Northwest Iowa Workforce Development Board and

Northwest Iowa CEO Board Meeting

JOINT QUARTERLY MEETING

Wednesday, August 18, 2021

9:30 am – 11:30 am

In person option: BV County Conference Room located at 526 Radio Road, Storm Lake, Iowa

Join Zoom Meeting:

https://zoom.us/j/92767288110?pwd=WHhkMUxKMXlvMjJJQjBaazFmRGZVdz09

Or Dial: 1.312.626.6799 Meeting ID: 927 6728 8110 Passcode: 958437

Minutes

Agenda Item	Person(s) Responsible	Status
	Turnquist	
Meeting was called to order at 9:32 a.m.		
CEOs Present: Kelly Snyder, Barry Anderson, Jeffrey Thee, Tim		
Schumacher, Kyle Stecker, Cory Altena, John Steensma, Jerry Muilenburg		
CEOs Absent: Mike Schulte, Roger Faulstick		
NWIWDB Members Present: Carrie Turnquist, Michael Carlson, Tim		
Kinnetz, Kristin Hanson, Mindy Nasers, Sarah Ranschau, Shane Peterson,		
Benjamin VanDonge, Steve McCauley, Stephanie Neppl, Lori Kolbeck		
NWIWDB Members Absent: Gail Buchholtz, Gregory VerSteeg, Rhonda		
Jager-Pippy, Nicole Roder, James Rotert		
NWIWDB Staff: Heather Garcia, Taylor Williams, Johnna Forbes		
Guests: Shawn Fick, Rose Postma, Brianna Steirer, Kristin Rockhill		
1. CEO Consent Agenda	Barry Anderson	CEO:
 August 18, 2021 Agenda 		I/D/A
• May 19, 2021 Minutes		
2. Northwest Iowa LWDB Consent Agenda		NWIWDB:
 August 18, 2021 Agenda 	Carrie Turnquist	I/D/A
May 19, 2021 Minutes		
<u>CEO:</u> Motion by Kyle Stecker, second by Kelly Snyder to approve		
the August 18, 2021 Agenda. Ayes: All. Motion carried.		
CEO. Mation by low Mullanburg accord by leffron Theo to engrave		
<u>CEO:</u> Motion by Jerry Muilenburg, second by Jeffrey Thee to approve the May 19, 2021 Minutes. Ayes: All. Motion carried.		
the way 19, 2021 Willutes. Ayes: All. Wotion Carrieu.		
NWIWDB: Motion by Kristin Hanson, second by Steve McCauley to		
approve the August 18, 2021 Agenda. Ayes: All. Motion carried.		

2 One Step Operator	Heather Carcia (Brianna	1/D
3. One-Stop Operator Introduction of SPPG	Heather Garcia/Brianna Steirer	I/D
4. Disability Access Committee Update	Lori Kolbeck	I/D
5. WIOA Core Partner Update		
 Title I (Goodwill of the Great Plains) Training and Supportive Services Proposed Policy 	Shawn Fick	
Change		I/D/A
• Title II (Adult Education and Literacy)	Steve McCauley	I/D
 Title III (Wagner-Peyser) 	Andrea Mann	, I/D
 Title IV (Vocational Rehabilitation) 	Lori Kolbeck	i/D
NWIWDB: Motion by Tim Kinnetz, second by Sarah Ranschau to approve		
the Training and Supportive Services proposed policy		
change. Ayes: All. Motion carried.		
6. Proposed Committee Descriptions	Heather Garcia	I/D/A
NWIWDB: Motion by Mike Carlson, second by Kristin Hanson to		
approve the proposed committee descriptions. Ayes: All. Motion carried.		
7. Northwest Iowa LWDB Executive Officer Nominations and	Heather Garcia	NWIWDB
Elections		I/D/A
NWIWDB Vice Chair		
CEO review of officers-elect; possible action		CEO:
		I/D/A
<u>NWIWDB</u> : Motion by Tim Kinnetz, second by Steve McCauley to approve Kristin Hanson to serve as the NWIWDB Vice Chair. Ayes: All. Motion carried.		
CEO: Motion by Tim Schumacher, second by John Steensma to approve Kristin Hanson to serve as the NWIWDB Vice Chair. Ayes: All. Motion carried.		
8. Northwest Iowa Local Plan	Heather Garcia	NWIWDE I/D/A
		<mark>CEO:</mark> I/D/A
NWIWDB: Motion by Mindy Nasers, second by Tim Kinnetz to approve the Northwest Iowa Local Plan as presented and to release for public		, , ,

<u>CEO</u> : Motion by Cory Altena, second by Kelly Snyder to approve the		
Northwest Iowa Local Plan as presented and to release for public comment. Ayes: All. Motion carried.		
9. Northwest Iowa Memorandum of Understanding	Heather Garcia	NWIWDB: I/D/A
		CEO: I/D/A
<u>NWIWDB</u> : Motion by Mike Carlson, second by Kristin Hanson to approve the Northwest Iowa Memorandum of Understanding. Ayes: All. Motion carried.		
<u>CEO:</u> Motion by Kyle Stecker, second by Jerry Muilenburg to approve the Northwest Iowa Memorandum of Understanding. Ayes: All. Motion carried.		
10. Selection of Fiscal Agent for Ticket-to-Work Funds for PY21	Heather Garcia	NWIWDB: I/D/A
NWIWDB: Motion by Sarah Ranschau, second by Mindy Nasers to approve Central Iowa Juvenile Detention Center as the Fiscal Agent for the Ticket-to-Work Funds for PY21. Ayes: All. Motion carried.		
 11. Next Steps Local Policies to be presented at the November 17th Board Meeting 2022 Board Meeting Schedule 	Heather Garcia	I/D
12. Adjournment	Barry Anderson, Carrie Turnquist	CEO: I/D/A NWIWDB: I/D/A
<u>CEO:</u> Motion by Jeff Thee, second by John Steensma to adjourn the meeting. Ayes: All. Motion carried.		
<u>NWIWDB</u>: Motion by Tim Kinnetz, second by Sarah Ranschau to adjourn the meeting. Ayes: All. Motion carried.		
Meeting was adjourned at 10:44 a.m.		

Meeting minutes by Taylor Williams, Board Staff