



Southwest Iowa Local Workforce Development Board Disability Access Committee

Wednesday, February 7, 2023 at 9am via Zoom

<https://us02web.zoom.us/j/84325539922?pwd=bzc1YzhhUk1CUW42dzZGbkY3N2FQZz09>
Meeting ID: 843 2553 9922

The agenda is as follows:

- 1) Call to Order
- 2) Minutes
- 3) Agenda Approval
- 4) Center Accessibility Updates
- 5) Old Business
 - a. Ticket to Work policy
 - b. One Stop Certification Accessibility Standards
- 6) Public Comment
- 7) Establish Next Meeting
- 8) Adjournment

Southwest Iowa Local Workforce Development Board Disability Access Committee Meeting Minutes – 1/4/23

Attendees: Jesse Bolinger, Amanda McVann, Michelle Lents, Michael Hruska, Billie Greenwalt

The agenda is as follows:

- 1) Call to Order
 - 2) Minutes
 - 3) Agenda Approval
 - 4) Old Business
 - a. Center Accessibility Updates
 - i. Michael:
 1. They've been submitted and waiting for the Iowa WDB to do; has made the following recommendations to them:
 - a. Move bathroom to the women's by the back entrance
 - b. Purchase a real doorbell vs. a battery-operated one that won't freeze and work in adverse weather conditions
 2. Some of the signs need to be moved and repaired through Ticket to Work funds, along with the doorbell
 - ii. Jesse: there should be a link to a Google drive folder with everything flipped in the PDF that was sent by Michael
 - iii. Michelle: does that women's bathroom have the drain in the middle because that drain might be a possible trip hazard; the previous floor was totally level
 1. Michael: a walker would have to access
 2. Michelle: they were grandfathered in
 - iv. Michael: should we go ahead with a motion to move the bathroom or keep it where it is until the Iowa WDB gets back?
 1. Jesse: that doorbell really needs to be fixed
 - b. One Stop Certification Accessibility Standards
 - i. Michael: need to check in with Ashley with that
 1. Jesse: no, because Ashley is gone
 - a. Ashley is no longer with SPPG; things are not going well in that department; her departure was abrupt and there were things that were not completed when she left
 - b. Currently awaiting for more information to share with our Full Board
 - i. There will be much discussed at the Full Board meeting later in January about how SPPG is affecting our area
 - c. Ticket to Work update
 - i. Jesse: Finance committee would approve it and then the Executive committee would approve it
 1. Language changes are being worked on the official policy this month
 - ii. Michael: So we would make a motion to approve something and then that would be sent to them?
 1. Jesse: yes
- 5) Public Comment
- 6) Establish Next Meeting

- a. Wednesday, February 1st @ 9 AM via Zoom
- 7) Adjournment

Action Items:

- jesseo@bolinger.org Amanda McVann: Send Full Board meeting invite to all Disability Access Committee members
- Upcoming Meetings:
 - Wednesday, February 1st @ 9 AM via Zoom
 - Full Board meeting: January 23rd @ 6PM @ the Roundhouse

Ticket to Work Expenditure Policy

Purpose: The purpose of this policy is to provide guidance on the utilization of Ticket to Work funds by the Southwest Iowa Local Workforce Development Board.

Policy: It is the policy of the South West Iowa Local Workforce Development Board to utilize Ticket to Work funds for the advancement of individuals with disabilities living in the South West Iowa Local Workforce Development Board area. Funds may be utilized at the discretion of the local workforce development board. Fund requests must be submitted to the SWIWDB Executive Director. These requests will be approved by the Disability Access Committee and Executive Committee before expenditures are completed.