Planning and Operations Committee Meeting

Friday, July 28, 2023 8:00 a.m. to 9:00 a.m.



AGENDA

Welcome and Check-In Consent Agenda 7/28/2023 Agenda 6/21/2023 Minutes Attendance: Sara Bath, Sonia Sledge, Rob Denson, T. Waldmann-Williams and Jenae Sikkink. Pat Wells joined late the meeting. Staff: Eric Kress. Service Providers; Cheryl Johnson. Sonia Sledge called the meeting to order at 8:04 am. Sara Bath motioned to approve the 6/21/23 agenda 4/28/23 minutes. T. Waldmann-Williams seconded. Ayes: All Reports and Updates Labor Analysis Information I lowaWorks Programming E-Mail Title I Adult and DW Report – PY23 Preview Discussion occurred around data sources available to the board, as well as expertise in interpreting them. County outreach strategies were discussed. Jenae offered to discuss further collaboratives with Greater Des Moines Partnership initiatives; especially relator reaching rural communities and Economic Development reps. Board Operations Discussion and Action Items One Stop Operator Update Technology Assessment Proposal Review Equal Opportunity Officer Sonia Sledge Fric Kress Jupa Board volunteers will include T. Waldmann-Williams, Marconne Lynch, Paula Martinez, and Sonia. No action was taken on the Technology Assessment Proposal. If volunteers find the topic valuable and have connections to other potential bidders, they should submit references by next meeting. Eric shread the scope of services for an Equal Opportunity Officer for the area and resume of a consultant her recommending fulfilling those duties. If there are concerns members should bring them forward. Will present the full board at the August meeting for approval. Board Planning Discussion and Action Items REQ Review — Communication Services for contracting services to create an e-mail campaign strategy for the bit in did not require board action, but T. and Sonia commented on their approval of moving forward. Fircher discussion occurred about the importance of developing a communication strategy for the area; inclus specific audiences of County Superviso	7.62.1.571		
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Wrap Up and Adjourn Sonia Sledge I/D	Wrap Up and Adjourn	Sonia Sledge	I/D/A

T. Waldmann-Williams motioned to adjourn the meeting; Rob Denson seconded. Ayes: All. Meeting adjourned at 9:13
am.