East Central Iowa Workforce Development Board

QUARTERLY BOARD MEETING Thursday, December 2, 2021 10:00 a.m. – 12:00 p.m.

In-Person or via Zoom:

In-Person: Johnson County Health and Human Services Building – Room 203 B/C

MINUTES

Agenda Item	Person Responsible	Status
Welcome and Call to Order	Julie Perez	I
 Introduction of Members and Guests 		
Julie Perez called the meeting to order at 10:10 a.m.		
CIWDB Attendance: Jasmine Almoayyed, Christopher Carr, Ashely Ferguson, Jose Mather, Rick Moyle, Julie Perez, Terry Rhinehart, Stefanie Rupert, Mike Sadler II.	ph Linn, Patrick Lyons,	Scott
CIWDB Absent: Jenna Garnder, Rhonda Griffin, Holly Mateer, Mike McCullough, I Aaron-Marie Thoms.	Deborah Stradt Craig, A	Ana Stomj
Guests: Carla Andorf, Monica Brockway, Donna Brooks, Dan Grady, Christine Gus	t, Jamie Phipps, Allisor	n Wells.
Board Support: Heather Garcia, Johnna Forbes, Taylor Williams.		
1. Consent Agenda	Julie Perez	I/D/A
•	Julie Perez	I/D/A
 Consent Agenda December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021 carried. 		I/D/A Notion
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021	1 Agenda. Ayes: All. N	Aotion
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021 carried. Motion by Chris Carr, second by Ashley Ferguson to approve the August 26, 2021 carried. 	1 Agenda. Ayes: All. N	Aotion Iotion
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021 carried. Motion by Chris Carr, second by Ashley Ferguson to approve the August 26, 2021 carried. 2. Board Member Updates	1 Agenda. Ayes: All. N Minutes. Ayes: All. N Heather Garcia	Aotion
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021 carried. Motion by Chris Carr, second by Ashley Ferguson to approve the August 26, 2021 carried. Board Member Updates Membership Updates (Jasmine Almoayyed, Christine Gust, Ana Stomp) 	1 Agenda. Ayes: All. N Minutes. Ayes: All. N Heather Garcia	Aotion Iotion
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021 carried. Motion by Chris Carr, second by Ashley Ferguson to approve the August 26, 2021 carried. Board Member Updates Membership Updates (Jasmine Almoayyed, Christine Gust, Ana Stomp) 	1 Agenda. Ayes: All. N Minutes. Ayes: All. N Heather Garcia	Notion Notion
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021 carried. Motion by Chris Carr, second by Ashley Ferguson to approve the August 26, 2021 carried. Board Member Updates Membership Updates (Jasmine Almoayyed, Christine Gust, Ana Stomp) One-Stop Operator (ECICPC) OSO Report and Partner Updates 	1 Agenda. Ayes: All. N Minutes. Ayes: All. N Heather Garcia	Notion Notion
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021 carried. Motion by Chris Carr, second by Ashley Ferguson to approve the August 26, 2021 carried. Board Member Updates Membership Updates (Jasmine Almoayyed, Christine Gust, Ana Stomp) One-Stop Operator (ECICPC) OSO Report and Partner Updates Title II Monitoring Report 	1 Agenda. Ayes: All. N Minutes. Ayes: All. N Heather Garcia	Notion Notion
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021 carried. Motion by Chris Carr, second by Ashley Ferguson to approve the August 26, 2021 carried. Board Member Updates Membership Updates (Jasmine Almoayyed, Christine Gust, Ana Stomp) One-Stop Operator (ECICPC) OSO Report and Partner Updates 	1 Agenda. Ayes: All. N Minutes. Ayes: All. N Heather Garcia) ECICPC/ Core Partners	Notion Notion
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021 carried. Motion by Chris Carr, second by Ashley Ferguson to approve the August 26, 2021 carried. Board Member Updates 	1 Agenda. Ayes: All. N Minutes. Ayes: All. N Heather Garcia	Notion Notion I/D I/D
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021 carried. Motion by Chris Carr, second by Ashley Ferguson to approve the August 26, 2021 carried. Board Member Updates 	1 Agenda. Ayes: All. N Minutes. Ayes: All. N Heather Garcia) ECICPC/ Core Partners Heather Garcia/	Notion Notion I/D I/D
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2022 carried. Motion by Chris Carr, second by Ashley Ferguson to approve the August 26, 2021 carried. 2. Board Member Updates Membership Updates (Jasmine Almoayyed, Christine Gust, Ana Stomp) 3. One-Stop Operator (ECICPC) OSO Report and Partner Updates Title II Monitoring Report IowaWORKS Traveling Advisor 4. ECIWDB Policies Local Policies and Procedures Soard review of the local Policies and Procedures with 	1 Agenda. Ayes: All. N Minutes. Ayes: All. N Heather Garcia) ECICPC/ Core Partners Heather Garcia/	Notion Notion
 December 2, 2021 Agenda August 26, 2021 Minutes Motion by Pat Lyons, second by Stefanie Rupert to approve the December 2, 2021 carried. Motion by Chris Carr, second by Ashley Ferguson to approve the August 26, 2021 carried. Board Member Updates 	1 Agenda. Ayes: All. N Minutes. Ayes: All. N Heather Garcia) ECICPC/ Core Partners Heather Garcia/	Notion Notion I/D I/D

	1	
 ECIWDB Financial Reports EICWDB FY22 Proposed Amended Budget 	Heather Garcia	I/D/A
 Title I Funds Transfer Request – Dislocated Worker to Adult Final 9-month funds updated. 		
 Consider allocating \$1888.05 of Admin funding for Board 		
 meeting expenses. (Currently budgeted for Insurance) Consider allocating \$6000.00 of Board Training funds for the April 2022 – National Association of Workforce Boards Forum for two attendees. 		
 Consider allocating \$5,000.00 of Ticket to Work funds for the Core Partners to use as funding of last resort for emergency 		
participant expenses.ECIWDB Board Expense Report		I/D
Notion by Pat Lyons, second by Chris Carr to approve the Amended Budget as pres arried.	sented. Ayes: All. Moti	on
Monitoring and Corrective Action Planning		
PY20 Monitoring Report	Heather Garcia	I/D
Corrective Action Plan (CAP)	Carla Andorf	I/D
7. 2022 Meeting Schedule	Julie Perez	I/D/A
Motion by Stefanie Rupert, second by Chris Carr to approve the 2022 Meeting sche Motion carried.	edule as presented. Ay	es: All.
3. Disability Access Committee	Holly Mateer/	I/D
	Monica Brockway	., –
	Heather Garcia	I/D
_		
 Press Release – Combat Workforce Shortages 		
 Press Release – Combat Workforce Shortages Letter from IWD Director Townsend 		
 Press Release – Combat Workforce Shortages Letter from IWD Director Townsend Press Release – Employer Innovation Grants 		1/0
 Press Release – Combat Workforce Shortages Letter from IWD Director Townsend Press Release – Employer Innovation Grants 0. Next Steps	Heather Garcia	I/D
 Press Release – Combat Workforce Shortages Letter from IWD Director Townsend Press Release – Employer Innovation Grants .0. Next Steps Local Plan Update 	Heather Garcia	I/D
 Press Release – Combat Workforce Shortages Letter from IWD Director Townsend Press Release – Employer Innovation Grants 0. Next Steps Local Plan Update Elections/Executive Officers 	Heather Garcia	I/D
 Press Release – Combat Workforce Shortages Letter from IWD Director Townsend Press Release – Employer Innovation Grants 0. Next Steps Local Plan Update Elections/Executive Officers Committee Appointments 	Heather Garcia	I/D
 Press Release – Combat Workforce Shortages Letter from IWD Director Townsend Press Release – Employer Innovation Grants 0. Next Steps Local Plan Update Elections/Executive Officers Committee Appointments February Meeting Location 		
 Press Release – Combat Workforce Shortages Letter from IWD Director Townsend Press Release – Employer Innovation Grants O. Next Steps Local Plan Update Elections/Executive Officers Committee Appointments February Meeting Location Motion by Julie Perez, second by Chris Carr to nominate and elect Stefanie Rupert 		
 Letter from IWD Director Townsend Press Release – Employer Innovation Grants Next Steps Local Plan Update Elections/Executive Officers Committee Appointments February Meeting Location Motion by Julie Perez, second by Chris Carr to nominate and elect Stefanie Rupert All. Motion carried. 	as Interim ECIWDB Cha	air. Ayes
 Press Release – Combat Workforce Shortages Letter from IWD Director Townsend Press Release – Employer Innovation Grants 0. Next Steps Local Plan Update Elections/Executive Officers Committee Appointments February Meeting Location Motion by Julie Perez, second by Chris Carr to nominate and elect Stefanie Rupert		