Attendees: Jesse Bolinger, Amanda McVann, Katrina Fleharty, Carol Smith

**Pre-Meeting Notes:**

* Go into a deep dive into the bylaws, review history of Finance committee
* At January full board meeting, ask the board for a full restructure of the finance committee to clarify the role
* SPPG is asking for reimbursement to be paid
* Katrina: make motion to approve all of the submitted bills
	+ Carol: SO MOVED
* Add this (restructuring) to Full Board agenda
* Dan has dropped out of Finance Committee
	+ Carol: getting a 5th person would be better
	+ Jesse: we are also short a Board Member from Higher Education and it’s been difficult; will work on adding someone to this Committee
	+ Carol: ask Executive Committee to clarify role as well
* Carol: meet quarterly is fine unless there’s something that needs to be addressed
	+ Jesse: have Q1 meeting in January
		- Carol: that’s fine
		- Katrina: that’s okay
	+ Jesse: we need to meet after January 15th because we’ll have all of the bills,
		- Katrina: full Board meeting is on the 23rd
	+ Jesse: Wednesday, January 18th @ 12PM via Zoom
		- Carol, Katrina: that works

**Agenda:**

1. Call to Order: Carol Smith-Chair
	1. Meeting started at 12:05 PM
2. ~~Agenda Approval~~
3. ~~November Minutes Approval~~
4. ~~Reimbursement Policy~~
5. ~~Ticket to Work Policy~~
6. ~~Monthly Financial Report~~
7. ~~Invoice Approvals~~
8. Establish Next Meeting:
	1. Wednesday, January 18th @ 12PM via Zoom
9. Public Comment
10. Adjournment
	1. Katrina: SO MOVED

Action Items:

* jesseo@bolinger.org/Jesse will work on adding someone to this Committee
* Upcoming meeting:
	+ Wednesday, January 18th @ 12PM via Zoom