**Tuesday, February 21 at 11 am – Zoom**

**Attendees:** Jesse Bolinger, Amanda McVann, Ann Schlapia, Mindy Stalker, Barb Sampson, Guisela Valladolid, Amy Stevens

**The agenda is as follows:**

1. Call to order: Jesse Bolinger
2. Approval of agenda
   1. SO MOVED
3. Approval of previous meeting minutes
   1. SO MOVED
4. Discussion of WIOA requirements
   1. (Please review [eCFR :: 20 CFR Part 681 -- Youth Activities Under Title I of the Workforce Innovation and Opportunity Act](https://www.ecfr.gov/current/title-20/chapter-V/part-681))
   2. Jesse: WIOA used to require a youth committee but it’s not required anymore, so we don’t have to do this but I get the consensus that everyone sees the value in it; we just need to get a clear sense of direction – any thoughts, questions, comments?
      1. Ann: would it be more beneficial if it was more of an advisory than a committee?
         1. Jesse: I don’t know if having it as a committee will serve well but there are several board that both do and don’t have them; here’s one example of what another board’s youth committee does:
            1. Develop strategies to address the needs of youth
            2. Title 1 Youth Program Monitoring
            3. Provide ongoing leadership and support for continuous quality improvement for local youth programs
            4. Identify gaps in services
            5. Aligning career pathways
            6. Ensure “at risk” youth are not left behind
            7. May serve as the youth program RFP procurement reviewers
         2. Barb: I don’t understand that the Title 1 Youth monitoring is and who would monitor it?
            1. Jesse: i was curious why that was included
         3. Barb: I like the identify gaps in services
         4. Ann: it read a lot like a job description, so going more into an advisory role fits with that
            1. Jesse: I’m not opposed to dissolving the committee but I’m wondering if maybe for our area & situation with some State-level board-related things, we go to an as needed advisory that provides support on what should be added to the youth committee; maybe we need to have a Board member on here and other representation – thoughts?

Ann: if it’s not a regulation that you need this committee, i would move it to an advisory or an ad-hoc committee that only meets when it needs to

Jesse: I’m not opposed to an ad-hoc option because that would be great

* 1. Jesse: Do you want to not move through the rest of the agenda
     1. Sure: ALL
  2. Jesse: Any objection to that direction (ad-hoc committee)?
     1. No: ALL
     2. Jesse: So just send me what you have or if there’s anything that we should partner with us to just send it my way

1. ~~Discussion of board members to serve on committee~~
2. ~~Discussion regarding committee direction~~
3. ~~Discussion regarding committee chair~~
4. ~~Establish next meeting~~
5. Adjournment
   1. SO MOVED

Action Items:

* Decision has been made to move this into an ad-hoc committee that only meets as needed