



Iowa Region 3 & 4

CEO - RWDB

RWDB Chair: Janet Dykstra

CEO Chair: Tim Schumacher

Region 3 & 4 Chief Elected Official Board and
Regional Workforce Development Board Combined Meeting
Thursday, January 24, 2019
9:30 a.m. to 11:30 a.m.
Governmental Services Center, 217 West 5th Street, Spencer
Room B

RWDB Members Present: Lee Beem, Diane Nelsen, Janet Dykstra, Scott Rettey, Vernon Nelson, Kenneth VandeBrake, Steve Bomgaars, Ranae Sipma, Carrie Turnquist, Kristin Hanson, Benjamin VanDonge, Jason Anderson, Tim Kinnetz, Janet Leifeld, Linda Gray, Lori Kolbeck, Kiley Miller, Mike Schulte.

RWDB Members Absent: Reva Arends, Gregory Ver Steeg, Rhonda Jager-Pippy, Mike Carlson, Susan Golwitzer, Dave Swanson.

CEO Members Present: Pam Jordan, Merle Koedam, Mike Schulte, Tim Schumacher, John Steensma, Roger Faulstick, Kelly Snyder, Kyle Stecker

CEO Absent: Barry Anderson, Jerry Muilenburg

Partners & Guests Present: Matt Winkel, Melissa Rude, Jolene Rogers, Sarah Breems-Diekevers, Tammie Galles, Bridget Richards.

1. **Call to Order**, Janet Dykstra called the meeting to order at 9:30 am.
2. **Introduction of Members and Guests**
3. **Welcome** - Janet Dykstra welcomed everyone to the meeting.
4. **Agenda Review**-no changes
5. **Approval of January 25, 2018 Meeting Minutes**
 - a. RWDB Vote –Motion -D. Nelson, second L. Beem, motion approved.
 - b. CEO Vote – Motion M. Koedam, second T. Shoemaker, motion approved.
6. **Election of CEO Chair**-Motion made by M. Schulte, second K. Snyder to elect T. Schumacher as CEO chair, motion carried Tim Schumacher elected as CEO Chair.
Election of CEO Vice Chair– Motion made T. Schumacher, 2nd by K. Snyder motion approved to elect Mike Schulte as CEO Vice Chair.
7. **WIOA Core Partner Update** – Adult Education and Literacy, Iowa Dept. for the Blind, Iowa Vocational Rehabilitation

S. Breems-Diekevers from NCC shared update regarding the Business Services Team. Goal of the regional business services team is to get to know the businesses in our region to find out what they do and where there are gaps in needs that we can collaborate as a team to help fill. A brochure has been created, meetings held and Google drive is being utilized to share info. with group members that are located throughout the region.

Val Bonney shared information about WINTAC-Workforce Innovation Technical Access Center. WINTAC focuses on 6 different areas that are rated individually. The core partners will create an action plan to get to fully integrated.

8. **Resignation of Adult Basic Education Representative**-Janet Leifeld will be resigning from the board and retiring 02/01/19.
9. **Replacement Adult Basic Education Representative**- S. Breems-Diekevers from NWICC expressed her interest in the adult education board position. She has been actively involved the regions core partner activities and has submitted her application for the board position. This will be reviewed/voted on at the March meeting.
10. **Update on Iowa Realignment**-The State Workforce Board will eventually vote on DOL monitoring recommending the number of Iowa workforce regions be reduced. Waivers have been submitted that will affect realignment. State has tabled issue until they receive a response from DOL on the waivers. At the last State Workforce Board meeting it was stated that they wanted the board to vote on a recommendation at the next State Workforce Board meeting on 02/18/19. The state realignment committee has not met since the waivers were submitted, but they are expected to meet prior to February State Workforce Board meeting. Discussion about CEO involvement and concerns about this restricting local control/input and lack of access to services for our rural customers.
11. **Association of Iowa Workforce Partners (AIWP) Legislative Breakfast**- Val shared the priorities that they will bring up with legislators on 01/28/19 at 7:00 am. Priorities include; ensuring equitable regional access to workforce services and maintain local decision-making, investing work-based learning experiences, continued funding for GAP and PACE and Adult Education in all regions, Future Ready Iowa goal.
12. **Association of Iowa Workforce Partners (AIWP) Annual Conference**-Partnerships with Purpose- Pathways for Success – Wed. March 27th to Friday March 29, 2019 –Stoney Creek Inn and Conference Center –Johnston, Iowa. Good conference and board dollars can be used for travel if board members would like to attend. Conference does conflict with next Region 3-4 RWDB-CEO meeting.
13. **Sector Board Update**
J. Anderson- NWICC reported on the manufacturing sector board and how they have set up <https://www.nwiamfgcareers.com>
This is a user friendly website for students and the focus is promoting that to schools, students and parents. They are looking for other manufacturing industries to join Health Care sector board.
J Rogers-ILCC reported that there is canvassing going on and the Ag sector board is meeting in a couple weeks, manufacturing sector board has been meeting and held their event for high school students.
- 14 **One-Stop Program Updates**
 - a. Region 3-4 Integration Statistics - See page 8 of the packet. Val reported on integration stats for the office.
 - b. WIOA program individualized, training participants and expenditures see page 9.
 - c. WIOA Expenditure report through 12/31/18. See page 10. Showing good progress toward meeting 80% expenditure rate for region.

- d. WIOA Performance PY 2017– p-11-13 All categories & all programs met or or exceeded performance measures. Credential Attainment Rate not reporting accurately, confirmation from State that the goal was met by the region. PY2018 – 1st quarter, two measures not reporting accurately. Region meeting all measures with exception of credential rate – same explanation as PY17.
 - e. Promise Jobs Update- Linda reported two retirements and two personnel changes to fill those vacancies with existing-transferring IWD staff. GEO Training starts for half the staff the week of 01/28/19 and the other staff 02/04/19. All staff is required to attend the GEO training for 5 days in Sioux City at WIT. Geo Solutions data management system will create process changes as there is no auto enrolling into programs like WIOA and Wagner-Peyser.
 - f. Wagner-Peyser Update- L. Gray reported on the IWD handout of the low unemployment rates in Iowa and our regions. She highlighted the Spirit Lake J term students recently attending IowaWORKS office to learn about services and the amount of NCRC testing that she has been providing at our local schools.
 - g. Disability Employment Initiative update given by B. Richards and the grant will end March 31, 2019 with Region 3-4 receiving previous rounds of grant. Flexible funding is all allocated -they will purchase some adaptive desks. DEI customer's files will have to be closed out for end of grant. Bridget will continue to assist with benefits planning and assisting customers with ticket to work. Val explained that the Ticket to Work program offers beneficiaries with disabilities access to meaningful employment with the assistance of Ticket to Work employment service providers called employment networks. Core partners will need to decide in the future how these funds will be spent.
14. Regional Disability Standing Committee – Lori Kolbeck reported that the committee has working on cheat sheets for the different technology options.
15. Youth Standing Committee – Diane Nelson reported that they are scheduled to meet on Feb 19th and they continue to look at the expectations of the group. Focus on youth dropout and how to reach those that have moved into the area with lack high school degree.
16. State Staff Update -None
17. Partner Update-Kiley Miller – mentioned how the govt. shutdown and steel tariffs have hurt local businesses.
18. Confirm Next Meeting Date and Adjournment (March 28, 2019)
Motion to adjourn K. Miller, second D. Nelson, meeting adjourned.