## North Central Iowa Local Workforce Development Board and

## **North Central CEO Board Meeting**

## JOINT QUARTERLY MEETING

Thursday, May 20, 2021 4:00 p.m.- 5:00 p.m.

Join Zoom Meeting

https://zoom.us/j/95067388106?pwd=ZFZZUzY0MEJjeWxnOG100GJDWExyUT09

Or Dial: 1.312.626.6799 Meeting ID: 950 6738 8106 Passcode: 543450

## **Minutes**

| Agenda Item   | Person(s) Responsible | Status           |
|---|-----------------------|------------------|
| Welcome and Call to Order   | Kyle Bangert          | I                |
| <ul> <li>1. CEO Consent Agenda</li> <li>May 20, 2021 Agenda</li> <li>February 18, 2021 Minutes</li> </ul>   | Sandy Loney           | CEO:<br>I/D/A    |
| <ul> <li>2. LWDB Consent Agenda</li> <li>May 20, 2021 Agenda</li> <li>February 18, 2021 Minutes</li> </ul>  | Kyle Bangert          | NCIWDB:<br>I/D/A |
| CEOs Present: Bob Thode, Jeff Ives, Jerry Kloberdanz, Rick Rasmussen, Sandy Loney, Scott Becker  NCIWDB Members Present: Melody Haman, Ed Shimkat, Kelly Hindman, Luke Hugghins, Kyle Bangert, Cheryl O'Hern, Jeremy Gibbs, Allan Peterson, Mike Sunken, Shane Harrison, Abby Underberg, Shelly Blunk, Emily Williams, Faith Miller, Lori Kolbeck  NCIWDB Members Absent: Diane Harrison, Todd Degner, Tonya Heier, Kenneth Witham  NCIWDB Staff: Heather Garcia, Taylor Williams  Guests: Tony Reed (CIJDC), Teresa Larson-White, Traci Conrad, Janis Kuhn, Cheryl Johnson |                       |                  |
| 3. Brazen   | Faith Miller          | I/D              |
| One-Stop Operator Procurement Recommendations     One-stop operator selection   | Reviewers             | NCIWDB:<br>I/D/A |
| CEO action to confirm/deny local board OSO selection  |                       | CEO:             |

|   |                | I/D/A            |
|---|----------------|------------------|
| Those individuals that were part of the submission of a One-Stop Operator proposal were asked to leave the meeting.   |                |                  |
| NCIWDB: Motion by Shane Harrison, second by Jeremy Gibbs to approve SPPG as the One-Stop Operator for North Central Iowa.  Ayes: All. Motion carried.   |                |                  |
| <u>CEOs:</u> Motion by Rick Rasmussen, second by Jerry Kloberdanz to approve SPPG as the One-Stop Operator for North Central Iowa.  Ayes: All. Motion carried.  |                |                  |
| 5. Call for Program Policy Reviewers (5 volunteers)   | Heather Garcia | NCIWDB:          |
| Jeff Ives, Jerry Kloberdanz, Kyle Bangert, Shane Harrison volunteered to be program policy reviewers for North Central Iowa.  |                | ,, 2,, .         |
| NCIWDB: Motion by Luke Hugghins, second by Jeremy Gibbs to approve Jeff Ives, Jerry Kloberdanz, Kyle Bangert and Shane Harrison as the program policy reviewers for North Central. Ayes: All. Motion carried.                   |                |                  |
| 6. Local Monitoring Policies  | Heather Garcia | NCIWDB:          |
| NCIWDB: Motion by Shane Harrison, second by Kelly Hindman to approve the local monitoring policies as presented. Ayes: All. Motion carried.   |                |                  |
| 7. Contracts ending 6/30/2021   | Heather Garcia |                  |
| <ul> <li>Consider action to extend the Youth and Adult/Dislocated<br/>Worker Service Provider Contract with Children &amp; Families of<br/>Iowa through June 30, 2022.</li> </ul>   |                | NCIWDB:<br>I/D/A |
| <ul> <li>Consider action to continue the Fiscal Agent Agreement with<br/>the Central Iowa Juvenile Detention Center (CIJDC) through<br/>June 30, 2022.</li> </ul>   |                | NCIWDB:<br>I/D/A |
| <ul> <li>CEO review and possible action regarding the NCIWDB Youth<br/>and Adult/Dislocated Worker Service Provider Contract and the<br/>Fiscal Agent Agreement actions.</li> </ul>   |                | CEO:<br>I/D/A    |
| Before a motion was made those individuals involved with the service provider and fiscal agent were asked to leave the meeting to allow for discussion.   |                |                  |
| NCIWDB: Motion by Kelly Hindman, second by Luke Hugghins to approve to extend the Youth and Adult/Dislocated Worker Service Provider Contract to Children & Families of Iowa through June 30, 2022.  Ayes: All. Motion carried. |                |                  |

| NCIWDB: Motion by Kelly Hindman, second by Mike Sunken to approve to continue the Fiscal Agent Agreement with Central Iowa Juvenile Detention Center (CIJDC) through June 30, 2022.  Ayes: All. Motion carried.   |   |                                   |
|---|---|-----------------------------------|
| CEOs: Motion by Bob Thode, second by Rick Rasmussen to approve to extend the Youth and Adult/Dislocated Worker Service Provider Contract to Children & Families of Iowa through June 30, 2022 and to continue the Fiscal Agent Agreement with Central Iowa Juvenile Detention Center through June 30, 2022.  Ayes: All. Motion carried. |   |                                   |
| 8. Estimated FY22 Board Budget  | All   | NCIWDB:                           |
| Review and possible action  |   | I/D/A                             |
|   |   | CEO:<br>I/D/A                     |
| NCIWDB: Motion by Kelly Hindman, second by Shane Harrison to approve the estimated FY22 Board Budget as presented. Ayes: All. Motion carried.   |   |                                   |
| <u>CEOs:</u> Motion by Jeff Ives, second by Scott Becker to approve the estimated FY22 Board Budget as presented. Ayes: All. Motion carried.  |   |                                   |
| 9. Disability Access Committee Update   | Lori Kolbeck  | I/D                               |
| <ul> <li>10. WIOA Core Partner Update</li> <li>Title I (Children &amp; Families of Iowa)</li> <li>Title II (Adult Education and Literacy)</li> <li>Title III (Wagner-Peyser)</li> <li>Title IV (Vocational Rehabilitation)</li> </ul>   | Teresa Larson-White<br>Abby Underberg<br>Faith Miller<br>Lori Kolbeck | I/D<br>I/D<br>I/D<br>I/D          |
| <ul> <li>11. Next Steps</li> <li>Statewide Local Board Training- June 11th</li> <li>Monitoring</li> <li>MOU</li> <li>Local plan</li> </ul>  | Heather Garcia  | I/D<br>I/D<br>I/D<br>I/D          |
| 12. Adjournment   | Sandy Loney, Kyle<br>Bangert  | CEO:<br>I/D/A<br>NCIWDB:<br>I/D/A |
| CEOs: Motion by Rick Rasmussen, second by Bob Thode to adjourn the meeting. Ayes: All. Motion carried.  |   | ,, 2,,                            |
| NCIWDB: Motion by Abby Underberg, second by Faith Miller to adjourn the meeting. Ayes: All. Motion carried.   |   |                                   |

| Meeting was adjourned at 5:33 p.m. |  |
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|                                    |  |

Minutes drafted by Taylor Williams