: Unanimous

3.0 Director's Announcements and Title 1 Updates - Terry Schumaker

Terry Schumaker filling in for Patti Hanson. Patti not able to attend, due to a death in the family.

Introductions: New part-time staff: Vicki Pralle working on Title I program. About 30 years experience in Human Services field, 14 years with NIVC and other years as a substance abuse counselor. Caroline McManigal: new Board Support member and she works at Buena Vista University.

Simply Essentials Closure, Charles City: Rapid response meetings staffed by both IOWA WORKS and NIACC employees will be held on Monday, August 5th and Thursday, August 8th from 10:00 - 3:00. Job Fair in Charles City on August 13th from 10:00 - 4:00.

4.0 Title II – Adult Education/Literacy Updates

Report of final 2018-2019 enrollment numbers are in packet. Program ended June 30th and new program year has started. 42 high school equivalency graduates this year, which is down from last year. 2 full-year and 12 \$500 NIACC scholarships awarded. Through IET grant, 11 individuals completed CNA training and 7 have found employment and 1 student is using her CNA as a prerequisite to the NIACC nursing program.

Women in Welding program: Partnership with IMT, Garner. They are interested in getting more women into the welding field. Started out with a pool of 8 and it's now at 6 we are putting through NIACC's non credit. IMT has agreed to hire the completers providing they pass their background checks and other requirements.

HSED Intensive class at IowaWORKS Sept. 23-Oct. 17, 2019.

Integrated CNA class for just our participants due to the difficulty of getting them enrolled as the class fills up so fast. Class starts September 9th.

Do not have an in person success story, today as he is working and could not make the meeting. Referral from probation, not a lot of work experience and didn't know what he wanted to do. He likes working on cars, so put him in a work experience with Craig's Auto Body. He has received one of the full ride scholarships from NIACC.

5.0 Title III – Wagner Peyser Updates – Nick is not present and his reports are in the packet. Unemployment rates continue to be low.

6.0 Title IV-Iowa Vocational Rehabilitation Services Updates

Mary Ott, is not present and her reports are in the packet. Number of successfully employed with file closed is 120.

7.0 Information Items

CEOs had a conference call on June 19th in regards to the appeal and realignment. The call had a bad connection and was very difficult for everyone to hear. The CEOs did submit a 7 page appeal by the deadline. Copy of letter to Secretary Acosta is in the packet. State has a timeline document called the Mayer and Mayer document, haven't heard anything about it. Is this something to put on the agenda for October.

8.0 Upcoming Meetings – For Your Calendar

October 31, 2019, January 30, 2020 and April 30, 2020

Next Meeting will be October 31, 2019 at the IowaWORKS Center at Noon.

9.0 Adjournment:

RWDB: Motion: Callanan 2nd: Leake Vote: Unanimous

CEO: Motion: Latham 2nd: Francis Vote: Unanimous

OATH OF OFFICE

OF

Term beginning:

Term ending:

Filed in office of

SECRETARY OF STATE

Secretary of State

BY: _____
Deputy

STATE OF IOWA
COUNTY OF _____

I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially, to the best of my ability, discharge all the duties as a member of the Workforce Development Board for Region _____ pursuant to Iowa Code Section 84A in the State of Iowa as now or hereafter required of law.

Signature of Appointee

Sworn to and subscribed before me by the said
_____ this ____ day of _____ 2019.

WITNESS my hand and official seal at _____ the day
and date last written above.

Signature of Notary

Title

Title I Board Update:

Franklin County Flood Grant: We have been working diligently trying to recruit individuals for positions in Franklin County. We have had many referrals; however the requirements for the position have posed a challenge with the current timeline with the upcoming seasonal change. We have had three potential supervisors but they have not worked out for one reason or another. We are renting office space in Franklin County and staff is doing outreach.

Simply Essentials: We held Worker Information Meetings on August 5, 2019 and August 8, 2019. We had 160 individuals attend these meetings. Title I continued to provide staff in Charles City, utilizing the Charles City NIACC center, to provide assistance to individuals that were struggling to obtain their unemployment to individuals that had transportation barriers to receiving services at the Mason City AJC. The group of workers from Simply Essentials provided new challenges for the region in that the majorities seeking ongoing support have significant language barriers, and transportation barriers.

Challenges: We have a handful of individuals that we have not been able to complete even a WP application for due to their immediate needs. For example, we have one individual that seeks support frequently that is very paranoid about providing information; he appears to have the visible signs of a brain injury and has disclosed that he used to work with IVRS. We have tried unsuccessfully to get him to work again with IVRS. This includes having the IVRS counselor talk with him (several different ones to see if he would have a different response). Another individual just finally received his unemployment last week, but in the meantime has lost his housing. The dialect and his pronunciation (very mumbled and quiet) have increased the difficulty in assisting him – Google Translate does not work and he will not speak into the phone for Language Link. This is just a highlight of some that we are assisting that may not be captured because we cannot get through the WP app with them, but should be reflected – and we have not given up, we are still trying to complete the applications for WP and Title I.

Another challenge is the limited scope of what Title I can assist with regarding UI. We were assisting them in calling the 866 line in the absence of having an individual that has the permissions to provide more assistance directly being available in the Charles City area. They have worked through these issues for the most part now, but it was difficult to serve them until this was taken care of because it was their most immediate need.

Transportation is a challenge due to the very limited scope that the Floyd County transit runs and that the individuals that they can rely on for a ride are often the provider of rides for several individuals. It appears that they have their “groups” and within that group there is typically one vehicle/driver and one individual that is an “unofficial translator” for the group.

Enrollments: We have successfully enrolled ten individuals and are actively working on enrollment with one more individual (as of this report on 10/15/19). Several are interested in training, with CNA, Welding and CDL being the top interests.

Trinity Patient Financial Services: Trinity Patient Financial Services (MercyOne billing center – but not a part of MercyOne) announced in February 2019 that they would be closing in February 2020 and employed 100 people that would be affected. We did some initial, basic WIMs to provide information to them so that they understood the benefits that would potentially be available should they remain employed for the duration. Trinity was offering stay bonuses and anticipated that they would have decent retention due to that until the end. Surveys were done with the employee group to identify workshop desires, interest areas for training, and needs in finding employment after the closing. Title I staff have been providing and/or have planned workshops in resume writing, interviewing, developing career plans and researching industry trends.

Challenges: Individuals have indicated that the computer skills they have are specific to the software used at Trinity Patient Financial Services. The worker population is predominantly female and 40+ which could result in concentrated completion for employment opportunities at current skill level. MercyOne has the desire to employ the individuals but most do not have the necessary requirement for the current job openings, as they are more medical and patient care focused, which is a significant difference from the requirements of their current billing positions.

Enrollments: Currently we have not enrolled anyone due to the amount of time prior to them being done was a year. We are looking at beginning to enroll under Category 2 DW eligibility as we approach the 180 day window. We anticipate the potential for 8-10 Title I enrollments, as the majority would like receive sufficient services to gain re-employment through WP services.

Looking Ahead: The number of individuals that have indicated they are unsure of a career path combined with the need that MercyOne has for medical and patient care positions, we are beginning to plan a Career “Fair” for these individuals. We intend on having individuals that work in some of the fields come and discuss their jobs to provide information, as well as having a question and answer session for the impacted employees so that they can gather information and engage in informed decision making. We do plan on also incorporating a business and a yet-to-be-determined non-health care related career as well. Should this approach be successful it could increase the number of individuals we enroll because it is likely training will be needed to achieve the desired requirements for the positions. MercyOne has indicated the need for Coders and Medical Assistants.

Best Buy:

Best Buy is scheduled to close on November 2, 2019 and have a pretty equal split of Full-Time and Part-Time Employees impacted. WIM’s were held on 10/15 with 9 individuals in attendance and another WIM planned for 10/18 (this report was written on 10/15).

Challenges: Initially, it is likely that many will be able to find seasonal employment with the timing being close to holiday shopping season. This will be temporary and limited employment.

Enrollments: Enrollments right now would only be a guesstimate, but if current trends hold, I would predict 3-5 enrollments for Title I.

Looking Ahead: As of right now, there is a targeted Career Fair that is planned for 11/6/19. We will follow up and enroll interested individuals that would benefit from Dislocated Worker services.

A & I:

We found out about this small closure effecting 10 people in Klemme, only a couple of days prior to them closing. A WIM was held on October 1, 2019. Five individuals were in attendance. Information was forwarded to the Trade department, as they build tractor parts for John Deere so that the potential for Trade can be assessed. At the WIM it was also observed that their paychecks came from John Deere, this information was relayed. Workers were separated on 9/27/19. The point of contact indicated that they have closed 8 facilities in the last two years and that this is the only one where every worker stayed. He was not comfortable sharing worker list, but stated all live in the Klemme/Belmond area. The small group allowed for us to also assist them in filing their initial claim for Unemployment Insurance. A Workforce Advisor, was there to answer questions.

Challenges: There are not a lot of current employment opportunities in the Belmond/Klemme area that do not require a commute. If these individuals are looking for close employment this could be a challenge. This group of individuals have a very limited skill set with computers.

Enrollments: We are working on enrolling one individual. Another individual has indicated interest, but has a Region 5 address, so we are working on that. However, if current trends remain, 2-3 enrollments would be likely.

Eaton: We have been assisting Region 5 with Rapid Response activities for Eaton Corporation because of the number of impacted workers from our region. We have been attending all group meetings, planned and are offering workshops there that Eaton requested 1.5 days per week through the first week in November, and providing information to workers.

Challenges: Previous AJC traffic indicated to us that many individuals residing in Wright County would likely seek services at the Mason City AJC. Therefore, at the Trade information meeting on the sign in sheet we requested that they identify what AJC they would likely be traveling to for services. Please see the attached sheet for the tally on that. Due to the high level of DW needs in Region 2 currently, the concern is that we do not have the money's available for staff time to serve that number – although with the anticipated Trade case management (Workforce Advisor) position coming it is unsure what this will look like. It is likely we will be involved until that individual is trained and then after that on the DW enrollment activities.

Enrollments: In the conversations that have been had with the impacted workers, it appears that many will enroll and seek training benefits under the Trade Act. We will not likely have any participant costs with these enrollments because of the Trade involvement. However, we will continue to have staff time and travel. We could have participant costs for those that do not utilize Trade and only enroll as a DW. We are really pushing Trade services to these individuals, so I anticipate that number of DW only enrollments would be low.

Expungement Clinic:

For the Expungement Clinic that was held at IowaWORKS, that was a partnership with NIACC and Legal Aid we had 44 clients apply and open cases, and 13 of the applications were either incomplete or there was no reason for them to attend because they could not help them at this time. The clients were advised about contacting Legal Aid in the future if not enough time had passed, etc. It is possible there were more who applied but did not get as far as having a case number assigned to them, but that is not able to be tracked.

Looking Ahead: Human resources has requested a College fair in December and a job fair closer to March. Planning this will be somewhat time-consuming, as there is not any ideal place to have it in Belmond. So far, the best opportunity would be to do it during Belmond-Klemme's spring break so that we could have use of the gym. In preparation for that, Region 2 shared with Region 5 the career fair idea of having specific careers come in and have Q & A sessions, etc., so that they could gather information from individuals in the field. Initial conversations with impacted employees indicate that Tool & Die, Construction/Carpentry, HVAC and management fields are of interest. We are working on a plan to get everyone registered in IowaWORKS. We had planned to register many individuals the last two days but limitations with the computers prevented that. Their network is so slow that going from page to page in IowaWORKS would time out and we would lose the data they had put in. We were successful when we used our hotspot and our cell phone hot spots, but they do not support too many computers at once. So registration will be a slow process and many have no computer skills.

Request for Rapid Response funds: An initial request for additional Rapid Response funds to assist with staff time and travel (\$45,000) for the Wright County individuals and \$20,000 to spend on participants for training and career services for the entire region was denied. They have asked for more specific information regarding what these funds will specifically be spent on. For example, we need to know how many hours will be spent planning the career fair at Eaton, as well as specific participant costs. This is a difficult task because that requires us to enroll them to know specifically what costs we will have. As of October 15th this revised request is still being worked on.

Eaton - TA 94982

09/10/019 7:10am Trade Act Worker Information Meeting (data collect from sign-in sheet)

	Indicated likely go to Mason City	Indicated likely go to Fort Dodge	Indicated likely go Not Clearly Marked
<u>Region 2 Counties</u>			
Cerro Gordo	5		
Floyd	1		
Franklin	13		
Hancock	7		
<u>Region 5 Counties</u>			
Wright	57	5	1
Humbolt		2	
<u>Region 7 Counties</u>			
Butler	3		
County Not Marked	1	1	
Totals =	87	8	1

Eaton - TA 94982

09/10/019 3:10pm Trade Act Worker Information Meeting (data collect from sign-in sheet)

	Indicated likely go to Mason City	Indicated likely go to Fort Dodge	Indicated likely go Not Clearly Marked
<u>Region 2 Counties</u>			
Cerro Gordo	11	1	
Floyd			
Franklin	8		
Hancock	5		
Winnebago	3		
Worth	1		
<u>Region 5 Counties</u>			
Wright	14	4	1
Hamilton		3	
Humbolt		1	
<u>Region 3/4 Counties</u>			
Kossuth	1		
<u>Region 6 Counties</u>			
Hardin	2		
<u>Region 7 Counties</u>			
Butler	1		
County Not Marked			
Totals =	46	9	1

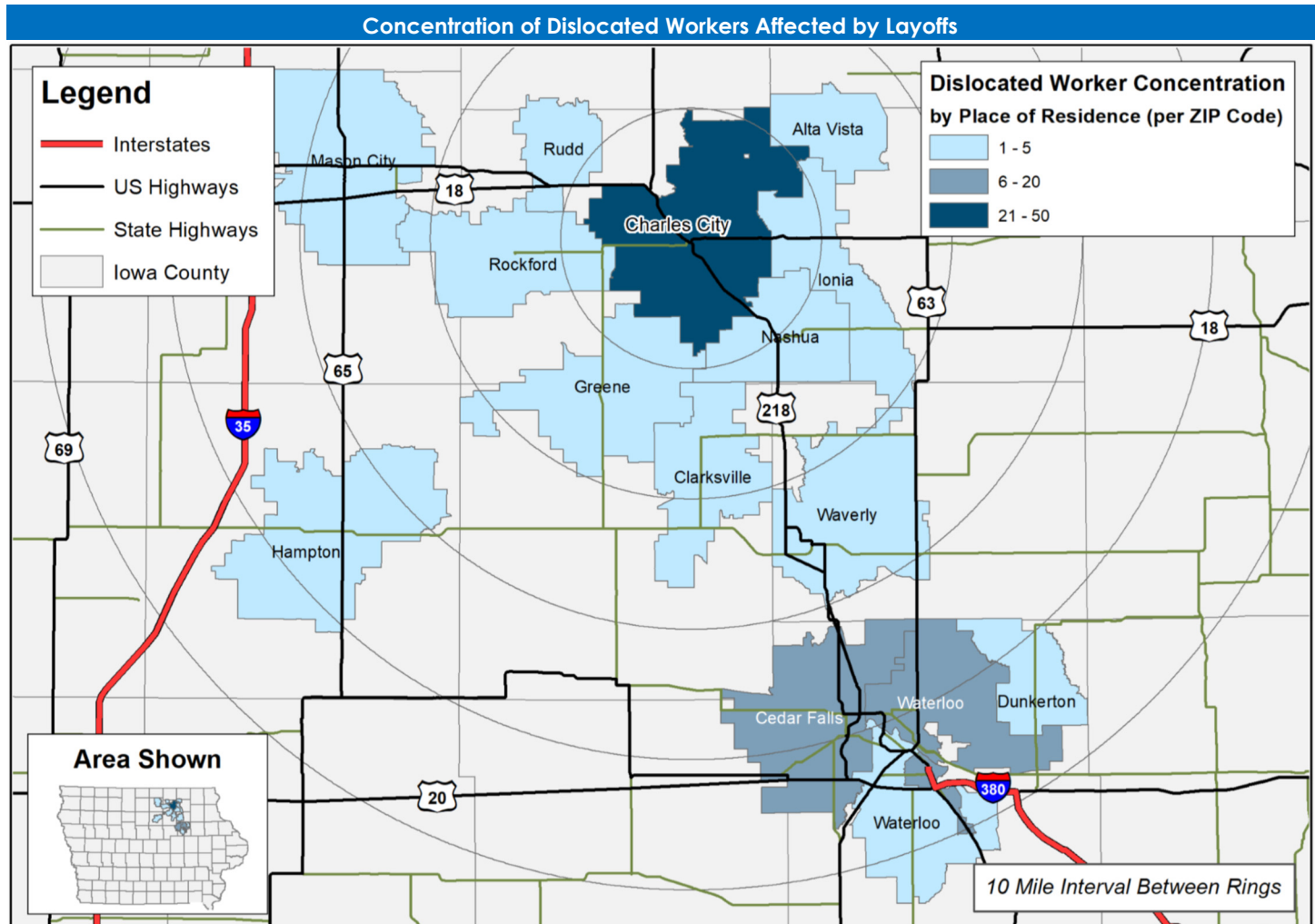
**Grand Total for
the two Meetings = 133 17 2**

DISLOCATED WORKER CHARACTERISTICS

RELEASED SEPTEMBER 2019

SIMPLY ESSENTIAL - CHARLES CITY, IA

The following data was collected through a survey distributed by Iowa Workforce Development to employees of Simply Essential that were affected by a layoff. This survey is usually given to workers prior to separation from employment. Respondents are asked a wide range of demographic and employment related questions, including: work experience, desired occupation, job search resources, additional skills, further training needs, education and wage expectations.



The map (above) illustrates where workers live that are affected by the dislocation from employment. The results of the survey show that 74.6% of respondents are willing to commute up to 20 miles one way for employment.

Available Skilled Labor:

- Heavy and Tractor-Trailer Truck Drivers - 1
- Industrial Machinery Mechanics - 3
- Industrial Truck and Tractor Operators - 2
- Inspectors - 6
- Maintenance, and Repair Workers - 3
- Janitors and Cleaners - 1
- Meat, Poultry, and Fish Cutters and Trimmers - 73
- Packers and Packagers, Hand - 1
- Production Workers, All Other - 27
- Production, Planning, and Expediting Clerks - 1
- Secretaries and Administrative Assistants - 1
- Security Guards - 1
- Shipping, Receiving, and Traffic Clerks - 5
- Social Science Technicians - 1
- Supervisors of Production - 3
- Water and Wastewater Treatment Plant Operators - 1
- Weighers, Measurers, Checkers, and Samplers, Recordkeeping - 1

Unspecified - 2

Total - 133

For additional information contact:

IowaWORKS Center - Mason City
 600 South Pierce Avenue
 Mason City, Iowa 50401
 Telephone: 641 422-1524
 Relay 711
 Fax: 641 422-1543
 Hours: 8:30 a.m. to 4:30 p.m.
 Monday, Tuesday, Thursday and Friday
 Wednesday: 9:00 a.m. to 4:30 p.m.

DISLOCATED WORKER CHARACTERISTICS

SIMPLY ESSENTIAL - CHARLES CITY, IA

Demographics:

- 55.3% Male
- 44.7% Female

Age Ranges:

- 6.2% Between 18-21 years old
- 34.6% Between 22-35 years old
- 25.4% Between 36-49 years old
- 30.8% Between 50-64 years old
- 3.1% Between 65+ years old



Education Level:

- Did not complete high school - 24.0%
- High school diploma or equivalency - 46.3%
- Post-high school education, no degree - 11.6%
- Associate degree - 7.4%
- Undergraduate degree - 5.0%
- Postgraduate/Professional degree - 5.8%

Hours Worked & Length of Employment:

- 0.0% Worked less than 20 hours per week
- 0.0% Worked 20-31 hours per week
- 0.0% Worked 32-34 hours per week
- 20.0% Worked 35-40 hours per week
- 80.0% Worked 40+ hours per week
- 52.0% Employed less than one year
- 48.0% Employed 1-4 years
- 0.0% Employed 5-9 years
- 0.0% Employed 10-14 years
- 0.0% Employed 15-19 years
- 0.0% Employed 20+ years



Computer Abilities:

- 60.2% Access the Internet
- 47.4% Send & receive E-mail
- 33.1% Use word processing software
- 13.5% Use financial & bookkeeping software

Pay Ranges at Separation:

- 96.8% paid an hourly wage
- Under \$9.25/Under \$19,240 - 0.0%
- \$9.25-\$11.49/\$19,240-\$23,919 - 0.9%
- \$11.50-\$14.49/\$23,920-\$30,159 - 0.0%
- \$14.50-\$18.24/\$30,160-\$37,959 - 88.0%
- \$18.25-\$22.74/\$37,960-\$47,319 - 6.0%
- \$22.75-\$28.74/\$47,320-\$59,799 - 5.1%
- \$28.75-\$35.99/\$59,800-\$74,879 - 0.0%
- \$36.00-\$45.24/\$74,880-\$94,119 - 0.0%
- \$45.25+/\$94,120+ - 0.0%



Wages may vary depending upon occupational category



Job Search Resources:

- Networking (friends, family, etc.) - 46.6%
- IowaWORKS Centers - 30.1%
- Internet - 27.8%
- Newspapers - 12.0%

Willing to Relocate:

- 34.6% Within the state
- 9.0% To neighboring states
- 7.5% Nationwide



Future Plans:

- 37.6% Seek employment of the same job type
- 23.3% Seek employment of a new job type
- 13.5% Attend school/training
- 2.3% Obtain additional certification
- 0.8% Start my own business
- 0.0% Already have a job lined up
- 0.0% Retirement/leave the workforce



Top Desired Occupational Categories:

- Production - 43.8%
- Food Preparation & Serving Related - 18.1%
- Office & Administrative Support - 13.3%
- Installation, Maintenance, & Repair - 11.4%
- Building & Grounds Cleaning & Maintenance - 9.5%
- Transportation & Material Moving - 8.6%
- Computer & Mathematics - 7.6%
- Healthcare Practitioner & Technical - 5.7%



Further Training Desired:

- 25.6% Computer skills
- 21.1% Reading skills
- 12.8% Finish/obtain high school diploma or equivalency
- 11.3% Writing skills
- 11.3% Finish/obtain trade/vocational certificate or licensure
- 9.0% Finish/obtain associate degree
- 8.3% Math skills
- 3.8% Finish/obtain undergraduate degree
- 3.0% Other training/education
- 3.0% Finish/obtain postgraduate/professional degree

Pay Ranges Desired:

(Lowest wage range willing to accept)

- Under \$9.25/Under \$19,240 - 0.0%
- \$9.25-\$11.49/\$19,240-\$23,919 - 0.0%
- \$11.50-\$14.49/\$23,920-\$30,159 - 2.5%
- \$14.50-\$18.24/\$30,160-\$37,959 - 64.5%
- \$18.25-\$22.74/\$37,960-\$47,319 - 22.3%
- \$22.75-\$28.74/\$47,320-\$59,799 - 8.3%
- \$28.75-\$35.99/\$59,800-\$74,879 - 1.7%
- \$36.00-\$45.24/\$74,880-\$94,119 - 0.0%
- \$45.25+/\$94,120+ - 0.8%



Wages may vary depending upon occupational category

Assistance Desired:

- Finding out what jobs are available - 55.6%
- Filling out job applications - 23.3%
- Developing a resume - 16.5%
- Learning how to find a new job - 15.0%
- Deciding what jobs I can do - 12.8%
- Deciding which school would be best for me - 12.0%
- Understanding how my skills/experience relate to new jobs - 9.8%
- Tuition & books - 9.0%
- Transportation expenses to & from school - 8.3%
- Budgeting & paying my bills without a job - 6.8%
- Other assistance - 5.3%
- Paying moving expenses - 5.3%
- Paying for child care while I go to school - 4.5%
- Helping my family through this current situation - 3.8%
- Dealing with my loss of employment - 1.5%



DISLOCATED WORKER CHARACTERISTICS

SIMPLY ESSENTIAL - CHARLES CITY, IA

Related Jobs

Jobs Related to Meat, Poultry, and Fish Cutters and Trimmers

Butchers and Meat Cutters
Combined Food Preparation and Serving Workers, Including Fast Food
Cooks, Fast Food
Cooks, Restaurant
Cooks, Short Order
Dining Room and Cafeteria Attendants and Bartender Helpers
Dishwashers
Food Preparation Workers
Food Servers, Nonrestaurant
Slaughterers and Meat Packers

Jobs Related to Inspectors, Testers, Sorters, Samplers, and Weighers

Cutting, Punching, and Press Machine Setters, Operators, and Tenders, Metal and Plastic
Food Batchmakers
Forging Machine Setters, Operators, and Tenders, Metal and Plastic
Machine Feeders and Offbearers
Mail Clerks and Mail Machine Operators, Except Postal Service
Print Binding and Finishing Workers
Shipping, Receiving, and Traffic Clerks
Solderers and Brazers
Team Assemblers
Upholsterers

Jobs Related to Industrial Machinery Mechanics

Automotive Master Mechanics
Electric Motor, Power Tool, and Related Repairers
Electrical and Electronics Repairers, Commercial and Industrial Equipment
Machinists Bright Outlook Green Occupation
Maintenance and Repair Workers, General
Maintenance Workers, Machinery
Manufacturing Production Technicians
Millwrights
Mobile Heavy Equipment Mechanics, Except Engines
Stationary Engineers and Boiler Operators



NIACC Adult Education & Literacy

Opening doors and changing lives.

Enrollment as of 10/15/19:

Reported enrollment: 119 (HSE/ABE: 78, ESL: 41)

Total enrollment: 178 (HSE/ABE: 112, ESL: 66)

High School Equivalency graduates: 6

Integrated Education and Training: 13 total participants (8 in welding, 5 in CNA)

Current and upcoming short-term classes:

Sept. 23 –Oct. 17:

Intensive High School Equivalency course at IowaWORKS

This is a short-term, fast-track course for students to prepare for the HiSET exam.

Services to Dislocated Workers:

After the Simply Essentials closing in Charles City, Adult Education has been helping some of those individuals with English language instruction and partnering with Title I to put several individuals in CNA training. We hope to also offer a basic computer class in Charles City.

Fall 2019 Schedules (in packet)

ADULT BASIC EDUCATION/ HIGH SCHOOL EQUIVALENCY DIPLOMA SCHEDULE

MASON CITY: AUGUST—DECEMBER 2019

*Orientation sessions:

NIACC campus, McAllister Hall 211A	Aug. 26 and Oct. 28: 9-12 a.m., 12:30—3:30 p.m., and 4-7 p.m.
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*Note: students are **required** to attend these sessions.

Note: students are **required** to attend at least 8 hours per week

Fall 2019 Mason City High School Equivalency Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday	
Morning class	8:15--10:00 a.m. Math I (J)	8:30--10:00 a.m. STAR Reading (N)	8:15--10:00 a.m. Math I (J)	8:30--10:00 a.m. STAR Reading (N)	8:15--10:00 a.m. Math I (J)	8:30--10:00 STAR Reading #
	10:15--12:00 Math II (J)	10:15--12:00 Language Arts (N)	10:15--12:00 Math II (J)	10:15--12:00 Language Arts (N)	10:15--12:00 Math II (J)	10:15--12:00 Language Arts #
Afternoon class	12:00--1:00 p.m. Open lab		12:00--1:00 p.m. Open lab		12:00--1:00 p.m. Open lab	
	1:00--3:00 p.m. Math I (S)	1:00--3:00 p.m. Math II (J) #	1:00--3:00 p.m. Science (S)	1:00--3:00 p.m. Language Arts (N)	1:00--3:00 p.m. (J) # Math II	1:00--3:00 p.m. Math I (S)
	3:00--4:00 p.m. Open lab		3:00--4:00 p.m. Open lab		3:00--4:00 p.m. Open lab	
Evening class	4:30--8:00 p.m. Language Arts/Social Studies (L)			4:30--8:00 p.m. Math (all levels) (J)		
	classroom closed 12:00--12:30					

In MH113C

Fall 2019 Orientation Dates: Aug. 26 and Oct. 28

For more information or to register, contact

Heather McCleary

Adult Education and Literacy Assistant

641-422-4278

heather.mccleary@niacc.edu



**ADULT BASIC EDUCATION/ HIGH SCHOOL
EQUIVALENCY DIPLOMA SCHEDULE**

SURROUNDING AREA: AUGUST—DECEMBER 2019

Charles City

Charles City NIACC center, 203 Brantingham Street

Orientation sessions:
<i>Sept. 9 and Nov. 4: 9 a.m.–12 p.m.</i>
<i>Sept. 10 and Nov. 5: 2-5 p.m.</i>

Day Schedule:

9:00—10:00 a.m.	M/W	Open lab
10:00 a.m.—12:30 p.m.	M/W	Math or Writing/Reading

Evening Schedule:

2:00—4:00 p.m.	Tues/Thurs	Open lab
3:30—7:30 p.m.	Tues	Math
3:30—7:30 p.m.	Thurs.	Reading/Writing

*Note: students are **required** to attend at least 8 hours a week.

Hampton

Center One, 5 1st Street SW

Orientation/entry dates: Aug. 26 and Oct. 28, 3:30—7:30 p.m.

Schedule:

*Note: students are **required** to attend at least 8 hours/week

3:30—7:30 p.m.	Monday and Wednesday	All subjects
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**ADULT BASIC EDUCATION/ HIGH SCHOOL
EQUIVALENCY DIPLOMA SCHEDULE**

SURROUNDING AREA: AUGUST—DECEMBER 2019

Garner

Garner Education Center, 325 W. 8th Street

Orientation/entry dates: Aug. 27 and Oct. 22

Schedule:

4:00—8:00 p.m. Tuesday/Thursday All subjects

Note: students are **required** to attend these sessions

Forest City

Forest City HS, Room 303

Orientation/entry dates: Sept. 10th and Nov. 5th

Schedule:

5:00—8:00 p.m. Tuesday/Thursday All subjects

Note: students are **required** to attend these sessions

For more information or to register, contact

Heather McCleary

Adult Education and Literacy Assistant

641-422-4278

heather.mccleary@niacc.edu



ENGLISH AS A SECOND LANGUAGE

ALL SITES—AUGUST—DECEMBER 2019

Mason City

NIACC Campus, MH113C

Orientation/entry dates: Aug. 26 and Oct. 28

Day classes:

Monday, Tuesday, Wednesday, Thursday

Beginners: 8:30—10:30 a.m.

Intermediate/Advanced: 10:30 a.m. --12:00 p.m.

Evening/All Levels:

5:00 –8:00 p.m. Mon/Tues/Wed

Charles City

Charles City NIACC Center, 203 Brantingham Street

Orientation/entry dates: Sept. 10 and Nov. 5

All Levels:

9a.m.—12:00 p.m. Tuesday and Thursday

4:00—7:30 p.m. Tuesday and Thursday



ENGLISH AS A SECOND LANGUAGE

ALL SITES—AUGUST—DECEMBER 2019

Hampton

Center One, 5 1st Street SW

Orientation/entry dates: Aug. 26 and Oct. 21

10:00—11:30 a.m.	Mon/Wed	Beginners
11:30 a.m.—1:00 p.m.	Mon/Wed	Intermediate/Advanced*

*For those who want to also transition to HSED

La Luz Hispana, 116 First Avenue NW (Classes begin Aug. 26)

5:00—6:00 p.m.	Mon/Wed
6:00—7:30 p.m.	Mon/Wed

Beginner/intermediate/advanced levels available.

Contact La Luz Hispana directly for information on classes: 641-812-1090

For more information or to register, contact

Sandra Leake

Adult Education and Literacy Coordinator

641-422-4176

sandra.leake@niacc.edu



NORTH IOWA AREA COMMUNITY COLLEGE

2019 Q3 RWIB Report
Title III Wagner-Peyser

- End of Month September 2019 (seasonally adjusted) UI state at 2.5%. (U.S. is at 3.5%)
- Iowa's Labor Force Participation Rate: 69.8%
- Total Regional Labor force: 60,780; Employment: 59,410, Region UI Rate: 2.3%
- September 2019 Region 2 data:

County	#unemployed	UI Rate/not seasonally adjusted
• Cerro Gordo	• 540	• 2.2%
• Floyd	• 320	• 3.5%
• Franklin	• 100	• 1.6%
• Hancock	• 120	• 2.0%
• Mitchell	• 100	• 1.6%
• Winnebago	• 120	• 2.3%
• Worth	• 90	• 2.1%

- During 2019 Q3, the Center held 76 workshops/classes and had 285 attendees.
- We also hosted 17 hiring events, with 66 participants.
- Regional Unemployment: July 1550, August 1590, September 1390
- Follow the Future Ready Iowa conversation through the FRI website: <https://www.futurereadyiowa.gov/>; Sheffield Summit was held at Sukup on 9/26, was a great interactive session. The Garner session was held on 10/24 at the Garner Education Center. Boards have been sent the link with information to register.
- We are encouraging all Veterans to register on the Home Base Iowa website, where their resume can be easily viewed by any business looking to hire Veterans: <https://www.homebaseiowa.gov/> Home Base Iowa provides a platform in which businesses can seek out Veterans that may be transitioning out of the military or just looking for a new career- and recruit them to Iowa or entice them to stay. At the same time, Veterans can publish their resume and seek out businesses that are known to support Veteran employment.
- There are now 96 designated Home Base Iowa communities. We have 3 counties left in our region that are not HBI designated communities: Cerro Gordo, Winnebago and Worth. The next step to move forward it to follow the 5 steps at this address: <https://www.homebaseiowa.gov/become-home-base-iowa-community>
- This last quarter we exited 19 Veterans from Case Management into employment or improved wages, 0 achieved another successful outcome such as disability or other compensation sufficient to be a sole source of income. 8 terminated case management without a successful outcome.
- We have 2 Registered Apprenticeship positions open in the region:
 - SeaBee Hydraulics-Welders (2)
- We submitted two additional Registered Apprenticeship program expansions to the DOL
 - SeaBee Hydraulics Industrial Maintenance Repairer
 - SeaBee Hydraulics Machinist
- There was 1 ECI (Employers' Council of Iowa) Events held in Q3. HR 101 took place on 9/12



Mason City Iowa Vocational Rehabilitation Services September 30, 2019

Total Number of Job Candidates currently served = **856**

Number of Candidates currently employed, but not closed = **64**

Number of Candidates currently looking for employment = **27**

Number of eligible students currently in high school = **147**

Number currently receiving Supported Employment Services = **37**

Number of currently in Self-Employment, or specialized training = **60**

Number currently in Community College/Vocational School = **69**

Number of Candidates currently in a 4 Year College = **103**

Rehabilitation Rate for fiscal year = **49%**

Number of Successfully Employed with file closed fiscal year ending on
09/30/2019 to date = **171**

Mary Ott, MS CRC,
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