Document 1.2

Central Iowa Workforce Development Board Central Iowa CEO Board JOINT QUARTERLY BOARD MEETING Thursday, May 12, 2022 – 8:00 a.m. to 10:00 a.m.



In-Person: Polk County River Place Room 1 2309 Euclid Avenue Des Moines, IA 50310

OR via Zoom

MINUTES

Agenda Item	Person Responsible	Status		
Welcome and Call to Order	Steve Van Oort/	I		
	T Waldmann-Williams			
Steve Van Oort called the meeting to order at 8:05 a.m.				
1. Consent Agenda				
Central Iowa CEO Board	Steve Van Oort	CEO:		
• May 12, 2022 Agenda		I/D/A		
• February 10, 2022 Minutes				
 CIWDB Budget Updated with Funds Transfer 				
<u>CIWDB</u>	Waldmann-Williams	CIWDB:		
• May 12, 2022 Agenda		I/D/A		
February 10, 2022 Minutes				
 CIWDB Budget Updated with Funds Transfer (Document 1.2) 				
CEO Attendance: Bill Zinnel, Doug Cupples, Heather Stancil Steve Van Oort, Lisa Heddens.				

CEO Absent: Mark Hanson, Kisha Jahner, Darren Heater.

CIWDB Attendance: Sara Bath, Kathleen Davis, Rob Denson, Tom Hayes, Amy Landas, Tom Leners, Marcanne Lynch, Paula Martinez, Robin Pfalzgraf, Stacy Sime, Sonia Sledge, Eric Sundermeyer, Teri Vos, Jeff Vroman, T Waldmann-Williams.

CIWDB Absent: Ashley Johnson, Larry McBurney, Michelle Rich, Pat Wells.

Guests: Heather Brooks, Mark Cooper, Jessica Dunker, Kyra Hawley, Teresa Hovell, Cheryl Johnson, Jodi Spargur-Tate, Bri Steirer, Ashley West, Charles Wishman.

Board Support: Heather Garcia, Johnna Forbes, Taylor Williams.

CEOs:

Motion by Doug Cupples, **second** by Bill Zinnel to approve the May 12, 2022 Agenda, the February 10, 2022 Minutes and the CIWDB Budget updated with the fund transfer. **Ayes:** All. **Motion carried.**

CIWDB:

Motion by Paula Martinez, **second** by Stacy Sime to approve the May 12, 2022 Agenda, the February 10, 2022 Minutes and the CIWDB Budget updated with the fund transfer. **Ayes:** All. **Motion carried.**

2.	CLEO Fiscal Agent Update	Steve Van Oort	I/D
3.	One-Stop Operator	Bri Steirer/	I/D
	OSO Report and Core Partner Updates	Core Partners	
	Grow With Google		
4.	 Local Plan <u>CIWDB</u> Local Plan – Consider Action to approve the CIWDB Local Plan with revisions and submit to the State for approval. 	T Waldmann-Williams	CIWDB: I/D/A
	 <u>Central Iowa CEOs</u> Local Plan – Consider Action to approve the CIWDB Local Plan with revisions and submit to the State for approval. 	Steve Van Oort	CEO: I/D/A

CIWDB:

Motion by Stacy Sime, **second** by Paula Martinez to approve the Local Plan with revisions and to submit to the State for approval. **Ayes:** All. **Motion carried.**

CEOs:

Motion by Lisa Heddens, **second** by Bill Zinnel to approve the Local Plan with revisions and to submit to the State for approval. **Ayes:** All. **Motion carried**.

5.	Executive Committee	T Waldmann-Williams	
	CIWDB:		CIWDB:
	Contracting Ending 6/30/2022		I/D/A
	 Title I Adult & Dislocated Worker (CFI) 		
	 Title I Youth & Young Adult (CFI) 		
	o One-Stop Operator (CFI)		
	Executive Director and Board Support		I/D/A
	o Job Description		
	 Board Support Duties 		
	<u>Central Iowa CEOs:</u>		CEO:
	CEO Review and Possible Action Regarding the CIWDB Adult &		I/D/A
	Dislocated Worker Service Provider Contract, Youth & Young Adult		
	Service Provider Contract and the One-Stop Operator Contract all		
	ending on 6/30/2022.		
	 Title I Adult & Dislocated Worker (CFI) 		
	 Title I Youth & Young Adult (CFI) 		
	 One-Stop Operator (CFI) 		

Contracts Ending:

CIWDB:

Motion by Paula Martinez, **second** by Sara Bath to extend the Title I Adult & Dislocated Worker, Title I Youth and Young Adult and the One-Stop Operator contract to 6/30/2023. **Ayes:** All. **Motion carried.**

CEOs:

Motion by Doug Cupples, **second** by Bill Zinnel to extend the Title I Adult & Dislocated Worker, Title I Youth and Young Adult and the One-Stop Operator contract to 6/30/2023. **Ayes:** All. **Motion carried**.

Executive Director and Board Support: CIWDB: Motion by Paula Martinez, second by Sara Bath to approve the Executive Director Job Description and Board Support Duties. Ayes: All. Motion carried.

6.	Finance Committee <u>CIWDB:</u>	Stacy Sime	CIWDB: I/D/A
	Draft FY2023 CIWDB Budget		
	<u>Central Iowa CEOs:</u>	Steve Van Oort	CEO:
	Draft FY2023 CIWDB Budget		I/D/A
	 Financial Reports CFI – Title I Programs CIWDB 	Stacy Sime	I/D
	o Ticket to Work		

CIWDB:

Motion by Paula Martinez, second by Marcanne Lynch to approve Draft FY2023 CIWDB Budget as presented. Ayes: All. Motion carried.

CEOs:

Motion by Bill Zinnel, second by Doug Cupples to approve Draft FY2023 CIWDB Budget as presented. Ayes: All. Motion carried.

7. Planning & Operations	Larry McBurney	CIWDB:
Local Policy & Procedures		I/D/A
 Policy Recommendations 		

CIWDB:

Motion by Paula Martinez, **second** by Rob Denson to approve the policy changes as recommended by the Planning & Operations Committee. **Ayes:** All. **Motion carried.**

8. Youth Committee	Paula Martinez	I/D
9. Disability Access Committee	Marcanne Lynch	CIWDB:
		I/D
10. Next Steps	Heather Garcia	
 NAWB Forum Update from Attendees 		I/D
 June 9, 2022 Statewide Local Board Training 		I/D
 August 11, 2022 Meeting Location – TBD 		I/D
EO Officer		I/D
11. Announcements	All	I/D
12. Adjournment	Steve Van Oort	CEO:
		I/D/A
	T Waldmann-Williams	CIWDB:
		I/D/A

CEOs:

Motion by Doug Cupples, second by Bill Zinnel to adjourn the meeting. Ayes: All. Motion carried.

CIWDB:

Motion by Paula Martinez, second by Sara Bath to adjourn the meeting. Ayes: All. Motion carried.

Meeting adjourned at 9:53 a.m.