## East Central Iowa Workforce Development Board East Central Iowa CEO Board

JOINT QUARTERLY BOARD MEETING

Thursday, February 25, 2021 – 10:00 a.m. – 12:00 p.m. (Zoom)

## **MINUTES**

Agenda Item	Person Responsible	Status
Welcome and Call to Order	Bob Yoder	I
Introduction of Members and Guests	Patty Manuel	I

<u>CEOs in Attendance:</u> Jon Bell, Joe Oswald, Bob Yoder. **Absent:** Gary Bierschenk, Pat Heiden, Ben Rogers, Alan Schumacher. **No Quorum.** 

<u>ECIWDB in Attendance:</u> Jasmine Almoayyed, Kimberly Becicka, Chris Carr, Rhonda Griffin, Joseph Linn, Patrick Lyons, Patty Manuel, Holly Mateer, Scott Mather, Mike McCullough, Rick Moyle, Julie Perez, Terry Rhinehart, Stefanie Rupert, Mike Sadler II, Aaron-Marie Thoms. **Absent:** Ashley Ferguson, Jenna Gardner, Deborah Stradt Craig.

**Guests:** Carla Andorf, Donna Brooks, Jennifer Perkins, Linda Rouse.

**Board Staff:** Heather Garcia, Johnna Forbes.

1.	Consent Agenda		
	East Central Iowa CEO	Bob Yoder	CEO:
	<ul> <li>February 25, 2021 Agenda</li> </ul>		I/D/A
	<ul> <li>December 3, 2020 Minutes</li> </ul>		
	<u>ECIWDB</u>	Patty Manuel	ECIWDB:
	<ul> <li>February 25, 2021 Agenda</li> </ul>		I/D/A
	<ul> <li>December 3, 2020 Minutes</li> </ul>		

## **ECIWDB:**

**Motion** by Julie Perez, **second** by Pat Lyons to approve the February 25, 2021 Agenda and the December 3, 2020 Minutes. **Ayes:** All. **Motion carried.** 

East Central Iowa CEO: No Action.

2.	Nominations and Elections	All	ECIWDB:
	<ul> <li>ECIWDB Chair (Patty Manuel, Nominations)</li> </ul>		I/D/A
	ECIWDB Vice Chair (Julie Perez, Nominations)		I/D/A
	<ul> <li>ECIWDB Disability Access Committee Chair (Holly Mateer, Nominations)</li> </ul>		I/D/A
	ECIWDB Youth Committee Chair (Stefanie Rupert, Nominations)		I/D/A I/D/A
	ECIWDB Finance Committee Chair (Pat Lyons, Nominations)		,, 5,, 1
		Bob Yoder	CEO:

<ul> <li>CEO Review and Confirmation of ECIWDB Election Results</li> <li>East Central Iowa CLEO</li> </ul>		I/D/A I/D/A
ECIWDB: Motion by Aaron-Marie Thoms, second by Chris Carr to elect the fo Executive Officers for the next 12 months:  Chair – Patty Manuel  Vice Chair – Julie Perez  Disability Access Committee Chair – Holly Mateer  Youth Committee Chair – Stefanie Rupert  Finance Committee Chair – Pat Lyons  Ayes: All. Motion carried.	llowing individuals to serve	as
Ayes. All. Motion carried.		
East Central Iowa CEO: No Action.		
Procurement Policies and Board Support     Possible Action Item	All	ECIWDB: I/D/A
Possible Action Item		I/D/A
Motion by Rick Moyle, second by Julie Perez to allow the Executive Committee	e review Board Support co	ntract
options and provide more information at the May 27, 2021 Joint Board meeti	• • • • • • • • • • • • • • • • • • • •	
4. Customer Service Plan	All	ECIWDB:
Develop Local Plan Advisory Group		I/D/A
<ul> <li>Call for Three (3) Volunteers</li> </ul>		
<b>Motion</b> by Pat Lyons, <b>second</b> by Julie Perez to approve Aaron-Marie Thoms, C	hris Carr and loe Linn to th	e Local
Plan Advisory Group. Ayes: All. Motion carried.	inis carr and see Emir to th	c Local
· · ·		
5. East Central Iowa Monitoring	All	I/D
6. Derecho Grant Update	Patty/Heather/Carla	I/D
7. One-Stop Operator (ECICPC)	Core Partners	I/D
Job Fairs	Scott Mather	I/D
<ul> <li>Brazen – Online Hiring Event Platform</li> </ul>	Heather Garcia	I/D/A
<b>Motion</b> by Stefanie Rupert, <b>second</b> by Chris Carr to utilize Brazen software as	a platform for virtual job fa	irs.
Ayes: All. Motion carried.		
8. Partner Updates		
Adult/Dislocated Worker, Youth/Young Adult – Title I	Carla Andorf/Jen Perkins	I/D
Financial Report		
Special Programs Report     Adult Education (Literacy Title II)	Taum Dhia ah aut	1/0
Adult Education/Literacy – Title II     Title II Benest	Terry Rhinehart	I/D
<ul><li>Title II Report</li><li>Title II Monitoring Review</li></ul>		
<ul> <li>Title II Monitoring Review</li> <li>Title II Monitoring Response</li> </ul>		
<ul> <li>Title II Monitoring Action Plan</li> </ul>		
Wagner-Peyser – Title III	Scott Mather	I/D
Vocational Rehabilitation – Title IV	Holly Mateer	I/D
9. Disability Access Committee	Holly Mateer/	I/D
	Monica Brockway	-,-
10. Board Planning and Next Steps	Heather Garcia	I/D
- · · · · · · · · · · · · · · · · · · ·		

Committee Development – Call for Members		
o Finance		
o Youth		
<ul> <li>Disability Access</li> </ul>		
11. New Business	All	I/D
12. Adjournment	Bob Yoder	CEO:
		I/D/A
	Patty Manuel	<b>ECIWDB:</b>
		I/D/A

East Central Iowa CEOs: No action.

**ECIWDB:** Motion by Pat Lyons, second by Holly Mateer to adjourn the meeting. Ayes: All. Motion carried.

Meeting adjourned at 11:30 a.m.

## 2021 Meeting Dates:

10:00 a.m. – 12:00 p.m.

May 27, 2021

August 26, 2021

December 2, 2021