East Central Iowa Workforce Development Board East Central Iowa CEO Board

JOINT QUARTERLY BOARD MEETING Thursday, December 3, 2020 10:00 a.m. – 12:00 p.m.

MINUTES

MINUTES					
Agenda Item	Person Responsible	Status			
Welcome and Call to Order	Patty Manuel/				
 Introduction of Members and Guests 	Bob Yoder	<u> </u>			
<u>ECIWDB Members Present</u> : Jasmine Almoayyed, Kim Becicka, Chris Carr, Joseph Linn, Patrick Lyons, Patty Manuel, Holly Mateer, Scott Mather, Mike McCullough, Rick Moyle, Julie Perez, Terry Rhinehart, Stefanie Rupert, Mike Sadler II, Aaron-Marie Thoms. <u>ECIWDB Members Absent</u> : Ashley Ferguson, Jenna Gardner, Rhonda Griffin, Deborah Stradt Craig.					
<u>CEO Members Present:</u> Bruce Adams, Jon Bell, Joe Oswald, Bob Yoder. <u>CEO Members Absent</u> : Gary Bierschenk, Pat Heiden, Ben Rogers.					
Board Support: Heather Garcia, Johnna Forbes.					
Guests: Carla Andorf, Jennifer Perkins, Jamie Phipps, Linda Rouse, Carlos Vega.					
1 Cancent Agenda					
Consent Agenda ECIWDB	Patty Manuel	I/D/A			
December 3, 2020 Agenda	r atty mando	1/0/7			
 September 24, 2020 Minutes 					
East Central CEO Board	Bob Yoder	I/D/A			
 December 3, 2020 Agenda 					
September 24, 2020 Minutes					
ECIWDB: Motion by Pat Lyons, second by Kim Becicka to approve the December 3, 2020 Agenda and September 24, 2020 Minutes. Ayes: All. Motion carried .					
CEO: Motion by Joe Oswald, second by Bruce Adams to approve		2020			
Agenda and September 24, 2020 Minutes. Ayes: All. Motion carried.					
Budget Approval	All	I/D/A			
ECIWDB: Motion by Stefanie Rupert, second by Julie Perez to approve the PY2020/FY2021 Budget. Ayes: All. Motion carried.					
CEO: Motion by Jon Bell, second by Joe Oswald to approve the PY20	20/FY2021 Budget.	Ayes: All.			

Motion carried.

The following left the meeting prior to the next agenda item – Procurement Recommendations: Carla Andorf, Kim Becicka, Holly Mateer, Scott Mather, Jennifer Perkins, Terry Rhinehart, Linda Rouse, Carlos Vega.

3	B. Procu	rement Recommendations	Patty Manuel/	
	•	Adult and Dislocated Worker Service Provider	Heather/	I/D/A
	•	Youth and Young Adult Service Provider	Proposal	I/D/A
	•	One-Stop Operator	Reviewers	I/D/A

Adult and Dislocated Worker Service Provider

<u>ECIWDB:</u> **Motion** by Pat Lyons, **second** by Jasmine Almoayyed to recommend extending a contract to Kirkwood Community College for the Adult and Dislocated Worker Service Provider. **Ayes:** All. **Motion Carried**.

<u>CEO:</u> **Motion** by Bruce Adams, **second** by Jon Bell to recommend extending a contract to Kirkwood Community College for the Adult and Dislocated Worker Service Provider. **Ayes:** All. **Motion Carried**.

Youth and Young Adult Service Provider

<u>ECIWDB:</u> **Motion** by Julie Perez, **second** by Chris Carr to recommend extending a contract to Kirkwood Community College for the Youth and Young Adult Service Provider. **Ayes:** All. **Motion Carried**.

<u>CEO:</u> **Motion** by Bruce Adams, **second** by Joe Oswald to recommend extending a contract to Kirkwood Community College for the Youth and Young Adult Service Provider. **Ayes:** All. **Motion Carried**.

One-Stop Operator

<u>ECIWDB:</u> **Motion** by Julie Perez, **second** by Chris Carr to recommend extending a contract to East Central lowa Core Partner Consortium (ECICPC) for the One-Stop Operator. **Ayes:** All. **Motion Carried**.

<u>CEO:</u> **Motion** by Jon Bell, **second** by Bruce Adams to recommend extending a contract to East Central Iowa Core Partner Consortium (ECICPC) for the One-Stop Operator. **Ayes:** All. **Motion Carried**.

The following returned to the Zoom meeting and announced that approved actions to extend contracts for the Adult and Dislocated Worker Service Provider (Kirkwood Community College), Youth and Young Adult Service Provider (Kirkwood Community College) and One-Stop Operator (East Central Iowa Core Partners Consortium - ECICPC.

Carla Andorf, Kim Becicka, Holly Mateer, Scott Mather, Jennifer Perkins, Terry Rhinehart, Linda Rouse, Carlos Vega.

4. Customer Service Plan Modification Request Heather/Carla I/D/A ECIWDB: **Motion** by Stefanie Rupert, **second** by Chris Carr to approve the Customer Service Plan

<u>ECIWDB</u>: **Motion** by Stefanie Rupert, **second** by Chris Carr to approve the Customer Service Plar modification submitted by Kirkwood. **Ayes:** All. **Motion carried.**

<u>CEO</u>: **Motion** by Bruce Adams, **second** by Joe Oswald to approve the Customer Service Plan modification submitted by Kirkwood. **Ayes:** All. **Motion carried.**

Selection of Ticket to Work Fiscal Agent		
 Consider action to transfer \$6928 to KCC 	All	I/D/A
ECIWDB: Motion by Rick Moyle, second by Jasmine Chris Carr to app		ket to Work
Funds to Kirkwood Community College as Fiscal Agent. Ayes: All. Mot	ion carried.	
6. Fiscal Agent Contract	All	I/D/A
ECIWDB: Motion by Kim Becicka, second by Jasmine Almoayyed to a		
Johnson County as Fiscal Agent. Ayes: All. Motion carried.	ipprove the Agreeme	ALL WILLI
Connoch County as Flood Agent. Ayes. All. Motion Carried		
<u>CEO</u> : Motion by Bruce Adams, second by Jon Bell to approve the Agr Fiscal Agent. Ayes: All. Motion carried.	eement with Johnson	n County as
	,	
7. Partner Updates		
 Adult/Dislocated Worker/Youth – Title I 	Carla Andorf/ Jen Perkins	I/D
 Adult Education/Literacy – Title II 	Terry Rhinehart	I/D
Wagner-Peyser – Title III	Scott Mather	I/D
Vocational Rehabilitation – Title IV	Holly Mateer	I/D
8. Set Meeting Schedule	All	I/D/A
 February 25, 2021 		
 May 27, 2021 		
 August 26, 2021 		
 December 2, 2021 		
ECIWDB: Motion by Chris Carr, second by Aaron-Marie Thoms to app	prove and set the me	eting
<u>ECIWDB</u> : Motion by Chris Carr, second by Aaron-Marie Thoms to approximately schedule for calendar year 2021. Ayes: All. Motion carried.	prove and set the me	eting
schedule for calendar year 2021. Ayes: All. Motion carried.		
schedule for calendar year 2021. Ayes: All. Motion carried. CEO: Motion by Jon Bell, second by Bruce Adams to approve and set		
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schedule for calendar year 2021. Ayes: All. Motion carried. CEO: Motion by Jon Bell, second by Bruce Adams to approve and set calendar year 2021. Ayes: All. Motion carried. 9. Board Planning and Next Steps • Committee Development	the meeting schedu	le for
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schedule for calendar year 2021. Ayes: All. Motion carried. CEO: Motion by Jon Bell, second by Bruce Adams to approve and set calendar year 2021. Ayes: All. Motion carried. 9. Board Planning and Next Steps • Committee Development ○ Executive ○ Planning & Operations ○ Finance1 ○ Youth	the meeting schedu	le for
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schedule for calendar year 2021. Ayes: All. Motion carried. CEO: Motion by Jon Bell, second by Bruce Adams to approve and set calendar year 2021. Ayes: All. Motion carried. 9. Board Planning and Next Steps • Committee Development • Executive • Planning & Operations • Finance1 • Youth • Disability Access • Elections • Local Customer Service Plan 10. New Business 11. Motion to Adjourn ECIWDB: Motion by Julie Perez, second by Chris Carr to adjourn meet	Heather Garcia All All eting. Ayes: All. Moti	le for I/D I/D on carried.